

Andrew Mitcham, Mayor
Drew Wasson, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, March 15, 2021, at 7:00 p.m. via videoconferencing. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

346-248-7799 along with Webinar ID: 818 5320 6731. If you do not wish to participate actively in the meeting, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at lcoody@jerseyvillagetx.com. The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on March 15, 2021.

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Mayor.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

After the meeting, a video recording of this meeting will be made available to the public at: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Hannah Stembridge
2. Pledge by: Michael Stembridge

C. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

D. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – January 2020, General Fund Budget Projections as of February 2021, and Utility Fund Budget Projections – February 2021.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report
8. March Employee of the Month

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on February 22, 2021 and the Special Session held on March 4, 2021. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2021-11, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that the area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, in the City of Jersey Village, Texas, shall be changed from Zoning District A ("Single Family Dwelling District") to Zoning District F ("First Business District"). *Lorri Coody, City Secretary*
3. Consider Ordinance No. 2021-12, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning

and Zoning Commission concerning the proposal to amend Chapter 14, “Building and Development,” Article XII., “Landscaping, Bufferyard, Park and Open Space Standards,” Section 14-310, “General Standards,” at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way. *Lorri Coody, City Secretary*

4. Consider Ordinance No. 2021-13, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date. *Austin Bleess, City Manager*
5. Consider Resolution No. 2021-16, suspending the May 3, 2021 date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division to implement interim GRIP rate adjustments for gas utility investment in 2020 and requiring delivery of this Resolution to the company and legal counsel. *Austin Bleess, City Manager*
6. Consider Resolution 2021-17, authorizing the City Manager to enter into an agreement with SAFEbuilt Texas LLC to perform Community Development Services for the City. *Harry Ward, Director of Public Works*

F. REGULAR SESSION

1. Conduct a public hearing on the creation of a Tax Reinvestment Zone and its benefits to the municipality and to the property in the proposed zone. *Andrew Mitcham, Mayor*
2. Consider Ordinance No. 2021-14, creating the “Reinvestment Zone Number Three, City of Jersey Village” over the area generally located along Jersey Drive between Lakeview Drive and Equador Street within the City of Jersey Village, Harris County, Texas; designating the boundaries of the zone; creating a Board of Directors for the zone; establishing a Tax Increment Fund for the zone; making certain findings; repealing Ordinances inconsistent or in conflict herein; providing a severability clause; and, providing an effective date. *Austin Bleess, City Manager*
3. Consider Resolution No. 2021-18, authorizing the City Manager to enter into an Interlocal Agreement with Harris County Flood Control District for Drainage Improvements along E127-00-00. *Austin Bleess, City Manager*
4. Consider Resolution No. 2021-19, approving the Parks and Recreation Master Plan as prepared by Burditt Consultants LLC. *Robert Basford, Director of Parks and Recreation*

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

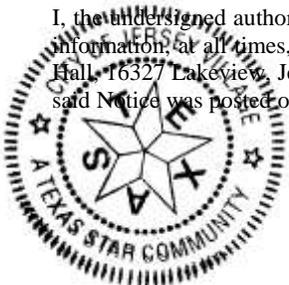
- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;

- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 10, 2021 at 3:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Hannah Stembridge
2. Pledge by: Michael Stembridge

C. CITIZENS' COMMENTS

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Jersey Village, TX

Fund Balance Report

As Of 02/28/2021

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	1,184,816.96	9,930,216.63	4,598,716.60	6,516,316.99
02 - UTILITY FUND	12,057,247.12	1,859,893.39	962,360.04	12,954,780.47
03 - DEBT SERVICE FUND	325,372.69	1,375,979.52	0.00	1,701,352.21
04 - IMPACT FEE FUND	431,432.96	44,502.99	0.00	475,935.95
05 - MOTEL TAX FUND	92,851.36	19,547.79	9,750.00	102,649.15
06 - ASSET FORFEITURE FUND	18,237.45	8.17	6,519.00	11,726.62
07 - CAPITAL REPLACEMENT	8,531,787.08	1,676.32	507,499.75	8,025,963.65
10 - CAPITAL IMPROVEMENTS FUND	10,191,355.89	2,750.55	687,535.01	9,506,571.43
11 - GOLF COURSE FUND	-4,610,701.56	827,199.83	639,821.83	-4,423,323.56
12 - COURT RESTRICTED FEE FUND	63,859.34	0.00	8,237.48	55,621.86
13 - CDBG - GRANT	-38,349.58	0.00	1,794.00	-40,143.58
14 - TIRZ	0.00	0.00	0.00	0.00
50 - JV CRIME CONTROL	4,463,380.18	837,927.84	0.00	5,301,308.02
Report Total:	32,711,289.89	14,899,703.03	7,422,233.71	40,188,759.21

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021



Jersey Village, TX

Income Statement

Account Summary

For Fiscal: 2020-2021 Period Ending: 02/28/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - 40					
Category: 85 - FEE & CHARGES FOR SERVICE					
02-40-8541 WATER SERVICE	3,090,000.00	3,090,000.00	215,089.23	1,172,157.96	1,917,842.04
02-40-8542 SEWER SERVICE	1,545,000.00	1,545,000.00	138,641.01	658,518.83	886,481.17
Category: 85 - FEE & CHARGES FOR SERVICE Total:	4,635,000.00	4,635,000.00	353,730.24	1,830,676.79	2,804,323.21
Category: 96 - INTEREST EARNED					
02-40-9601 INTEREST EARNED	10,000.00	10,000.00	0.00	1,302.04	8,697.96
02-40-9602 INTEREST EARNED	0.00	0.00	160.72	160.72	-160.72
Category: 96 - INTEREST EARNED Total:	10,000.00	10,000.00	160.72	1,462.76	8,537.24
Category: 98 - MISCELLANEOUS REVENUE					
02-40-9802 SALE OF ASSETS	67,500.00	67,500.00	0.00	22,910.00	44,590.00
02-40-9840 PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	0.00	0.00	30,000.00
02-40-9899 MISCELLANEOUS	30,000.00	30,000.00	673.77	4,843.84	25,156.16
Category: 98 - MISCELLANEOUS REVENUE Total:	127,500.00	127,500.00	673.77	27,753.84	99,746.16
Department: 40 - 40 Total:	4,772,500.00	4,772,500.00	354,564.73	1,859,893.39	2,912,606.61

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 45 - WATER & SEWER						
Category: 30 - SALARIES, WAGES, & BENEFITS						
02-45-3001	SALARIES	241,054.46	241,054.46	16,416.36	70,543.48	170,510.98
02-45-3003	LONGEVITY	288.08	288.08	29.54	125.05	163.03
02-45-3007	OVERTIME	30,000.00	30,000.00	1,451.54	10,810.04	19,189.96
02-45-3010	INCENTIVES	1,139.84	1,139.84	55.38	271.09	868.75
02-45-3051	FICA/MEDICARE TAXES	19,425.82	19,425.82	1,294.91	5,885.72	13,540.10
02-45-3052	WORKMEN'S COMPENSATION	5,183.00	5,183.00	0.00	3,544.52	1,638.48
02-45-3053	EMPLOYMENT TAXES	864.00	864.00	245.79	909.88	-45.88
02-45-3054	RETIREMENT	38,256.52	38,256.52	2,508.01	11,550.03	26,706.49
02-45-3055	HEALTH INSURANCE	88,890.36	88,890.36	4,959.72	23,137.53	65,752.83
02-45-3056	LIFE INS	352.30	352.30	81.90	163.80	188.50
02-45-3057	DENTAL	5,092.10	5,092.10	337.20	1,529.00	3,563.10
02-45-3058	LONG-TERM DISABILITY	1,012.44	1,012.44	156.04	726.81	285.63
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		431,558.92	431,558.92	27,536.39	129,196.95	302,361.97
Category: 35 - SUPPLIES						
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	11,000.00	11,000.00	892.41	7,763.98	3,236.02
02-45-3503	OFFICE SUPPLIES	2,000.00	2,000.00	244.78	1,168.21	831.79
02-45-3504	WEARING APPAREL	2,000.00	2,000.00	0.00	1,781.52	218.48
02-45-3506	CHEMICALS	20,000.00	20,000.00	761.48	12,165.37	7,834.63
02-45-3510	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
02-45-3523	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	168.36	3,831.64
02-45-3534	PARTS AND MATERIALS	1,200.00	1,200.00	135.18	2,794.35	-1,594.35
02-45-3535	SHOP SUPPLIES	1,400.00	1,400.00	157.48	383.71	1,016.29
Category: 35 - SUPPLIES Total:		42,200.00	42,200.00	2,191.33	26,225.50	15,974.50
Category: 40 - MAINTENANCE--BLDGS, STRUC						
02-45-4001	BUILDINGS AND GROUNDS	3,000.00	3,000.00	0.00	0.00	3,000.00
02-45-4041	WATER SYSTEM MAINTENANCE	30,000.00	30,000.00	35,187.53	53,040.68	-23,040.68
02-45-4042	SEWER SYSTEM MAINTENANCE	12,500.00	12,500.00	29,883.96	44,338.49	-31,838.49
02-45-4043	WATER PLANTS MAINTENANCE	18,000.00	18,000.00	7,142.75	26,215.26	-8,215.26
02-45-4044	LIFT STATIONS MAINTENANCE	36,000.00	36,000.00	1,410.61	10,653.86	25,346.14
02-45-4045	SEWER PLANT MAINTENANCE	45,000.00	45,000.00	1,697.46	21,456.60	23,543.40
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		144,500.00	144,500.00	75,322.31	155,704.89	-11,204.89
Category: 45 - MAINTENANCE						
02-45-4504	COMPUTER SOFTWARE	7,400.00	7,400.00	142.00	852.00	6,548.00
Category: 45 - MAINTENANCE Total:		7,400.00	7,400.00	142.00	852.00	6,548.00
Category: 50 - SERVICES						
02-45-5012	PRINTING	1,800.00	1,800.00	0.00	154.10	1,645.90
02-45-5015	LAB TESTS	25,000.00	25,000.00	2,218.00	9,235.92	15,764.08
02-45-5017	UTILITIES	140,000.00	140,000.00	12,936.74	53,209.23	86,790.77
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	50,049.08	130,194.49	219,805.51
02-45-5020	COMMUNICATIONS	7,000.00	7,000.00	200.71	1,089.77	5,910.23
02-45-5022	RENTAL OF EQUIPMENT	1,460.00	1,460.00	0.00	0.00	1,460.00
02-45-5025	PUBLIC NOTICES	800.00	800.00	0.00	0.00	800.00
02-45-5027	MEMBERSHIPS	1,000.00	1,000.00	0.00	40.00	960.00
02-45-5029	TRAVEL/TRAINING	13,000.00	13,000.00	0.00	2,197.82	10,802.18
Category: 50 - SERVICES Total:		540,060.00	540,060.00	65,404.53	196,121.33	343,938.67
Category: 54 - SUNDRY						
02-45-5405	PERMITS, FEES, CREDIT CD FEES	30,000.00	30,000.00	3,879.36	30,065.92	-65.92
02-45-5411	WATER-PURCHASED	1,678,900.00	1,678,900.00	0.00	398,863.77	1,280,036.23
02-45-5412	WATER AUTHORITY FEES	40,000.00	40,000.00	0.00	0.00	40,000.00
Category: 54 - SUNDRY Total:		1,748,900.00	1,748,900.00	3,879.36	428,929.69	1,319,970.31
Category: 55 - PROFESSIONAL SERVICES						
02-45-5501	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	0.00	10,000.00
02-45-5510	ENGINEERING SERVICES	150,000.00	150,000.00	0.00	235.00	149,765.00
02-45-5515	CONSULTANT SERVICES	50,000.00	50,000.00	0.00	0.00	50,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		210,000.00	210,000.00	0.00	235.00	209,765.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 60 - OTHER SERVICES						
02-45-6001	INSURANCE-VEHICLES	11,500.00	11,500.00	0.00	13,183.94	-1,683.94
02-45-6003	LIABILITY-FIRE & CASUALTY	10,000.00	10,000.00	0.00	7,910.74	2,089.26
	Category: 60 - OTHER SERVICES Total:	21,500.00	21,500.00	0.00	21,094.68	405.32
Category: 97 - INTERFUND ACTIVITY						
02-45-9751	TRANSFER TO GENERAL FUND	590,000.00	590,000.00	0.00	0.00	590,000.00
02-45-9753	TRANSFER TO DEBT SERVICE FUND	88,418.00	88,418.00	0.00	0.00	88,418.00
02-45-9772	TECHNOLOGY USER FEE	875.00	875.00	0.00	0.00	875.00
02-45-9781	EQUIPMENT PURCHASE CONTRIBUTIO	83,120.00	83,120.00	0.00	0.00	83,120.00
02-45-9791	EQUIPMENT USER FEE	37,000.00	37,000.00	0.00	0.00	37,000.00
	Category: 97 - INTERFUND ACTIVITY Total:	799,413.00	799,413.00	0.00	0.00	799,413.00
	Department: 45 - WATER & SEWER Total:	3,945,531.92	3,945,531.92	174,475.92	958,360.04	2,987,171.88

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Department: 46 - UTILITY CAPITAL PROJECT						
Category: 70 - CAPITAL IMPROVEMENTS						
02-46-7060	WEST WATER PLANT - POWER PANEL RETROF...	200,000.00	200,000.00	0.00	0.00	200,000.00
02-46-7080	AUTOCNTRL-SCADA	50,000.00	50,000.00	0.00	0.00	50,000.00
02-46-7091	WHITEOAK BAYOU REHABILITATION	650,000.00	650,000.00	0.00	0.00	650,000.00
02-46-7111	SEATTLE - WELL REPAIR	50,000.00	50,000.00	0.00	4,000.00	46,000.00
02-46-7129	CONGO ELEVATED STORAGE TANK - REHAB	500,000.00	500,000.00	0.00	0.00	500,000.00
Category: 70 - CAPITAL IMPROVEMENTS Total:		1,450,000.00	1,450,000.00	0.00	4,000.00	1,446,000.00
Department: 46 - UTILITY CAPITAL PROJECT Total:		1,450,000.00	1,450,000.00	0.00	4,000.00	1,446,000.00
Fund: 02 - UTILITY FUND Surplus (Deficit):		-623,031.92	-623,031.92	180,088.81	897,533.35	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
Category: 85 - FEE & CHARGES FOR SERVICE					
04-43-8547 WATER DISTRIBUTION	50,000.00	50,000.00	31,361.52	39,614.52	10,385.48
04-43-8548 SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	4,494.00	20,506.00
Category: 85 - FEE & CHARGES FOR SERVICE Total:	75,000.00	75,000.00	31,361.52	44,108.52	30,891.48
Category: 96 - INTEREST EARNED					
04-43-9601 INTEREST EARNED	3,000.00	3,000.00	33.25	394.47	2,605.53
Category: 96 - INTEREST EARNED Total:	3,000.00	3,000.00	33.25	394.47	2,605.53
Department: 43 - 43 Total:	78,000.00	78,000.00	31,394.77	44,502.99	33,497.01
Fund: 04 - IMPACT FEE FUND Total:	78,000.00	78,000.00	31,394.77	44,502.99	

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Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
Category: 85 - FEE & CHARGES FOR SERVICE						
11-80-8551	GREEN FEES	1,100,000.00	1,100,000.00	71,411.88	549,517.74	550,482.26
11-80-8553	RANGE FEES/CLUB RENTALS	108,000.00	108,000.00	11,146.53	71,777.54	36,222.46
11-80-8554	CLUB RENTALS	5,800.00	5,800.00	275.00	1,765.00	4,035.00
11-80-8555	TOURNAMENT GREENS FEES	110,000.00	110,000.00	9,200.71	54,406.55	55,593.45
11-80-8560	MISCELLANEOUS FEES	19,000.00	19,000.00	2,224.50	15,732.25	3,267.75
11-80-8567	MERCHANDISE	140,000.00	140,000.00	11,189.22	75,146.15	64,853.85
11-80-8568	SPECIAL ORDER MERCHANDISE	40,000.00	40,000.00	2,978.97	13,667.30	26,332.70
11-80-8572	CONCESSION FEES	45,000.00	45,000.00	3,819.87	24,508.31	20,491.69
11-80-8575	MEMBERSHIPS	42,000.00	42,000.00	1,915.74	20,505.91	21,494.09
11-80-8579	CASH OVER/UNDER	0.00	0.00	23.50	138.75	-138.75
Category: 85 - FEE & CHARGES FOR SERVICE Total:		1,609,800.00	1,609,800.00	114,185.92	827,165.50	782,634.50
Category: 96 - INTEREST EARNED						
11-80-9601	INTEREST EARNED	1,000.00	1,000.00	11.53	34.33	965.67
Category: 96 - INTEREST EARNED Total:		1,000.00	1,000.00	11.53	34.33	965.67
Category: 97 - INTERFUND ACTIVITY						
11-80-9751	TRANSFER FROM GENERAL FUND	345,891.14	345,891.14	0.00	0.00	345,891.14
Category: 97 - INTERFUND ACTIVITY Total:		345,891.14	345,891.14	0.00	0.00	345,891.14
Category: 98 - MISCELLANEOUS REVENUE						
11-80-9802	SALES OF FIXED ASSETS	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 98 - MISCELLANEOUS REVENUE Total:		25,000.00	25,000.00	0.00	0.00	25,000.00
Department: 80 - 80 Total:		1,981,691.14	1,981,691.14	114,197.45	827,199.83	1,154,491.31

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For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-81-3001	SALARIES AND WAGES	248,340.39	248,340.39	18,730.27	91,158.60	157,181.79
11-81-3002	WAGES	114,940.00	114,940.00	9,417.00	48,877.36	66,062.64
11-81-3003	LONGEVITY	911.82	911.82	83.08	388.80	523.02
11-81-3007	OVERTIME	1,000.00	1,000.00	349.64	869.54	130.46
11-81-3051	FICA/MEDICARE TAXES	27,137.68	27,137.68	2,143.01	10,602.95	16,534.73
11-81-3052	WORKMAN'S COMP	5,913.00	5,913.00	0.00	4,043.75	1,869.25
11-81-3053	UNEMPLOYMENT TAXES	880.00	880.00	408.24	2,559.16	-1,679.16
11-81-3054	RETIREMENT	35,135.42	35,135.42	2,676.55	13,055.36	22,080.06
11-81-3055	INSURANCE	56,976.14	56,976.14	3,190.12	16,195.66	40,780.48
11-81-3056	LIFE INS	352.30	352.30	87.75	175.50	176.80
11-81-3057	DENTAL INSURANCE	3,675.10	3,675.10	228.20	1,117.04	2,558.06
11-81-3058	LONG-TERM DISABILITY	1,043.03	1,043.03	170.88	908.61	134.42
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		496,304.88	496,304.88	37,484.74	189,952.33	306,352.55
Category: 34 - COST OF SALES						
11-81-3401	MERCHANDISE	120,000.00	120,000.00	16,021.47	37,066.21	82,933.79
11-81-3415	RANGE BALLS	8,000.00	8,000.00	639.77	7,407.90	592.10
11-81-3416	RENTAL CLUBS	2,000.00	2,000.00	0.00	0.00	2,000.00
11-81-3419	SPECIAL ORDER MERCHANDISE	25,000.00	25,000.00	2,048.20	11,618.98	13,381.02
Category: 34 - COST OF SALES Total:		155,000.00	155,000.00	18,709.44	56,093.09	98,906.91
Category: 35 - SUPPLIES						
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	400.00	400.00	0.00	88.85	311.15
11-81-3503	OFFICE SUPPLIES	6,000.00	6,000.00	96.22	1,792.21	4,207.79
11-81-3504	WEARING APPAREL	2,000.00	2,000.00	0.00	0.00	2,000.00
11-81-3510	BOOKS & PERIODICALS	500.00	500.00	0.00	0.00	500.00
11-81-3523	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	528.72	471.28
11-81-3529	REPAIR PARTS	250.00	250.00	0.00	0.00	250.00
11-81-3605	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	147.00	6,853.00
Category: 35 - SUPPLIES Total:		17,150.00	17,150.00	96.22	2,556.78	14,593.22
Category: 45 - MAINTENANCE						
11-81-4501	FURN, FIXTURE/EPT MAINTENANCE	750.00	750.00	0.00	471.32	278.68
11-81-4504	COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	750.00
11-81-4506	CART MAINTENANCE	1,000.00	1,000.00	649.17	953.54	46.46
11-81-4520	EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	0.00	0.00	750.00
11-81-4599	MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	0.00	0.00	1,200.00
Category: 45 - MAINTENANCE Total:		4,450.00	4,450.00	649.17	1,424.86	3,025.14
Category: 50 - SERVICES						
11-81-5012	PRINTING	3,500.00	3,500.00	0.00	871.10	2,628.90
11-81-5020	COMMUNICATIONS	6,500.00	6,500.00	0.00	764.77	5,735.23
11-81-5023	LEASE EQUIPMENT	1,600.00	1,600.00	12.30	12.30	1,587.70
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	269.00	731.00
11-81-5029	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	470.00	1,530.00
11-81-5043	ADVERTISING/PROMOTION	27,000.00	27,000.00	3,757.94	8,417.56	18,582.44
Category: 50 - SERVICES Total:		41,600.00	41,600.00	3,770.24	10,804.73	30,795.27
Category: 54 - SUNDRY						
11-81-5405	CREDIT CARD CHARGES	40,000.00	40,000.00	5,735.10	35,918.84	4,081.16
11-81-5410	SECURITY	2,600.00	2,600.00	0.00	793.86	1,806.14
11-81-5413	TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	0.00	1,800.00
11-81-5421	EQUIPMENT LEASE DEBT	3,000.00	3,000.00	0.00	675.00	2,325.00
11-81-5498	MISCELLANEOUS EXPENSE	4,000.00	4,000.00	0.00	1,968.79	2,031.21
Category: 54 - SUNDRY Total:		51,400.00	51,400.00	5,735.10	39,356.49	12,043.51
Category: 55 - PROFESSIONAL SERVICES						
11-81-5515	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	3,500.00	0.00	0.00	3,500.00

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 60 - OTHER SERVICES					
11-81-6003 LIABILITY-FIRE & CASUALTY INSR	20,000.00	20,000.00	0.00	19,337.38	662.62
Category: 60 - OTHER SERVICES Total:	20,000.00	20,000.00	0.00	19,337.38	662.62
Category: 97 - INTERFUND ACTIVITY					
11-81-9772 TECHNOLOGY USER FEE	4,000.00	4,000.00	0.00	0.00	4,000.00
11-81-9791 EQUIP USER FEE	67,025.00	67,025.00	0.00	0.00	67,025.00
Category: 97 - INTERFUND ACTIVITY Total:	71,025.00	71,025.00	0.00	0.00	71,025.00
Department: 81 - CLUB HOUSE Total:	860,429.88	860,429.88	66,444.91	319,525.66	540,904.22

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 82 - COURSE MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-82-3001	SALARIES AND	334,375.41	334,375.41	22,065.88	113,717.71	220,657.70
11-82-3002	WAGES	29,450.00	29,450.00	1,905.00	3,027.66	26,422.34
11-82-3003	LONGEVITY	3,024.32	3,024.32	221.52	1,066.73	1,957.59
11-82-3007	OVERTIME	5,000.00	5,000.00	0.00	816.04	4,183.96
11-82-3051	FICA/MEDICARE TAXES	26,541.61	26,541.61	1,720.38	8,390.23	18,151.38
11-82-3052	WORKMAN'S COMP	6,947.00	6,947.00	0.00	4,750.88	2,196.12
11-82-3053	UNEMPLOYMENT TAXES	1,376.00	1,376.00	361.39	984.16	391.84
11-82-3054	RETIREMENT	48,072.92	48,072.92	3,113.55	16,339.90	31,733.02
11-82-3055	INSURANCE	110,608.16	110,608.16	7,999.99	40,561.62	70,046.54
11-82-3056	LIFE INS	563.68	563.68	122.85	269.10	294.58
11-82-3057	DENTAL	6,703.84	6,703.84	515.68	2,524.25	4,179.59
11-82-3058	LONG-TERM DISABILITY	1,404.37	1,404.37	203.25	1,177.65	226.72
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		574,067.31	574,067.31	38,229.49	193,625.93	380,441.38
Category: 35 - SUPPLIES						
11-82-3503	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00
11-82-3504	WEARING APPAREL	2,700.00	2,700.00	0.00	-141.59	2,841.59
11-82-3506	CHEMICALS	6,000.00	6,000.00	0.00	0.00	6,000.00
11-82-3514	FUEL & OIL	17,000.00	17,000.00	1,689.39	3,785.81	13,214.19
11-82-3520	FOOD/WATER	750.00	750.00	0.00	0.00	750.00
11-82-3523	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	3,535.07	964.93
11-82-3526	MINOR EQUIPMENT	3,500.00	3,500.00	0.00	355.00	3,145.00
11-82-3527	AGGREGATES	5,000.00	5,000.00	3,464.31	3,464.31	1,535.69
11-82-3529	REPAIR PARTS	0.00	0.00	0.00	250.00	-250.00
11-82-3530	PESTICIDES	10,000.00	10,000.00	0.00	13,845.84	-3,845.84
11-82-3533	FERTILIZERS	28,000.00	28,000.00	0.00	3,989.30	24,010.70
11-82-3535	GROUND/SHOP SUPPLIES	5,000.00	5,000.00	0.00	1,563.73	3,436.27
11-82-3536	LANDSCAPING MATERIALS	5,000.00	5,000.00	0.00	13,228.38	-8,228.38
11-82-3538	COURSE SUPPLIES	5,000.00	5,000.00	0.00	73.62	4,926.38
11-82-3539	GOLF COURSE ACCESSORIES	5,000.00	5,000.00	0.00	1,347.45	3,652.55
11-82-3542	FIRST AID	750.00	750.00	0.00	0.00	750.00
Category: 35 - SUPPLIES Total:		98,700.00	98,700.00	5,153.70	45,296.92	53,403.08
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-82-4041	WATER WELL MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00
11-82-4046	PARKING LOT MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		5,000.00	5,000.00	0.00	0.00	5,000.00
Category: 45 - MAINTENANCE						
11-82-4505	IRRIGATION EQUIPMENT	17,000.00	17,000.00	0.00	4,238.54	12,761.46
11-82-4599	MISCELLANEOUS EQUIPMENT	2,000.00	2,000.00	3,854.97	3,854.97	-1,854.97
Category: 45 - MAINTENANCE Total:		19,000.00	19,000.00	3,854.97	8,093.51	10,906.49
Category: 50 - SERVICES						
11-82-5022	RENTAL EQUIPMENT	4,500.00	4,500.00	258.00	1,290.00	3,210.00
11-82-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	476.94	523.06
11-82-5029	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	789.45	1,710.55
Category: 50 - SERVICES Total:		8,000.00	8,000.00	258.00	2,556.39	5,443.61
Category: 54 - SUNDRY						
11-82-5405	PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
11-82-5412	WATER AUTHORITY FEES	90,000.00	90,000.00	0.00	0.00	90,000.00
Category: 54 - SUNDRY Total:		90,500.00	90,500.00	0.00	0.00	90,500.00
Category: 55 - PROFESSIONAL SERVICES						
11-82-5508	SANITARY/TRASH SERVICES	3,000.00	3,000.00	0.00	380.80	2,619.20
11-82-5530	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		4,000.00	4,000.00	0.00	380.80	3,619.20
Category: 97 - INTERFUND ACTIVITY						
11-82-9773	COMP. EQUIPMENT USER FEE	375.00	375.00	0.00	0.00	375.00

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11-82-9791 EQUIPMENT USER FEE	93,579.00	93,579.00	0.00	0.00	93,579.00
Category: 97 - INTERFUND ACTIVITY Total:	93,954.00	93,954.00	0.00	0.00	93,954.00
Department: 82 - COURSE MAINTENANCE Total:	893,221.31	893,221.31	47,496.16	249,953.55	643,267.76

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE						
Category: 35 - SUPPLIES						
11-83-3517	JANITORIAL SUPPLIES	4,200.00	4,200.00	346.57	3,087.98	1,112.02
11-83-3523	TOOLS/EQUIPMENT	600.00	600.00	0.00	0.00	600.00
	Category: 35 - SUPPLIES Total:	4,800.00	4,800.00	346.57	3,087.98	1,712.02
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-83-4001	BUILDINGS & GROUNDS	16,000.00	16,000.00	963.00	12,700.20	3,299.80
	Category: 40 - MAINTENANCE--BLDGS, STRUC Total:	16,000.00	16,000.00	963.00	12,700.20	3,299.80
Category: 45 - MAINTENANCE						
11-83-4501	FURN.FIXTURES, OFF EQUIP	3,000.00	3,000.00	0.00	0.00	3,000.00
	Category: 45 - MAINTENANCE Total:	3,000.00	3,000.00	0.00	0.00	3,000.00
Category: 50 - SERVICES						
11-83-5017	UTILITIES	26,000.00	26,000.00	1,643.17	7,370.19	18,629.81
	Category: 50 - SERVICES Total:	26,000.00	26,000.00	1,643.17	7,370.19	18,629.81
Category: 55 - PROFESSIONAL SERVICES						
11-83-5531	PEST CONTROL SERVICES	800.00	800.00	170.00	224.69	575.31
	Category: 55 - PROFESSIONAL SERVICES Total:	800.00	800.00	170.00	224.69	575.31
	Department: 83 - BUILDING MAINTENANCE Total:	50,600.00	50,600.00	3,122.74	23,383.06	27,216.94

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
11-87-7010 CAPITAL IMPROVEMENT	26,000.00	26,000.00	1,777.60	17,762.29	8,237.71
Category: 70 - CAPITAL IMPROVEMENTS Total:	26,000.00	26,000.00	1,777.60	17,762.29	8,237.71
Department: 87 - GC CAPITAL IMPROVEMENT Total:	26,000.00	26,000.00	1,777.60	17,762.29	8,237.71

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-88-3001	SALARIES AND WAGES	51,803.23	51,803.23	3,364.81	16,470.72	35,332.51
11-88-3003	LONGEVITY	912.00	912.00	29.54	144.60	767.40
11-88-3007	OVERTIME	500.00	500.00	0.00	387.44	112.56
11-88-3051	FICA/MEDICARE TAXES	3,681.76	3,681.76	254.80	1,276.88	2,404.88
11-88-3052	WORKER'S COMP	975.00	975.00	0.00	666.79	308.21
11-88-3053	UNEMPLOYMENT TAXES	144.00	144.00	54.92	113.22	30.78
11-88-3054	RETIREMENT	7,343.37	7,343.37	474.19	2,402.62	4,940.75
11-88-3055	HEALTH INSURANCE	20,360.34	20,360.34	539.50	2,739.51	17,620.83
11-88-3056	LIFE INS	70.46	70.46	17.55	35.10	35.36
11-88-3057	DENTAL	1,160.12	1,160.12	34.74	170.05	990.07
11-88-3058	LONG TERM DISABILITY	219.67	219.67	27.99	152.32	67.35
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		87,169.95	87,169.95	4,798.04	24,559.25	62,610.70
Category: 35 - SUPPLIES						
11-88-3504	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
11-88-3514	FUEL & OIL	1,700.00	1,700.00	0.00	0.00	1,700.00
11-88-3523	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	0.00	4,500.00
11-88-3526	MINOR EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
11-88-3529	REPAIR PARTS	20,000.00	20,000.00	276.73	4,453.32	15,546.68
11-88-3535	GROUND/SHOP SUPPLIES	2,500.00	2,500.00	0.00	164.70	2,335.30
11-88-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
Category: 35 - SUPPLIES Total:		30,450.00	30,450.00	276.73	4,618.02	25,831.98
Category: 45 - MAINTENANCE						
11-88-4520	AUTO REPAIR/OUTSOURCED	1,000.00	1,000.00	0.00	0.00	1,000.00
11-88-4599	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	0.00	0.00	5,000.00
Category: 45 - MAINTENANCE Total:		6,000.00	6,000.00	0.00	0.00	6,000.00
Category: 50 - SERVICES						
11-88-5029	TRAVEL/TRAINING	500.00	500.00	0.00	20.00	480.00
Category: 50 - SERVICES Total:		500.00	500.00	0.00	20.00	480.00
Category: 97 - INTERFUND ACTIVITY						
11-88-9781	TRANSFER TO EQUIP PURCH CONT	27,320.00	27,320.00	0.00	0.00	27,320.00
Category: 97 - INTERFUND ACTIVITY Total:		27,320.00	27,320.00	0.00	0.00	27,320.00
Department: 88 - EQUIPMENT MAINTENANCE Total:		151,439.95	151,439.95	5,074.77	29,197.27	122,242.68
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):		0.00	0.00	-9,718.73	187,378.00	
Total Surplus (Deficit):		-545,031.92	-545,031.92	201,764.85	1,129,414.34	

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - 40					
85 - FEE & CHARGES FOR SERVICE	4,635,000.00	4,635,000.00	353,730.24	1,830,676.79	2,804,323.21
96 - INTEREST EARNED	10,000.00	10,000.00	160.72	1,462.76	8,537.24
98 - MISCELLANEOUS REVENUE	127,500.00	127,500.00	673.77	27,753.84	99,746.16
Department: 40 - 40 Total:	4,772,500.00	4,772,500.00	354,564.73	1,859,893.39	2,912,606.61

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
30 - SALARIES, WAGES, & BENEFITS	431,558.92	431,558.92	27,536.39	129,196.95	302,361.97
35 - SUPPLIES	42,200.00	42,200.00	2,191.33	26,225.50	15,974.50
40 - MAINTENANCE--BLDGS, STRUC	144,500.00	144,500.00	75,322.31	155,704.89	-11,204.89
45 - MAINTENANCE	7,400.00	7,400.00	142.00	852.00	6,548.00
50 - SERVICES	540,060.00	540,060.00	65,404.53	196,121.33	343,938.67
54 - SUNDRY	1,748,900.00	1,748,900.00	3,879.36	428,929.69	1,319,970.31
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	0.00	235.00	209,765.00
60 - OTHER SERVICES	21,500.00	21,500.00	0.00	21,094.68	405.32
97 - INTERFUND ACTIVITY	799,413.00	799,413.00	0.00	0.00	799,413.00
Department: 45 - WATER & SEWER Total:	3,945,531.92	3,945,531.92	174,475.92	958,360.04	2,987,171.88

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 46 - UTILITY CAPITAL PROJECT					
70 - CAPITAL IMPROVEMENTS	1,450,000.00	1,450,000.00	0.00	4,000.00	1,446,000.00
Department: 46 - UTILITY CAPITAL PROJECT Total:	1,450,000.00	1,450,000.00	0.00	4,000.00	1,446,000.00
Fund: 02 - UTILITY FUND Surplus (Deficit):	-623,031.92	-623,031.92	180,088.81	897,533.35	-1,520,565.27
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	31,361.52	44,108.52	30,891.48
96 - INTEREST EARNED	3,000.00	3,000.00	33.25	394.47	2,605.53
Department: 43 - 43 Total:	78,000.00	78,000.00	31,394.77	44,502.99	33,497.01
Fund: 04 - IMPACT FEE FUND Total:	78,000.00	78,000.00	31,394.77	44,502.99	33,497.01
Fund: 11 - GOLF COURSE FUND					
Department: 80 - 80					
85 - FEE & CHARGES FOR SERVICE	1,609,800.00	1,609,800.00	114,185.92	827,165.50	782,634.50
96 - INTEREST EARNED	1,000.00	1,000.00	11.53	34.33	965.67
97 - INTERFUND ACTIVITY	345,891.14	345,891.14	0.00	0.00	345,891.14
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	0.00	25,000.00
Department: 80 - 80 Total:	1,981,691.14	1,981,691.14	114,197.45	827,199.83	1,154,491.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE					
30 - SALARIES, WAGES, & BENEFITS	496,304.88	496,304.88	37,484.74	189,952.33	306,352.55
34 - COST OF SALES	155,000.00	155,000.00	18,709.44	56,093.09	98,906.91
35 - SUPPLIES	17,150.00	17,150.00	96.22	2,556.78	14,593.22
45 - MAINTENANCE	4,450.00	4,450.00	649.17	1,424.86	3,025.14
50 - SERVICES	41,600.00	41,600.00	3,770.24	10,804.73	30,795.27
54 - SUNDRY	51,400.00	51,400.00	5,735.10	39,356.49	12,043.51
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	19,337.38	662.62
97 - INTERFUND ACTIVITY	71,025.00	71,025.00	0.00	0.00	71,025.00
Department: 81 - CLUB HOUSE Total:	860,429.88	860,429.88	66,444.91	319,525.66	540,904.22

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 82 - COURSE MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	574,067.31	574,067.31	38,229.49	193,625.93	380,441.38
35 - SUPPLIES	98,700.00	98,700.00	5,153.70	45,296.92	53,403.08
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	0.00	5,000.00
45 - MAINTENANCE	19,000.00	19,000.00	3,854.97	8,093.51	10,906.49
50 - SERVICES	8,000.00	8,000.00	258.00	2,556.39	5,443.61
54 - SUNDRY	90,500.00	90,500.00	0.00	0.00	90,500.00
55 - PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	380.80	3,619.20
97 - INTERFUND ACTIVITY	93,954.00	93,954.00	0.00	0.00	93,954.00
Department: 82 - COURSE MAINTENANCE Total:	893,221.31	893,221.31	47,496.16	249,953.55	643,267.76

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
35 - SUPPLIES	4,800.00	4,800.00	346.57	3,087.98	1,712.02
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	963.00	12,700.20	3,299.80
45 - MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00
50 - SERVICES	26,000.00	26,000.00	1,643.17	7,370.19	18,629.81
55 - PROFESSIONAL SERVICES	800.00	800.00	170.00	224.69	575.31
Department: 83 - BUILDING MAINTENANCE Total:	50,600.00	50,600.00	3,122.74	23,383.06	27,216.94

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
70 - CAPITAL IMPROVEMENTS	26,000.00	26,000.00	1,777.60	17,762.29	8,237.71
Department: 87 - GC CAPITAL IMPROVEMENT Total:	26,000.00	26,000.00	1,777.60	17,762.29	8,237.71

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	87,169.95	87,169.95	4,798.04	24,559.25	62,610.70
35 - SUPPLIES	30,450.00	30,450.00	276.73	4,618.02	25,831.98
45 - MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00
50 - SERVICES	500.00	500.00	0.00	20.00	480.00
97 - INTERFUND ACTIVITY	27,320.00	27,320.00	0.00	0.00	27,320.00
Department: 88 - EQUIPMENT MAINTENANCE Total:	151,439.95	151,439.95	5,074.77	29,197.27	122,242.68
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	-9,718.73	187,378.00	-187,378.00
Total Surplus (Deficit):	-545,031.92	-545,031.92	201,764.85	1,129,414.34	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-623,031.92	-623,031.92	180,088.81	897,533.35	-1,520,565.27
04 - IMPACT FEE FUND	78,000.00	78,000.00	31,394.77	44,502.99	33,497.01
11 - GOLF COURSE FUND	0.00	0.00	-9,718.73	187,378.00	-187,378.00
Total Surplus (Deficit):	-545,031.92	-545,031.92	201,764.85	1,129,414.34	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND						
Department: 10 - 10						
Category: 72 - PROPERTY TAXES						
01-10-7201	CURRENT PROPERTY TAXES	6,509,473.76	6,509,473.76	2,761,404.34	6,115,666.86	393,806.90
01-10-7202	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	9.07	35,255.27	-5,255.27
01-10-7203	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	2,343.59	16,891.77	8,108.23
	Category: 72 - PROPERTY TAXES Total:	6,564,473.76	6,564,473.76	2,763,757.00	6,167,813.90	396,659.86
Category: 75 - OTHER TAXES						
01-10-7511	ELECTRIC FRANCHISE	360,000.00	360,000.00	30,861.00	152,320.36	207,679.64
01-10-7512	TELEPHONE FRANCHISE	90,000.00	90,000.00	4,026.24	11,885.28	78,114.72
01-10-7513	GAS FRANCHISE	40,000.00	40,000.00	7,488.56	13,454.46	26,545.54
01-10-7514	CABLE TV FRANCHISE	75,000.00	75,000.00	20,709.19	39,898.67	35,101.33
01-10-7515	TELECOMMUNICATION	15,000.00	15,000.00	2,745.86	5,920.94	9,079.06
01-10-7621	CITY SALES TAX	3,810,000.00	3,810,000.00	358,067.20	1,688,864.29	2,121,135.71
01-10-7622	SALES TX-RED. PROPERTY TX	1,905,000.00	1,905,000.00	177,969.27	843,367.83	1,061,632.17
01-10-7631	MIXED DRINK TAX	30,000.00	30,000.00	0.00	10,095.84	19,904.16
	Category: 75 - OTHER TAXES Total:	6,325,000.00	6,325,000.00	601,867.32	2,765,807.67	3,559,192.33
Category: 80 - FINES WARRANTS & BONDS						
01-10-8001	FINES	1,000,000.00	1,000,000.00	53,487.35	243,949.14	756,050.86
01-10-8002	TIME PAYMENT FEE-GENERAL	10,000.00	10,000.00	305.76	1,593.20	8,406.80
01-10-8003	TIME PAYMENT FEE-COURT	0.00	0.00	68.94	270.93	-270.93
01-10-8004	COURT TECHNOLOGY FEES	0.00	0.00	1,023.11	5,283.85	-5,283.85
01-10-8005	COURT SECURITY FEE	0.00	0.00	948.10	5,449.83	-5,449.83
01-10-8006	OMNI FEE	8,000.00	8,000.00	640.00	2,181.31	5,818.69
01-10-8007	CHILD SAFETY FEE	0.00	0.00	25.00	225.00	-225.00
01-10-8008	JUDICIAL FEE	0.00	0.00	105.46	397.66	-397.66
	Category: 80 - FINES WARRANTS & BONDS Total:	1,018,000.00	1,018,000.00	56,603.72	259,350.92	758,649.08
Category: 85 - FEE & CHARGES FOR SERVICE						
01-10-8501	GARBAGE FEES/RESIDENTIAL	500.00	500.00	171.38	171.38	328.62
01-10-8503	POOL MEMBERSHIP FEES	20,000.00	20,000.00	0.00	0.00	20,000.00
01-10-8504	SWIM LESSON	3,500.00	3,500.00	0.00	0.00	3,500.00
01-10-8505	POOL RENTALS	1,000.00	1,000.00	0.00	480.00	520.00
01-10-8506	REC PROGRAMS	2,000.00	2,000.00	1,225.00	2,646.00	-646.00
01-10-8507	AMBULANCE SERVICE FEES	250,000.00	250,000.00	5,354.93	84,678.59	165,321.41
01-10-8509	PET TAGS	800.00	800.00	20.00	205.00	595.00
01-10-8511	JERSEY VILLAGE STICKERS	0.00	0.00	1.00	28.00	-28.00
01-10-8512	RENTAL FEE	40,000.00	40,000.00	0.00	525.00	39,475.00
01-10-8513	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	666.14	3,600.47	5,399.53
01-10-8514	FOOD & BEVERAGE FEES	1,000.00	1,000.00	0.00	0.00	1,000.00
01-10-8516	FARMER'S MARKET FEES	7,200.00	7,200.00	521.00	3,683.00	3,517.00
01-10-8517	PARK RENTALS	750.00	750.00	125.00	5,805.00	-5,055.00
01-10-8999	PLAN CHECKING AND PLAT REVIEW	30,000.00	30,000.00	12,542.99	18,389.61	11,610.39
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	365,750.00	365,750.00	20,627.44	120,212.05	245,537.95
Category: 90 - LICENSES & PERMITS						
01-10-9001	BUILDING PERMITS	80,000.00	80,000.00	23,862.04	40,672.59	39,327.41
01-10-9002	PLUMBING PERMITS	10,000.00	10,000.00	395.00	2,860.00	7,140.00
01-10-9003	ELECTRICAL PERMITS	16,000.00	16,000.00	541.00	3,784.00	12,216.00
01-10-9004	MECHANICAL PERMITS	8,000.00	8,000.00	1,905.00	4,048.50	3,951.50
01-10-9006	SIGN PERMITS	12,000.00	12,000.00	196.79	10,262.05	1,737.95
01-10-9007	LIQUOR LICENSES	8,000.00	8,000.00	0.00	370.00	7,630.00
01-10-9010	ANTENNA ANNUAL FEES	5,000.00	5,000.00	0.00	4,305.92	694.08
01-10-9012	BURGLAR/FIRE ALARM PERMIT	8,500.00	8,500.00	119.65	1,189.81	7,310.19

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-10-9013	FIRE MARSHAL PERM FEES	1,100.00	1,100.00	58.00	58.00	1,042.00
01-10-9015	OPERATIONAL HARZADOUS PERM	100.00	100.00	0.00	0.00	100.00
01-10-9016	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	0.00	1,000.00
	Category: 90 - LICENSES & PERMITS Total:	149,700.00	149,700.00	27,077.48	67,550.87	82,149.13
	Category: 96 - INTEREST EARNED					
01-10-9601	INTEREST EARNED	100,000.00	100,000.00	439.39	4,531.32	95,468.68
	Category: 96 - INTEREST EARNED Total:	100,000.00	100,000.00	439.39	4,531.32	95,468.68
	Category: 97 - INTERFUND ACTIVITY					
01-10-9750	CRIME CONTROL DISTRICT REIMB.	1,834,230.70	1,834,230.70	0.00	0.00	1,834,230.70
01-10-9752	TRANSFER FROM UTLY FUND	590,000.00	590,000.00	0.00	0.00	590,000.00
01-10-9753	COURT SECURITY & TECH REIMB.	48,830.00	48,830.00	0.00	0.00	48,830.00
01-10-9754	TRANFER FROM MOTEL TAX FUND	19,000.00	19,000.00	0.00	0.00	19,000.00
	Category: 97 - INTERFUND ACTIVITY Total:	2,492,060.70	2,492,060.70	0.00	0.00	2,492,060.70
	Category: 98 - MISCELLANEOUS REVENUE					
01-10-9802	SALE OF ASSETS	281,100.00	281,100.00	14,210.00	64,097.00	217,003.00
01-10-9805	DONATIONS--PARK	0.00	0.00	550.00	800.00	-800.00
01-10-9807	DONATIONS - POLICE DEPT.	0.00	0.00	0.00	150.00	-150.00
01-10-9815	INSURANCE SETTLEMENT	0.00	0.00	0.00	10.00	-10.00
01-10-9899	MISCELLANEOUS	50,000.00	50,000.00	4,962.49	15,918.29	34,081.71
	Category: 98 - MISCELLANEOUS REVENUE Total:	331,100.00	331,100.00	19,722.49	80,975.29	250,124.71
	Category: 99 - OTHER AGENCY REVENUES					
01-10-9901	GRANTS/CONTRACTS-COPS	0.00	0.00	0.00	438,830.98	-438,830.98
01-10-9903	FEMA EMS GRANTS	0.00	0.00	0.00	22,280.76	-22,280.76
01-10-9905	AMBULANCE FEES STATE GRANT	90,000.00	90,000.00	0.00	0.00	90,000.00
01-10-9906	LEOSE FUNDS - TRAINING GRANT	0.00	0.00	2,862.87	2,862.87	-2,862.87
	Category: 99 - OTHER AGENCY REVENUES Total:	90,000.00	90,000.00	2,862.87	463,974.61	-373,974.61
	Department: 10 - 10 Total:	17,436,084.46	17,436,084.46	3,492,957.71	9,930,216.63	7,505,867.83

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-11-3001	SALARIES	393,190.17	393,190.17	30,476.22	149,181.10	244,009.07
01-11-3002	WAGES	27,040.00	27,040.00	0.00	334.00	26,706.00
01-11-3003	LONGEVITY	815.88	815.88	66.46	325.32	490.56
01-11-3010	INCENTIVES	11,950.04	11,950.04	138.46	677.76	11,272.28
01-11-3020	EMPLOYEE AWARDS/BONUS	6,700.00	6,700.00	0.00	481.20	6,218.80
01-11-3051	FICA/MEDICARE TAXES	29,211.31	29,211.31	2,279.70	8,541.14	20,670.17
01-11-3052	WORKMEN'S COMPENSATION	11,627.00	11,627.00	0.00	7,943.20	3,683.80
01-11-3053	UNEMPLOYMENT COMPENSATION	720.00	720.00	51.19	464.83	255.17
01-11-3054	RETIREMENT	57,908.83	57,908.83	4,356.02	21,566.36	36,342.47
01-11-3055	HEALTH INSURANCE	42,078.14	42,078.14	3,050.34	15,488.60	26,589.54
01-11-3056	LIFE INS	211.38	211.38	52.65	105.30	106.08
01-11-3057	DENTAL INSURANCE	2,771.86	2,771.86	213.62	1,045.67	1,726.19
01-11-3058	LONG-TERM DISABILITY	1,678.70	1,678.70	238.79	1,288.98	389.72
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		585,903.31	585,903.31	40,923.45	207,443.46	378,459.85
Category: 35 - SUPPLIES						
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
01-11-3503	OFFICE SUPPLIES	4,000.00	4,000.00	466.88	1,083.05	2,916.95
01-11-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	58.50	141.50
01-11-3520	FOOD	10,000.00	10,000.00	0.00	4,138.18	5,861.82
01-11-3524	FEMA SUPPLIES - MARCOS/LAURA	0.00	0.00	0.00	82.81	-82.81
Category: 35 - SUPPLIES Total:		14,350.00	14,350.00	466.88	5,362.54	8,987.46
Category: 45 - MAINTENANCE						
01-11-4501	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 50 - SERVICES						
01-11-5001	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	172.00	3,828.00
01-11-5007	RECORDS MANAGEMENT	7,500.00	7,500.00	0.00	873.48	6,626.52
01-11-5012	PRINTING	250.00	250.00	0.00	0.00	250.00
01-11-5014	MEDICAL EXPENSES	10,000.00	10,000.00	1,209.00	4,168.50	5,831.50
01-11-5020	COMMUNICATIONS	3,600.00	3,600.00	69.55	701.95	2,898.05
01-11-5025	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	2,374.46	4,125.54
01-11-5026	CODIFICATIONS	7,400.00	7,400.00	2,246.88	2,521.88	4,878.12
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	6,000.00	3.00	3,146.72	2,853.28
01-11-5028	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00
01-11-5029	TRAVEL/TRAINING	14,000.00	14,000.00	0.00	258.00	13,742.00
01-11-5030	CAR ALLOWANCE	6,500.00	6,500.00	500.00	2,447.50	4,052.50
01-11-5041	NEWSLETTER	9,500.00	9,500.00	0.00	1,860.00	7,640.00
Category: 50 - SERVICES Total:		75,251.00	75,251.00	4,028.43	18,524.49	56,726.51
Category: 54 - SUNDRY						
01-11-5401	ELECTION EXPENSE	16,000.00	16,000.00	0.00	206.02	15,793.98
Category: 54 - SUNDRY Total:		16,000.00	16,000.00	0.00	206.02	15,793.98
Category: 60 - OTHER SERVICES						
01-11-6005	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
Category: 60 - OTHER SERVICES Total:		300.00	300.00	0.00	0.00	300.00
Category: 97 - INTERFUND ACTIVITY						
01-11-9772	TECHNOLOGY USER FEE	4,500.00	4,500.00	0.00	0.00	4,500.00
Category: 97 - INTERFUND ACTIVITY Total:		4,500.00	4,500.00	0.00	0.00	4,500.00
Department: 11 - ADMINISTRATIVE SERVICE Total:		698,304.31	698,304.31	45,418.76	231,536.51	466,767.80

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

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For Fiscal: 2020-2021 Period Ending: 02/28/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 12 - LEGAL/OTHER SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-12-3052	WORKMEN'S COMPENSATION	250.00	250.00	0.00	205.16	44.84
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		250.00	250.00	0.00	205.16	44.84
Category: 50 - SERVICES						
01-12-5023	GRANTS AND INCENTIVES	2,172,000.00	2,172,000.00	476,251.39	476,251.39	1,695,748.61
Category: 50 - SERVICES Total:		2,172,000.00	2,172,000.00	476,251.39	476,251.39	1,695,748.61
Category: 55 - PROFESSIONAL SERVICES						
01-12-5502	LEGAL FEES	125,000.00	125,000.00	12,837.00	31,387.04	93,612.96
01-12-5515	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	2,000.00	8,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		135,000.00	135,000.00	12,837.00	33,387.04	101,612.96
Category: 60 - OTHER SERVICES						
01-12-6001	AUTOMOBILE LIABILITY	45,350.00	45,350.00	0.00	52,735.76	-7,385.76
01-12-6003	LIABILITY-FIRE & CASUALTY INSR	69,140.00	69,140.00	0.00	66,908.31	2,231.69
01-12-6005	SURETY BONDS	500.00	500.00	0.00	565.46	-65.46
Category: 60 - OTHER SERVICES Total:		114,990.00	114,990.00	0.00	120,209.53	-5,219.53
Category: 97 - INTERFUND ACTIVITY						
01-12-9760	TRFR TO CAPITAL IMPROVEMENTS	1,080,000.00	1,080,000.00	0.00	0.00	1,080,000.00
01-12-9761	TRANSFER TO GOLF FUND	345,891.14	345,891.14	0.00	0.00	345,891.14
01-12-9772	TECHNOLOGY USER FEES	375.00	375.00	0.00	0.00	375.00
Category: 97 - INTERFUND ACTIVITY Total:		1,426,266.14	1,426,266.14	0.00	0.00	1,426,266.14
Department: 12 - LEGAL/OTHER SERVICES Total:		3,848,506.14	3,848,506.14	489,088.39	630,053.12	3,218,453.02

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-13-3001	SALARIES	240,349.76	240,349.76	18,160.58	87,727.13	152,622.63
01-13-3002	WAGES	10,230.00	10,230.00	528.00	880.00	9,350.00
01-13-3003	LONGEVITY	1,055.86	1,055.86	84.90	415.03	640.83
01-13-3007	OVERTIME	0.00	0.00	0.00	127.90	-127.90
01-13-3010	INCENTIVES	1,200.00	1,200.00	0.00	0.00	1,200.00
01-13-3051	FICA/MEDICARE TAXES	18,565.20	18,565.20	1,383.48	6,563.86	12,001.34
01-13-3052	WORKMEN'S COMPENSATION	449.00	449.00	0.00	307.06	141.94
01-13-3053	EMPLOYMENT TAXES	576.00	576.00	125.02	443.43	132.57
01-13-3054	RETIREMENT	33,893.34	33,893.34	2,548.88	12,471.48	21,421.86
01-13-3055	HEALTH INSURANCE	29,166.80	29,166.80	2,111.14	10,638.04	18,528.76
01-13-3056	LIFE INS	211.38	211.38	52.65	105.30	106.08
01-13-3057	DENTAL INSURANCE	2,771.86	2,771.86	213.22	1,037.02	1,734.84
01-13-3058	LONG-TERM DISABILITY	1,009.47	1,009.47	156.61	850.41	159.06
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		339,478.67	339,478.67	25,364.48	121,566.66	217,912.01
Category: 35 - SUPPLIES						
01-13-3502	POSTAGE/FREIGHT	500.00	500.00	0.00	70.75	429.25
01-13-3503	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
01-13-3509	COMPUTER SUPPLIES	2,200.00	2,200.00	0.00	416.85	1,783.15
01-13-3510	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		3,050.00	3,050.00	0.00	487.60	2,562.40
Category: 45 - MAINTENANCE						
01-13-4501	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	632.97	2,233.75	4,080.25
01-13-4502	COMPUTER EQUIPMENT	9,500.00	9,500.00	1,305.56	2,720.88	6,779.12
01-13-4504	SOFTWARE MAINTENANCE	203,464.00	203,464.00	6,145.16	58,314.18	145,149.82
Category: 45 - MAINTENANCE Total:		219,278.00	219,278.00	8,083.69	63,268.81	156,009.19
Category: 50 - SERVICES						
01-13-5020	COMMUNICATIONS	28,020.00	28,020.00	2,246.05	9,477.66	18,542.34
01-13-5027	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	565.50	884.50
01-13-5029	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	0.00	7,600.00
Category: 50 - SERVICES Total:		37,070.00	37,070.00	2,246.05	10,043.16	27,026.84
Category: 55 - PROFESSIONAL SERVICES						
01-13-5515	CONSULTANT SERVICES	45,000.00	45,000.00	0.00	3,294.00	41,706.00
Category: 55 - PROFESSIONAL SERVICES Total:		45,000.00	45,000.00	0.00	3,294.00	41,706.00
Category: 65 - CAPITAL OUTLAY						
01-13-6573	COMPUTER EQUIPMENT	9,000.00	9,000.00	0.00	0.00	9,000.00
01-13-6574	COMPUTER SOFTWARE	50,000.00	50,000.00	0.00	451.00	49,549.00
Category: 65 - CAPITAL OUTLAY Total:		59,000.00	59,000.00	0.00	451.00	58,549.00
Category: 97 - INTERFUND ACTIVITY						
01-13-9772	TECHNOLOGY USER FEE	48,775.00	48,775.00	0.00	0.00	48,775.00
Category: 97 - INTERFUND ACTIVITY Total:		48,775.00	48,775.00	0.00	0.00	48,775.00
Department: 13 - INFO TECHNOLOGY Total:		751,651.67	751,651.67	35,694.22	199,111.23	552,540.44

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING						
Category: 35 - SUPPLIES						
01-14-3502	POSTAGE/FREIGHT	17,000.00	17,000.00	1,547.43	5,982.06	11,017.94
01-14-3503	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	531.86	2,468.14
	Category: 35 - SUPPLIES Total:	20,000.00	20,000.00	1,547.43	6,513.92	13,486.08
Category: 50 - SERVICES						
01-14-5012	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
01-14-5022	RENTAL OF EQUIPMENT	2,000.00	2,000.00	0.00	668.25	1,331.75
	Category: 50 - SERVICES Total:	3,000.00	3,000.00	0.00	668.25	2,331.75
	Department: 14 - PURCHASING Total:	23,000.00	23,000.00	1,547.43	7,182.17	15,817.83

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-15-3001	SALARIES	239,252.14	239,252.14	18,032.24	84,748.97	154,503.17
01-15-3003	LONGEVITY	1,440.14	1,440.14	107.08	512.01	928.13
01-15-3007	OVERTIME	2,900.00	2,900.00	0.00	203.99	2,696.01
01-15-3010	INCENTIVES	600.08	600.08	0.00	0.00	600.08
01-15-3051	FICA/MEDICARE TAXES	18,139.75	18,139.75	1,313.30	6,251.98	11,887.77
01-15-3052	WORKMEN'S COMPENSATION	446.00	446.00	0.00	305.01	140.99
01-15-3053	EMPLOYMENT TAXES	478.40	478.40	135.19	665.84	-187.44
01-15-3054	RETIREMENT	34,284.60	34,284.60	2,534.06	12,072.27	22,212.33
01-15-3055	HEALTH INSURANCE	34,513.70	34,513.70	3,043.86	14,049.09	20,464.61
01-15-3056	LIFE INS	211.38	211.38	52.65	111.15	100.23
01-15-3057	DENTAL INSURANCE	2,771.86	2,771.86	213.22	963.84	1,808.02
01-15-3058	LONG-TERM DISABILITY	1,004.86	1,004.86	157.57	807.89	196.97
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		336,042.91	336,042.91	25,589.17	120,692.04	215,350.87
Category: 35 - SUPPLIES						
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
01-15-3503	OFFICE SUPPLIES	700.00	700.00	0.00	548.86	151.14
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00
Category: 35 - SUPPLIES Total:		950.00	950.00	0.00	548.86	401.14
Category: 45 - MAINTENANCE						
01-15-4501	FURN.FIXT. & OFF.MACH.	150.00	150.00	0.00	0.00	150.00
Category: 45 - MAINTENANCE Total:		150.00	150.00	0.00	0.00	150.00
Category: 50 - SERVICES						
01-15-5012	PRINTING	1,200.00	1,200.00	0.00	177.23	1,022.77
01-15-5020	COMMUNICATIONS	2,000.00	2,000.00	69.54	379.44	1,620.56
01-15-5027	MEMBERSHIPS	400.00	400.00	0.00	162.50	237.50
01-15-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	271.44	3,228.56
Category: 50 - SERVICES Total:		7,100.00	7,100.00	69.54	990.61	6,109.39
Category: 54 - SUNDRY						
01-15-5405	PERMITS & FEES	550.00	550.00	0.00	0.00	550.00
Category: 54 - SUNDRY Total:		550.00	550.00	0.00	0.00	550.00
Category: 55 - PROFESSIONAL SERVICES						
01-15-5501	AUDITS/CONTRACTS/STUDIES	27,000.00	27,000.00	2,621.51	8,387.80	18,612.20
Category: 55 - PROFESSIONAL SERVICES Total:		27,000.00	27,000.00	2,621.51	8,387.80	18,612.20
Category: 97 - INTERFUND ACTIVITY						
01-15-9772	TECHNOLOGY USER FEE	1,575.00	1,575.00	0.00	0.00	1,575.00
Category: 97 - INTERFUND ACTIVITY Total:		1,575.00	1,575.00	0.00	0.00	1,575.00
Department: 15 - ACCOUNTING SERVICES Total:		373,367.91	373,367.91	28,280.22	130,619.31	242,748.60

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-16-3001	SALARIES	38,520.35	38,520.35	2,876.80	14,081.94	24,438.41
01-16-3003	LONGEVITY	528.06	528.06	42.46	200.67	327.39
01-16-3007	OVERTIME	100.00	100.00	0.00	0.00	100.00
01-16-3010	INCENTIVES	479.96	479.96	83.08	406.68	73.28
01-16-3051	FICA/MEDICARE TAXES	2,736.84	2,736.84	205.24	1,009.26	1,727.58
01-16-3052	WORKMEN'S COMPENSATION	75.00	75.00	0.00	51.29	23.71
01-16-3053	EMPLOYMENT TAXES	144.00	144.00	48.57	98.67	45.33
01-16-3054	RETIREMENT	5,563.82	5,563.82	419.42	2,075.56	3,488.26
01-16-3055	HEALTH INSURANCE	14,268.80	14,268.80	1,032.15	5,241.33	9,027.47
01-16-3056	LIFE INS	70.46	70.46	17.55	35.10	35.36
01-16-3057	DENTAL INSURANCE	1,160.12	1,160.12	89.24	436.83	723.29
01-16-3058	LONG-TERM DISABILITY	162.21	162.21	26.73	147.03	15.18
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		63,809.62	63,809.62	4,841.24	23,784.36	40,025.26
Category: 35 - SUPPLIES						
01-16-3503	OFFICE SUPPLIES	500.00	500.00	0.00	15.49	484.51
Category: 35 - SUPPLIES Total:		500.00	500.00	0.00	15.49	484.51
Category: 45 - MAINTENANCE						
01-16-4501	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
Category: 45 - MAINTENANCE Total:		400.00	400.00	0.00	0.00	400.00
Category: 50 - SERVICES						
01-16-5020	COMMUNICATIONS	3,000.00	3,000.00	69.54	379.40	2,620.60
Category: 50 - SERVICES Total:		3,000.00	3,000.00	69.54	379.40	2,620.60
Category: 55 - PROFESSIONAL SERVICES						
01-16-5516	COLLECTION AGENCY	0.00	0.00	0.00	2,008.94	-2,008.94
01-16-5527	HARRIS CTY APPRAISAL DIST	61,000.00	61,000.00	0.00	14,504.00	46,496.00
01-16-5528	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	50.82	3,595.93	3,404.07
Category: 55 - PROFESSIONAL SERVICES Total:		68,000.00	68,000.00	50.82	20,108.87	47,891.13
Category: 97 - INTERFUND ACTIVITY						
01-16-9772	TECHNOLOGY USER FEE	375.00	375.00	0.00	0.00	375.00
Category: 97 - INTERFUND ACTIVITY Total:		375.00	375.00	0.00	0.00	375.00
Department: 16 - CUSTOMER SERVICE Total:		136,084.62	136,084.62	4,961.60	44,288.12	91,796.50

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-19-3001	SALARIES	212,823.34	212,823.34	11,249.80	53,518.12	159,305.22
01-19-3003	LONGEVITY	864.24	864.24	73.86	354.93	509.31
01-19-3007	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
01-19-3010	INCENTIVES	1,080.04	1,080.04	129.24	632.63	447.41
01-19-3051	FICA/MEDICARE TAXES	16,154.37	16,154.37	936.08	4,473.11	11,681.26
01-19-3052	WORKMEN'S COMPENSATION	469.00	469.00	0.00	320.74	148.26
01-19-3053	EMPLOYMENT TAXES	656.00	656.00	190.44	394.96	261.04
01-19-3054	RETIREMENT	30,855.38	30,855.38	1,774.59	8,583.93	22,271.45
01-19-3055	HEALTH INSURANCE	47,425.04	47,425.04	2,399.33	12,187.98	35,237.06
01-19-3056	LIFE INS	281.84	281.84	52.65	105.30	176.54
01-19-3057	DENTAL INSURANCE	2,771.86	2,771.86	178.48	873.66	1,898.20
01-19-3058	LONG-TERM DISABILITY	893.86	893.86	113.78	618.72	275.14
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		319,274.97	319,274.97	17,098.25	82,064.08	237,210.89
Category: 35 - SUPPLIES						
01-19-3503	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	371.82	1,628.18
01-19-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	0.00	200.00
01-19-3523	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		2,300.00	2,300.00	0.00	371.82	1,928.18
Category: 45 - MAINTENANCE						
01-19-4501	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-19-5012	PRINTING	2,000.00	2,000.00	0.00	140.00	1,860.00
01-19-5020	COMMUNICATIONS	2,000.00	2,000.00	69.54	379.40	1,620.60
01-19-5027	MEMBERSHIPS	300.00	300.00	0.00	0.00	300.00
01-19-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 50 - SERVICES Total:		7,800.00	7,800.00	69.54	519.40	7,280.60
Category: 54 - SUNDRY						
01-19-5404	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
Category: 54 - SUNDRY Total:		800.00	800.00	0.00	0.00	800.00
Category: 55 - PROFESSIONAL SERVICES						
01-19-5505	JUDGES	55,000.00	55,000.00	2,600.00	10,500.00	44,500.00
01-19-5506	PROSECUTORS	35,000.00	35,000.00	2,100.00	8,300.00	26,700.00
01-19-5516	COLLECTION AGENCY FEES	2,950.00	2,950.00	0.00	1,480.00	1,470.00
01-19-5518	INTERPRETERS	500.00	500.00	0.00	0.00	500.00
Category: 55 - PROFESSIONAL SERVICES Total:		93,450.00	93,450.00	4,700.00	20,280.00	73,170.00
Department: 19 - MUNICIPAL COURT Total:		424,124.97	424,124.97	21,867.79	103,235.30	320,889.67

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Department: 21 - POLICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-21-3001	SALARIES	2,136,626.84	2,136,626.84	154,283.77	756,894.72	1,379,732.12
01-21-3003	LONGEVITY	5,855.98	5,855.98	424.67	2,200.69	3,655.29
01-21-3007	OVERTIME	82,000.00	82,000.00	12,254.46	46,946.72	35,053.28
01-21-3010	INCENTIVES	23,158.72	23,158.72	2,644.51	13,358.77	9,799.95
01-21-3014	S.T.E.P. PROGRAM	100,000.00	100,000.00	410.87	16,869.71	83,130.29
01-21-3051	FICA/MEDICARE TAXES	171,725.71	171,725.71	12,550.65	61,479.03	110,246.68
01-21-3052	WORKMEN'S COMPENSATION	44,631.00	44,631.00	0.00	28,356.85	16,274.15
01-21-3053	EMPLOYMENT TAXES	4,752.00	4,752.00	1,196.09	4,726.46	25.54
01-21-3054	RETIREMENT	312,367.72	312,367.72	23,568.29	117,459.15	194,908.57
01-21-3055	HEALTH INSURANCE	380,790.80	380,790.80	22,565.36	120,915.15	259,875.65
01-21-3056	LIFE INS	2,113.80	2,113.80	444.60	895.05	1,218.75
01-21-3057	DENTAL INSURANCE	23,724.48	23,724.48	1,567.12	8,009.29	15,715.19
01-21-3058	LONG-TERM DISABILITY	8,878.04	8,878.04	1,234.56	7,007.03	1,871.01
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		3,296,625.09	3,296,625.09	233,144.95	1,185,118.62	2,111,506.47
Category: 35 - SUPPLIES						
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	300.00	300.00	0.00	61.03	238.97
01-21-3503	OFFICE SUPPLIES	7,900.00	7,900.00	337.73	1,909.86	5,990.14
01-21-3504	WEARING APPAREL	29,474.00	29,474.00	2,087.39	15,553.44	13,920.56
01-21-3505	CRIME PREVENTION SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
01-21-3510	BOOKS AND PERIODICALS	3,850.00	3,850.00	0.00	2,507.00	1,343.00
01-21-3515	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	100.00	1,900.00
01-21-3519	AMMUNITION AND TARGETS	10,000.00	10,000.00	0.00	35.61	9,964.39
01-21-3520	FOOD	2,400.00	2,400.00	0.00	106.33	2,293.67
01-21-3523	TOOLS/EQUIPMENT	69,100.00	69,100.00	1,276.71	21,058.32	48,041.68
01-21-3534	PARTS AND MATERIALS	500.00	500.00	0.00	34.31	465.69
Category: 35 - SUPPLIES Total:		127,524.00	127,524.00	3,701.83	41,365.90	86,158.10
Category: 45 - MAINTENANCE						
01-21-4501	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	160.20	2,069.04	3,527.96
01-21-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	25.00	2,475.00
01-21-4510	VEHICLE CLEANING	2,000.00	2,000.00	76.00	209.98	1,790.02
01-21-4599	MISCELLANEOUS EQUIPMENT	15,400.00	15,400.00	0.00	314.77	15,085.23
Category: 45 - MAINTENANCE Total:		25,497.00	25,497.00	236.20	2,618.79	22,878.21
Category: 50 - SERVICES						
01-21-5012	PRINTING	2,000.00	2,000.00	67.65	697.43	1,302.57
01-21-5015	LAB TESTS	2,400.00	2,400.00	0.00	0.00	2,400.00
01-21-5020	COMMUNICATIONS	1,199.90	1,199.90	167.07	1,121.77	78.13
01-21-5022	RENTAL OF EQUIPMENT	10,000.00	10,000.00	765.25	3,821.50	6,178.50
01-21-5025	PUBLIC NOTICES	250.00	250.00	0.00	0.00	250.00
01-21-5027	MEMBERSHIPS	1,400.00	1,400.00	0.00	90.00	1,310.00
01-21-5029	TRAVEL/TRAINING	24,000.00	24,000.00	97.25	7,942.30	16,057.70
Category: 50 - SERVICES Total:		41,249.90	41,249.90	1,097.22	13,673.00	27,576.90
Category: 54 - SUNDRY						
01-21-5402	JAIL EXPENSE	3,000.00	3,000.00	0.00	346.52	2,653.48
Category: 54 - SUNDRY Total:		3,000.00	3,000.00	0.00	346.52	2,653.48
Category: 55 - PROFESSIONAL SERVICES						
01-21-5515	CONSULTANT SERVICES	1,800.00	1,800.00	0.00	1,533.00	267.00
Category: 55 - PROFESSIONAL SERVICES Total:		1,800.00	1,800.00	0.00	1,533.00	267.00
Category: 60 - OTHER SERVICES						
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	21,400.00	21,400.00	0.00	16,890.30	4,509.70
01-21-6005	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
Category: 60 - OTHER SERVICES Total:		21,740.00	21,740.00	0.00	16,890.30	4,849.70
Category: 65 - CAPITAL OUTLAY						
01-21-6572	SPECIAL EQUIPMENT-	13,000.00	13,000.00	0.00	8,000.00	5,000.00
Category: 65 - CAPITAL OUTLAY Total:		13,000.00	13,000.00	0.00	8,000.00	5,000.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
01-21-9772 TECHNOLOGY USER FEE	16,025.00	16,025.00	0.00	0.00	16,025.00
Category: 97 - INTERFUND ACTIVITY Total:	16,025.00	16,025.00	0.00	0.00	16,025.00
Department: 21 - POLICE Total:	3,546,460.99	3,546,460.99	238,180.20	1,269,546.13	2,276,914.86

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-23-3001	SALARIES	423,207.50	423,207.50	32,589.12	160,706.73	262,500.77
01-23-3002	WAGES	12,900.00	12,900.00	90.00	424.80	12,475.20
01-23-3003	LONGEVITY	1,343.94	1,343.94	120.00	548.14	795.80
01-23-3007	OVERTIME	77,000.00	77,000.00	5,101.91	21,618.67	55,381.33
01-23-3010	INCENTIVES	13,500.00	13,500.00	1,006.08	4,349.55	9,150.45
01-23-3051	FICA/MEDICARE TAXES	38,632.56	38,632.56	2,831.01	13,655.39	24,977.17
01-23-3052	WORKMEN'S COMPENSATION	982.00	982.00	0.00	671.56	310.44
01-23-3053	EMPLOYMENT TAXES	1,584.00	1,584.00	577.21	1,389.63	194.37
01-23-3054	RETIREMENT	58,865.07	58,865.07	5,435.31	26,484.83	32,380.24
01-23-3055	HEALTH INSURANCE	88,774.92	88,774.92	7,015.32	35,701.94	53,072.98
01-23-3056	LIFE INS	563.68	563.68	157.95	304.20	259.48
01-23-3057	DENTAL INSURANCE	5,543.72	5,543.72	456.74	2,237.14	3,306.58
01-23-3058	LONG-TERM DISABILITY	1,588.60	1,588.60	296.64	1,618.41	-29.81
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		724,485.99	724,485.99	55,677.29	269,710.99	454,775.00
Category: 35 - SUPPLIES						
01-23-3502	POSTAGE	100.00	100.00	0.00	0.00	100.00
01-23-3503	OFFICE SUPPLIES	6,390.00	6,390.00	0.00	554.20	5,835.80
01-23-3504	WEARING APPAREL	3,475.00	3,475.00	0.00	909.36	2,565.64
01-23-3510	BOOKS AND PERIODICALS	400.00	400.00	0.00	0.00	400.00
01-23-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	1,527.56	1,472.44
Category: 35 - SUPPLIES Total:		13,365.00	13,365.00	0.00	2,991.12	10,373.88
Category: 45 - MAINTENANCE						
01-23-4501	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	76.53	6,723.47
01-23-4503	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	1,122.54	127.46
01-23-4505	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
01-23-4599	MISCELLANEOUS EQUIPMENT	600.00	600.00	0.00	403.27	196.73
Category: 45 - MAINTENANCE Total:		22,050.00	22,050.00	0.00	1,602.34	20,447.66
Category: 50 - SERVICES						
01-23-5012	PRINTING	100.00	100.00	0.00	0.00	100.00
01-23-5020	COMMUNICATIONS	3,000.00	3,000.00	69.54	2,675.39	324.61
01-23-5024	RADIO USAGE FEES	2,000.00	2,000.00	89.00	356.00	1,644.00
01-23-5027	MEMBERSHIPS	1,200.00	1,200.00	0.00	527.00	673.00
01-23-5029	TRAVEL/TRAINING	6,000.00	6,000.00	0.00	1,102.00	4,898.00
Category: 50 - SERVICES Total:		12,300.00	12,300.00	158.54	4,660.39	7,639.61
Category: 60 - OTHER SERVICES						
01-23-6005	SURETY BONDS	600.00	600.00	0.00	0.00	600.00
Category: 60 - OTHER SERVICES Total:		600.00	600.00	0.00	0.00	600.00
Category: 97 - INTERFUND ACTIVITY						
01-23-9772	TECHNOLOGY USER FEE	54,825.00	54,825.00	0.00	0.00	54,825.00
Category: 97 - INTERFUND ACTIVITY Total:		54,825.00	54,825.00	0.00	0.00	54,825.00
Department: 23 - COMMUNICATIONS Total:		827,625.99	827,625.99	55,835.83	278,964.84	548,661.15

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-25-3001	SALARIES	613,680.70	830,100.96	63,035.12	276,797.84	553,303.12
01-25-3002	WAGES	57,751.00	57,751.00	2,439.85	14,704.98	43,046.02
01-25-3003	LONGEVITY	2,880.02	2,880.02	210.48	1,027.56	1,852.46
01-25-3007	OVERTIME	87,666.68	133,000.00	9,842.03	57,796.54	75,203.46
01-25-3009	VOLUNTEERS STIPEND	44,000.00	44,000.00	1,551.00	11,308.17	32,691.83
01-25-3010	INCENTIVES	21,000.00	21,000.00	923.02	4,158.67	16,841.33
01-25-3051	FICA/MEDICARE TAXES	64,498.67	79,777.15	5,798.55	27,236.89	52,540.26
01-25-3052	WORKMEN'S COMPENSATION	29,010.00	29,010.00	0.00	19,839.20	9,170.80
01-25-3053	EMPLOYMENT TAXES	1,584.00	2,160.00	470.28	3,039.42	-879.42
01-25-3054	RETIREMENT	89,513.53	119,899.05	10,339.28	47,947.51	71,951.54
01-25-3055	HEALTH INSURANCE	123,404.06	204,845.42	10,966.13	47,089.82	157,755.60
01-25-3056	LIFE INS	563.68	845.52	216.45	351.00	494.52
01-25-3057	DENTAL INSURANCE	7,863.96	12,504.44	802.82	3,255.18	9,249.26
01-25-3058	LONG-TERM DISABILITY	2,577.45	3,486.41	573.18	2,590.39	896.02
01-25-3059	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	18,518.00	7,482.00
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,171,993.75	1,567,259.97	107,168.19	535,661.17	1,031,598.80
Category: 35 - SUPPLIES						
01-25-3502	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	12.76	487.24
01-25-3503	OFFICE SUPPLIES	6,999.00	6,999.00	0.00	603.05	6,395.95
01-25-3504	WEARING APPAREL	46,350.00	46,350.00	579.50	9,746.91	36,603.09
01-25-3505	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	0.00	2,900.00
01-25-3508	FILM AND CAMERA SUPPLIES	50.00	50.00	0.00	0.00	50.00
01-25-3510	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	318.91	831.09
01-25-3515	MEDICAL SUPPLIES	24,000.00	24,000.00	964.46	7,618.14	16,381.86
01-25-3517	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	381.07	1,018.93
01-25-3520	FOOD	8,999.00	8,999.00	0.00	398.51	8,600.49
01-25-3523	TOOLS/EQUIPMENT	61,000.00	61,000.00	361.20	21,355.31	39,644.69
01-25-3524	FEMA SUPPLIES	5,000.00	5,000.00	225.50	1,978.96	3,021.04
01-25-3525	FEMA EQUIPMENT	5,000.00	5,000.00	0.00	9,157.00	-4,157.00
Category: 35 - SUPPLIES Total:		163,348.00	163,348.00	2,130.66	51,570.62	111,777.38
Category: 45 - MAINTENANCE						
01-25-4501	FURN, FIXT, & OFFICE EQPT.	4,700.00	4,700.00	124.67	2,951.10	1,748.90
01-25-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00
01-25-4599	MAINTENANCE-MISC EQUIPMENT	34,749.00	34,749.00	6,060.35	2,753.96	31,995.04
Category: 45 - MAINTENANCE Total:		41,949.00	41,949.00	6,185.02	5,705.06	36,243.94
Category: 50 - SERVICES						
01-25-5012	PRINTING	750.00	750.00	0.00	0.00	750.00
01-25-5014	MEDICAL EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00
01-25-5020	COMMUNICATIONS	5,000.00	5,000.00	93.63	472.70	4,527.30
01-25-5024	RADIO USAGE FEES	15,000.00	15,000.00	1,062.50	5,362.50	9,637.50
01-25-5027	MEMBERSHIPS	3,115.00	3,115.00	0.00	1,994.00	1,121.00
01-25-5029	TRAVEL/TRAINING	20,000.00	20,000.00	0.00	2,624.75	17,375.25
Category: 50 - SERVICES Total:		44,865.00	44,865.00	1,156.13	10,453.95	34,411.05
Category: 54 - SUNDRY						
01-25-5405	LICENSES/PERMITS	1,299.00	1,299.00	0.00	0.00	1,299.00
Category: 54 - SUNDRY Total:		1,299.00	1,299.00	0.00	0.00	1,299.00
Category: 55 - PROFESSIONAL SERVICES						
01-25-5508	MEDICAL AND OTHER WASTE-DISP	1,300.00	1,300.00	0.00	332.22	967.78
01-25-5512	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
01-25-5516	COLLECTION AGENCY FEES	48,000.00	48,000.00	704.82	16,796.44	31,203.56
Category: 55 - PROFESSIONAL SERVICES Total:		54,600.00	54,600.00	704.82	17,128.66	37,471.34
Category: 65 - CAPITAL OUTLAY						
01-25-6581	RADIO/RADER EQUIPMENT	0.00	0.00	0.00	3.49	-3.49
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	3.49	-3.49

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
01-25-9772 TECHNOLOGY USER FEE	96,373.00	96,373.00	0.00	0.00	96,373.00
01-25-9781 EQUIP. PURCHASE CONTRIBUTION	49,575.00	49,575.00	0.00	0.00	49,575.00
01-25-9791 EQUIPMENT USER FEE	378,581.00	378,581.00	0.00	0.00	378,581.00
Category: 97 - INTERFUND ACTIVITY Total:	524,529.00	524,529.00	0.00	0.00	524,529.00
Department: 25 - FIRE DEPARTMENT Total:	2,002,583.75	2,397,849.97	117,344.82	620,522.95	1,777,327.02

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-30-3001	SALARIES	168,975.53	168,975.53	12,622.26	61,785.96	107,189.57
01-30-3003	LONGEVITY	239.98	239.98	25.86	114.02	125.96
01-30-3007	OVERTIME	1,000.00	1,000.00	0.00	49.92	950.08
01-30-3051	FICA/MEDICARE TAXES	12,726.58	12,726.58	950.78	4,656.94	8,069.64
01-30-3052	WORKMEN'S COMPENSATION	2,807.00	2,807.00	0.00	1,919.64	887.36
01-30-3053	EMPLOYMENT TAXES	288.00	288.00	57.50	262.45	25.55
01-30-3054	RETIREMENT	23,757.85	23,757.85	1,766.94	8,753.40	15,004.45
01-30-3055	HEALTH INSURANCE	14,898.00	14,898.00	1,078.98	5,479.02	9,418.98
01-30-3056	LIFE INS	140.92	140.92	35.10	70.20	70.72
01-30-3057	DENTAL INSURANCE	903.24	903.24	69.48	340.10	563.14
01-30-3058	LONG-TERM DISABILITY	709.70	709.70	110.17	602.43	107.27
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		226,446.80	226,446.80	16,717.07	84,034.08	142,412.72
Category: 35 - SUPPLIES						
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	16.50	83.50
01-30-3503	OFFICE SUPPLIES	1,500.00	1,500.00	127.28	1,552.02	-52.02
01-30-3504	WEARING APPAREL	500.00	500.00	0.00	226.75	273.25
01-30-3510	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
01-30-3520	FOOD	2,500.00	2,500.00	135.95	678.26	1,821.74
Category: 35 - SUPPLIES Total:		4,700.00	4,700.00	263.23	2,473.53	2,226.47
Category: 45 - MAINTENANCE						
01-30-4501	FURNITURE AND EQUIPMENT	100.00	100.00	0.00	0.00	100.00
Category: 45 - MAINTENANCE Total:		100.00	100.00	0.00	0.00	100.00
Category: 50 - SERVICES						
01-30-5012	PRINTING	300.00	300.00	0.00	0.00	300.00
01-30-5020	COMMUNICATIONS	2,000.00	2,000.00	69.54	379.40	1,620.60
01-30-5027	MEMBERSHIPS	350.00	350.00	0.00	150.00	200.00
01-30-5029	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	555.40	1,444.60
Category: 50 - SERVICES Total:		4,650.00	4,650.00	69.54	1,084.80	3,565.20
Category: 55 - PROFESSIONAL SERVICES						
01-30-5510	ENGINEERING SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00
01-30-5515	CONSULTANT SERVICES	10,000.00	10,000.00	4,935.25	11,195.25	-1,195.25
Category: 55 - PROFESSIONAL SERVICES Total:		20,000.00	20,000.00	4,935.25	11,195.25	8,804.75
Category: 97 - INTERFUND ACTIVITY						
01-30-9772	TECHNOLOGY USER FEE	1,875.00	1,875.00	0.00	0.00	1,875.00
01-30-9781	EQUIPMENT PURCHASE CONTRIBUTIO	39,250.00	39,250.00	0.00	0.00	39,250.00
Category: 97 - INTERFUND ACTIVITY Total:		41,125.00	41,125.00	0.00	0.00	41,125.00
Department: 30 - PUBLIC WORKS Total:		297,021.80	297,021.80	21,985.09	98,787.66	198,234.14

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-31-3001	SALARIES	251,248.13	251,248.13	19,650.20	91,526.30	159,721.83
01-31-3003	LONGEVITY	1,775.80	1,775.80	125.54	629.56	1,146.24
01-31-3007	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
01-31-3010	INCENTIVES	479.96	479.96	73.84	361.45	118.51
01-31-3051	FICA/MEDICARE TAXES	18,367.48	18,367.48	1,439.74	6,737.98	11,629.50
01-31-3052	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	752.26	347.74
01-31-3053	EMPLOYMENT TAXES	576.00	576.00	224.19	626.17	-50.17
01-31-3054	RETIREMENT	35,732.35	35,732.35	2,772.98	13,067.62	22,664.73
01-31-3055	HEALTH INSURANCE	55,618.68	55,618.68	3,583.35	15,639.08	39,979.60
01-31-3056	LIFE INS	281.84	281.84	58.50	128.70	153.14
01-31-3057	DENTAL INSURANCE	3,223.48	3,223.48	247.96	1,000.03	2,223.45
01-31-3058	LONG-TERM DISABILITY	1,059.44	1,059.44	179.15	886.40	173.04
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		370,463.16	370,463.16	28,355.45	131,355.55	239,107.61
Category: 35 - SUPPLIES						
01-31-3503	OFFICE SUPPLIES	3,500.00	3,500.00	0.00	731.91	2,768.09
01-31-3504	WEARING APPAREL	900.00	900.00	0.00	44.99	855.01
01-31-3510	BOOKS AND PERIODICALS	700.00	700.00	0.00	0.00	700.00
01-31-3521	ANIMAL SHELTER	3,000.00	3,000.00	0.00	725.00	2,275.00
01-31-3523	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
Category: 35 - SUPPLIES Total:		8,400.00	8,400.00	0.00	1,501.90	6,898.10
Category: 50 - SERVICES						
01-31-5008	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
01-31-5012	PRINTING	600.00	600.00	44.00	249.10	350.90
01-31-5020	COMMUNICATIONS	4,500.00	4,500.00	69.54	379.40	4,120.60
01-31-5027	MEMBERSHIPS	900.00	900.00	0.00	0.00	900.00
01-31-5029	TRAVEL/TRAINING	7,500.00	7,500.00	0.00	0.00	7,500.00
Category: 50 - SERVICES Total:		13,600.00	13,600.00	113.54	628.50	12,971.50
Category: 55 - PROFESSIONAL SERVICES						
01-31-5515	CONSULTANT	50,000.00	50,000.00	4,765.00	15,135.00	34,865.00
Category: 55 - PROFESSIONAL SERVICES Total:		50,000.00	50,000.00	4,765.00	15,135.00	34,865.00
Category: 65 - CAPITAL OUTLAY						
01-31-6571	OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	583.24	16.76
Category: 65 - CAPITAL OUTLAY Total:		600.00	600.00	0.00	583.24	16.76
Category: 97 - INTERFUND ACTIVITY						
01-31-9771	TECHNOLOGY PURCHASE CONTRIBUTI	1,000.00	1,000.00	0.00	0.00	1,000.00
01-31-9772	TECHNOLOGY USER FEE	4,750.00	4,750.00	0.00	0.00	4,750.00
01-31-9781	EQUIP. PURCHASE CONTRIBUTION	55,080.00	55,080.00	0.00	0.00	55,080.00
Category: 97 - INTERFUND ACTIVITY Total:		60,830.00	60,830.00	0.00	0.00	60,830.00
Department: 31 - COMMUNITY DEVELOPMENT Total:		503,893.16	503,893.16	33,233.99	149,204.19	354,688.97

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 32 - STREETS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-32-3001	SALARIES	158,734.88	158,734.88	7,751.76	46,234.51	112,500.37
01-32-3003	LONGEVITY	1,343.94	1,343.94	11.08	79.21	1,264.73
01-32-3007	OVERTIME	20,000.00	20,000.00	622.58	4,190.41	15,809.59
01-32-3010	INCENTIVES	0.01	0.01	0.00	0.00	0.01
01-32-3051	FICA/MEDICARE TAXES	12,856.20	12,856.20	606.73	3,688.93	9,167.27
01-32-3052	WORKMEN'S COMPENSATION	5,658.00	5,658.00	0.00	3,869.36	1,788.64
01-32-3053	EMPLOYMENT TAXES	576.00	576.00	106.27	505.10	70.90
01-32-3054	RETIREMENT	25,283.07	25,283.07	1,171.45	7,147.04	18,136.03
01-32-3055	HEALTH INSURANCE	54,989.48	54,989.48	2,064.32	10,709.33	44,280.15
01-32-3056	LIFE INS	211.38	211.38	35.10	64.35	147.03
01-32-3057	DENTAL	3,480.36	3,480.36	178.48	873.66	2,606.70
01-32-3058	LONG-TERM DISABILITY	666.69	666.69	71.79	405.61	261.08
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		283,800.01	283,800.01	12,619.56	77,767.51	206,032.50
Category: 35 - SUPPLIES						
01-32-3504	WEARING APPAREL	1,600.00	1,600.00	0.00	458.64	1,141.36
01-32-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00
01-32-3534	PARTS AND MATERIALS	90,000.00	90,000.00	15,058.11	34,782.28	55,217.72
Category: 35 - SUPPLIES Total:		94,600.00	94,600.00	15,058.11	35,240.92	59,359.08
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-32-4002	STREET SIGNS	10,000.00	10,000.00	650.98	650.98	9,349.02
01-32-4003	STREET MAINTENANCE MAT'L	25,000.00	25,000.00	0.00	132.23	24,867.77
01-32-4004	SIDEWALK REPLACEMENT	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		60,000.00	60,000.00	650.98	783.21	59,216.79
Category: 45 - MAINTENANCE						
01-32-4598	ORNMTL STREET LIGHT MAIN	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 45 - MAINTENANCE Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 50 - SERVICES						
01-32-5016	STREET LIGHTING	195,000.00	195,000.00	11,550.23	51,306.55	143,693.45
01-32-5020	COMMUNICATIONS	3,000.00	3,000.00	69.54	465.12	2,534.88
01-32-5022	RENTAL OF EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
01-32-5029	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	555.00	4,445.00
Category: 50 - SERVICES Total:		204,000.00	204,000.00	11,619.77	52,326.67	151,673.33
Category: 55 - PROFESSIONAL SERVICES						
01-32-5507	MOSQUITO SPRAYING	16,000.00	16,000.00	0.00	1,425.00	14,575.00
01-32-5515	CONSULTANT SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		21,000.00	21,000.00	0.00	1,425.00	19,575.00
Category: 97 - INTERFUND ACTIVITY						
01-32-9772	TECHNOLOGY USER FEE	500.00	500.00	0.00	0.00	500.00
01-32-9781	EQUIPMENT PURCHASE CONTRIBUTIO	84,335.00	84,335.00	0.00	0.00	84,335.00
01-32-9791	EQUIPMENT USER FEE	30,000.00	30,000.00	0.00	0.00	30,000.00
Category: 97 - INTERFUND ACTIVITY Total:		114,835.00	114,835.00	0.00	0.00	114,835.00
Department: 32 - STREETS Total:		779,235.01	779,235.01	39,948.42	167,543.31	611,691.70

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-33-3001	SALARIES	56,752.12	56,752.12	4,239.74	20,753.53	35,998.59
01-33-3002	WAGES	24,000.00	24,000.00	960.00	3,535.44	20,464.56
01-33-3003	LONGEVITY	48.10	48.10	7.38	36.13	11.97
01-33-3007	OVERTIME	5,000.00	5,000.00	0.00	157.54	4,842.46
01-33-3051	FICA/MEDICARE TAXES	6,445.33	6,445.33	389.24	1,828.33	4,617.00
01-33-3052	WORKMEN'S COMPENSATION	1,382.00	1,382.00	0.00	949.22	432.78
01-33-3053	EMPLOYMENT TAXES	288.00	288.00	83.52	202.19	85.81
01-33-3054	RETIREMENT	8,676.75	8,676.75	593.32	2,959.92	5,716.83
01-33-3055	HEALTH INSURANCE	7,449.00	7,449.00	539.49	2,739.50	4,709.50
01-33-3056	LIFE INS	70.46	70.46	17.55	35.10	35.36
01-33-3057	DENTAL	1,160.12	1,160.12	89.24	436.83	723.29
01-33-3058	LONG-TERM DISABILITY	259.36	259.36	38.53	211.51	47.85
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		111,531.24	111,531.24	6,958.01	33,845.24	77,686.00
Category: 35 - SUPPLIES						
01-33-3504	WEARING APPAREL	1,000.00	1,000.00	0.00	141.87	858.13
01-33-3517	JANITORIAL SUPPLIES	7,500.00	7,500.00	596.91	1,566.27	5,933.73
01-33-3523	TOOLS/EQUIPMENT	750.00	750.00	0.00	430.86	319.14
01-33-3540	POWERED EQUIPMENT	1,200.00	1,200.00	0.00	0.00	1,200.00
01-33-3541	SAFETY PRODUCTS	750.00	750.00	0.00	545.40	204.60
01-33-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
01-33-3543	SECURITY SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00
Category: 35 - SUPPLIES Total:		15,450.00	15,450.00	596.91	2,684.40	12,765.60
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-33-4001	MAINTENANCE-BLDG & GROUNDS	2,000.00	2,000.00	0.00	1,153.63	846.37
01-33-4011	CITY HALL/CIVIC CENTER BUILDING MAINTEN...	7,000.00	7,000.00	0.00	620.00	6,380.00
01-33-4021	POLICE DEPARTMENT BUILDING MAINTENAN...	10,000.00	10,000.00	230.13	5,707.56	4,292.44
01-33-4025	FIRE DEPARTMENT BUILDING MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00
01-33-4030	PUBLIC WORKS BULDING MAINTENANCE	1,500.00	1,500.00	414.00	777.20	722.80
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		30,500.00	30,500.00	644.13	8,258.39	22,241.61
Category: 45 - MAINTENANCE						
01-33-4501	FURN.,FIXT.,& OFF. MACH.	1,000.00	1,000.00	130.96	130.96	869.04
Category: 45 - MAINTENANCE Total:		1,000.00	1,000.00	130.96	130.96	869.04
Category: 50 - SERVICES						
01-33-5017	UTILITIES	103,000.00	103,000.00	6,565.47	26,862.60	76,137.40
01-33-5029	TRAVEL AND TRAINING	1,000.00	1,000.00	0.00	33.45	966.55
Category: 50 - SERVICES Total:		104,000.00	104,000.00	6,565.47	26,896.05	77,103.95
Category: 55 - PROFESSIONAL SERVICES						
01-33-5521	PEST CONTROL SERVICES	5,000.00	5,000.00	0.00	414.38	4,585.62
01-33-5529	CONTRACTUAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
01-33-5530	PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		15,000.00	15,000.00	0.00	414.38	14,585.62
Category: 65 - CAPITAL OUTLAY						
01-33-6580	BLDG & GROUND IMPROVEMENT	65,500.00	65,500.00	1,105.49	17,806.63	47,693.37
Category: 65 - CAPITAL OUTLAY Total:		65,500.00	65,500.00	1,105.49	17,806.63	47,693.37
Category: 97 - INTERFUND ACTIVITY						
01-33-9781	EQUIPMENT PURCHASE CONTRIBUTIO	27,320.00	27,320.00	0.00	0.00	27,320.00
Category: 97 - INTERFUND ACTIVITY Total:		27,320.00	27,320.00	0.00	0.00	27,320.00
Department: 33 - BUILDING MAINTENANCE Total:		370,301.24	370,301.24	16,000.97	90,036.05	280,265.19

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 35 - SOLID WASTE						
Category: 55 - PROFESSIONAL SERVICES						
01-35-5508	SOLID WASTECOLLECTION SERVICES	364,324.00	364,324.00	28,870.08	113,549.33	250,774.67
01-35-5509	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
01-35-5519	RECYCLING PROGRAM	99,702.00	99,702.00	7,869.54	31,478.16	68,223.84
	Category: 55 - PROFESSIONAL SERVICES Total:	466,926.00	466,926.00	36,739.62	145,027.49	321,898.51
	Department: 35 - SOLID WASTE Total:	466,926.00	466,926.00	36,739.62	145,027.49	321,898.51

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-36-3001	SALARIES	123,466.72	123,466.72	9,274.96	45,129.26	78,337.46
01-36-3003	LONGEVITY	335.92	335.92	33.22	160.33	175.59
01-36-3007	OVERTIME	8,000.00	8,000.00	70.06	3,668.62	4,331.38
01-36-3010	INCENTIVES	600.08	600.08	46.16	225.95	374.13
01-36-3051	FICA/MEDICARE TAXES	9,801.41	9,801.41	695.80	3,639.69	6,161.72
01-36-3052	WORKMEN'S COMPENSATION	2,246.00	2,246.00	0.00	1,535.98	710.02
01-36-3053	EMPLOYMENT TAXES	416.00	416.00	105.76	274.98	141.02
01-36-3054	RETIREMENT	18,665.16	18,665.16	1,322.40	6,979.22	11,685.94
01-36-3055	HEALTH INSURANCE	20,244.90	20,244.90	1,465.25	7,397.55	12,847.35
01-36-3056	LIFE INS	140.92	140.92	35.10	70.20	70.72
01-36-3057	DENTAL	1,611.74	1,611.74	123.98	604.28	1,007.46
01-36-3058	LONG-TERM DISABILITY	520.82	520.82	85.03	465.80	55.02
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		186,049.67	186,049.67	13,257.72	70,151.86	115,897.81
Category: 35 - SUPPLIES						
01-36-3503	OFFICE SUPPLIES	500.00	500.00	0.00	197.81	302.19
01-36-3504	WEARING APPAREL	800.00	800.00	0.00	325.64	474.36
01-36-3510	MANUALS AND PERIODICALS	1,000.00	1,000.00	0.00	0.00	1,000.00
01-36-3514	FUEL AND OIL	135,000.00	135,000.00	15,412.78	39,025.87	95,974.13
01-36-3523	TOOLS/EQUIPMENT	12,500.00	12,500.00	0.00	12,281.49	218.51
01-36-3529	VEHICLE REPAIR PARTS	40,000.00	40,000.00	3,162.48	13,670.79	26,329.21
01-36-3535	SHOP SUPPLIES	5,000.00	5,000.00	87.75	1,381.15	3,618.85
Category: 35 - SUPPLIES Total:		194,800.00	194,800.00	18,663.01	66,882.75	127,917.25
Category: 45 - MAINTENANCE						
01-36-4520	AUTO REPAIR/OUTSOURCED	55,000.00	55,000.00	2,515.22	11,388.23	43,611.77
Category: 45 - MAINTENANCE Total:		55,000.00	55,000.00	2,515.22	11,388.23	43,611.77
Category: 50 - SERVICES						
01-36-5020	COMMUNICATIONS	1,500.00	1,500.00	41.54	285.92	1,214.08
01-36-5022	RENTAL EQUIPMENT	360.00	360.00	0.00	0.00	360.00
01-36-5027	MEMBERSHIP	750.00	750.00	0.00	0.00	750.00
01-36-5029	TRAVEL/TRAINING	7,800.00	7,800.00	0.00	1,747.91	6,052.09
Category: 50 - SERVICES Total:		10,410.00	10,410.00	41.54	2,033.83	8,376.17
Category: 54 - SUNDRY						
01-36-5405	LICENSES/PERMITS	850.00	850.00	201.00	286.50	563.50
Category: 54 - SUNDRY Total:		850.00	850.00	201.00	286.50	563.50
Category: 65 - CAPITAL OUTLAY						
01-36-6572	SPECIAL EQUIPMENT	5,000.00	5,000.00	0.00	429.84	4,570.16
01-36-6574	COMPUTER SOFTWARE	3,500.00	3,500.00	0.00	3,370.75	129.25
01-36-6580	VEHICLES	0.00	0.00	0.00	153.00	-153.00
Category: 65 - CAPITAL OUTLAY Total:		8,500.00	8,500.00	0.00	3,953.59	4,546.41
Category: 97 - INTERFUND ACTIVITY						
01-36-9757	VEH/EQUIP PURCHASE CONTRIB	54,640.00	54,640.00	0.00	0.00	54,640.00
01-36-9772	TECHNOLOGY USER FEE	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 97 - INTERFUND ACTIVITY Total:		55,640.00	55,640.00	0.00	0.00	55,640.00
Department: 36 - FLEET SERVICES Total:		511,249.67	511,249.67	34,678.49	154,696.76	356,552.91

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 38 - RECREATION						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-38-3001	SALARIES	58,349.60	58,349.60	4,534.60	22,411.52	35,938.08
01-38-3002	WAGES	59,000.00	59,000.00	467.63	2,631.52	56,368.48
01-38-3003	LONGEVITY	48.10	48.10	7.38	31.38	16.72
01-38-3051	FICA/MEDICARE TAXES	8,661.49	8,661.49	355.15	1,777.73	6,883.76
01-38-3053	EMPLOYMENT TAXES	288.00	288.00	80.32	665.48	-377.48
01-38-3054	RETIREMENT	8,283.29	8,283.29	634.52	3,171.36	5,111.93
01-38-3055	HEALTH INSURANCE	20,360.34	20,360.34	1,472.22	7,635.00	12,725.34
01-38-3056	LIFE INS	70.46	70.46	17.55	35.10	35.36
01-38-3057	DENTAL	1,160.12	1,160.12	89.24	446.20	713.92
01-38-3058	LONG-TERM DISABILITY	247.59	247.59	41.23	116.31	131.28
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		156,468.99	156,468.99	7,699.84	38,921.60	117,547.39
Category: 35 - SUPPLIES						
01-38-3503	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00
01-38-3504	WEARING APPAREL	1,000.00	1,000.00	0.00	1,357.17	-357.17
01-38-3506	CHEMICALS	500.00	500.00	0.00	0.00	500.00
01-38-3517	JANITORIAL SUPPLIES	300.00	300.00	0.00	0.00	300.00
01-38-3523	TOOLS/EQUIPMENT	250.00	250.00	0.00	1,031.76	-781.76
01-38-3526	MINOR EQUIPMENT	250.00	250.00	0.00	0.00	250.00
01-38-3531	RECREATION & EVENTS	1,000.00	1,000.00	0.00	1,001.78	-1.78
01-38-3532	RECREATION AWARDS/PRIZES	1,000.00	1,000.00	0.00	51.48	948.52
01-38-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
01-38-3547	POOL SUPPLIES	2,500.00	2,500.00	0.00	1,159.12	1,340.88
Category: 35 - SUPPLIES Total:		7,550.00	7,550.00	0.00	4,601.31	2,948.69
Category: 45 - MAINTENANCE						
01-38-4512	EQUIPMENT MAINTENANCE	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-38-5012	PRINTING	3,500.00	3,500.00	0.00	200.00	3,300.00
01-38-5020	COMMUNICATIONS	600.08	600.08	0.00	0.00	600.08
01-38-5022	EQUIPMENT RENTAL	750.00	750.00	0.00	0.00	750.00
01-38-5027	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	876.85	-376.85
01-38-5029	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	350.00	650.00
01-38-5043	GENERAL ADVERTISING	2,000.00	2,000.00	0.00	708.48	1,291.52
01-38-5046	SPRING FLING	2,000.00	2,000.00	0.00	0.00	2,000.00
01-38-5047	EGG HUNTS	2,500.00	2,500.00	0.00	0.00	2,500.00
01-38-5048	FOURTH OF JULY	2,500.00	2,500.00	0.00	0.00	2,500.00
01-38-5049	FALL FROLIC	2,500.00	2,500.00	0.00	0.00	2,500.00
01-38-5050	HOLIDAY IN THE VILLAGE	5,000.00	5,000.00	0.00	2,409.21	2,590.79
01-38-5051	FOOD TRUCK RALLY	3,000.00	3,000.00	0.00	0.00	3,000.00
01-38-5052	CONCERT SERIES	5,000.00	5,000.00	0.00	0.00	5,000.00
01-38-5053	MOVIE SERIES	1,800.00	1,800.00	0.00	1,067.87	732.13
01-38-5054	POOL EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
01-38-5055	RECREATIONAL ACTIVITIES	1,750.00	1,750.00	0.00	1,301.27	448.73
Category: 50 - SERVICES Total:		35,400.08	35,400.08	0.00	6,913.68	28,486.40
Category: 55 - PROFESSIONAL SERVICES						
01-38-5530	PROFESSIONAL SERVICES	1,500.00	1,500.00	0.00	400.00	1,100.00
Category: 55 - PROFESSIONAL SERVICES Total:		1,500.00	1,500.00	0.00	400.00	1,100.00
Department: 38 - RECREATION Total:		201,419.07	201,419.07	7,699.84	50,836.59	150,582.48

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-39-3001	SALARIES	421,417.19	421,417.19	27,148.98	135,165.65	286,251.54
01-39-3002	WAGES	0.00	0.00	0.00	-74.76	74.76
01-39-3003	LONGEVITY	2,688.14	2,688.14	240.00	1,163.77	1,524.37
01-39-3007	OVERTIME	1,800.00	1,800.00	294.94	2,830.80	-1,030.80
01-39-3010	INCENTIVES	0.00	0.00	46.16	225.95	-225.95
01-39-3051	FICA/MEDICARE TAXES	30,840.41	30,840.41	2,029.73	10,181.62	20,658.79
01-39-3052	WORKMEN'S COMPENSATION	8,326.00	8,326.00	0.00	5,693.94	2,632.06
01-39-3053	EMPLOYMENT TAXES	1,180.80	1,180.80	331.64	1,128.47	52.33
01-39-3054	RETIREMENT	44,612.85	44,612.85	3,873.91	19,698.87	24,913.98
01-39-3055	HEALTH INSURANCE	103,159.16	103,159.16	5,976.20	31,609.44	71,549.72
01-39-3056	LIFE INS	493.22	493.22	122.85	239.28	253.94
01-39-3057	DENTAL	6,252.22	6,252.22	426.04	2,155.97	4,096.25
01-39-3058	LONG-TERM DISABILITY	1,315.72	1,315.72	247.00	1,498.92	-183.20
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		622,085.71	622,085.71	40,737.45	211,517.92	410,567.79
Category: 35 - SUPPLIES						
01-39-3503	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
01-39-3504	WEARING APPAREL	3,000.00	3,000.00	0.00	1,065.76	1,934.24
01-39-3506	CHEMICALS	6,500.00	6,500.00	0.00	0.00	6,500.00
01-39-3517	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	266.34	733.66
01-39-3523	TOOLS/EQUIPMENT	1,500.00	1,500.00	0.00	457.22	1,042.78
01-39-3526	MINOR EQUIPMENT	3,000.00	3,000.00	0.00	198.26	2,801.74
01-39-3534	EQUIP REPAIR PARTS	5,000.00	5,000.00	682.26	1,387.62	3,612.38
01-39-3536	LANDSCAPING MATERIALS	9,500.00	9,500.00	24.92	721.14	8,778.86
01-39-3542	FIRST AID	500.00	500.00	0.00	0.00	500.00
01-39-3544	IRRIGATION SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
01-39-3545	POOL JANITORIAL SUPPLIES	750.00	750.00	0.00	0.00	750.00
01-39-3546	SPLASH PAD CHEMICALS	2,000.00	2,000.00	0.00	0.00	2,000.00
01-39-3547	POOL CHEMICALS	13,000.00	13,000.00	0.00	4,181.10	8,818.90
Category: 35 - SUPPLIES Total:		48,000.00	48,000.00	707.18	8,277.44	39,722.56
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-39-4007	POOL MAINTENANCE	3,000.00	3,000.00	0.00	211.98	2,788.02
01-39-4008	PARK MAINTENANCE	0.00	0.00	0.00	1,736.88	-1,736.88
01-39-4031	SPLASH PAD MAINTENANCE	1,500.00	1,500.00	0.00	600.00	900.00
01-39-4032	CAROL FOX PARK	5,000.00	5,000.00	0.00	196.92	4,803.08
01-39-4033	CLARK HENRY PARK	5,000.00	5,000.00	0.00	775.95	4,224.05
01-39-4034	PHILLIPINE PARK	1,500.00	1,500.00	0.00	0.00	1,500.00
01-39-4035	DOG PARK	2,500.00	2,500.00	0.00	240.00	2,260.00
01-39-4036	OPEN GREEN SPACE/POCKET PARKS	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-4037	HIKE AND BIKE TRAILS	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-4038	TREE MAINTENANCE AND TREE CITY USA	1,500.00	1,500.00	0.00	0.00	1,500.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		22,000.00	22,000.00	0.00	3,761.73	18,238.27
Category: 45 - MAINTENANCE						
01-39-4511	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	78.28	921.72
01-39-4512	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00
Category: 45 - MAINTENANCE Total:		3,500.00	3,500.00	0.00	78.28	3,421.72
Category: 50 - SERVICES						
01-39-5012	PRINTING	1,000.00	1,000.00	0.00	26.05	973.95
01-39-5020	COMMUNICATIONS	1,800.00	1,800.00	69.54	379.40	1,420.60
01-39-5022	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-5027	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	40.00	460.00
01-39-5029	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	745.55	1,754.45
Category: 50 - SERVICES Total:		6,800.00	6,800.00	69.54	1,191.00	5,609.00
Category: 55 - PROFESSIONAL SERVICES						
01-39-5529	CONTRACTUAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-39-5530	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
	Category: 55 - PROFESSIONAL SERVICES Total:	2,000.00	2,000.00	0.00	0.00	2,000.00
	Category: 65 - CAPITAL OUTLAY					
01-39-6516	PARKS & LANDSCAPING PROJS	30,000.00	30,000.00	0.00	646.25	29,353.75
01-39-6598	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	9,360.25	2,052.25	7,947.75
	Category: 65 - CAPITAL OUTLAY Total:	40,000.00	40,000.00	9,360.25	2,698.50	37,301.50
	Category: 97 - INTERFUND ACTIVITY					
01-39-9772	TECHNOLOGY USER FEE	750.00	750.00	0.00	0.00	750.00
01-39-9781	EQUIP. PURCHASE CONTRIBUTION	30,900.00	30,900.00	0.00	0.00	30,900.00
01-39-9791	EQUIPMENT USER FEE	11,800.00	11,800.00	0.00	0.00	11,800.00
	Category: 97 - INTERFUND ACTIVITY Total:	43,450.00	43,450.00	0.00	0.00	43,450.00
	Department: 39 - PARKS Total:	787,835.71	787,835.71	50,874.42	227,524.87	560,310.84
	Fund: 01 - GENERAL FUND Surplus (Deficit):	886,492.45	491,226.23	2,213,577.61	5,331,500.03	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 03 - DEBT SERVICE FUND						
Department: 50 - 50						
Category: 72 - PROPERTY TAXES						
03-50-7201	CURRENT PROPERTY TAXES	1,453,727.00	1,453,727.00	616,425.16	1,365,473.89	88,253.11
03-50-7202	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	-11.31	6,517.23	23,482.77
03-50-7203	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	573.90	3,880.99	11,119.01
	Category: 72 - PROPERTY TAXES Total:	1,498,727.00	1,498,727.00	616,987.75	1,375,872.11	122,854.89
Category: 96 - INTEREST EARNED						
03-50-9601	INTEREST EARNED	10,000.00	10,000.00	15.74	107.41	9,892.59
	Category: 96 - INTEREST EARNED Total:	10,000.00	10,000.00	15.74	107.41	9,892.59
Category: 97 - INTERFUND ACTIVITY						
03-50-9752	TRANSFER FROM UTILITY FUND	88,418.00	88,418.00	0.00	0.00	88,418.00
	Category: 97 - INTERFUND ACTIVITY Total:	88,418.00	88,418.00	0.00	0.00	88,418.00
	Department: 50 - 50 Total:	1,597,145.00	1,597,145.00	617,003.49	1,375,979.52	221,165.48

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE						
Category: 61 - DEBT SERVICE						
03-51-6121	PRINCIPAL/DEBT SERVICE	1,245,000.00	1,245,000.00	0.00	0.00	1,245,000.00
03-51-6122	INTEREST/DEBT SERVICE	273,325.00	273,325.00	0.00	0.00	273,325.00
03-51-6123	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	0.00	9,000.00
	Category: 61 - DEBT SERVICE Total:	1,527,325.00	1,527,325.00	0.00	0.00	1,527,325.00
	Department: 51 - DEBT SERVICE Total:	1,527,325.00	1,527,325.00	0.00	0.00	1,527,325.00
	Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	69,820.00	69,820.00	617,003.49	1,375,979.52	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
Category: 75 - OTHER TAXES					
05-55-7635 MOTEL OCCUPANCY TAX	70,000.00	70,000.00	2,411.59	19,456.18	50,543.82
Category: 75 - OTHER TAXES Total:	70,000.00	70,000.00	2,411.59	19,456.18	50,543.82
Category: 96 - INTEREST EARNED					
05-55-9601 INTEREST EARNED	1,200.00	1,200.00	10.63	91.61	1,108.39
Category: 96 - INTEREST EARNED Total:	1,200.00	1,200.00	10.63	91.61	1,108.39
Department: 55 - 55 Total:	71,200.00	71,200.00	2,422.22	19,547.79	51,652.21

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
Category: 50 - SERVICES					
05-56-5043 GENERAL ADVERTISING	7,000.00	7,000.00	0.00	0.00	7,000.00
05-56-5044 ADVERTISING	34,900.00	34,900.00	950.00	9,750.00	25,150.00
Category: 50 - SERVICES Total:	41,900.00	41,900.00	950.00	9,750.00	32,150.00
Category: 97 - INTERFUND ACTIVITY					
05-56-9751 TRANSFER TO GENERAL FUND	19,000.00	19,000.00	0.00	0.00	19,000.00
Category: 97 - INTERFUND ACTIVITY Total:	19,000.00	19,000.00	0.00	0.00	19,000.00
Department: 56 - MOTEL TAX Total:	60,900.00	60,900.00	950.00	9,750.00	51,150.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	10,300.00	10,300.00	1,472.22	9,797.79	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - 90					
Category: 96 - INTEREST EARNED					
10-90-9601 INTEREST EARNED	20,000.00	20,000.00	231.84	2,750.55	17,249.45
Category: 96 - INTEREST EARNED Total:	20,000.00	20,000.00	231.84	2,750.55	17,249.45
Category: 97 - INTERFUND ACTIVITY					
10-90-9751 TRFR F/GENERAL FUND	1,080,000.00	1,080,000.00	0.00	0.00	1,080,000.00
Category: 97 - INTERFUND ACTIVITY Total:	1,080,000.00	1,080,000.00	0.00	0.00	1,080,000.00
Department: 90 - 90 Total:	1,100,000.00	1,100,000.00	231.84	2,750.55	1,097,249.45

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - 91						
Category: 70 - CAPITAL IMPROVEMENTS						
10-91-7014	FY 17 -HOME ELEV GRANT ADM SER	0.00	0.00	7,330.00	445,210.05	-445,210.05
10-91-7016	ELEVATIONS FY 20 GRANT	600,000.00	600,000.00	0.00	0.00	600,000.00
10-91-7037	FIRE STATION GENERATOR	26,250.00	26,250.00	0.00	0.00	26,250.00
10-91-7038	POLICE GENERATOR	17,000.00	17,000.00	0.00	4,084.79	12,915.21
10-91-7054	POOL HOUSE ROOF REPAIR	8,750.00	8,750.00	0.00	0.00	8,750.00
10-91-7066	PLAYGROUND STRUCT/CLARK HENRY	75,000.00	75,000.00	0.00	0.00	75,000.00
10-91-7086	POOL DECKING REFURBISH/TEXTURE	125,000.00	125,000.00	0.00	0.00	125,000.00
10-91-7095	FIRE STATION REMODEL	23,000.00	23,000.00	0.00	0.00	23,000.00
10-91-7103	NEW CITY HALL - CONSTRUCTION	8,000,000.00	8,000,000.00	0.00	0.00	8,000,000.00
10-91-7105	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	0.00	50,000.00
10-91-7107	PARK MASTER PLAN	0.00	0.00	0.00	11,520.00	-11,520.00
10-91-7127	NEW TAYLOR BLDG CONSTRUCTION	0.00	0.00	0.00	7,425.00	-7,425.00
10-91-7130	FACILITIES IMPROVEMENT	50,000.00	50,000.00	0.00	0.00	50,000.00
10-91-7134	STREET PANELS REPLACEMENT (2)	105,000.00	105,000.00	22,491.00	68,817.00	36,183.00
10-91-7136	GATEWAY ENTRANCE	0.00	0.00	23,669.63	150,478.17	-150,478.17
Category: 70 - CAPITAL IMPROVEMENTS Total:		9,080,000.00	9,080,000.00	53,490.63	687,535.01	8,392,464.99
Department: 91 - 91 Total:		9,080,000.00	9,080,000.00	53,490.63	687,535.01	8,392,464.99
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):		-7,980,000.00	-7,980,000.00	-53,258.79	-684,784.46	
Total Surplus (Deficit):		-7,013,387.55	-7,408,653.77	2,778,794.53	6,032,492.88	

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND					
Department: 10 - 10					
72 - PROPERTY TAXES	6,564,473.76	6,564,473.76	2,763,757.00	6,167,813.90	396,659.86
75 - OTHER TAXES	6,325,000.00	6,325,000.00	601,867.32	2,765,807.67	3,559,192.33
80 - FINES WARRANTS & BONDS	1,018,000.00	1,018,000.00	56,603.72	259,350.92	758,649.08
85 - FEE & CHARGES FOR SERVICE	365,750.00	365,750.00	20,627.44	120,212.05	245,537.95
90 - LICENSES & PERMITS	149,700.00	149,700.00	27,077.48	67,550.87	82,149.13
96 - INTEREST EARNED	100,000.00	100,000.00	439.39	4,531.32	95,468.68
97 - INTERFUND ACTIVITY	2,492,060.70	2,492,060.70	0.00	0.00	2,492,060.70
98 - MISCELLANEOUS REVENUE	331,100.00	331,100.00	19,722.49	80,975.29	250,124.71
99 - OTHER AGENCY REVENUES	90,000.00	90,000.00	2,862.87	463,974.61	-373,974.61
Department: 10 - 10 Total:	17,436,084.46	17,436,084.46	3,492,957.71	9,930,216.63	7,505,867.83

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE					
30 - SALARIES, WAGES, & BENEFITS	585,903.31	585,903.31	40,923.45	207,443.46	378,459.85
35 - SUPPLIES	14,350.00	14,350.00	466.88	5,362.54	8,987.46
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	75,251.00	75,251.00	4,028.43	18,524.49	56,726.51
54 - SUNDRY	16,000.00	16,000.00	0.00	206.02	15,793.98
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	4,500.00	4,500.00	0.00	0.00	4,500.00
Department: 11 - ADMINISTRATIVE SERVICE Total:	698,304.31	698,304.31	45,418.76	231,536.51	466,767.80

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
30 - SALARIES, WAGES, & BENEFITS	250.00	250.00	0.00	205.16	44.84
50 - SERVICES	2,172,000.00	2,172,000.00	476,251.39	476,251.39	1,695,748.61
55 - PROFESSIONAL SERVICES	135,000.00	135,000.00	12,837.00	33,387.04	101,612.96
60 - OTHER SERVICES	114,990.00	114,990.00	0.00	120,209.53	-5,219.53
97 - INTERFUND ACTIVITY	1,426,266.14	1,426,266.14	0.00	0.00	1,426,266.14
Department: 12 - LEGAL/OTHER SERVICES Total:	3,848,506.14	3,848,506.14	489,088.39	630,053.12	3,218,453.02

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY					
30 - SALARIES, WAGES, & BENEFITS	339,478.67	339,478.67	25,364.48	121,566.66	217,912.01
35 - SUPPLIES	3,050.00	3,050.00	0.00	487.60	2,562.40
45 - MAINTENANCE	219,278.00	219,278.00	8,083.69	63,268.81	156,009.19
50 - SERVICES	37,070.00	37,070.00	2,246.05	10,043.16	27,026.84
55 - PROFESSIONAL SERVICES	45,000.00	45,000.00	0.00	3,294.00	41,706.00
65 - CAPITAL OUTLAY	59,000.00	59,000.00	0.00	451.00	58,549.00
97 - INTERFUND ACTIVITY	48,775.00	48,775.00	0.00	0.00	48,775.00
Department: 13 - INFO TECHNOLOGY Total:	751,651.67	751,651.67	35,694.22	199,111.23	552,540.44

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING					
35 - SUPPLIES	20,000.00	20,000.00	1,547.43	6,513.92	13,486.08
50 - SERVICES	3,000.00	3,000.00	0.00	668.25	2,331.75
Department: 14 - PURCHASING Total:	23,000.00	23,000.00	1,547.43	7,182.17	15,817.83

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES					
30 - SALARIES, WAGES, & BENEFITS	336,042.91	336,042.91	25,589.17	120,692.04	215,350.87
35 - SUPPLIES	950.00	950.00	0.00	548.86	401.14
45 - MAINTENANCE	150.00	150.00	0.00	0.00	150.00
50 - SERVICES	7,100.00	7,100.00	69.54	990.61	6,109.39
54 - SUNDRY	550.00	550.00	0.00	0.00	550.00
55 - PROFESSIONAL SERVICES	27,000.00	27,000.00	2,621.51	8,387.80	18,612.20
97 - INTERFUND ACTIVITY	1,575.00	1,575.00	0.00	0.00	1,575.00
Department: 15 - ACCOUNTING SERVICES Total:	373,367.91	373,367.91	28,280.22	130,619.31	242,748.60

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE					
30 - SALARIES, WAGES, & BENEFITS	63,809.62	63,809.62	4,841.24	23,784.36	40,025.26
35 - SUPPLIES	500.00	500.00	0.00	15.49	484.51
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	3,000.00	3,000.00	69.54	379.40	2,620.60
55 - PROFESSIONAL SERVICES	68,000.00	68,000.00	50.82	20,108.87	47,891.13
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00
Department: 16 - CUSTOMER SERVICE Total:	136,084.62	136,084.62	4,961.60	44,288.12	91,796.50

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For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT					
30 - SALARIES, WAGES, & BENEFITS	319,274.97	319,274.97	17,098.25	82,064.08	237,210.89
35 - SUPPLIES	2,300.00	2,300.00	0.00	371.82	1,928.18
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	7,800.00	7,800.00	69.54	519.40	7,280.60
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	93,450.00	93,450.00	4,700.00	20,280.00	73,170.00
Department: 19 - MUNICIPAL COURT Total:	424,124.97	424,124.97	21,867.79	103,235.30	320,889.67

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE					
30 - SALARIES, WAGES, & BENEFITS	3,296,625.09	3,296,625.09	233,144.95	1,185,118.62	2,111,506.47
35 - SUPPLIES	127,524.00	127,524.00	3,701.83	41,365.90	86,158.10
45 - MAINTENANCE	25,497.00	25,497.00	236.20	2,618.79	22,878.21
50 - SERVICES	41,249.90	41,249.90	1,097.22	13,673.00	27,576.90
54 - SUNDRY	3,000.00	3,000.00	0.00	346.52	2,653.48
55 - PROFESSIONAL SERVICES	1,800.00	1,800.00	0.00	1,533.00	267.00
60 - OTHER SERVICES	21,740.00	21,740.00	0.00	16,890.30	4,849.70
65 - CAPITAL OUTLAY	13,000.00	13,000.00	0.00	8,000.00	5,000.00
97 - INTERFUND ACTIVITY	16,025.00	16,025.00	0.00	0.00	16,025.00
Department: 21 - POLICE Total:	3,546,460.99	3,546,460.99	238,180.20	1,269,546.13	2,276,914.86

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS					
30 - SALARIES, WAGES, & BENEFITS	724,485.99	724,485.99	55,677.29	269,710.99	454,775.00
35 - SUPPLIES	13,365.00	13,365.00	0.00	2,991.12	10,373.88
45 - MAINTENANCE	22,050.00	22,050.00	0.00	1,602.34	20,447.66
50 - SERVICES	12,300.00	12,300.00	158.54	4,660.39	7,639.61
60 - OTHER SERVICES	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	54,825.00	54,825.00	0.00	0.00	54,825.00
Department: 23 - COMMUNICATIONS Total:	827,625.99	827,625.99	55,835.83	278,964.84	548,661.15

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT					
30 - SALARIES, WAGES, & BENEFITS	1,171,993.75	1,567,259.97	107,168.19	535,661.17	1,031,598.80
35 - SUPPLIES	163,348.00	163,348.00	2,130.66	51,570.62	111,777.38
45 - MAINTENANCE	41,949.00	41,949.00	6,185.02	5,705.06	36,243.94
50 - SERVICES	44,865.00	44,865.00	1,156.13	10,453.95	34,411.05
54 - SUNDRY	1,299.00	1,299.00	0.00	0.00	1,299.00
55 - PROFESSIONAL SERVICES	54,600.00	54,600.00	704.82	17,128.66	37,471.34
65 - CAPITAL OUTLAY	0.00	0.00	0.00	3.49	-3.49
97 - INTERFUND ACTIVITY	524,529.00	524,529.00	0.00	0.00	524,529.00
Department: 25 - FIRE DEPARTMENT Total:	2,002,583.75	2,397,849.97	117,344.82	620,522.95	1,777,327.02

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS					
30 - SALARIES, WAGES, & BENEFITS	226,446.80	226,446.80	16,717.07	84,034.08	142,412.72
35 - SUPPLIES	4,700.00	4,700.00	263.23	2,473.53	2,226.47
45 - MAINTENANCE	100.00	100.00	0.00	0.00	100.00
50 - SERVICES	4,650.00	4,650.00	69.54	1,084.80	3,565.20
55 - PROFESSIONAL SERVICES	20,000.00	20,000.00	4,935.25	11,195.25	8,804.75
97 - INTERFUND ACTIVITY	41,125.00	41,125.00	0.00	0.00	41,125.00
Department: 30 - PUBLIC WORKS Total:	297,021.80	297,021.80	21,985.09	98,787.66	198,234.14

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT					
30 - SALARIES, WAGES, & BENEFITS	370,463.16	370,463.16	28,355.45	131,355.55	239,107.61
35 - SUPPLIES	8,400.00	8,400.00	0.00	1,501.90	6,898.10
50 - SERVICES	13,600.00	13,600.00	113.54	628.50	12,971.50
55 - PROFESSIONAL SERVICES	50,000.00	50,000.00	4,765.00	15,135.00	34,865.00
65 - CAPITAL OUTLAY	600.00	600.00	0.00	583.24	16.76
97 - INTERFUND ACTIVITY	60,830.00	60,830.00	0.00	0.00	60,830.00
Department: 31 - COMMUNITY DEVELOPMENT Total:	503,893.16	503,893.16	33,233.99	149,204.19	354,688.97

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS					
30 - SALARIES, WAGES, & BENEFITS	283,800.01	283,800.01	12,619.56	77,767.51	206,032.50
35 - SUPPLIES	94,600.00	94,600.00	15,058.11	35,240.92	59,359.08
40 - MAINTENANCE--BLDGS, STRUC	60,000.00	60,000.00	650.98	783.21	59,216.79
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	204,000.00	204,000.00	11,619.77	52,326.67	151,673.33
55 - PROFESSIONAL SERVICES	21,000.00	21,000.00	0.00	1,425.00	19,575.00
97 - INTERFUND ACTIVITY	114,835.00	114,835.00	0.00	0.00	114,835.00
Department: 32 - STREETS Total:	779,235.01	779,235.01	39,948.42	167,543.31	611,691.70

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	111,531.24	111,531.24	6,958.01	33,845.24	77,686.00
35 - SUPPLIES	15,450.00	15,450.00	596.91	2,684.40	12,765.60
40 - MAINTENANCE--BLDGS, STRUC	30,500.00	30,500.00	644.13	8,258.39	22,241.61
45 - MAINTENANCE	1,000.00	1,000.00	130.96	130.96	869.04
50 - SERVICES	104,000.00	104,000.00	6,565.47	26,896.05	77,103.95
55 - PROFESSIONAL SERVICES	15,000.00	15,000.00	0.00	414.38	14,585.62
65 - CAPITAL OUTLAY	65,500.00	65,500.00	1,105.49	17,806.63	47,693.37
97 - INTERFUND ACTIVITY	27,320.00	27,320.00	0.00	0.00	27,320.00
Department: 33 - BUILDING MAINTENANCE Total:	370,301.24	370,301.24	16,000.97	90,036.05	280,265.19

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	466,926.00	466,926.00	36,739.62	145,027.49	321,898.51
Department: 35 - SOLID WASTE Total:	466,926.00	466,926.00	36,739.62	145,027.49	321,898.51

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
30 - SALARIES, WAGES, & BENEFITS	186,049.67	186,049.67	13,257.72	70,151.86	115,897.81
35 - SUPPLIES	194,800.00	194,800.00	18,663.01	66,882.75	127,917.25
45 - MAINTENANCE	55,000.00	55,000.00	2,515.22	11,388.23	43,611.77
50 - SERVICES	10,410.00	10,410.00	41.54	2,033.83	8,376.17
54 - SUNDRY	850.00	850.00	201.00	286.50	563.50
65 - CAPITAL OUTLAY	8,500.00	8,500.00	0.00	3,953.59	4,546.41
97 - INTERFUND ACTIVITY	55,640.00	55,640.00	0.00	0.00	55,640.00
Department: 36 - FLEET SERVICES Total:	511,249.67	511,249.67	34,678.49	154,696.76	356,552.91

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 38 - RECREATION					
30 - SALARIES, WAGES, & BENEFITS	156,468.99	156,468.99	7,699.84	38,921.60	117,547.39
35 - SUPPLIES	7,550.00	7,550.00	0.00	4,601.31	2,948.69
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	35,400.08	35,400.08	0.00	6,913.68	28,486.40
55 - PROFESSIONAL SERVICES	1,500.00	1,500.00	0.00	400.00	1,100.00
Department: 38 - RECREATION Total:	201,419.07	201,419.07	7,699.84	50,836.59	150,582.48

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS					
30 - SALARIES, WAGES, & BENEFITS	622,085.71	622,085.71	40,737.45	211,517.92	410,567.79
35 - SUPPLIES	48,000.00	48,000.00	707.18	8,277.44	39,722.56
40 - MAINTENANCE--BLDGS, STRUC	22,000.00	22,000.00	0.00	3,761.73	18,238.27
45 - MAINTENANCE	3,500.00	3,500.00	0.00	78.28	3,421.72
50 - SERVICES	6,800.00	6,800.00	69.54	1,191.00	5,609.00
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
65 - CAPITAL OUTLAY	40,000.00	40,000.00	9,360.25	2,698.50	37,301.50
97 - INTERFUND ACTIVITY	43,450.00	43,450.00	0.00	0.00	43,450.00
Department: 39 - PARKS Total:	787,835.71	787,835.71	50,874.42	227,524.87	560,310.84
Fund: 01 - GENERAL FUND Surplus (Deficit):	886,492.45	491,226.23	2,213,577.61	5,331,500.03	-4,840,273.80
Fund: 03 - DEBT SERVICE FUND					
Department: 50 - 50					
72 - PROPERTY TAXES	1,498,727.00	1,498,727.00	616,987.75	1,375,872.11	122,854.89
96 - INTEREST EARNED	10,000.00	10,000.00	15.74	107.41	9,892.59
97 - INTERFUND ACTIVITY	88,418.00	88,418.00	0.00	0.00	88,418.00
Department: 50 - 50 Total:	1,597,145.00	1,597,145.00	617,003.49	1,375,979.52	221,165.48

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE					
61 - DEBT SERVICE	1,527,325.00	1,527,325.00	0.00	0.00	1,527,325.00
Department: 51 - DEBT SERVICE Total:	1,527,325.00	1,527,325.00	0.00	0.00	1,527,325.00
Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	69,820.00	69,820.00	617,003.49	1,375,979.52	-1,306,159.52
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
75 - OTHER TAXES	70,000.00	70,000.00	2,411.59	19,456.18	50,543.82
96 - INTEREST EARNED	1,200.00	1,200.00	10.63	91.61	1,108.39
Department: 55 - 55 Total:	71,200.00	71,200.00	2,422.22	19,547.79	51,652.21

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
50 - SERVICES	41,900.00	41,900.00	950.00	9,750.00	32,150.00
97 - INTERFUND ACTIVITY	19,000.00	19,000.00	0.00	0.00	19,000.00
Department: 56 - MOTEL TAX Total:	60,900.00	60,900.00	950.00	9,750.00	51,150.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	10,300.00	10,300.00	1,472.22	9,797.79	502.21
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - 90					
96 - INTEREST EARNED	20,000.00	20,000.00	231.84	2,750.55	17,249.45
97 - INTERFUND ACTIVITY	1,080,000.00	1,080,000.00	0.00	0.00	1,080,000.00
Department: 90 - 90 Total:	1,100,000.00	1,100,000.00	231.84	2,750.55	1,097,249.45

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - 91					
70 - CAPITAL IMPROVEMENTS	9,080,000.00	9,080,000.00	53,490.63	687,535.01	8,392,464.99
Department: 91 - 91 Total:	9,080,000.00	9,080,000.00	53,490.63	687,535.01	8,392,464.99
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-7,980,000.00	-7,980,000.00	-53,258.79	-684,784.46	-7,295,215.54
Total Surplus (Deficit):	-7,013,387.55	-7,408,653.77	2,778,794.53	6,032,492.88	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
01 - GENERAL FUND	886,492.45	491,226.23	2,213,577.61	5,331,500.03	-4,840,273.80
03 - DEBT SERVICE FUND	69,820.00	69,820.00	617,003.49	1,375,979.52	-1,306,159.52
05 - MOTEL TAX FUND	10,300.00	10,300.00	1,472.22	9,797.79	502.21
10 - CAPITAL IMPROVEMENTS ...	-7,980,000.00	-7,980,000.00	-53,258.79	-684,784.46	-7,295,215.54
Total Surplus (Deficit):	-7,013,387.55	-7,408,653.77	2,778,794.53	6,032,492.88	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTIONS REPORT

JANUARY 2021

Tax Collection System
Distribution Report - PROPERTY TAX
 For Deposit Dates: 01/01/2021 thru 01/31/2021

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2020	3,980,372.24	0.00	0.00	0.00	3,980,372.24	0.00	3,980,372.24	3,980,372.24	0.00
2019	3,558.93	858.21	887.02	0.00	5,304.16	0.00	5,304.16	4,417.14	887.02
2018	71.14	24.54	16.91	0.00	112.59	0.00	112.59	95.68	16.91
2017	0.01	0.00	0.00	0.00	0.01	0.00	0.01	0.01	0.00
Total:	\$3,984,002.32	\$882.75	\$903.93	\$0.00	\$3,985,789.00	\$0.00	\$3,985,789.00	\$3,984,885.07	\$903.93

**Tax Collection System
 Distribution Report - SIT
 For Deposit Dates: 01/01/2021 thru 01/31/2021**

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2020	407,547.14	0.00	0.00	0.00	407,547.14	0.00	407,547.14	407,547.14	0.00
Total:	\$407,547.14	\$0.00	\$0.00	\$0.00	\$407,547.14	\$0.00	\$407,547.14	\$407,547.14	\$0.00

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 01/01/2021 TO 01/31/2021

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
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YEAR 2020	00.723466	7,937,340.61	2,439
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL

2020	7,358,972.22	.00	578,368.39	4,387,919.38	6,168,543.34	1,768,797.27	77.72	0.00
2019	143,287.21	218.22-	26,429.70-	3,558.93	75,460.49	41,397.02	64.57	0.00
2018	30,954.15	.00	2,527.61-	71.14	572.28	27,854.26	2.01	0.00
2017	19,893.01	.00	0.00	0.01	1,786.20	18,106.81	8.98	0.00
2016	12,432.27	.00	0.00	0.00	381.76	12,050.51	3.07	0.00
2015	10,199.59	.00	0.00	0.00	0.00	10,199.59		0.00
2014	8,876.29	.00	0.00	0.00	0.00	8,876.29		0.00
2013	7,716.34	.00	0.00	0.00	0.00	7,716.34		0.00
2012	8,064.75	.00	0.00	0.00	0.00	8,064.75		0.00
2011	9,824.85	.00	0.00	0.00	0.00	9,824.85		0.00
2010	12,507.17	.00	0.00	0.00	0.00	12,507.17		0.00
2009	15,491.16	.00	0.00	0.00	0.00	15,491.16		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,898.49	.00	0.00	0.00	0.00	2,898.49		0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	378.07	.00	0.00	0.00	0.00	378.07		0.00
2002	463.05	.00	0.00	0.00	0.00	463.05		0.00
2001	382.66	.00	0.00	0.00	0.00	382.66		0.00
2000	712.80	.00	0.00	0.00	0.00	712.80		0.00
1999	13.68	.00	0.00	0.00	0.00	13.68		0.00
****	7,650,444.32	218.22-	549,411.08	4,391,549.46	6,246,744.07	1,953,111.33		0.00
CURR	7,358,972.22	.00	578,368.39	4,387,919.38	6,168,543.34	1,768,797.27		0.00
DELO	291,472.10	218.22-	28,957.31-	3,630.08	78,200.73	184,314.06		0.00

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 01/01/2021 THRU 01/31/2021
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2019	RF210104	201912	218.22-	0.00	0.00	0.00 15	218.22	0.00 RF
2019	RF210104	201912	0.00	0.00	0.00	0.00 15	218.22-	218.22-RF
2019	RF210104	202008	36.38	0.00	0.00	0.00 15	0.00	36.38 RF
2019	RF210104	202008	2.55	0.00	0.00	0.00 15	0.00	2.55 RF
2019	RF210104	202008	0.92	0.00	0.00	0.00 15	0.00	0.92 RF
2019	RF210104	202008	152.60	0.00	0.00	0.00 15	0.00	152.60 RF
2019	RF210104	202008	6.34	0.00	0.00	0.00 15	0.00	6.34 RF
	2019 TOTAL		19.43-	0.00	0.00	0.00	0.00	19.43-
2020	C12020211	202101	1,429.42-	0.00	0.00	0.00 0	0.00	1,429.42-TR
2020	C010720211	202012	3,089.08-	0.00	0.00	0.00 1	0.00	3,089.08-TR
2020	C012820211	202101	1,551.08-	0.00	0.00	0.00 0	0.00	1,551.08-TR
	2020 TOTAL		6,069.58-	0.00	0.00	0.00	0.00	6,069.58-
YEAR 2019								
	REFUNDS		19.43-	0.00	0.00	0.00	0.00	19.43-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		19.43-	0.00	0.00	0.00	0.00	19.43-
YEAR 2020								
	REFUNDS		0.00	0.00	0.00	0.00	0.00	0.00
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		6,069.58-	0.00	0.00	0.00	0.00	6,069.58-
	TOTAL		6,069.58-	0.00	0.00	0.00	0.00	6,069.58-
ALL YEARS								
	REFUNDS		19.43-	0.00	0.00	0.00	0.00	19.43-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		6,069.58-	0.00	0.00	0.00	0.00	6,069.58-
	TOTAL		6,089.01-	0.00	0.00	0.00	0.00	6,089.01-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 SUMMARY OF PAYMENTS AND REVERSALS
 FROM: 01/01/2021 THRU 01/31/2021
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2017 TOTAL			0.01	0.00	0.00	0.00	0.00	0.01
2018 TOTAL			71.14	0.00	24.54	16.91	0.00	112.59
2019 TOTAL			3,578.36	0.00	858.21	887.02	0.00	5,323.59
2020 TOTAL			4,393,988.96	0.00	0.00	0.00	0.00	4,393,988.96
TOTAL PAYMENTS			4,397,638.47	0.00	882.75	903.93	0.00	4,399,425.15
2019 TOTAL			19.43-	0.00	0.00	0.00	0.00	19.43-
2020 TOTAL			6,069.58-	0.00	0.00	0.00	0.00	6,069.58-
TOTAL REVERSALS			6,089.01-	0.00	0.00	0.00	0.00	6,089.01-
TOTAL FOR UNIT			4,391,549.46	0.00	882.75	903.93	0.00	4,393,336.14

General Fund
For the period ended February 28, 2021

Revenue	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Property Taxes	6,564,473.76	6,564,473.76	6,167,813.90	93.96%	6,564,474.76
Electric Franchise Taxes	360,000.00	360,000.00	152,320.36	42.31%	360,000.00
Telephone Franchise	90,000.00	90,000.00	11,885.28	13.21%	90,000.00
Gas Franchise	40,000.00	40,000.00	13,454.46	33.64%	40,000.00
Cable TV Franchise	75,000.00	75,000.00	39,898.67	53.20%	75,000.00
Telecommunication	15,000.00	15,000.00	5,920.94	39.47%	15,000.00
City Sales Tax	3,810,000.00	3,810,000.00	1,688,864.29	44.33%	3,810,000.00
Sales TX-Reduce Property Taxes	1,905,000.00	1,905,000.00	843,367.83	44.27%	1,905,000.00
Mixed Drink Tax	30,000.00	30,000.00	10,095.84	33.65%	30,000.00
Fines Warrants & Bonds *	1,018,000.00	1,018,000.00	259,350.92	25.48%	1,018,000.00
Fees & Charge for Services	365,750.00	365,750.00	120,212.05	32.87%	365,750.00
Licenses & Permits	149,700.00	149,700.00	67,550.87	45.12%	149,700.00
Interest Earned	100,000.00	100,000.00	4,531.32	4.53%	20,000.00
Interfund Activity	2,492,060.70	2,492,060.70	0.00	0.00%	2,492,060.70
Misc Revenue	331,100.00	331,100.00	80,975.29	24.46%	331,100.00
Other Agency Revenue	90,000.00	90,000.00	463,974.61	515.53%	600,000.00
Total Revenue	<u>17,436,084.46</u>	<u>17,436,084.46</u>	<u>9,930,216.63</u>	<u>56.95%</u>	<u>17,866,085.46</u>
Expenditures					
Administrative Service	698,304.31	698,304.31	231,536.51	33.16%	698,304.31
Legal/Other Services	3,848,506.14	3,848,506.14	630,053.12	16.37%	3,848,506.14
Info Technology	751,651.67	751,651.67	199,111.23	26.49%	751,651.67
Purchasing	23,000.00	23,000.00	7,182.17	31.23%	23,000.00
Accounting Services	373,367.91	373,367.91	130,619.31	34.98%	373,367.91
Customer Services	136,084.62	136,084.62	44,288.12	32.54%	136,084.62
Municipal Court	424,124.97	424,124.97	103,235.30	24.34%	424,124.97
Police Department	3,546,460.99	3,546,460.99	1,269,546.13	35.80%	3,546,460.99
Communications	827,625.99	827,625.99	278,964.84	33.71%	827,625.99
Fire Department	2,002,583.75	2,397,849.97	620,522.95	25.88%	2,397,849.97
Public Works	297,021.80	297,021.80	98,787.66	33.26%	297,021.80
Community Development	503,893.16	503,893.16	149,204.19	29.61%	503,893.16
Streets	779,235.01	779,235.01	167,543.31	21.50%	779,235.01
Building Maintenance	370,301.24	370,301.24	90,036.05	24.31%	370,301.24
Solid Waste	466,926.00	466,926.00	145,027.49	31.06%	466,926.00
Fleet Services	511,249.67	511,249.67	154,696.76	30.26%	511,249.67
Recreation	201,419.07	201,419.07	50,836.59	25.24%	204,419.07
Parks	787,835.71	787,835.71	227,524.87	28.88%	787,835.71
Total Expenditures	<u>16,549,592.01</u>	<u>16,944,858.23</u>	<u>4,598,716.60</u>	<u>27.14%</u>	<u>16,947,858.23</u>

* Part of the fines revenue collections is transfer to Court Security and Technology Fund

Utility Fund
For the period ended February 28, 2021

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,635,000.00	4,635,000.00	1,830,676.79	39.50%	4,635,000.00
Interest Earned	10,000.00	10,000.00	1,462.76	14.63%	4,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	127,500.00	127,500.00	27,753.84	21.77%	127,500.00
Other Agency Revenue	-	-	-		-
Total Revenue	4,772,500.00	4,772,500.00	1,859,893.39	38.97%	4,766,500.00
Expenditures					
Water & Sewer	3,945,531.92	3,945,531.92	958,360.04	24.29%	3,945,531.92
Utility Capital Projects	1,450,000.00	1,450,000.00	4,000.00	0.28%	1,450,000.00
	-	-	-		-
Total Expenditures	5,395,531.92	5,395,531.92	962,360.04	17.84%	5,395,531.92

MONTHLY REPORT – February 2021
JERSEY VILLAGE FIRE DEPARTMENT

EMERGENCY RESPONSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Fire/County	0	9											9
Fire/ETJ	1	1											2
Fire/JV	44	94											138
EMS/County	0	0											0
EMS/ETJ	7	0											7
EMS/JV	57	67											124
TOTAL	109	171											280
Transports	41	47											88
Aid received	0	2											2
Aid given	2	9											11

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	151	112											263

PUBLIC EDUCATION COURSES CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	0	0											0
Audience	0	0											0

FIRE INVESTIGATIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
	0	6											6

FIRE MARSHAL ACTIVITY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Plan Reviews	5	4											9
Fire Drills	4	1											5
Knox	3	1											4
Inspections	107	74											181
C of O	3	1											4
Fire Alarm Inspection	1	0											1
Fre Sprinkler Inspection	0	0											0
Hydrant Mapping	6	5											11
Hydrant Flow Test	1	0											1
Pre-Plans	11	9											20
Construction Meetings	3	3											6
Fire Lane Violations	3	2											5
Complaints	4	0											4

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

FEBRUARY 2021

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Feb	69	7	21	164	66	59	4	5	395
2-Feb	54	1	12	96	52	58	3	2	278
3-Feb	24	8	35	149	25	17	2	10	270
4-Feb	31	3	12	108	23	24	1	12	214
5-Feb	73	3	21	156	67	53	5	6	384
6-Feb	64	2	14	82	60	52	2	10	286
7-Feb	41	4	18	62	40	44	4	8	221
8-Feb	33	5	25	122	24	19	6	0	234
9-Feb	47	2	8	58	34	27	1	3	180
10-Feb	59	5	10	116	53	37	0	4	284
11-Feb	36	14	22	153	22	34	5	4	290
12-Feb	18	2	13	139	14	26	5	13	230
13-Feb	25	3	23	45	16	17	2	4	135
14-Feb	23	3	23	114	18	18	1	0	200
15-Feb	27	18	31	441	11	9	1	0	538
16-Feb	53	41	62	519	31	20	0	0	726
17-Feb	24	15	34	376	9	15	0	5	478
18-Feb	39	5	12	217	22	14	0	2	311
19-Feb	35	5	13	166	32	45	2	5	303
20-Feb	42	5	13	162	35	39	3	6	305
21-Feb	40	6	22	116	32	41	1	3	261
22-Feb	33	4	26	141	31	27	0	0	262
23-Feb	39	5	11	132	33	34	0	14	268
24-Feb	32	3	16	82	36	34	2	7	212
25-Feb	28	5	21	60	30	32	2	10	188
26-Feb	43	4	10	67	41	30	3	13	211
27-Feb	39	4	13	29	40	39	2	11	177
28-Feb	35	3	16	64	29	28	1	0	176
Totals	1106	185	557	4136	926	892	58	157	8017
Annual Totals	2311	298	1040	8804	1883	1742	98	329	16505

This month brought us Winter Storm Uri. We activated TCO's Madison Pickett, Stacy Jones, Amber Rozas, Nancy Hubertus and CS Rayne Herzog starting Sunday just before the storm was going to hit. They took an excessive amount of calls for people getting into accidents being on icy roads, water flow alarms at businesses and citizens with broken pipes. We contacted public works on well over 200 addresses that needed their water turned off or back on during this time. The dispatchers did an excellent job handling these calls all while knowing their own families were at home without power and/or water and some with broken pipes. TCO Maria Aguirre turned in her resignation as she accepted a position with HCCO Pct. 1 as a Deputy. Although we are sad to see her leave, we were glad to learn she will be staying on with us part-time.

Police Department
Monthly Activity Report
 February-2021

ACTIVITY	CURRENT MONTH FEBRUARY	PREVIOUS MONTH JANUARY	YTD 2021	TOTAL 2020
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PART 1 OFFENSES

Homicide / Manslaughter	0	0	0	0
Sexual Assault	1	0	1	4
Robbery	1	0	1	2
Aggravated Assault	0	0	0	6
Burglary	3	2	5	24
Larceny	8	7	15	117
Motor Vehicle Theft	4	7	11	42
TOTAL PART I	17	16	33	195
TOTAL PART II	26	24	50	397
TOTAL OFFENSES	43	40	83	592

ADDITIONAL STATISTICS

FAMILY VIOLENCE	3	4	7	23
D.W.I.	7	7	14	107

FELONY	25	8	33	147
MISDEMEANOR	2	6	8	203
WARRANT ARREST	11	8	19	104
JUVENILE	1	0	1	4
TOTAL ARRESTS	39	22	61	458

DISPATCH

CALLS FOR SERVICE	598	695	1293	9362
TRAFFIC STOPS	508	510	1018	8840

ACCIDENTS

INJURY	12	4	16	121
NON-INJURY	51	40	91	442
FATALITY	0	0	0	0
TOTAL	63	44	107	563

Part II Crimes: are "less serious" offenses and include: Simple Assaults, Forgery/Counterfeiting, Embezzlement/Fraud, Receiving Stolen Property, Weapon Violations, Prostitution, Sex Crimes (except rape), Crimes Against Family/Child, Narcotic Drug Laws, Liquor Laws, Drunkenness, Disturbing the Peace, Disorderly Conduct, Gambling, and DWI.



Warrant Payment Report

CITY OF JERSEY VILLAGE

3/2/2021 8:51:29 AM

Warrant Payment Totals For 02/01/2021 - 02/28/2021

Payment Activity Totals:			
Payments	60638.05	Transaction Total	2402
Bonds Applied/Forfeit	0		
Bonds Posted	0		
Total Collected	60638.05		
Pending Bond	0		
Pending Payments	0		
Total Collected	60638.05		
Non-Cash Amt:	2633.6		

Payment Activity Totals By Fees:			
AF2-ADMINISTRATIVE FEE (2)	200	01-10-8001	10
AR-ARREST FEE	20.88		5
AR-ARREST FEE	290.87	01-10-8001	50
CCC-CONSOLIDATED COURT COSTS	17	01-0-1213	1
CCC04-CONSOLIDATED COURT FEES	247.01		7
CCC04-CONSOLIDATED COURT FEES	6004.66	01-0-1213	146
CCC20-CCC 2020	62	01-0-1213	1
CJFC-Civil Justice Fee Court	0.01		1
CJFC-Civil Justice Fee Court	0.14	01-10-8001	13
CJFS-Civil Justice Fee State	0.09		1
CJFS-Civil Justice Fee State	1.24	01-0-1213	13
CFI-CORRECTIONAL MGMT 09/01/01	0.5	01-0-1213	1
COLAGY-COLLECTION AGENCY FEE	502.71		7
COLAGY-COLLECTION AGENCY FEE	13432.91	01-0-1223	151
CVC-COMP TO VICTIMS OF CRIME	15	01-0-1213	1
FUND			
FA-FUGITIVE APPREHENSION	5	01-0-1213	1
FINE-Fine	191		2
FINE-Fine	11017.18	01-10-8001	80
IDF-Indigent Defense Fee	12.35		7
IDF-Indigent Defense Fee	293.9	01-0-1213	142
JCD2-JUV CRIME & DELINQUENCY	0.5	01-0-1213	1
9/1/01			
JCPT2-JUD CT&PERS TRNG FUND	2	01-0-1213	1
1999			
JFCI-Judicial Fee City	3.71		7
JFCI-Judicial Fee City	89.37	01-10-8008	144
JFCT-Judicial Fee State	6.8	01-0-1214	2
JFCT2-Judicial Fee State	33.35		7
JFCT2-Judicial Fee State	793.49	01-0-1214	142
LMCBSF-Local Building Security Fund	4.9	01-10-8005	1
LMCTF-Local Court Technology Fund	4	01-10-8004	1
LMJF-Local Municipal Jury Fund	0.1	01-10-8008	1
LTPDF-Local Truancy Prevention Fund	5	01-10-8001	1
SE-SPECIAL EXPENSE FEE	3009.41	01-10-8001	17
SEC-MUNICIPAL COURT SECURITY	18.52		7
SEC-MUNICIPAL COURT SECURITY	455.82	01-10-8005	147
SJRF-STATE JURY FEE	24.7		7
SJRF-STATE JURY FEE	599.76	01-0-1213	145
STF-STATE TRAFFIC FEE	65.26		3
STF-STATE TRAFFIC FEE	1155.27	01-0-1213	37
STF19-STATE TRAFFIC FEE	250	01-0-1213	5
TECH-COURT TECHNOLOGY FEE	24.7		7
TECH-COURT TECHNOLOGY FEE	608.76	01-10-8004	147
TFC-TFC	6.52		3
TFC-TFC	130.52	01-10-8001	42
TITLE7-TRAFFIC FINES	737.06		6
TITLE7-TRAFFIC FINES	9621.33	01-10-8001	67
TLFTA1-OMNIBASE STATE FEE-DPS	80		4

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021



Warrant Payment Report

CITY OF JERSEY VILLAGE

3/2/2021 8:51:29 AM

Warrant Payment Totals For 02/01/2021 - 02/28/2021

TLFTA1-OMNIBASE STATE FEE-DPS	3020	01-0-1226	135
TLFTA2-OMNIBASE FEE	24		4
TLFTA2-OMNIBASE FEE	912	01-0-1227	137
TLFTA3-OMNIBASE CITY	16		4
TLFTA3-OMNIBASE CITY	604	01-10-8006	137
TP-CT-JUDICIAL EFFICIENCY FEE	10		4
TP-CT-JUDICIAL EFFICIENCY FEE	73.94	01-10-8003	26
TPF-TRUANCY PREVENTION FUND	12		6
TPF-TRUANCY PREVENTION FUND	268	01-0-1213	129
TP-L-TIME PAYMENT - LOCAL FEE	40		4
TP-L-TIME PAYMENT - LOCAL FEE	295.76	01-10-8002	26
TP-S-TIME PAYMENT - STATE FEES	50		4
TP-S-TIME PAYMENT - STATE FEES	365.69	01-0-1220	26
WRNTFE-WARRANT FEE	513.73		8
WRNTFE-WARRANT FEE	9654.83	01-10-8001	160
Report Total	63271.65		2402
Payment Activity Totals By Transaction Type:			
Non-cash Credit	2633.6	01-0-1214	115
Payment	60638.05	01-0-1214	2287
Report Total	63271.65		2402

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Police Department Open Positions/Recruitment

February 2021

As of February 28, 2021, the Jersey Village Police Department has the following job openings:

- Patrol Officer (4 open positions)

The Police Department has continued recruiting efforts, and is currently conducting background investigations for several qualified applicants.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	SULLO	SULLO	10/1/2020	LAST 2 WEEKS OF CITATIONS ISSUED			10/6/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
2	LEXUS	NEXUS	10/1/2020	LAST MONTH OF CITATION ISSUED			10/8/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 00 MIN
3	SULLO	SULLO	10/14/2020	LAST 2 WEEKS OF CITATIONS ISSUED			10/20/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HR 00 MIN
4	MORRISON	DOUGLAS	10/14/2020	COPY OF CFS OR REPORT FOR 2014 @ 11011 PLEASANT COLONY # 2421			10/22/2020 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
5	MCGETTRICK	DANIEL	10/19/2020	COPY OF 911 TRANSCRIPT FOR ACCIDENT 20-7572 ON 6/25/2020 @ 259 AM. ALSO COPY OF BWC, OR DASH CAM VIDEO	10/21/2020 SENT TO AG OFFICE 1/7/2021 WITHHOLD PER AG OFFICE		10/21/2020 VIA EMAIL	NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
6	HURD	LARITA	10/21/2020	CFS FOR CASE NUMBER 20-11597			10/21/2020 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
7	SULLO	SULLO	10/26/2020	LAST 2 WEEKS OF CITATIONS ISSUED			11/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
8	SHEPHERD	KAMERON	10/27/2020	COPY OF ARREST REPORT 5/24/2020 ON SHEPHERD, KAMERON DOB 10/4/2000 TX ID# 44412662			11/3/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
9	HODGES	ANTHONY	10/28/2020	COPY OF CFS FOR 10/27 CASE 20-14544 BY OFFICER HALL			11/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
10	FOGLE	WAYNE	11/3/2020	CRIME STATS FOR 1/2 MILE RADIUS OF 18540 WBSR @ ENERGY CAPITAL FROM 11/1/2019 TO 10/31/2020			11/9/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
11	LEXUS	NEXUS	11/3/2020	LAST MONTH OF CITATION ISSUED			11/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
12	KESSLER	WALTER	11/3/2020	COPY OF VIDEO FROM ACCIDENT 20-14395			11/3/2020 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
13	VEGA	RUTH	11/3/2020	COPY OF VIDEO FROM ACCIDENT 20-14395			11/3/2020 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
14	SULLO	SULLO	11/4/2020	LAST 2 WEEKS OF CITATIONS ISSUED			11/9/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
15	OMAR	WARDA	11/4/2020	COPY OF BEARDEN POLICE VIDEO FROM 10/25/2020	11/4 ASKED FOR A WINDOW OF TIME FOR REQUEST 11/11/2020 PROCEED WITH REQUEST AS WRITTEN 11/12 SENT TO AG OFFICE 1/6/2021 WITHHOLD PER AG OFFICE						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
16	KESHI	ASSOCIATES	11/5/2020	COPY OF PCS REPORT 20-14752	11/12 SENT TO AG OFFICE 12/14/2020 WITHHOLD PER AG			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
17	DEROUEN	BRENDA	11/10/2020	ALL POLICE RECORDS, ARREST RECORDS & COMPLAINTS FOR LARITA MAREI HURD.			11/16/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
18	SULLO	SULLO	11/11/2020	LAST 2 WEEKS OF CITATIONS ISSUED			11/18/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN

19	THOMSEN	LAURA	11/12/2020	COPY OF POLICE REPORT AND EMS REPORT FOR A ASSAULT THAT OCCURRED IN 2012	11/12 REQUEST A SMALL WINDOW TO SEARCH FOR REPORT	11/16/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
20	MATTHEWS	DONALD	11/16/2020	COPY OF CFS OR REPORT FOR 19-3656 OCCURRED 3/3/2019 @ SAMS CLUB PKLOT		11/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
21	BEASLEY	CURT	11/18/2020	NAME OF COMPLAINANT ON A CITY ORDINANCE VIOLATION OCCURRED ON 11/15/2020 ON WYNDHAM CT/ VILLAGE DR.		11/18/2020 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
22	LEXUS	NEXUS	12/2/2020	LAST MONTH OF CITATION ISSUED		12/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 1 HRS 20 MIN
23	SULLO	SULLO	12/2/2020	LAST 2 WEEKS OF CITATIONS ISSUED		12/7/2020 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 3 HRS 00 MIN
24	OSCAR	CRISTOBAL	12/7/2020	COPY OF 20-16508		12/7/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
25	VOSSLER	JAMES	12/8/2020	CFS FOR 8606 WYNDHAM VILLAGE DR FROM 1/1/2000 TO 12/6/2020	SENT EMAIL ON 12/8 & 12/14					00 HRS 30 MIN ACCUM 00 HRS 30 MIN
26	SULLO	SULLO	12/9/2020	LAST 2 WEEKS OF CITATIONS ISSUED	12/17 CANNOT MAKE CONTACT BY EMAIL OR PHONE WILL CLOSE CASE	12/14/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
27	ADAMS	LAW FIRM	12/10/2020	BWC, DASH CAM, PHOTOS TAKEN, WITNESS STATEMENTS, CFS, AUDIO & 911 CALL FOR ACCIDENT 20-16319	12/15 SENT TO AG OFFICE FOR OPINION 3/2/2021 WITHHOLD PER AG OFFICE		NO	NO	YES	2HRS 00 MIN ACCUM 2 HRS 00 MIN
28	SIMMONS	FLETCHER	12/10/2020	COPY OF ACCIDENT, CFS, BWC, DASH CAM, PHOTOS FOR ACCIDENT 20-14694	12/15 SENT TO AG OFFICE FOR OPINION		NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
29	SPELL	SHARON	12/14/2020	COPY OF ARREST REPORT DOB 5.9.1972 SPELL, SHARON		12/15/220 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
30	SIMMONS	FLETCHER	12/14/2020	COPY OF BWC, DASHCAM FOR ACCIDENT 20-16176	12/16/2020 SENT TO AG OFFICE FOR OPINION 3/2/2021 WITHHOLD PER AG OFFICE		NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
31	SULLO	SULLO	12/16/2020	LAST 2 WEEKS OF CITATIONS ISSUED		12/21/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
32	WILLIAMS	TARA	12/16/2020	COOMLETE REPORTS INCLUDING PHOTOS FOR 103 WATERCRESS CIRCLE STARTING FROM 9/2020 TO PRESENT TIME		12/21/2020 VIA EMAIL	NO	YES	NO	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
33	CAMPBELL	RICKY	12/16/2020	COPY OF THEFT REPORT 20-17197	WITHDREW REQUEST	XXXXX	XXXXXX	XXXXXX	XXXXX	XXXXXXXXXX
34	RESEARCH	WORLD	12/17/2020	COPY OF ALL RECORDS AND BOOKING PHOTO FOR HALEY, MICHELLE DOB 10/29/1980		12/21/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
35	RESEARCH	WORLD	12/17/2020	COPY OF RECORDS AND BOOKING PHOTO FOR LEWIS, CHRISTOPHER DOVE DOB 10/06/1995		12/21/2020 PUBLIC PAGE ONLY	YES	NO	YES	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
36	DORRIAN	DIANA	12/21/2020	ARREST AND JAIL RECORDS FROM THE ARREST OF DANIEL JOHN DORRIAN DOB 12/21/1985	12/21/2020 SENT TO AG OPEN CASE W/HCD AO 2/9/2021 WITHHOLD PER AG LETTER RECEIVED		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN

37	SULLO	SULLO	12/24/2021	LAST 2 WEEKS OF CITATIONS ISSUED			1/13/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
38	LEXUS	NEXUS	1/5/2020	LAST MONTH OF CITATION ISSUED			1/13/2021 VIA EMAIL	NO	YE	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
39	PATEL	Rajeshai	12/7/2020	COPY OF REPORTS & VIDEO FROM CASE 20-17500	1/18/2021 SENT TO AG OPEN CASE 2/25/2021 WITHHOLD PER AG OFFICE		1/18/2021 COPY OF AG LETTER TO REQUESTOR	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
40	ELMORE	NICHOLAS	1/13/2021	COPY OF BWC, IN CAR VIDEO FROM ACICENT 20-16884	1/19/2021 SENT TO AG OPEN CASE 2/25/2021 WITHHOLD PER AG OFFICE		1/19/2021 COPY OF AG LETTER TO REQUESTOR	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
41	SULLO	SULLO	1/14/2021	LAST 2 WEEKS OF CITATIONS ISSUED			1/25/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN
42	CLARK	FRED	1/14/2021	20-1735 CRASH DATE 2/26/2020 COPY OF BWC & VEH MOUNTED CAMERA RECORDINGS			1/25/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
43	KERMANI	MONA	1/14/2021	BWC POLICY FROM 10/2020			1/25/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
44	HARRISON	KOURI	1/18/2021	COPY OF 2 REPORTS FROM 11111 PLWASANT COLONY # 906. REPORTS OCCURDED LAST 4 MONTHS			1/19/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
45	PULLIAM	JUSTIN	1/20/2021	COPY OF CFS 21-775, PHONE CALL RECORDINGS, INCIDENT REPORT			1/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
46	WALLACE	JEREMY	1/21/2021	ALL MEIDIA/RECORDS OF THE ARREST/DETENTIO OF DAVID & PATRICK BY ZATZKIN, LIMERICK	1/28 SENT TO CITY ATTORNEY TO HANDLE PER AUSTIN 2/3 OLSON & OLSON SENT TO AG OFFICE		2/3/2021	NO	NO	YES	2HRS 00 MIN ACCUM 2 HRS 00 MIN
47	MONKEY	SLYOUT	1/21/2021	COPY OF BWC THAT ZATZKIN WAS WEARING IN THE DETENTION OF DAVID WARDEN. VIDEO LINK ATTACHED	1/28 SENT TO CITY ATTORNEY TO HANDLE PER AUSTIN 2/3 OLSON & OLSON SENT TO AG OFFICE		2/3/2021	NO	NO	YES	2HRS 00 MIN ACCUM 2 HRS 00 MIN
48	ANAYA	SANDRA	1/21/2021	CFS FOR 2020 & 2021 FOR 11011 PC # 501 OR ANY REPORT OF CONTACT WITH EDGARDO ANAYA DOB 10/31/1954 or 11/15/1942			1/21/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
49	WORDEN	DAVID	1/25/2021	COPY OF BWC FROM ZATZKIN FROM 1/20/2021 @ 16000 LAKEVIEW DR. COPY OF ZATZKIN F5 SEPERATION FORM	2/1 SENT TO CITY ATTORNEY TO HANDLE PER AUSTIN 2/3/2021 OLSON & OLSON SENT TO AG OFFICE						
50	BEAZLEY	MARILEE	1/26/20201	COPY OF M. ZATZKIN PERSONEL FILE	2/1 SENT TO CITY ATTORNEY TO HANDLE PER AUSTIN 2/9/2021 OLSON & OLSON SENT TO AG OFFICE						
51	CITIZEN		1/26/20020	THE NAME OF THE DA THAT OFFICER MATZKIN WAS SPEAKING TO WHEN HE WAS GIVEN THE GREEN LIGHT TO ARREST EARL DAVID WORDEN			2/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN

52	PIMEDA	MARIA	1/27/2021	COPY OF CFS FOR 10/7/2020 @ LONE STAR MALE FELL AND HIT HEAD IN SERVICE DRIVE			1/27/2021 VIA EMAIL	NO	YES	NO	00 HRS 05 MIN ACCUM 00 HRS 05 MIN
53	LEXUS	NEXUS	2/1/2021	LAST MONTH OF CITATION ISSUED			2/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
54	SULLO	SULLO	2/2/2021	LAST 2 WEEKS OF CITATIONS ISSUED			2/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN
55	BEAZLEY	MARILEE	2/4/2021	ANY AND ALL RECORDS RELATED TO HCSO CASE# 1912-01276			2/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM
56	UNITE	OHIO MEDIA	2/4/2021	COPIES OF DOCUMENTS OF THE ARREST OF DAVID WORDEN, PATRICK ROTH AS WELL AS COMPLAINTS ON FILE AGAINST ZATZKIN & ANY OTHER OFFICER INVOLVED IN THE ARREST. ALL BWC FOOTAGE AND ACCOMPANYING DOCUMENTS	2/4/2021 SENT TO CITY ATTORNEY TO HANDLE 2/19/2021 EMAILED TRELEANA FOR LIMERICK AND GUZMAN						
57	LAWSON	STEPHANIE	2/4/2021	CFS & PKLOT VIDEO, & AUDIO RECORDINGS OF 20-17456		\$3.00	2/22/2021 VIA PU	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
58	BARBER	RON	2/8/2021	COPY OF PHOTOS/VIDEO ANYTHING THAT WE HAVE FOR BURG TO HOME @ 15713 LAKEVIEW CASE NUMBER 20-0252			2/11/2021 VIA EMAIL	YES RELEA E PER KEELE	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
59	ZATZKIN	MARK	2/8/2021	ALL DOCUMENTS IN MY PERSONAL FILE.	2/11/2021 SENT COST ESTIMATOR TO REQUESTOR 2/11/2021 REQUESTOR AGREED TO PAY COST OF CD'S		2/22/2021 VIA PU	YES PER LT. KEELE	YES	NO	4 HRS 00 MIN ACCUM 4 HRS 00 MIN
60	MAYES	CHRISTOPHER	2/8/2021	ARREST REPORT FOR HERNANDEZ, CLARA NELI FROM 2/22/1990 CASE# 09-0546	2/11/2021 SENT COST ESTIMATOR TO REQUESTOR 2/12/2021 REQUESTOR APPROVED THE COST		3/8/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
61	LAWSON	BRIAN	2/9/2021	COPY OF BWC OF ALL 3 OFFICERS AND 2 WEST SIDE OF STATION OUTSIDE CAMERAS FOR 12/17/2020 BTWN 1945-2030			2/22/2021 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
62	SULLO	SULLO	2/11/2021	LAST 2 WEEKS OF CITATIONS ISSUED			2/23/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 00 MIN
63	HUYNH	LAW FIRM	2/18/2021	20-10219 ACCIDENT 911 RECORDINGS, OTHER DOUCMENTATION			3/4/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
64	SULLO	SULLO	3/1/2021	LAST 2 WEEKS OF CITATIONS ISSUED			3/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 30 MIN
65	LEXUS	NEXUS	3/1/2021	LAST MONTH OF CITATION ISSUED			3/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
66											

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS 2021**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$39,809.59	\$5,604.03	\$385.07	\$972.17	\$955.89	\$71.17	\$0.00	\$29,193.23	\$76,991.15
Feb	\$44,502.81	\$9,359.24	\$640.00	\$948.10	\$1,023.11	\$105.46	\$25.00	\$36,224.33	\$92,828.05
Mar									
Apr									
May									
June									
July									
Aug									
Sept									
Oct									
Nov									
Dec									
Totals	\$84,312.40	\$14,963.27	\$1,025.07	\$1,920.27	\$1,979.00	\$176.63	\$25.00	\$65,417.56	\$169,819.20

Municipal Courts
Activity Detail
February 1, 2021 to February 28, 2021

100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1

Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 2/1/2021:							
<i>Active Cases</i>	14,994	219	0	108	1,112	161	16,594
<i>Inactive Cases</i>	18,489	40	0	163	5,919	52	24,663
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	224	1	0	2	34	3	264
Cases Reactivated	265	0	0	0	86	0	351
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	15,483	220	0	110	1,232	164	17,209
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	69	0	0	0	7	0	76
Dismissed by Prosecution	245	0	0	1	23	1	270
Total Dispositions Prior to Court Appearance or Trial	314	0	0	1	30	1	346
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0	0
<i>By the Court</i>	1	0	0	0	0	0	1
<i>By the Jury</i>	2	0	0	0	1	0	3
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	12	0	0	0	1	0	13
Total Dispositions at Court Appearance or Trial	15	0	0	0	2	0	17
Compliance Dismissals:							
After Driver Safety Course	46	---	---	---	---	---	46
After Deferred Disposition	49	0	0	0	0	0	49
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	3	---	---	---	---	---	3
All Other Transportation Code Dismissals	8	0	0	0	0	0	8
Total Compliance Dismissals	106	0	0	0	0	0	106
All Other Dispositions	1	0	0	0	1	0	2
Total Cases Disposed	436	0	0	1	33	1	471
Cases Placed on Inactive Status	0	0	0	0	0	0	0
Cases Pending 2/28/2021:							
<i>Active Cases</i>	15,047	220	0	109	1,199	163	16,738
<i>Inactive Cases</i>	18,224	40	0	163	5,833	52	24,312
Show Cause and Other Required Hearings Held	148	0	0	1	22	2	173
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Municipal Courts
Activity Detail
February 1, 2021 to February 28, 2021

100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1

Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 2/1/2021:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
Total Cases on Docket	0
Dispositions:	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
Total Cases Disposed	0
Cases Placed on Inactive Status	0
Cases Pending 2/28/2021:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Cases Appealed:	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	2
Non-Driving Alcoholic Beverage Code Cases Filed.....	0
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	0
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Municipal Courts
Activity Detail
February 1, 2021 to February 28, 2021
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i>	0	--
<i>Class A and B Misdemeanors</i>	0	0
<i>Felonies</i>	0	0
		Total
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i>		0
<i>Class A and B Misdemeanors</i>		0
<i>Felonies</i>		0
Capiases Pro Fine Issued.....		
Search Warrants Issued.....		
Warrants for Fire, Health and Code Inspections Filed		
Examining Trials Conducted		
Emergency Mental Health Hearings Held		
Magistrate's Orders for Emergency Protection Issued		
Magistrate's Orders for Ignition Interlock Device Issued		
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		
Driver's License Denial, Revocation or Suspension Hearings Held.....		
Disposition of Stolen Property Hearings Held.....		
Peace Bond Hearings Held.....		
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i>		0
<i>Full Satisfaction</i>		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit		
Cases in Which Fine and Court Costs Waived for Indigency.....		
		10
Amount of Fines and Court Costs Waived for Indigency		\$ 3,100
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i>		\$ 80,382
<i>Remitted to State</i>		\$ 12,446
<i>Total</i>		\$ 92,828

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT % TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PLAN TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<u>February 3, 2021</u>	Judge Kisluk	58	14	24%	44	76%	8 18%	15	34%
<u>AM Docket</u>	Marcy McCorvey								
<u>February 3, 2021</u>	Judge Kisluk	43	18	42%	25	58%	6 24%	6	24%
<u>PM Docket</u>	Marcy McCorvey								
<u>February 8, 2021</u>	Judge Chancia	71	12	17%	59	83%	5 8%	20	34%
<u>AM Docket</u>	Lance Long								
<u>February 8, 2021</u>	Judge Chancia	36	18	50%	18	50%	0 0%	9	50%
<u>PM Docket</u>	Lance Long								
<u>February 10, 2021</u>	Judge Harris	58	14	24%	44	76%	1 2%	18	41%
<u>AM Docket</u>	Lance Long								
<u>February 10, 2021</u>	Judge Harris	46	21	46%	25	54%	0 0%	5	20%
<u>PM Docket</u>	Lance Long								
<u>February 24, 2021</u>	Judge Chancea	25	9	36%	16	64%	0 0%	6	38%
<u>AM Docket</u>	Lance Long								
<u>February 24, 2021</u>	Judge Chancea	191	166	87%	25	13%	3 12%	4	16%
<u>PM Docket</u>	N/A								
<u>TOTAL</u>		528	272	52%	256	48%	23 9%	83	32%



Location Listing

CITY OF JERSEY VILLAGE

3/4/2021

Location Listing By Location

Location Details For Dates From 02/01/2020 To 02/28/2021

Citation #	Location
Ran Stop Sign	1
C006358	Argentina St - N
Speeding	1
C0063048	16500 Block Rio Grande Dr - N
Report Totals	2

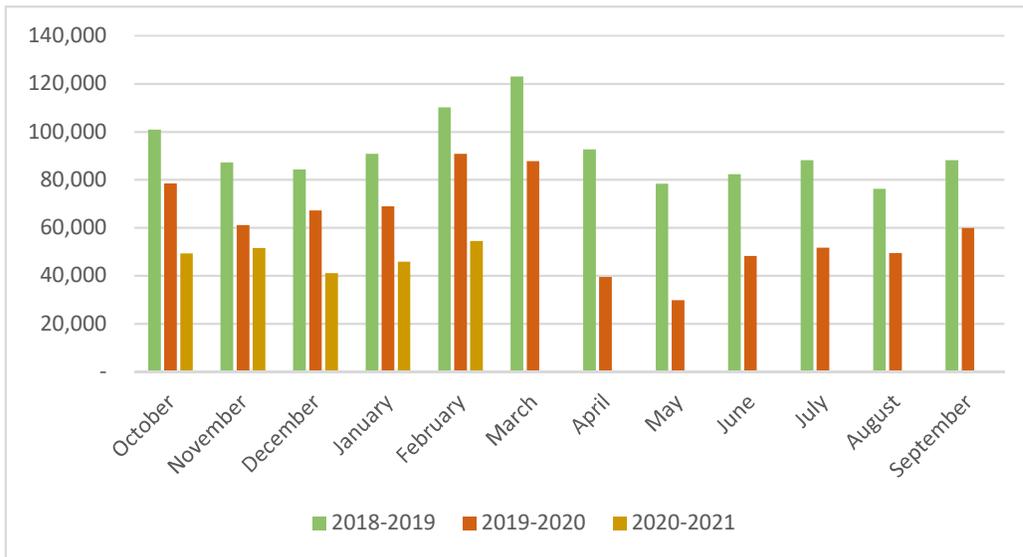
JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2018, 2019, 2020

	2018-2019	2019-2020	2020-2021
October	100,832	78,416	49,309
November	87,251	61,065	51,540
December	84,302	67,241	41,041
January	90,781	68,972	45,799
February	110,193	90,758	54,502
March	122,971	87,719	
April	92,606	39,486	
May	78,291	29,873	
June	82,371	48,286	
July	88,193	51,684	
August	76,274	49,447	
September	88,185	59,882	
FY Total	\$ 1,102,249	\$ 732,830	\$ 242,191

Average Per Month \$ 91,854 \$ 61,069 \$ 48,438





CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040

713-466-2100 (office) 713-466-2140 (fax)

Public Works Status Report for the Month of February, 2021

General –

- Winter Storm Uri - Coordinating storm preparations for Public Works. We responded to more than 158 different work orders for broken pipes/leaks during the storm. We want to thank our entire Public Works staff and especially want to thank Jesus and Brandon for their tireless work during the storm, all in soaking wet, 16° temperatures.
 - Post Emergency response occurred – we have issues with our interconnects and we are addressing this.
 - Cleared sand from bridges,
 - Debris pickup started after storm.
 - Working on generator for West Rd.
 - Researching if we can piggyback on COH's valve inventory contract. We have a large number of valves with issues.
- Two Permits expiring for WOB and HC MUD 247, as of 3/1/2022, we engaged RSB to renew the permits.
- Jones/Carter and Cahoon Consulting meetings on potential CFM assistance and CRS assistance.
- We are beginning design on the Seattle corridor rehab, Survey and Geotech have commenced. Owners will see activity on Seattle for the next few weeks.
- Spoke to Mr. Heard on property dues for the PW Bldg. \$3,500 – from closing docs. We will try to hold them accountable for FH's and pond maintenance. Contacting HC Pct. 4 for help on clogged ditches at PW Bldg. Spoke to Morgan at Pct. 4 and she issued a work order # 175269 to analyze the ditches.
- Tiny lane analysis/survey is on hold.
- Working on Soundwall closeout. Gentleman on Congo wants his gate replaced.
- Wall St. moving ahead, low bidders were announced during Council meeting. Projects will commence and take about 1 year to complete.
- NHCRWA increasing rates 7% as of 12/2020, we must oblige.
- Costs for Leak stoppage at dealership last week was passed to owners for payment.
- Invoiced owners of Jack in the Box for remediation in cleaning up debris
- Made offer to gentleman for Infrastructure Technician II position. He brings Sweeper experience and "D" TCEQ license.
- Working w/ Frank on the Seattle closure. Need to write letter for closure.
- Bid Opening this month for Golf course berm and Wall St Drainage work. Low bidders were selected and approved by Council. Work will occur over the next year.
- Conducted Pre-Development meeting w/ contractor laying pipe in JV. He asked for advice to work in JV.
- Flushing the Enclave to keep water flow fresh. This is a temporary solution. We will meet w/ the HOA, (Eddie) and discuss issues, discuss testing, etc. We have called twice to get on the schedule but have no date set yet.
- Koester water bill issue follow up. Will look into testing meter. Checking with Neptune since no one will test a meter.
- Working w/ Frank on the Seattle closure. He said they will write a letter to TCEQ on our behalf.
- Training on Sharepoint occurred this month.



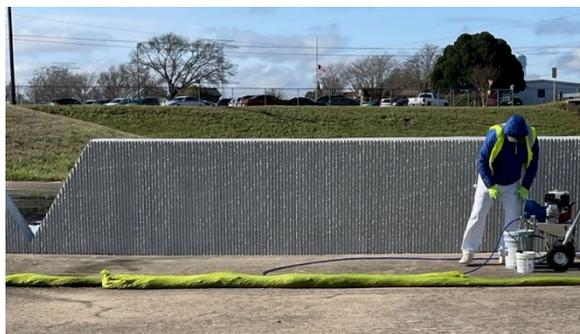
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

- TxDOT working on Soundwall closeout – Homeowner is still owed a gate and we are working on that for him.
- NHCRWA increasing rates 7% as of 12/2020. We are seeking a discount for the extra pumpage caused by the Winter Storm Uri.
- Leak stoppage for auto dealer this month was \$28,069, seeking reimbursement. Part of this week went toward repairing a major leak on 290. Your Public Works staff was working all through the night to stop the water leak.
- Sent Trash bill for Jack in the Box, < \$1,000. Will take these offenses as far as our ordinances allow to try to prevent dumping.
- The Wall between Joe Myers and the City is under construction and progressing well.



Streets –

- In advance of the storm we are in preparation mode. Activities comprised:
 - Sand the bridges, no salt available.
 - Leave Sand for PD, FD.
 - Streets staff will apply material on Sunday. Most staff will be home for the inclement weather but remain on-call for emergency response.
- Public Works has been in a cleanup mode of action following the storm. We begin picking up storm debris this weekend, 2/27. We aim to save some money by performing this ourselves and not bringing in a contractor.
- Access road to Subaru lift station needs to be rehabbed. We found an easement 100’ to the south of the road, not helpful! Still working on it.
- Following up on door issues (locking mechanism). They are being resolved as are a number of issues with the PW Bldg. Met with Robert and received a scope of activity that is ongoing.
- Ordered erosion silt sock for detention pond, called Mr. Baeza and scheduled to clean 3/2. Pressure wash Accomplished! Painting with anti-graffiti paint is next on the agenda, we need low humidity and warm weather.
- Performing Daily/Weekly service orders
- Sod Country Club Ct. - We added them to the list and completed construction. We will publish our sidewalk list for 2021 in the April newsletter for all to see. The March newsletter has an article on how we select which sidewalks to repair which is by safety.
- Public Works Bldg. Put gravel in place
- MP Line Locates
- Small Equipment inspection ongoing.
- Club creek ct. complaining about sidewalk not being done for them. We added to the list and will publish in an upcoming newsletter for all to see.
- Daily / weekly service orders
- 1/31/2021 Argentina @ Colwyn 2” main break repair
- Barry Coppes has rejoined the City and we are pleased to welcome him back. Barry rejoins us as an Infrastructure Technician II position.



- Senate between Seattle and Singapore service line repair (long tap)
- Service line repair 8322 Achgill
- Sod replacement occurring as time allows.
- Emergency sidewalk repair on Country Club Ct.
- Erosion socks in place for Pressure washing paint removal
- Easement for Lift station at Subaru was found. It is 100' south of the access road! Will need to confer.
- Water Billing completed.
- Multiple debris cleanups at old Chevron. Debris contaminated with bedbugs and we needed to bring in a backhoe to lift the debris. Kudos to Streets!! This illegal dumping occurred within 24 hours of us cleaning couches and mattresses the day before. We are addressing remedies to avoid this again. We sent a bill and spoke to the company and they are having trouble identifying their property. We are assisting.

Plants -

- Post Storm Analysis occurring.
- Post Emergency analysis ongoing! Need valves inspected, interconnects repaired, plant issues to correct for next time. Initiated queries into resolving the interconnect issues. Mickie Services will begin to locate the deficiency.
- Florida treatment plant hacked, we are secure. They used the same password for all logins and made it easier for hackers. Before this occurred, we brought in a consultant, HRGreen, to study our resilience and security.
- Jones Rd. water supply – need to get test for water quality. Coordinating with Roy and Chief Bitz to accomplish. Pressure appears reasonable for Chief, 1000gpm is satisfactory. We will check quality.
- We will resurrect the Elevated Storage Tank rehab scheduled for this year.
- Beginning repairs on the electrical panel and components at Jersey and West Rd.
- A large number of our valves are not functioning. We routinely have to locate and shut down 12-16 valves per leak because they are not operating as designed.
- Meeting w/ HRGreen on Thursday to discuss Resilience & Recovery.
- Storm prep - We ensured exposed pipes and other critical water system components prone to freezing are wrapped or otherwise protected against freezing conditions
- Water storage tanks are maintained in as full condition as practicable, to ensure a maximum water supply
- Emergency Power Systems (Gen-Sets) are fueled and tested
- Trucks are equipped for quick response, and have a full tank of fuel
- Extra fuel is on hand, or is available (for the worst case scenario)
- Contractors that may be needed to assist to needed to assist in the emergency response are contacted and asked to be on standby status
- Note: If the freeze has caused one or more emergency situation(s) at a facility or site we will have to isolate water plants which will directly affect the public's distribution requirements, at this point we will reach out to the Fire department communicating the situation.
- Continue with daily operations
- Continue with service calls

- Address clarifier stilling well blockage, blower issue and the after effect of the malfunctions to avoid any compliance irregularities
- Address Congo EST electrical pole (pole is slanted and is a safety and mechanical issue)
- Complete monthly DMRs, OPRS and complete the preliminary requirements to complete/conduct the Texas Water Development Boards and submit a water loss audit required annually (Texas Water Code 16.0121)
- Planning a safety meeting on Thursday or Friday
- Continue with daily operations and work orders.
- Complaint of lack of water pressure on Welwyn. Called to say the guys were very professional and gave him guidelines for improving pressure in the house. The City pressure is 60 psi. He called to say the guys impressed him.
- Following meeting with Harry we are coordinating our daily operational duties to add meter leaks, turn on/turn offs, and tap inspections.
- Balance chemical injections. Over the weekend noticed abnormal dosage fluctuations
- Equipment Inspection process : Blower filters, oil levels and grease fittings
- Calibration process of our monitoring equipment: DO, PH, CL2 effluent residual
- Training operators on the importance of waste management (WASTING)
- Remove sludge supernatant from digester
- Change Cl2 bottles, Clean two clarifiers
- Remove debris from chlorine contact basin, Remove debris from scum pits, Remove debris from bar screen, Remove debris from return basin
- Exercise all wheel valves and lubricate
- Submit and file monthly reports to TCEQ (Flow MGD, Carbonaceous Biochemical, Total Suspended Solids Ammonia Nitrogen, E. coli colony-forming units)
- Inspect 54 grease interceptors (quarterly)
- Flushing the Enclave to keep water flow fresh. This is a temporary solution. We will meet w/ the HOA, (Eddie) and discuss issues, discuss testings, etc. They said they were very pleased to have us attend. They will schedule. Called for date/time.



Fleet –

- New 2021 cars are coming in so Fleet will be busy. Trelena is getting cars insured. Remaining cars are being sold at auction. We will commence selling the 2020 cars as part of our Fleet Management program.
- Trying to get remaining staff on Whiparound, need 3 email addresses, done, Thx Bob and Robert.
- Great news regarding the sweeper grant! It look like we are ready for the next step, which should be the request for reimbursement!
- Jose will be attending a water class to renew his class C waste water license.
- Our air compressor went out during the freeze, we will be working on get it going again.
- We will be working on work order as usual.
- All storm preparations are complete. Staffing planned, top-offs complete.
- This week will work on up fitting the new Parks` truck, it should go in service in the next day or so.
- We will be working on the FD arrow board/ traffic advisor trailer.
- David have some online training tomorrow afternoon.
- The last PD Tahoe for 2020, was uploaded to GOVDEALS, I will be monitoring the auction and answering any question that bidders might have.



- Jose has the ONE DRIVE training.
- We will do the generator monthly inspections.
- Other than that - normal operations.
- We sold another PPV Tahoe late Friday afternoon, we going to make sure they paid for it and make sure it gets picked up this week.
- Jose will meet with PD, to discuss some last minute changes on the new 2021 Chevy Tahoe.
- Jose will meet with Chief Bitz to talk about Whip around.
- We will start ordering the lights for the new vehicles.
- Since we started doing tires in house, not only we have been able to save money on labor, but also we are reducing the amount of downtime.

Community Development -

- Normal activities
- Christian Somers has resigned with Mar. 5 as his last day. We have complete respect and admiration for Christian and the work he has performed dutifully for the past 13 years or so with the City. We wish him the best as he moves forward and he always has friends in Jersey Village.
- Gentleman on Capri said house on Tahoe causing him issues. We are checking and trying to resolve.
- Working with Gordon on CE enhancements. We will begin educating the public about the new tree trimming heights over the next several months once it is passed in its final form, 15' over streets and 10' over sidewalks.
- Elevation Certs are progressing for Jersey Village FMA 2017 AW501/RL Transmittals, Elev. Cert to FEMA.
- Working on Re-Imagining Community Development from top to bottom.
- Will be implementing new directions discussed w/ City Manager including Code Enforcement.
- Ashley has spoken with Tomball about Incode 10 and looking into Permitting solutions among our peer cities. Our automation study has commenced.
- Kia's wall and ground signage close to permitting (4th or 5th attempt). Vetting plans for BBG's review.
- Pre-Dev meetings on 8131 Jones Rd. We also spoke of permitting for a new building, likely modular or pre-fab, to make the site more appealing in the interim.
- Vetting plans for BBG and continuing to think through coordination.
- Processing PIR / RFI for resident.
- Obtaining Subaru plans from Iron Mtn. to look into repairing the access road which is nearly impassable now.
- Get all of BBG's and other inspections entered into InCode.
- Reviewing Ross signage and banner permits (all resubmitted last week).
- Issue Site & Construction Phase I for Buzzy Bee (minus plat recordation).
- Sign-up / utilize erocordation.com for e-plat-recordation. Perhaps scan and process BLA No. 2 for KAR Holdings (Buzzy Bee +).
- Vet 8310 Jones Rd. construction docs for completeness prior to sending to BBG (old Red Barn).
- Work on text changes for 2/15/2021 City Council Mtg.: Grading, mulching / extensive landscaping; force majeure events (waiving permitting fees); swimming pool P-Trap (to ensure draining water to sanitary sewer); > ¾" meters' fees aligned with true cost; excavation surety bond (vs. surety bone for construction of structures) – and clarifying ROW vis-à-vis U.E.; IPMC: reviewed and revising toward adoption.
- 17930 N.W. Fwy.: Illicit construction (remodeling). Spoke to a potential G.C. Thursday.
- Send out letters for abatement of the following: 1) Off-premise-sign maintenance at Village Green Dr. & 8200 Jones Rd.; 2) BOA's damaged ground sign panel; 3) Researching Old Chevron; 4) Senate Ave. Food Mart's damaged sign; 5) Illicit signage at 11250 FM529.
- Considering overlay zones for Clear Channel's two off-premise e-billboard displays.
- Organizing work orders.
- Update and resolve / work towards resolution of open tickets.

- MAAPnext: local comments by 2/27. Tim has attempted to sign-up for HCFCF's ArcGIS to obtain license. He has reached out to both Brian and Matt for access and waiting for their response.
- Considering a future virtual mtg. or seminar for residents to discuss flood insurance and reducing rates.

Permits Issued/Revenue Achieved:

These are the top categories for revenue generated from Permits are shown below.

SEGMENT CODE	DESCRIPTION	TOTAL PAID
ANNUAL SGN	ANNUAL SIGN FEE	196.79CR
BLD-COM	COMMERCIAL BUILDING	65,252.60CR
BLD-COO	CHANGE OF OCCUPANCY	25.00CR
BLD-RES	RESIDENTIAL BUILDING	527.17CR
DUMPSTER	DUMPSTER	25.00CR
ELE-COM	COMMERCIAL ELECTRICAL	471.00CR
ELE-RES	RESIDENTIAL ELECTRICAL	474.00CR
FDP	FLOODPLAIN DEVELOPMENT	20.00CR
FENCE	FENCE	215.75CR
FIRE02	FIRE ALARM	158.00CR
FLATWORK	FLATWORK	69.90CR
FOUND	FOUNDATION REPAIR	298.62CR
MECH-COM	COMMERCIAL MECHANICAL	1,745.00CR
MECH-REP	MECHANICAL REPLACEMENT	50.00CR
MECH-RES	RESIDENTIAL MECHANICAL	218.51CR
PLB-COM	COMMERCIAL PLUMBING	45.00CR
PLB-RES	RESIDENTIAL PLUMBING	245.00CR
PLB-WTRHTR	PLUMBING WATER HEATER	35.00CR
POOL	SWIMMING POOL	150.00CR
REROOF	RE-ROOF	835.00CR
SIGN	SIGN	20.00CR
TRAP	WILD ANIMAL TRAP	5.00CR
UNAPPLIED	UNAPPLIED CREDITS	175.00CR
Z-MISC	MISCELLANEOUS CONVERTED	775.00CR

Total Permitting Revenue: 72,032.34CR

Inspections Performed:

- BBG – 76 inspections performed
- BBG - 8 Plan Reviews

Code Enforcement Issues:

- 27 Code Enforcement Issues

Jersey Meadow Golf Course
Monthly Report

FY 2020-2021														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	4199	3833	3206	3215	2280								16733	
Tournament Rounds	432	411	259	331	305								1738	
Range buckets	2502	2139	1223	1788	1486								9138	
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97								-2987.33	
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74								20,505.91	
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37								552,041.12	
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71								54,406.55	
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53								71,777.54	
Club Rental	390.00	400.00	200.00	225.00	275.00								1,490.00	
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19								88,813.45	
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15								21,535.44	
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50								16,007.25	
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	-	-	-	-	-	-	-	823,589.93	
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W								18RO/22W/1CM/2H	
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43.64	
FY 2019-2020														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638	
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298	
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044	
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00	
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04	
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	137,051.64	1,232,874.09	
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29	
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21	
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	400.00	4,200.00	
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20	
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42	
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50	
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	201,970.21	1,785,625.75	
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV	
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50	
Fy 2018-2019														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614	
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978	
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192	
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)	
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27	
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Jersey Meadow Golf Course
Monthly Report

Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	120,492.74	\$1,473,911.91
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49

Jersey Meadow Golf Course
Monthly Report

FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459	
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019	
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276	
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952	
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201	
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579	
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847	
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659	
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193	
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094	
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920	
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72	
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H	
							10 TT				Harvey		10 TT	
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17	
FY 2015 - 2016														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822	
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393	
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963	
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705	
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050	
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625	
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511	
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077	
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909	
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047	
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35	
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed	
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11	
FY 2014 - 2015														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518	
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664	
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228	
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670	
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768	
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676	
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346	
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733	
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Jersey Meadow Golf Course
Monthly Report

Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

Jersey Meadow Golf Course
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

Jersey Meadow Golf Course
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Jersey Meadow Golf Course
Monthly Report

Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

Jersey Meadow Golf Course
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00

Jersey Meadow Golf Course
Monthly Report

Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21
Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2020-2021 Period Ending: 02/28/2021

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	1,609,800.00	1,609,800.00	114,185.92	827,165.50	-782,634.50	51.38 %
96 - INTEREST EARNED	1,000.00	1,000.00	11.53	34.33	-965.67	3.43 %
97 - INTERFUND ACTIVITY	345,891.14	345,891.14	0.00	0.00	-345,891.14	0.00 %
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
Department: 80 - 80 Total:	1,981,691.14	1,981,691.14	114,197.45	827,199.83	-1,154,491.31	41.74 %
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	496,304.88	496,304.88	37,484.74	189,952.33	306,352.55	38.27 %
34 - COST OF SALES	155,000.00	155,000.00	18,709.44	56,093.09	98,906.91	36.19 %
35 - SUPPLIES	17,150.00	17,150.00	96.22	2,556.78	14,593.22	14.91 %
45 - MAINTENANCE	4,450.00	4,450.00	649.17	1,424.86	3,025.14	32.02 %
50 - SERVICES	41,600.00	41,600.00	3,770.24	10,804.73	30,795.27	25.97 %
54 - SUNDRY	51,400.00	51,400.00	0.00	33,621.39	17,778.61	65.41 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	19,337.38	662.62	96.69 %
97 - INTERFUND ACTIVITY	71,025.00	71,025.00	0.00	0.00	71,025.00	0.00 %
Department: 81 - CLUB HOUSE Total:	860,429.88	860,429.88	60,709.81	313,790.56	546,639.32	36.47 %
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	574,067.31	574,067.31	38,229.49	193,625.93	380,441.38	33.73 %
35 - SUPPLIES	98,700.00	98,700.00	5,153.70	45,296.92	53,403.08	45.89 %
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
45 - MAINTENANCE	19,000.00	19,000.00	3,854.97	8,093.51	10,906.49	42.60 %
50 - SERVICES	8,000.00	8,000.00	258.00	2,556.39	5,443.61	31.95 %
54 - SUNDRY	90,500.00	90,500.00	0.00	0.00	90,500.00	0.00 %
55 - PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	380.80	3,619.20	9.52 %
97 - INTERFUND ACTIVITY	93,954.00	93,954.00	0.00	0.00	93,954.00	0.00 %
Department: 82 - COURSE MAINTENANCE Total:	893,221.31	893,221.31	47,496.16	249,953.55	643,267.76	27.98 %
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	4,800.00	4,800.00	346.57	3,087.98	1,712.02	64.33 %
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	963.00	12,700.20	3,299.80	79.38 %
45 - MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
50 - SERVICES	26,000.00	26,000.00	1,643.17	7,370.19	18,629.81	28.35 %
55 - PROFESSIONAL SERVICES	800.00	800.00	170.00	224.69	575.31	28.09 %
Department: 83 - BUILDING MAINTENANCE Total:	50,600.00	50,600.00	3,122.74	23,383.06	27,216.94	46.21 %
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	26,000.00	26,000.00	1,777.60	17,762.29	8,237.71	68.32 %
Department: 87 - GC CAPITAL IMPROVEMENT Total:	26,000.00	26,000.00	1,777.60	17,762.29	8,237.71	68.32 %
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	87,169.95	87,169.95	4,798.04	24,559.25	62,610.70	28.17 %
35 - SUPPLIES	30,450.00	30,450.00	276.73	4,618.02	25,831.98	15.17 %
45 - MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
50 - SERVICES	500.00	500.00	0.00	20.00	480.00	4.00 %
97 - INTERFUND ACTIVITY	27,320.00	27,320.00	0.00	0.00	27,320.00	0.00 %
Department: 88 - EQUIPMENT MAINTENANCE Total:	151,439.95	151,439.95	5,074.77	29,197.27	122,242.68	19.28 %
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	-3,983.63	193,113.10	193,113.10	0.00 %
Report Surplus (Deficit):	0.00	0.00	-3,983.63	193,113.10	193,113.10	0.00 %

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	0.00	0.00	-3,983.63	193,113.10	193,113.10
Report Surplus (Deficit):	0.00	0.00	-3,983.63	193,113.10	193,113.10

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Golf Course Fund
For the period ended February 28, 2021

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	1,609,800.00	1,609,800.00	827,165.50	51.38%	1,800,000.00
Interest Earned	1,000.00	1,000.00	34.33	3.43%	150.00
Interfund Activity	345,891.14	345,891.14	-	0.00%	345,891.14
Miscellaneous Revenue	25,000.00	25,000.00	-	100.00%	25,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	<u>1,981,691.14</u>	<u>1,981,691.14</u>	<u>827,199.83</u>	<u>41.74%</u>	<u>2,171,041.14</u>
Expenditures					
Club House	860,429.88	860,429.88	319,525.66	37.14%	860,429.88
Course Maintenance	893,221.31	893,221.31	249,953.55	27.98%	893,221.31
Building Maintenance	50,600.00	50,600.00	23,383.06	46.21%	50,600.00
Capital Improvement	26,000.00	26,000.00	17,762.29	0.00%	26,000.00
Equipment Maintenance	151,439.95	151,439.95	29,197.27	19.28%	151,439.95
Total Expenditures	<u>1,981,691.14</u>	<u>1,981,691.14</u>	<u>639,821.83</u>	<u>32.29%</u>	<u>1,981,691.14</u>



Jersey Village Parks & Recreation

To: Mayor Mitcham and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Parks and Recreation Director

Date: March 3, 2021

Subject: Parks & Recreation February Monthly Update

Jersey Meadow Golf Club

Cypress-Fairbanks Houston Chamber of Commerce 2020 Medium Sized Business of the Year Winner



On March 2nd 2021 the City of Jersey Village Jersey Meadow Golf Club was selected by the Cypress - Fairbanks Houston Chamber of Commerce as the Medium sized Business of the year. This honorable award can be attributed to a team of inspiring, selfless, adaptive and dedicated professionals within the Golf Course Division.

Jersey Meadow Golf Club has produced its most successful year to date for the year 2020, reporting nearly 1.8 million dollars in revenue, while only being in operation for 11 of the 12 months in our FY20. Faced with tremendous adversity, our extensive adaptive capacity was the driving factor behind our success. Adaptations were made to every single aspect of how we operated over the last 19 years, from disinfectant routines, operational adjustments, staffing adjustments, maintenance adjustments, and hospitality adjustments and so on. Increasing restrictions accompanied by an increase in demand required critical thinking from our staff to ensure we offer our desired standard of service in the safest way possible for our staff and our stakeholders.

Our operation aspect of our organization changed drastically starting March 17th 2020 when a state of emergency was declared. The course was closed for the month of April as staff began to explore safer alternatives. We had to consider operating on a limited bases with limited resources and adapt to the safety guidelines provided. We were forced to think outside of the box and create optimal safety and efficiency.

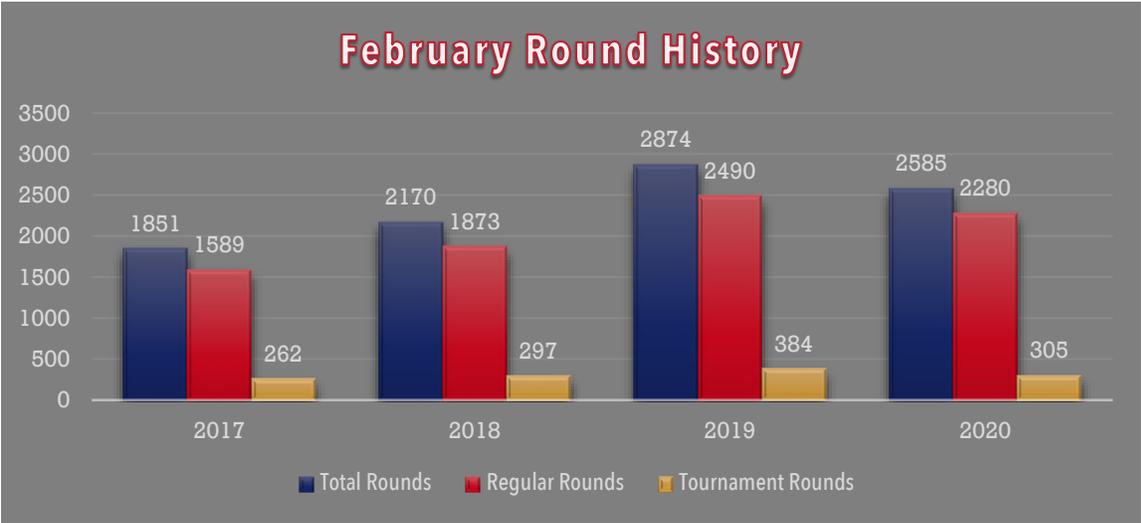
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

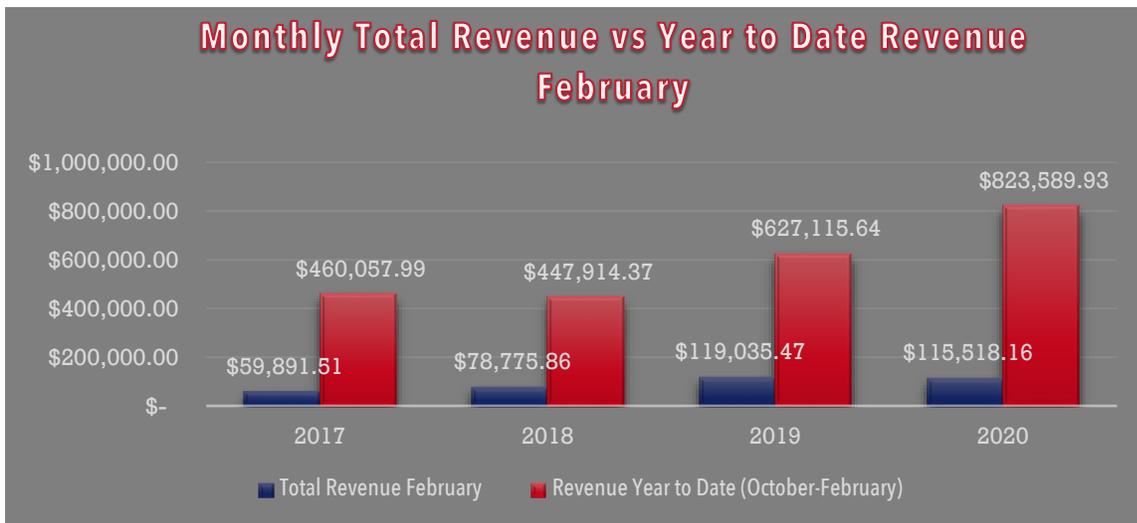
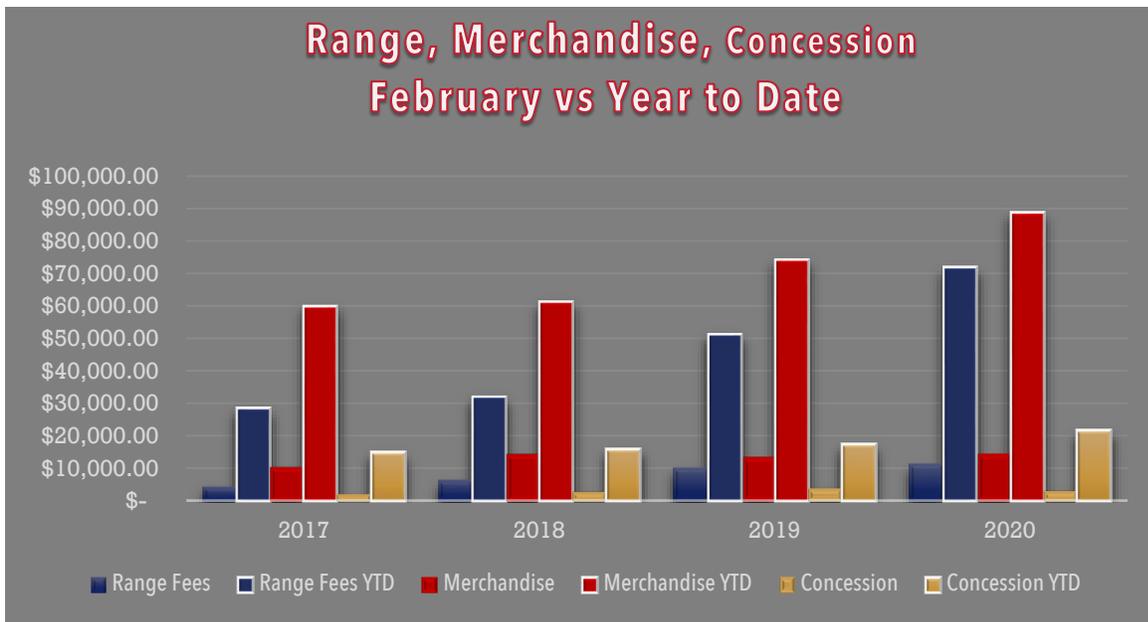
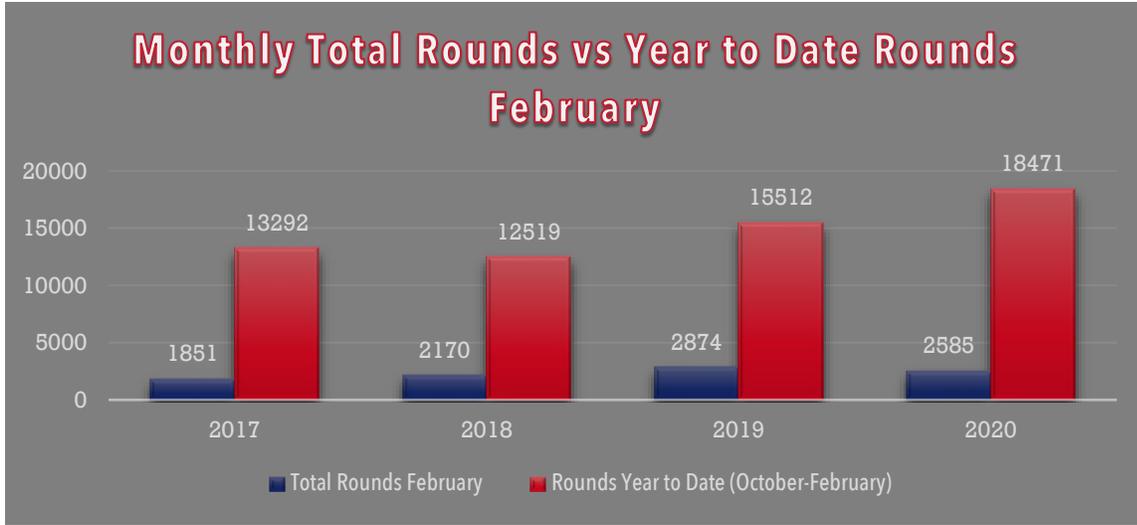
Given the large amount of adversity our commitment and standard of service did not waiver. We experienced record numbers in rounds played, revenue, merchandise, concessions and range fees all thanks to our forward thinking staff. We were able to provide approximately 43,000 rounds of golf with sufficient quality, care and customer service while also experiencing tremendous success in our new junior golf camps and one on one safe instruction. We worked with our concessionaire to install an outdoor area in which food could be purchased and provided in a more efficient and effective manner which contributed to record concession numbers. We limited access to the clubhouse which provided for more one on one customer interaction which produced a positive correlation with our record merchandise numbers. We encouraged stakeholders to explore one on one lessons and training to ensure they were safely perfecting their golf game and when applicable we began to offer group lessons & junior camps. We marketed the outdoors strategically to increase awareness of the self-led and safe leisure opportunity that golf provided and we spaced out our range mats to provide a less time consuming outdoor escape. All of these innovative adjustments reflected in our customer reviews, staff feedback and in our analytics. The staff has worked effortlessly to increase the organization standard and invent the new way in which we operate. We created an efficient, safe and enjoyable experience for all and 2020 will most definitely be a year to remember and learn from as we have evolved as a society, as a city and as a business.

Financial Report (Monthly and Year to Date)

Monthly

For the month of February, the course received \$71,692.37 in green fees, and \$9,200.71 in tournament fees. The course hosted 2280 rounds and 305 rounds of tournament play for a total of 2585 rounds. As you are aware, we experienced closure due to Winter Storm Uri and experienced a delayed return to the course as most golfers utilized their discretionary time to deal with their personal storm damage. Routine play picked up incrementally following the return of warmer weather. Merchandise Sales totaled \$14,168.19. This was the second best February to date, financially, with a total golf course monthly revenue of \$115,518.16.





Clubhouse Maintenance Report



The golf course maintenance department spent a majority of the month preparing for and repairing damages caused by Winter Storm Uri. We experienced damage to most vegetation and believe a majority of the newly planted vegetation will not survive. We have had a few trees begin to lean a little more and have removed them for player safety. Our soil temperature below the greens was taken towards the end of the storm and came in at 42 degrees so there is an optimistic outlook regarding the health of the greens. Richard has taken plugs of the green and placed them in test tubes to analyze the health and revitalization of the plugs. The plugs show promise as they have live root hair (pictured). The tennis court has been prepared for the berm project and is ready to go. The maintenance team has continued to review the berm project plans extensively while also completing the scopes of our in house projects scheduled in the near future. We will be able to accomplish our goal of limiting disruption and will be able to have 17 holes operational throughout the project.

Parks, Recreation and Facilities

Parks Master Plan

The first final draft of the Master Plan has been presented to Council. They have deliberated and sent it back to the Parks and Recreation Advisory Meeting for further deliberation and amenity prioritization.

Parks



Photo Taken by Jennifer Johnson

The Parks staff has been busy assessing our infrastructure to ensure it is operating properly. There was a pipe issue at the pool house, a valve issue at the pool, a well issue at the parks facility and several pipe issues at the parks facility. Our landscaping around town has taken a hit but there is a chance it can recover. Our irrigation hasn't shown any issues, but we are not out in the clear as of yet. We have continued to ensure routine duties have been met, playgrounds and parks are disinfected and park amenities are kept at a high standard. Our new trailer has arrived in time for mowing/trimming season. We have discussed the feasibility of testing a robot mower out on low impact/low visibility areas and will consider that this season. We have also began to assess the depth of our playground mulch beds as we prepare a bulk order.

Recreation

The recreation team has completed the play guide and that should reach our residents in early march. As CDC guidelines are updated we will begin to offer additional programs/opportunities as feasible. Our adult kickball registrations have experienced an excellent turnout and we look forward to a jam packed season beginning in March. Our partnership with the library has continued as we finalized the signs for our Trail Tails Program. This will consist of a book broken up into a series of signs placed around a trail so families can walk and read for an interactive literacy lesson. We have also generated an agreement with an organization that will offer senior fitness programming! They will begin to advertise this program at the first farmers market in March!

The aquatics team has conducted a majority of its hiring plan for the upcoming aquatic season and has sent the staff to training. All procedures and policies for the pool have been reviewed and will be updated as needed. We have broken ground on the pool deck refurbished project and have started the pre-construction project for the pool house remodel. Both of them will be complete prior to pool opening.

Facilities

The facilities department has responded to incidents regarding Winter Storm Uri and has been handling restoration projects, working with administration, and working with insurance agents. Restoration Projects listed: City Hall Restoration, Parks Facility Well repair, Parks Facility plumbing repair, Minor Leak at PW facility, Dog kennel remediation and restoration, Pool house valve repair, and Pool house plumbing repair. Staff has also continued routine work orders, cleaning, disinfecting and restocking facilities with proper supplies.

#	Status	Open Date	Resolved Date	Type	Department	Address	Description
531222	assigned	02/23/2021 15:00	--	Code Issue	general	15713 Lakeview Dr Jersey Village 77040-2159	Tall grass and weeds. Misc. items and debris. Pool holding stagnant water.
531011	resolved	02/23/2021 12:28	02/25/2021	Code Issue	general	16502 Village Dr. Houston 77040	Actually 10:42 am. Need FDP for significant interior work. From the front door, it did not appear that a BP or any other permit would be required.
530908	resolved	02/23/2021 12:06	02/23/2021	Code Issue	general	15302 Colwyn Ln Jersey Village 77040-1318	Camper parked/ stored in rear yard and visible.
530806	resolved	02/23/2021 11:19	02/23/2021	Code Issue	general	9 Augusta Ct Jersey Village 77040-2029	No Fence Permit. Work already started. Issued Red Tag to homeowner.
530740	canceled	02/23/2021 10:42	02/23/2021	Code Issue	general	Northwest Fwy E Houston 77040	Need FDP for significant interior work. From the front door, it did not appear that a BP or any other permit would be required.
530579	resolved	02/23/2021 09:02	03/01/2021	Code Issue	general	8301 Jones Rd. Jersey Village	Abandoned vehicle
530213	assigned	02/22/2021 15:52	--	Code Issue	general	15909 Jersey Dr Jersey Village 77040-2149	Complaint regarding excess number of cats at address.
530212	assigned	02/22/2021 15:50	--	Code Issue	general	39 Pebble Beach Ct Jersey Village 77040-2029	Dog @ large. Defecating on other property. Unregistered.
530138	resolved	02/22/2021 14:56	02/25/2021	Code Issue	general	16237 Congo Ln Jersey Village 77040-2011	Real estate sign posted in city right away a violation of state and local law and also considered a structure installed without a permit nor providing the requisite surety bond
529879	resolved	02/22/2021 11:59	02/23/2021	Code Issue	general	15906 Jersey Dr Jersey Village 77040-2169	No Fence Permit.
528142	assigned	02/19/2021 10:49	--	Code Issue	general	17356 Northwest Fwy Jersey Village 77040	Jersey nightlife sign flashing, scrolling and changing at less than 5 minute intervals. Door knocker left at entry door.
528135	resolved	02/19/2021 10:44	02/22/2021	Code Issue	general	17420 Northwest Fwy Houston 77040	Two open signs flashing and one long rectangular sign scrolling. I left a red tag notice for three spectacular signs, violation of our article X, whereby messages may not change less than at five minute intervals. Open signs are dressed by the time I reached the city vehicle.
522389	resolved	02/11/2021 14:23	02/25/2021	Code Issue	general	15318 Philippine St Jersey Village 77040-1347	Red tag left for no Building Permit for new patio cover at front entry.
522386	assigned	02/11/2021 14:21	--	Code Issue	general	15717 Lakeview Dr Jersey Village 77040-2029	Red tag left for no Mechanical Permit. 2 ac units appear to be recently installed.
521334	resolved	02/10/2021 11:40	02/22/2021	Code Issue	general	16415 Jersey Dr Jersey Village 77040-2021	Camper parked/stored in excess of 7 days allowed.
521222	assigned	02/10/2021 10:32	--	Code Issue	general	16029 Tahoe Dr Jersey Village 77040-1245	Sewer tie in causing sinkhole to form at 16102 Capri Dr.
519541	resolved	02/08/2021 11:51	02/09/2021	Code Issue	general	8614 Argentina St Jersey Village 77040-1354	Boat parked/ stored on driveway in excess of 7 days allowed.
517981	resolved	02/05/2021 11:19	02/25/2021	Code Issue	general	15314 Philippine St Jersey Village 77040-1347	No Building Permit.
517842	resolved	02/05/2021 08:45	02/05/2021	Code Issue	general	16213 Lakeview Dr Jersey Village 77040-2027	RV obstructing use of the sidewalk.
516994	assigned	02/04/2021 06:46	02/22/2021	Code Issue	general	15638 Jersey Dr Jersey Village 77040-2144	Junk vehicle in drive way.
516372	resolved	02/03/2021 12:24	02/05/2021	Code Issue	general	7826 Zilonis Ct Jersey Village 77040-1362	Work begun without required Roofing Permit. Re
516357	resolved	02/03/2021 12:09	02/23/2021	Code Issue	general	17358 N.W. Fwy. Jersey Village 77040	Contact Landlord (c): 1) Abandoned wall sign. 2) Tires with Castrol banner -- conducive for mosquitos. 3) Old banner in street gutter -- CLS 'abated.'
516349	assigned	02/03/2021 12:09	--	Code Issue	general	17342-1/2 Ste. A Jersey Village 77040	Sign isn't finished and asphalt debris hasn't been removed.
515698	assigned	02/02/2021 15:54	--	Code Issue	general	8002 Argentina St Jersey Village 77040-1302	Delapidated paint on siding.
515380	resolved	02/02/2021 11:18	02/22/2021	Code Issue	general	133 Saddle Dr Houston 77065	Received complaint from neighbour that resident at this address was keeping a rooster.
514307	resolved	02/01/2021 11:19	02/03/2021	Code Issue	general	16506 De Lozier St Jersey Village 77040-2056	Trash placed at curb too early for collection. Before 5pm on Monday.
514302	resolved	02/01/2021 11:17	02/03/2021	Code Issue	general	16502 De Lozier St Jersey Village 77040-2056	Trash placed at curb too early for collection. Before 5pm on Monday.



March 2021 Employee Of The Month

Our March 2021 Employee of the Month is Brandon Keelen. Brandon started with the City in February 2018 in the Utilities Department.

During the Winter Storm Event in February the efforts and performance of Brandon were on display. On the whole he was observed jumping into resolving homeowner's issues without hesitation, showing leadership and a good nature throughout the event.

Brandon has a very positive attitude toward everything he is asked to do, especially under our recent crisis. He was outside much of the day during this freezing storm and was elbow deep in water leaks aiding homeowners.

Although many of ours folks are specialized in Plant Utilities or Streets, Brandon has now learned how to handle tasks under both Streets and Utilities Collection and Distribution. He can handle many problems on his own with limited supervision.

Brandon is an inspiration to us all because of his great attitude, growing competence in a wide array of skills and a strong work ethic. He continues to work toward certifications with TCEQ for Collection/Distribution as well as his CDL license. The City is supporting him as he grows in his career.

According to his supervisor, Derrick Copper, Brandon goes the extra mile, strives for a quality product, makes increasingly strong suggestions on problem solving and is a strong communicator with his supervisor.

Congratulations Brandon and thank you for everything you do for the City of Jersey Village!



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON FEBRUARY 22, 2021 AT 7:00 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

346-248-7799 along with Webinar ID: 865 7870 1740. If you do not wish to participate via telephone, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>. The agenda follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Mitcham at 7:02 p.m. with the following present:

Mayor, Andrew Mitcham	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Justin Pruitt
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; Harry Ward, Director of Public Works; Robert Basford, Director of Parks and Recreation; and Bob Blevins, IT Director.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Council Member, James Singleton
2. Pledge by: Jane Mitcham

C. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Michael Stembridge, 15422 Jersey Drive, Jersey Village, Texas (713) 983-8647: Mr. Stembridge spoke to City Council about FEMA reimbursements. He also told City Council that it has been almost 5 years since the tax day flood. Since then, he has been asking for a home elevation. He explained that he was taken off the list and has never been put back on the list. Now, the residents on his block have signed a petition to create a TIRZ to address flooding.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 22, 2021

He went on to explain his concern about how the monies that a TIRZ will raise will be spent. He stated that he did not want to join the TIRZ. He wants his home elevated. He does not understand why this only is happening in his area of the City and in no other areas. He does not understand why no elevations have been done on East Jersey Drive. He stated that it seems that the TIRZ is the only option and he is not interested in this solution.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430: Mr. Maloy spoke to City Council about the winter freeze. He had a pipe break on the outside of his home. His main reason for speaking tonight was to ask the following questions:

1. Why did it take 3 years to incorporate the Harris County reconstruction requirements that went into effect back in 2018? He felt it was not done because it would increase the cost of constructions?
2. Is the company being considered to build the GC berm FEMA approved?
3. Why is the golf course berm being built four feet lower than the Long Term Flood Study findings?
4. How will the ponds that are part of the Golf Course Berm Project affect the area when major storms hit?

He is concerned about flooding. He gave his opinion concerning flood mitigation and construction of the Golf Course Berm.

Mayor Comments were taken out of order as follows:

Mayor Mitcham gave update information about the recent ice storm. He gave information about the many requests to have water turned off and turned on. He thanked Public Works for all their help in this area. He also thanked City Manager Bless and his team for their actions to help get the water back after the Boil Water Notice. He went on to say that Jersey Village was one of the first cities in the area to get their water back. He also thanked City Council for their help. During these type events, there is a void of information, but our City Council stepped up to fill the information void and to help divert speculation. He also thanked the residents that stepped up to provide information. He thanked JVPD and JVFD for their hard work all week. They made many calls to help residents and the public. He stated that many in the Fire Department are volunteers. He gave information for resource assistance to help with storm damage.

He told residents that the City Website has a form for residents to complete on damage so the City can understand the damage and the needs of residents. There is FEMA assistance on the National level, but you must file a home owner's claim first. If your home owner's insurance does not cover the event, FEMA assistance may be able to help. The City can help connect you to various resources to help you file FEMA claims. Congresswoman Lizzy Fletcher is also a resource.

Today, Harris County announced a relief fund. Information about the fund can be found on the website winterstormrelieffund.org or by dialing 211.

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These resources can be helpful above and beyond your home owner's insurance.

He closed by thanking everyone who stepped up to help. He witnessed the help first hand. Neighbors helped neighbors in many ways. It was great to see. We are not through this yet. Many are on waiting lists for plumbers for repairs. So, please continue to check on your neighbors. If you need help, please reach out to the City who will help connect you with resources to help.

D. PRESENTATION

- 1. Receive an update from Kyle Scott, Vice Chancellor of Strategic Priorities, Lone Star College, on how the fall semester unfolded and Lone Star's plans for the spring semester.**

Kyle Scott with Lone Star College gave an update on how the fall semester unfolded and Lone Star's plans for the spring semester.

E. CITY MANAGER'S REPORT

City Manager Bless gave the following monthly report. Mr. Bless thanked Public Works for their hard work during the storm. He encouraged residents to visit the City website for resource information in dealing with storm repairs. Permit fees have been waived. As far a demo debris, our Public Works Department will pick up the debris. Also, staff is looking at water bills due to busted pipes and how to handle these bills. An item will be brought to City Council for consideration if needed.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2020, General Fund Budget Projections as of January 2021, and Utility Fund Budget Projections – January 2021.**
- 2. Fire Departmental Report and Communication Division's Monthly Report**
- 3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 5. Public Works Departmental Status Report**
- 6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
- 7. Code Enforcement Report**
- 8. 2020 Racial Profiling Report**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a

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Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on January 18, 2021 and the Special Session Meeting held on February 8, 2021.**
2. **Consider Resolution No. 2021-10, receiving the Planning and Zoning Commission’s Recommendation confirming the Commission’s review and approval of the Draft City of Jersey Village’s Comprehensive Plan 2020 Update document.**

RESOLUTION NO. 2021-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S RECOMMENDATION CONFIRMING THE COMMISSION’S REVIEW AND APPROVAL OF THE DRAFT CITY OF JERSEY VILLAGE’S COMPREHENSIVE PLAN 2020 UPDATE DOCUMENT.

Council Member Wubbenhorst moved to approve items 1 and 2 on the consent agenda. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

G. REGULAR SESSION

1. **Conduct a Public Hearing in order to give the public the opportunity to give testimony and present written evidence as to why the City’s Comprehensive Plan should not be updated as proposed.**

Mayor Mitcham called to order the public hearing at 7:37 p.m., giving all interested parties the opportunity to give testimony and present written evidence as to why the City’s Comprehensive Plan should not be updated as proposed.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430: Mr. Maloy spoke to City Council about the Comprehensive Plan. He gave information about the residents that completed the survey, stating that there were 152, which is less than 2% of total population. Participation on the 2016 Comprehensive Plan was less than 5%. He stated that back in 2016, a committee was formed to work with a consulting group. Nonetheless, even with all that work it was still less than 5% who participated in creating the plan.

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He gave information about residents that live along the bayou and the plan for trails outlined in the Updated Comprehensive Plan. He believes that these residents do not want these trails. He wants mention of these trails to be eliminated from the updated plan.

He also spoke to the City's golf course. He felt that too many tax dollars are spent on this facility. He gave financial information about monies spent to fund this facility. He felt it is too much. He wants the course to be repurposed into a park so that all residents can use it and enjoy it.

With no one else desiring to speak at the public hearing concerning adoption of the City's Comprehensive Plan, Mayor Mitcham closed the public hearing at 7:42 p.m.

- 2. Consider Ordinance No. 2021-05, adopting a Comprehensive Plan including a Future Land Use Plan; a Transportation and Circulation Plan; and other elements relating thereto; providing for a Comprehensive Plan Update Committee; providing for annual review of the Comprehensive Plan; providing for severability; providing for repeal; providing an effective date; and containing other provisions related to the subject matter.**

Austin Bleess, City Manager, introduced the item. Background information is as follows:

In May of 2020 the City Council appointed a Comprehensive Planning Update Committee (CPUC) to work with City staff to review the Comprehensive Plan that was approved in 2016 and to update it accordingly.

That Committee went over the plan, Chapter by Chapter, over the course of 13 meetings. The Committee solicited community feedback via an online survey. That survey was promoted a number of ways, including in the JV Star, on the City's Website, on the digital marquee signs, via social media and push notifications on our mobile app.

City staff has worked to incorporate into this plan all of the thoughts and ideas the CPUC believed to be important. Many of the ideas build upon the great framework that was adopted as part of the 2016 plan.

The Plan highlights the many accomplishments that were made since the original plan was adopted in 2016. The Plan continues to look to the future and appropriately plan for future growth, improvements, and projects.

The Planning and Zoning Commission met on January 25, 2021 and reviewed the Plan. They are recommending approval of the plan to the City Council.

This item is to provide City Council the opportunity to approve the Comprehensive Plan.

Council engaged in discussion about the plan. Some members felt it was difficult to see what had changed since 2016, making it difficult to evaluate the changes. Some felt the process was cumbersome. There were questions about the code enforcement comments that seemed to imply that the City is not doing a good job in this area. However, some

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members of the Council felt this is not the case and believe that City Staff does do a good job with code enforcement.

City Manager Bless stated that the Committee spent a lot of time on Chapter 2. The 2016 plan listed 16 goals. The Committee narrowed this down to nine by combining some of the goals. He explained that the Updated Plan builds on the strategies outlined in Chapter 2. He mentioned that a section was added in the introduction that gives historical information pertaining to flooding, homestead exemptions, etc.

The Community Character section of the Plan was updated to list the work that has been done in this area since 2016.

There was discussion about Parks and Recreation wherein the focus was to work toward community involvement as opposed to a focus on facilities. The focus was to use what we have and enhance it order to bring residents together in a more organized fashion.

As far as Code Enforcement, some members felt that most neighborhoods in Jersey Village do not have an HOA, so all the City can do is follow State and local laws that address public safety issues connected to code enforcement. Not all code enforcement issues present as a health and safety issue. Code enforcement happens in Jersey Village. Residents can view this work every month in the City Council Meeting Packet.

Mayor Mitcham gave background information on how the City handles code enforcement issues. City Manager Bless gave background information about what the Comprehensive Plan Update Committee discussed concerning code enforcement issues. He stated that most of the discussion was about the code enforcement process. Overall the Committee felt that perhaps utilizing the International Property Maintenance Code might be helpful, but they understood the confines that currently face the City.

There was discussion that most often complaints from residents about code enforcement center on abandoned properties. Some wondered if the City should spend funds to clean up private property. City Manager Bless stated that discussion about this is highlighted in Chapter 7. It addresses blight and beautification.

The Comprehensive Plan is a frame work setting out goals that we as a community work on going forward. Priorities are set annually during the budget process. For many of the past years the focus has been flood mitigation and economic development. Residents should attend these budget meetings and voice their needs and desires for the year moving forward.

Code enforcement needs to include education. If residents understand the process, they are better prepared to understand the constraints associated with code enforcement.

There was discussion about the comment to extend West Gulf Bank to Hillcrest listed in the Updated Plan. City Manager Bless stated that this was initially included in the 2016

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Plan, as well as, the realigning of Village Drive moving existing roads south connecting to Rio Grande.

There was discussion about the City Hall, Golf Course Clubhouse, and Civic Center. These issues still need to be addressed.

There was discussion about the comment in the Plan to update City Development and Building Codes. Some members felt that this happens on a regular basis. City Manager Bless stated that the discussion was that Planning and Development Codes should be updated to make it less cumbersome and easier to understand in a way that promotes development. Council discussed that the process needs to be easier, friendlier for builders and developers and encourage a more collaborative approach.

Mayor Mitcham named members of the Comprehensive Plan Update Committee and thanked them for their service.

With no further discussion on the matter, Council Member Wasson moved to approve Ordinance No. 2021-05, adopting a Comprehensive Plan including a Future Land Use Plan; a Transportation and Circulation Plan; and other elements relating thereto; providing for a Comprehensive Plan Update Committee; providing for annual review of the Comprehensive Plan; providing for severability; providing for repeal; providing an effective date; and containing other provisions related to the subject matter. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2021-05

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A COMPREHENSIVE PLAN INCLUDING A FUTURE LAND USE PLAN, A TRANSPORTATION AND CIRCULATION PLAN AND OTHER ELEMENTS RELATING THERETO; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; PROVIDING AN EFFECTIVE DATE; AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER.

- 3. Consider Ordinance No. 2021-06, amending the Code of Ordinances of the City of Jersey Village, Texas, at Chapter 14. Building and Development, Article II, Division 1, by amending Section 14-23(a) to provide for appointments every five (5) years; providing a severability clause; providing for repeal; and providing an effective date.**

Drew Wasson, Council Member, introduced the item. Background information is as follows:

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The 2020 Comprehensive Plan Update Committee (CPUC) recently convened to review the City’s Comprehensive Plan that was adopted on February 15, 2016.

The CPUC finalized the 2020 Comprehensive Plan Update Document on January 7, 2021 and submitted it to the Planning and Zoning Commission on January 25, 2021 for review and recommendation to City Council.

As part of the Planning and Zoning Commission discussions had on January 25, 2021, it was recommended that the four (4) year Comprehensive Plan Update Committee review period be changed from every four (4) years to every five (5) years.

This item is for City Council to consider changing the review period.

With limited discussion on the matter, Council Member Wasson moved to approve Ordinance No. 2021-06, amending the Code of Ordinances of the City of Jersey Village, Texas, at Chapter 14, Building and Development, Article II, Division 1, by amending Section 14-23(a) to provide for appointments every five (5) years; providing a severability clause; providing for repeal; and providing an effective date. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2021-06

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, AT CHAPTER 14, BUILDING AND DEVELOPMENT, ARTICLE II, DIVISION 1, BY AMENDING SECTION 14-23(A) TO PROVIDE FOR APPOINTMENTS EVERY FIVE (5) YEARS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

- 4. Consider Ordinance No. 2021-07, annexing an area of land into the City of Jersey Village and extending the boundary limits of the City; with said area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529; providing for the correction of the City map to include the annexed area; providing an effective date; providing a savings clause; and, providing for notification to the County.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

Last month the City Council authorized a development agreement between the City and Sezka Limited Partnership and Ronald B. Doan, Jr. at the northeast corner of FM 529 and Jones Road.

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Tonight the City Council can adopt this ordinance that will formally annex the land into the City limits of Jersey Village.

Once the land is annexed Planning and Zoning will begin the process to rezone the property. Once the rezoning is complete the owners will begin the development process.

Council discussed the area being annexed. City Manager Bless explained that the area is three parcels by two owners. The Development terms and conditions were discussed. They run with the land.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2021-07, annexing an area of land into the City of Jersey Village and extending the boundary limits of the City; with said area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529; providing for the correction of the City map to include the annexed area; providing an effective date; providing a savings clause; and, providing for notification to the County. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2020-07

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS ANNEXING AN AREA OF LAND INTO THE CITY OF JERSEY VILLAGE AND EXTENDING THE BOUNDARY LIMITS OF THE CITY; WITH SAID AREA OF LAND BEING GENERALLY DESCRIBED AS APPROXIMATELY 3.9 ACRES OF LAND ADJACENT TO THE SOUTHEAST CITY LIMITS NEAR JONES ROAD AND FM 529; PROVIDING FOR THE CORRECTION OF THE CITY MAP TO INCLUDE THE ANNEXED AREA; PROVIDING AN EFFECTIVE DATE; PROVIDING A SAVINGS CLAUSE; AND, PROVIDING FOR NOTIFICATION TO THE COUNTY.

- 5. Consider Resolution No. 2021-11, receiving petitions from the Property Owners representing more than fifty percent (50%) of the appraised value of an area of the City of Jersey Village requesting the creation of a Tax Increment Reinvestment Zone be created for the area, and calling a public hearing on the creation of said Tax Increment Reinvestment Zone.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

In September 2020 the City Council discussed a possible TIRZ #3 along Jersey Drive from Equador to Lakeview to aid in flood mitigation efforts, namely to create more opportunities for the tearing down of existing homes and building new ones above the flood plain.

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Since that time the residents of that area have submitted petitions to create a TIRZ for their block. The block of homes is 15301 – 15526 Jersey Drive, a map of which is included as an Exhibit to this. This block contains 32 homes.

Section 311.005 (a)(4) of the Texas Tax Code allows for a TIRZ to be created if the “area described in a petition requesting that the area be designated as a reinvestment zone, if the petition is submitted to the governing body of the municipality or county by the owners of property constituting at least 50 percent of the appraised value of the property in the area according to the most recent certified appraisal roll for the county in which the area is located.”

The most recent certified appraisal roll for these addresses is a value of \$7,325,140. As of the writing of this memo we have received petitions from 18 homes, which have a value of \$4,190,717 or 57% of the total value of the area.

At this point the City Council needs to formally receive the petitions from the property owners, and call a Public Hearing on the topic of the creation of a TIRZ, which would be Tax Increment Reinvestment Zone #3.

If Council approves the Resolution for this item a public hearing will be advertised, the required notifications will go out, and staff will prepare a preliminary reinvestment zone financing plan. The public hearing will be held at our March meeting. After that public hearing the Council can act on an Ordinance that would create the district and appoint a Board of Directors.

There was discussion that creating this TIRZ does not limit home owners from pursuing other options for flood mitigation. Creating the TIRZ just provides owners with another option. Council Member Warren addressed some the questions that were asked during the public comment section of this agenda. He explained the process for the TIRZ. He also explained that flood mitigation funds are limited so it is good to have as many options as possible to help mitigate flooding. Council thanked City Manager Bless for his work on this project and for thinking outside the box to create other options for residents.

With no further discussion on the matter, Council Member Singleton moved to approve Resolution No. 2021-11, receiving petitions from the Property Owners representing more than fifty percent (50%) of the appraised value of an area of the City of Jersey Village requesting the creation of a Tax Increment Reinvestment Zone be created for the area, and calling a public hearing on the creation of said Tax Increment Reinvestment Zone. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

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RESOLUTION NO. 2021-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING PETITIONS FROM THE PROPERTY OWNERS REPRESENTING MORE THAN FIFTY PERCENT (50%) OF THE APPRAISED VALUE OF AN AREA OF THE CITY OF JERSEY VILLAGE REQUESTING THE CREATION OF A TAX INCREMENT REINVESTMENT ZONE BE CREATED FOR THE AREA, AND CALLING A PUBLIC HEARING ON THE CREATION OF SAID TAX INCREMENT REINVESTMENT ZONE.

6. Consider Ordinance 2021-08, providing COVID Leave for City employees, providing for severability; and, providing an effective date.

Austin Bless, City Manager, introduced the matter. Background information is as follows:

Back in April, the City began to offer emergency COVID Leave to employees, as required under the Families First Coronavirus Response Act (FFCRA). That leave expired on December 31, 2020 and the requirement to provide it was not extended by Congress.

Since January 1, 2021 we have had at least three employees test positive for COVID-19. Some of these employees are new and have little if any available sick or vacation leave that they could utilize for while they are required to be out.

As the vaccination is not yet widely available and COVID-19 is still a major issue we must contend with, I am asking the Council to consider providing up to 80 hours of paid COVID Leave for those that test positive for COVID-19. For those that have been exposed, we would require them to use their available banked time (ie: sick or vacation). If they test positive, then we would charge all of the time away from work (up to 80 hours) to the COVID Leave, and credit back their time used. If they test negative, after the appropriate waiting period, then they would use their banked time and report back to work as normal.

We would stipulate that this leave is only available for those who have not already utilized their full 80 hours of COVID Leave. Under the FFCRA, we were required to provide COVID Leave to those that were exposed. There are some cases where people have used some of their COVID Leave due to exposure, but tested negative and did not use all 80 hours.

Mr. Bless is proposing for this leave to run retroactively from January 1, 2021 through May 31, 2021. Hopefully at that point in time the vaccine will have been distributed and the challenges we face with COVID-19 will have decreased.

He has reached out to other cities to see what they are doing. Seabrook, Pearland, Baytown, and Galveston have all extended their leave in some form. There are several school districts in the area that have also done similar.

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Council engaged in discussion about the May 31, 2021 time frame. Some felt this date needs to be extended to July. Others wondered if a time limit needs to be entered at all, but rather just have 80 hours for the entire year of 2021.

There was discussion about how employees get paid and what the entire payroll is for a pay period. Some wondered if leave is a part of what is being offered on the Federal or State level.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance 2021-08, providing COVID Leave for City employees, providing for severability; and, providing an effective date with amendments to extend the end date through the end of calendar year 2021. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2020-08

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, PROVIDING COVID LEAVE FOR CITY EMPLOYEES, PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

- 7. Consider Ordinance No. 2021-09, amending the Capital Improvements Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$51,100 by reallocating, \$42,350 from the Capital Improvements Line item 10-91-7086 and \$8,750 from the Capital Improvements Line item 10-91-7054 to Capital Improvements line Item 10-91-7064 (Pool Office Remodel).**

Robert Basford, Director of Parks and Recreation, introduced the item. Background information is as follows:

For Fiscal Year 19/20 the Council approved a budget containing \$45,000 in funds to remodel the pool house from the general fund capital outlay line item 01-39-6515. That project was scratched due to COVID-19 but there is now potential to utilize the savings from our pool re-decking project combined with a small amount of our park improvements budget to complete both desired projects.

This project includes relocating the entrance doors to the restrooms, expanding the cashier and lifeguard room (while reducing the size of the adjacent storage facility), converting that storage area to a family changing room and adding two temporary portable AC units. The relocation of the bathroom entrance is imperative to enable staff to effectively monitor the entrance, crowd control, ticketing, and child safety (ensuring they aren't near the exit adjacent to the parking lot while using the restroom). The family changing room will be

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an appreciated amenity from all residents and the expansion of the cashier/lifeguard room is long overdue. The current size is not large enough to house more than three people.

The project NOT TO EXCEED estimate came in at \$69,300 to be completed by Brown and Root who are members of National IPA cooperative purchasing (Contract No. R160402, NIPA 1000311-DO-04-1338). This proposal is valid for 30 days from January 28 2021. For FY 20/21 the Parks and Recreation Department budgeted \$125,000 (10-91-7086) for the pool decking refurbishment. Our final quote for the pool refurbishment project came in at \$82,650. After clarification on a few requirements from the building department, we (contractor and department) do not foresee any change orders as of now and have 98% confidence in the accuracy of this final price. This leaves \$42,350 remaining that can be allocated to this Pool house Remodel Project. There is also \$8,750 budgeted (10-91-7054) for the pool house roof repair, which was a smaller separate portion of the pool house remodel plan that this project will consume, allowing this budget amount to be allocated to this project as well. The remaining \$18,200 needed for this project will be taken from 10-91-7105 General Park Improvements and allocated to this project, if approved. Our desired completion date for this project is May 10, 2021: The project duration is 60 days beyond notice to proceed.

City Staff is respectfully requesting to approve Ordinance No. 2021-09, amending the Capital Improvements Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$51,100 by reallocating, \$42,350 from the Capital Improvements Line item 10-91-7086 and \$8,750 from the Capital Improvements Line item 10-91-7054 to Capital Improvements line Item 10-91-7064 Pool office Remodel in order to complete a project scratched last fiscal year due to COVID-19.

City Council discussed the remodel. They also discussed the pool and the benefits the pool brings to the City. The facility is well used and well liked. Clark Henry Park is a premiere park. The pool is an asset that needs continuous improvements.

With no further discussion on the matter, Council Member Warren moved to approve Ordinance No. 2021-09, amending the Capital Improvements Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$51,100 by reallocating, \$42,350 from the Capital Improvements Line item 10-91-7086 and \$8,750 from the Capital Improvements Line item 10-91-7054 to Capital Improvements line Item 10-91-7064 (Pool Office Remodel). Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

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ORDINANCE NO. 2021-09

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 IN THE AMOUNT NOT TO EXCEED \$51,100, BY REALLOCATING \$42,350 FROM THE CAPITAL IMPROVEMENTS LINE ITEM 10-91-7086 AND \$8,750 FROM THE CAPITAL IMPROVEMENTS LINE ITEM 10-91-7054 TO CAPITAL IMPROVEMENTS LINE ITEM 10-91-7064 (POOL OFFICE REMODEL).

8. **Consider Resolution No. 2021-12, awarding the bid and authorizing the City Manager to execute a contract with SER Construction Partners LLC for the City of Jersey Village Wall Street Neighborhood Drainage Project.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

On February 2, 2021, the City of Jersey Village Engineer, Brooks & Sparks Inc., along with City staff received bid documents related to the Wall Street Neighborhood Drainage Project. The City received bids from 7 companies for the project. Each bid was ranked against the following matrix:

Related Experience – 20 points max

Capacity to Perform

<u>Factors</u>	<u>Max. Pts.</u>
Qualifications/Experience of Key Personnel Staff	4
Present and Projected Workloads	4
Quality of Proposal/Work Plan	4
Financial Capacity is appropriate to the size and scope of the project	4
Demonstrated understanding of scope of Work	4
Subtotal, Capacity to Perform	20

Proposed Cost – Max Points 40

Total Points - 80

The City and engineer worked with the GLO and FEMA to ensure the bids were done in compliance with all applicable federal, state, and local standards.

This project will be funded by four different sources of funding. FEMA has awarded the City with \$3,685,400.25. The Texas Infrastructure Resiliency Fund will provide funding in the amount of \$921,350.06. The Texas Government Land Office (GLO) has awarded the City \$1,792,344. These amounts total \$6,399,094.31. The recommended bid for the Wall Street Project has a bid price of \$5,699,739.30 and the Berm Project has a bid price of \$1,298,445.35. This means the City is responsible for \$599,090. The City has set aside

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funds for this project already. There will be some other projects related to the berm, like the fence, irrigation, and restroom project that cannot be paid for using grant funds. Staff will work with contracts for those and bring those projects to Council at a later time.

SER Construction Partners LLC was the responsive, qualified bidder, submitting a bid of \$5,699,739.30 and had a point total of 78 out of 80. City Staff and City Engineer Brooks & Sparks Inc. have reviewed the bid proposal, and it is the recommendation of Frank Brooks that the City select SER Construction Partners LLC as the contactors for the project.

Jim Cartwright appeared for Brooks and Sparks. Council had discussion about mobilization. Cartwright explained that this is the contractor bringing in supplies and equipment. There was discussion about the pump and the discrepancy in the price quoted by bidders. Some members were concerned. Cartwright explained that the electrical engineer has designed the pump for the project and the contractor must provide a pump that meets those specifications. He went on to say that the specification for the pump called for a specific model so bidders were bidding the same pump.

There was also discussion about the bid documents. The documents are very specific and there were no significant questions by contractors on these specifications.

This project will bring relief for many residents. When the project started City Council was committed to pay for this project with City funds. The City was able to plan for the project because it had made a decision to pay for projects from City revenues as opposed to financing. However, with the efforts of the City Manager, much of this project is being paid for with grant funds with as little as only 10% being paid by the City. This project impacts all residents in some form or fashion.

The clock for the project begins once the contract is signed.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2021-12, awarding the bid and authorizing the City Manager to execute a contract with SER Construction Partners LLC for the City of Jersey Village Wall Street Neighborhood Drainage Project. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2021-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SER CONSTRUCTION PARTNERS LLC FOR THE WALL STREET NEIGHBORHOOD DRAINAGE IMPROVEMENT PROEJCT

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9. Consider Resolution No. 2021-13, awarding the bid and authorizing the City Manager to execute a contract with Greenscapes Six LLC for the City of Jersey Village Golf Course Berm Project.

Austin Bless, City Manager, introduced the item. Background information is as follows:

On February 2, 2020, the City of Jersey Village Engineer, Brooks & Sparks Inc., along with City staff received bid documents related to the Golf Course Berm Project. The city received bids from nine (9) companies for the project. Each bid was ranked against the following matrix:

Related Experience with similar type projects on golf courses – Max Points 20

Capacity to Perform

<u>Factors</u>	<u>Max. Pts.</u>
Qualifications/Experience of Key Personnel Staff	4
Present and Projected Workloads	4
Quality of Proposal/Work Plan	4
Financial Capacity is appropriate to the size and scope of the project	4
Demonstrated understanding of scope of Work	4
Subtotal, Capacity to Perform	20

Proposed Cost – Max Points 40

Total Points - 80

The City and engineer worked with the GLO and FEMA to ensure the bids were done in compliance with all applicable federal, state, and local standards.

This project will be funded by four different sources of funding. FEMA has awarded the City with \$3,685,400.25. The Texas Infrastructure Resiliency Fund will provide funding in the amount of \$921,350.06. The Texas Government Land Office (GLO) has awarded the City \$1,792,344. These amounts total \$6,399,094.31. The recommended bid for the Wall Street Project has a bid price of \$5,699,739.30 and the Berm Project has a bid price of \$1,298,445.35. This means the City is responsible for \$599,090. The City has set aside funds for this project already. There will be some other projects related to the berm, like the fence, irrigation, and restroom project that cannot be paid for using grant funds. Staff will work with contracts for those and bring those projects to Council at a later time.

Greenscapes Six LLC (G6) was the responsive, qualified bidder, submitting a bid of \$1,298,426.43 and had a point total of 71 out of 80. City Staff and City Engineer Brooks & Sparks Inc. have reviewed the bid proposal, and it is the recommendation of Frank Brooks that the City select Greenscapes Six LLC as the contactors for the project.

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There was discussion about the bid. There was also discussion about how much the contractor has worked with golf courses. City Manager Bless explained that G6 is very much in tune with Golf Courses and he is confident that we will be able to work with them to minimize golf course disruption.

There was also discussion about the berm and if it conforms to all FEMA regulations and will it performs as planned. Mr. Cartwright explained the details of how the project will mitigate flooding. The end result will not increase flooding downstream.

Mr. Cartwright explained why the height is what it is for the berm. He stated that making the berm higher takes up more course space and will not provide any additional benefits. A higher berm may also end up flooding the clubhouse. Council also noted that if the City had not purchased the golf course many years ago, we would not have the property to do this project. Instead, we would have had light industrial development in this area. Now we have 43 acres of detention, green space and a golf course to protect and beautify the City.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2021-13, awarding the bid and authorizing the City Manager to execute a contract with Greenscapes Six LLC for the City of Jersey Village Golf Course Berm Project. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2021-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GREENSCAPES SIX LLC FOR THE GOLF COURSE BERM PROJECT

10. Consider Resolution No. 2021-14, approving the Parks and Recreation Master Plan as prepared by Burditt Consultants LLC.

Robert Basford, Director of Parks and Recreation, introduced the item. Background is as follows:

In February 2021 the City Council approved a contract with Burditt Consultants for a Parks Master plan. City staff, along with the Burditt Consultants team, met several times during the course of the study. The Parks and Recreation Advisory Committee also provided feedback and assistance throughout the project. A survey was created in March of 2021 and dispersed from the months of March-September via social media, city website, Jersey Village Star, at the farmers market and other mediums to gather input from the community regarding amenities they would like to see here in Jersey Village. We received 464

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responses. An open house was held in November with potential project concepts presented and Consultant staff available to gather open ended feedback, comments and concerns.

In early 2021 the final draft document and presentation was presented to the Parks and Recreation Advisory Committee. The committee voted to send this plan to City Council with no recommendation but to allow Council to view the results of the Burditt presentation. The committee chairwomen Doris Michalak will be present tonight to share the committee comments as well as answer questions and provide insight into the Parks and Recreation Advisory Committee's stance.

Tonight the full plan, along with a summative overview, is being presented for Council for deliberation, and action. This plan should not be considered the only path forward, nor the final representation of the projects but will act as a guide to assist us in planning out the next 5-10 years regarding capital improvement projects and programming for the Parks and Recreation Department. Each concept will be placed into the CIP and will be thoroughly vetted during the annual budget process and additional stakeholder input gathered before each project commences.

Paul Howard with Burditt Consultants LLC gave a presentation on the Parks Master Plan that included the following:

- Purpose of the Parks Master Plan
- Planning Process for the Parks Master Plan
- Plan Development Process
- Online Survey Highlights
- Online Survey Key Findings
- Level of Service Analysis
- Recreation by Others
- Proposed Park Improvements
- Improvements to Carol Fox Park
- Improvements to Clark Henry Park
- Improvements to JV Dog Park
- Enhanced Jersey Meadow Nature Trail
- Improvements to St. John Park
- Improvements to De Lozier Park
- Improvements to Philippine Park
- Proposed Pleasant Colony Park
- Proposed Passive Open Space Park
- Proposed Trail Connections
- Proposed Recreation at the Civic Center
- Implementation – Opinion of Probable Costs

Doris Michalak, Parks and Recreation Advisory Committee Chair, was present. She spoke to City Council about the Committee's involvement in the process. She stated that the proposal comes to City Council without recommendation. She stated that the Consultant

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did a good job, but the Committee wanted to deliberate longer and pick out two or three items that were important to the Community rather than present the entire park plan.

Ms. Michalak outlined areas in the plan that the Committee appreciated such as the plan for increased lighting, the multipurpose additions to Clark Henry Park and the improvements to Carol Fox Park.

She felt that the restrooms and smell at Clark Henry need to be addressed. There were also issues at the Dog Park wherein there is a need for more lighting and storage as well as a place to wash dogs. The Committee did not feel that there was a need for a walking trail at the dog park.

City Council engaged in discussion about what is the goal in moving forward. Some felt that each item in the plan would be projects that will be discussed during budget sessions. Mayor Macham stated that this document is a guiding plan for the future. There may be items listed that may not happen for quite a while, but having it in the plan puts it on the radar to address as some future time. So the plan might very well include some wish list items. It is during the budget sessions each year when the City makes decisions on what projects will be completed for that year. Residents are encouraged to participate in the budget process each year.

There was discussion about the Parks and Recreation Advisory Committee's involvement in the planning process for the plan and their responsibility in presenting the plan to City Council.

There was discussion about the information included in the plan. The demographics information was an important inclusion. We must be aware of our demographics. In understanding the demographics, it is easy to understand why certain projects were included in the plan. It is also important to understand how the parks are used and how often the parks are used.

Chairperson Michalak pointed out that there were only 456 people responding to the survey. She wanted to know what the role of the Committee is if the Consultant prepares a plan without input from the Committee?

Some members pointed out that citizen input is often low. On this particular survey it was done online and it is not known if the responses were all residents. It was some time ago that the Council decided to move forward with this project. Some members felt that the Committee's role is to provide input. However, at the end of the day it is not the Committee's plan. The Plan presented is a buffet of options. What Council really wants the Committee to do is to pick out what items or projects they feel are important.

The master plan is a list of potential projects. We do need a plan because of applying for grants. Paul Howard explained that a key component in approving grant applications is for the City to have a parks master plan in place and on file with the State. It will also be

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important that the plan had public input. Most grants can be as much as \$500,000. Having the plan increases the changes of grant approval.

There was more discussion about the Committee's involvement in the process. It was pointed out that this Committee is an advisory committee. Some wondered if there is anything in the plan that was changed based upon input from the Committee. Robert Basford, Director of Parks and Recreation, explained that this document is a working document. He explained the process and how that process was affected by COVID. He explained that the Committee took part in the survey and advocated the survey. The survey responses drove the planning process. Therefore, feedback from the survey and from the Committee adjusted the plan.

There was discussion as to what degree the Committee was able to provide input on the projects outlined in the Plan. It was also discussed that some of the projects in the Plan seem to be projects where in completion is some 30 years out rather than 5 to 10 years out. Therefore, it becomes difficult to explain to residents that just because it is listed in the Plan does not mean that it will come to fruition or be funded. Some felt that the Plan was too detailed.

Chairperson Michalak agreed that listing all the projects in the Plan does make it difficult to defend to residents that do not necessarily understand the process.

Some members felt that the Committee needed more time and guidance. The summary of the projects is unrealistic for a 5 to 10 year plan. The Plan needs to be more granular. The Plan provides a framework, but the Plan presented is unrealistic. It needs to be broken down into more doable projects. The summary included too many items that were big ticket items, but there were items within those projects that are doable.

Some felt that it should be sent back to the Committee to break down the list into prioritized projects that are more doable in the next 5 to 10. It was explained that the work with the Consultant is complete in terms of the contract. Any rewrite will need to be done without Consultant help. Therefore, it was the consensus that the Plan should be sent back to the Staff to make the revisions discussed.

There was no motion on this Resolution. No action was taken.

RESOLUTION NO. 2021-14 – NO ACTION TAKEN

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE PARKS AND RECREATION MASTER PLAN AS PREPARED BY BURDITT CONSULTANTS LLC.

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H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Warren: Council Member Warren thanked all who helped neighbors during the recent storm. He thanked the Mayor and his wife for putting in many hours at the brewery helping neighbors.

Council Member Singleton: Council Member Singleton thanked Staff for their work during the recent storm. He also was thankful for community support and southern hospitality. We have a strong Community and we know our neighbors, which is not really common anymore. He wants to recognize all the selfless people who have helped during the storm.

Council Member Wasson: Council Member Wasson thanked Staff and all who supported residents during the recent storm. He recognized residents and how they helped each other. He pointed out several who helped and how they helped.

Council Member Holden: Council Member Holden thanks to all who helped during the storm. He recognized every single Council Member for their response during the storm. All of City Staff and City Council stepped up during this storm. It was remarkable. He thanked City Staff for their actions and efforts. We are very fortunate to have City Staff.

Council Member Wubbenhorst: Council Member Wubbenhorst seconds all that has been said about neighbors helping neighbors during the storm. He stated there was government failure during the storm, but there was much government success in Jersey Village. Staff came though better than anyone could expect. He provided details of how Staff responded to the storm and the amount of time spent serving the residents of this City.

Mayor Mitcham: Mayor Mitcham stated that he received many calls during the storm. He wanted to highlight what others were doing to help during the storm. He opened his business, but it was the residents who were amazing during this time. It was great to see the Community come

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together. He pointed out while there were some government failures during the storm, it is local government that steps in and resolves the issues. He thanked James Singleton for his help in fixing the pipes at his home. He encouraged all to continue to check on neighbors.

I. RECESS THE REGULAR SESSION

Mayor Mitcham recessed the Regular Session at 10:52 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations.

J. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village.**

K. ADJOURN EXECUTIVE SESSION

Mayor Mitcham adjourned the Executive Session at 10:57 p.m., stating that no final actions, decisions, or votes were had during the Executive Session.

L. RECONVENE REGULAR SESSION

- 1. Consider Resolution No. 2021-15, authorizing the City Manager to enter into the First Amendment to the Chapter 380 Economic Development Agreement with Gordon NW Village, LP.**

With no further discussion on the matter, Council Member Singleton moved to approve Resolution No. 2021-15, authorizing the City Manager to enter into the First Amendment to the Chapter 380 Economic Development Agreement with Gordon NW Village, LP. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2021-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO THE FIRST AMENDMENT TO THE CHAPTER 380 ECONOMIC DEVELOPMENT AGREEMENT WITH GORDON NW VILLAGE, LP.

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M. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 10:58 p.m.

Lorri Coody, City Secretary



DRAFT

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MARCH 4, 2021 AT 5:30 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public was not allowed to be physically present at this Special Session of the City Council of the City of Jersey Village, Texas, but the meeting was available to members of the public and allowed for two-way communications for those desiring to participate via telephone with the following toll-free number: **346-248-7799 along with Webinar ID: 841 8177 1204.**

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Mitcham at 5:32 p.m. with the following present:

Mayor, Andrew Mitcham
Council Member, Drew Wasson
Council Member, Greg Holden
Council Member, Bobby Warren
Council Member, James Singleton
Council Member, Gary Wubbenhorst

City Manager, Austin Bless
City Secretary, Lorri Coody
Finance Director, Isabel Kato
Director of Public Works, Harry Ward

B. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were no Citizens' Comments.

C. Consider Ordinance No. 2021-10, amending the Jersey Village Code of Ordinances, Chapter 70, Article II, Section 70-78, providing for water bill adjustments for a declared emergency; providing for severability; providing for repeal; and providing an effective date.

City Manager, Austin Bless, introduced the item. Background information is as follows:

During the recent winter storm event there were a large number of homes that had broken water pipes. This caused a lot of water to go through the water meter and the residents will be charged that amount, unless a bill adjustment is made.

The City currently offers a water bill adjustment if people submit a notarized form saying they had a leak, it was repaired, and the repairs can be documented. While the City could utilize that way of adjusting bills for this event, Staff feels this is a lot of paperwork for Staff to manage, track and proceed, and a burden on the residents to complete while dealing with the damage to their homes.

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Staff is proposing an amendment to the Ordinance to allow the Finance Director, after both an issuance of a disaster declaration by the Mayor and approval from the City Manager, to adjust bills because of a leak that was caused by a natural or man-made disaster. The bill would be adjusted to the average water usage of the customer. This is the same way it is calculated if a person were to request a bill adjustment due to a leak.

This ordinance is similar to the one in our fee schedule that authorizes the City Manager to waive permit fees for buildings that need to be repaired after they are damaged by a natural or man-made disaster.

There was discussion about the amount of usage during the storm that was over and above normal. City Manager Bless stated that it was over 5,000 gallons. There was also discussion about the amount of dollars adjusted compared to what it costs the City for the water. City Manager Bless explained that the adjustments will be about \$20,000. He explained that we have reached out to the Northwest Regional Water Authority to see if they will give adjustments to the City for the water used and we have not heard back from them.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2021-10, amending the Jersey Village Code of Ordinances, Chapter 70, Article II, Section 70-78, providing for water bill adjustments for a declared emergency; providing for severability; providing for repeal; and providing an effective date. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2021-10

AN ORDINANCE OF THE CITY COUNCIL THE CITY OF JERSEY VILLAGE, TEXAS; AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY ADDING SUBSECTION G TO SECTION 78 OF ARTICLE II, CHAPTER 70, WITH SUCH SUBSECTION PROVIDING FOR WATER BILL ADJUSTMENTS RELATED TO A STATE OF EMERGENCY IN THE CITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND, PROVIDING AN EFFECTIVE DATE.

D. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 5:37 p.m.



Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 15, 2021

AGENDA ITEM: E2

AGENDA SUBJECT: Consider Ordinance No. 2021-11, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that the area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, in the City of Jersey Village, Texas, shall be changed from Zoning District A (“Single Family Dwelling District”) to Zoning District F (“First Business District”).

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** March 2, 2021

EXHIBITS: [Ordinance 2021-11](#)
[Exhibit A](#) - Planning and Zoning Commission’s Preliminary Report

BACKGROUND INFORMATION:

The City has received a request for a zoning change. The application has been filed by Lasco Development Corporation, filed on behalf of Sezka Limited Partnership and Ronald B. Doan, Jr. The application seeks to change the zoning from District A to District F for that area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529.

On January 18, 2021, City Council authorized a development agreement between the City and Sezka Limited Partnership and Ronald B. Doan, Jr. for the development of the property that is the subject of the zoning change request.

On February 22, 2021, City Council adopted an ordinance formally annexing the land into the City limits of Jersey Village as Zoning District A.

On March 1, 2021, the Planning and Zoning Commission met to review a request to change the zoning on the subject property from District A Zoning to District F Zoning and to prepare a preliminary report containing its findings.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

RECOMMENDED P&Z ACTION:

MOTION: To approve Ordinance No. 2021-11, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that the area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, in the City of Jersey Village, Texas, shall be changed from Zoning District A (“Single Family Dwelling District”) to Zoning District F (“First Business District”).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

ORDINANCE NO. 2021-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, THE JERSEY VILLAGE DEVELOPMENT CODE, BY AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP AS SET OUT IN SECTION 14-82 SO THAT THE AREA OF LAND BEING GENERALLY DESCRIBED AS APPROXIMATELY 3.9 ACRES OF LAND ADJACENT TO THE SOUTHEAST CITY LIMITS NEAR JONES ROAD AND FM 529, IN THE CITY OF JERSEY VILLAGE, TEXAS, SHALL BE CHANGED FROM ZONING DISTRICT A (“SINGLE FAMILY DWELLING DISTRICT”) TO ZONING DISTRICT F (“FIRST BUSINESS DISTRICT”).

WHEREAS, on March 1, 2021, the Planning and Zoning Commission met to review an application filed by Lasco Development Corporation, filed on behalf of Sezka Limited Partnership and Ronald B. Doan, Jr. The application seeks to change the zoning from District A to District F for that area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529; and

WHEREAS, as a result of the discussions had surrounding said request fully described above, the Planning and Zoning Commission submits its preliminarily report to City Council on March 15, 2021 and asks that it be received; and

WHEREAS, the City Council desires to call a joint public hearing with the Commission on the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that the area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

Section 2. The Planning and Zoning Commission’s Preliminary Report as it relates to the request of Lasco Development Corporation, filed on behalf of Sezka Limited Partnership and Ronald B. Doan, Jr. to change the zoning from District A to District F for that area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, is hereby received. The complete and correct copy of the Preliminary Report is attached hereto as “Exhibit A” and fully incorporated for all purposes.

Section 3. The City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a Joint Public Hearing at 7:00 p.m., April 19, 2021, on the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that the area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near

Jones Road and FM 529, in the City of Jersey Village, Texas, shall be changed from Zoning District A (“Single Family Dwelling District”) to Zoning District F (“First Business District”).

Section 4. The City Secretary be, and she is hereby, directed to give notice of such public hearing as may be provided by law.

PASSED, APPROVED, AND ADOPTED this 15th day of March 2021.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary





**CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION
PRELIMINARY REPORT – ZONING CHANGE**

The Planning and Zoning Commission has met in order to review the request of Lasco Development Corporation, filed on behalf of Sezka Limited Partnership and Ronald B. Doan, Jr., requesting a zoning amendment change from District A to District F for that area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, in the City of Jersey Village, Texas.

After review and discussion, the Commissioners preliminarily propose that Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas be amended by authorizing revision of the official zoning map as set out in Section 14-82 so that area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, in the City of Jersey Village, Texas, shall be changed from Zoning District A (“single-family dwelling district”) to Zoning District F (“First Business District”).

This preliminary change to the City’s comprehensive zoning ordinance is more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 1st day of March 2021.

s/Rick Faircloth, Chairman

ATTEST:

s/Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

EXHIBIT A
TO THE
PLANNING AND ZONING
COMMISSION'S
PRELIMINARY REPORT
MARCH 1, 2021

PROPOSED ORDINANCE NO. 2021-XX

AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, THE JERSEY VILLAGE DEVELOPMENT CODE, BY AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP AS SET OUT IN SECTION 14-82 SO THAT THE AREA OF LAND BEING GENERALLY DESCRIBED AS APPROXIMATELY 3.9 ACRES OF LAND ADJACENT TO THE SOUTHEAST CITY LIMITS NEAR JONES ROAD AND FM 529, IN THE CITY OF JERSEY VILLAGE, TEXAS, SHALL BE CHANGED FROM ZONING DISTRICT A (“SINGLE FAMILY DWELLING DISTRICT”) TO ZONING DISTRICT F (“FIRST BUSINESS DISTRICT”); CONTAINING OTHER FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council of the City of Jersey Village, Texas, determines it in the best interest of the health, safety, and welfare of the citizens of the City to amend the Zoning Ordinance; and

WHEREAS, the Planning & Zoning Commission has issued its report and has recommended amendment to the Zoning Ordinance by authorizing revision of the Official Zoning Map as set out in Section 14-82 relating to the change of the zoning designation for that area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, in the City of Jersey Village, Texas, from District A (“Single Family Dwelling District”) to District F (“First Business District”); and

WHEREAS, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendment to the zoning ordinance and find that the adoption of this ordinance is in the best interest of the citizens of Jersey Village; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

Section 2. The area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, in the City of Jersey Village, Texas and more specifically outlined in Exhibits A and A1 attached hereto and made a part hereof, is rezoned from District A (“Single Family Dwelling District”) to District F (“First Business District”).

Section 3. The Official Zoning District Map of the City shall be revised and amended to show the change in zoning classification of the property with the appropriate references thereon to the number and effective date of this ordinance.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason

be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 4. Repeal. All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

Section 5. Penalty. Any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 1-8.

Section 6. Effective Date. This ordinance shall be in full force and effect from and after its passage.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2021.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary

EXHIBIT A – Depiction & Description of the Property
2.935 ACRE TRACT

Being a tract of land containing 2.935 acres (127,863 square feet) located in the J.M. Dement Survey, Abstract Number (No.) 228 in Harris County, Texas; Said 2.935 acre tract being a portion of Lot 50 of Fairview Gardens Addition, a subdivision plat of record in Vol. 10, Page (Pg.) 46 of the Harris County Map Records (H.C.M.R.) and being all of Tract 1, a called 0.4587 acre tract recorded in the name of Sezka Limited partnership, in Harris County Clerk's File (H.C.C.F.) No. 20150047903 and Tract 2, a called 2.482 acre tract recorded in the name of Sezka Limited Partnership, in H.C.C.F. No. 20130561114, said 2.935 acre tract being more particularly described by metes and bounds as follows (all bearings are based on the monumented northerly Right-of-Way (R.O.W.) line of F.M. 529 (R.O.W. varies as per H.C.C.F No.'s W201062 & S621781), called South 87 degrees 18 minutes 12 seconds West:

BEGINNING at a 5/8-inch iron rod with a cap stamped "R.P.L.S. #4925" found at the southeasterly end of a R.O.W. transition line from the northerly R.O.W. line of said F.M. 529 to the easterly R.O.W. line of Jones Road (R.O.W. varies as per H.C.C.F. No.'s 20070245178 & 20070503186), marking the most southerly corner of said Tract 2, and the herein described tract;

THENCE, along the said R.O.W. transition line, North 47 degrees 37 minutes 24 seconds West, a distance of 41.84 feet to a 5/8-inch iron rod with a cap stamped "Miller Survey Group" (MSG) set at the northwesterly end of said R.O.W. transition line, marking the most westerly southwest corner of said Tract 2, and the herein described tract;

THENCE, along the line common to the westerly line of said Tract 2, and the easterly R.O.W. line of said Jones Road, North 02 degrees 29 minutes 25 seconds West, a distance of 65.88 feet to a 5/8-inch iron rod with a cap stamped "MSG" set marking the beginning of a curve to the left;

THENCE, continuing with the west line of said Tract 2 and the easterly R.O.W. line of said Jones Road, 416.79 feet along the arc of said curve to the left, having a radius of 2,050 feet, a central angle of 11 degrees 38 minutes 56 seconds and a chord that bears North 08 degrees 18 minutes 53 seconds West, a distance of 416.07 feet to a 5/8-inch iron rod with a cap stamped "MSG" set for a point of tangency;

THENCE, along the line common to the westerly line of said Tract 2, and the easterly R.O.W. line of said Jones Road North 14 degrees 08 minutes 21 seconds West, a distance of 121.41 feet to a 5/8-inch iron rod with a cap stamped "MSG" set at the northwest corner of said Tract 2 and the herein described tract in the south line of the residue of a called 0.1492 acre tract recorded in the name of the City of Houston, Tract KY1-116, waterline easement in H.C.C.F. No. X502453;

THENCE, along the line common to the northerly line of said Tract 2, and the south line of said City of Houston tract, North 87 degrees 23 minutes 41 seconds East, a distance of 318.77 feet to a 5/8-inch iron rod with a cap stamped "MSG" set at the northeast corner of said Tract 2, also being in the west line of a portion of Lot 51 of Fairview Gardens Addition, a subdivision plat of record in Vol. 10, Pg. 46 of the H.C.M.R., recorded in the name of Larry W. Krueger and Sue B. Krueger, dba Saxon Company, in H.C.C.F. No. V069503 and being the northeast corner of the herein described tract, from which a 1/2-inch iron rod found bears North 02 degrees 21 minutes 54 seconds West, a distance of 20.00 feet;

THENCE, along the line common to the easterly line of said Tract 2, and the westerly line of said Lot 51 South 02 degrees 21 minutes 54 seconds East, a distance of 212.94 feet to a 5/8-inch iron rod with a cap stamped "MSG" set at the most northerly southeast corner of said Tract 2, on the line common to said Lot

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

51, being the northeast corner of a called 1.00 acre tract, recorded in the name of Ronald B. Doan, Jr., in H.C.C.F. No. N592090, and the most northerly southeast corner of the herein described tract;

THENCE, along the line common to said Tract 2 and the northerly line of a said 1.00 acre tract South 87 degrees 38 minutes 06 seconds West, a distance of 100.85 feet to a 3/4-inch pinched-top pipe found at an interior corner of said Tract 2, being the northwest corner of a said 1.00 acre tract, and marking the interior corner of the herein described tract;

THENCE, along the line common to the easterly line of said Tract 2 and the westerly line of a said 1.00 acre tract South 02 degrees 21 minutes 54 seconds East, a distance of 415.71 feet to a 5/8-inch iron rod with a cap stamped "MSG" set at the southeast corner of said Tract 2, being the southwest corner of a said 1.00 acre tract, the southeast corner of said Tract 1, and the herein described tract;

THENCE, along the line common to the southerly line of said Tract 1, the southerly line of said Tract 2, and the northerly R.O.W. line of said F.M. 529 South 87 degrees 18 minutes 12 seconds West, a distance of 120.16 feet to the **POINT OF BEGINNING** and containing 2.935 acres (127,863 square feet) of land.

This description was prepared in conjunction with and accompanies an ALTA/NSPS Land Title Survey prepared by Miller Survey Group.

EXHIBIT A-1 – Depiction & Description of the Property
0.962 ACRE TRACT

Being a tract of land containing 0.962 acre (41,897 square feet) located in the J.M. Dement Survey, Abstract Number (No.) 228 in Harris County, Texas; Said 0.962 acre tract being a portion of Lot 50 of Fairview Gardens Addition, a subdivision plat of record in Vol. 10, Page (Pg.) 46 of the Harris County Map Records (H.C.M.R.) and being a called 1.00 acre tract recorded in the name of Ronald B. Doan, in H.C.C.F. No. N592090, said 0.962 acre tract being more particularly described by metes and bounds as follows (all bearings are based on the monumented northerly Right-of-Way (R.O.W.) line of F.M. 529 (R.O.W. varies as per H.C.C.F. No.'s W201062 & S621781), called South 87 degrees 18 minutes 12 seconds West:

COMMENCING at a 5/8-inch iron rod with a cap stamped “R.P.L.S. #4925” found at the southeasterly end of a R.O.W. transition line from the northerly R.O.W. line of said F.M. 529 to the easterly R.O.W. line of Jones Road (R.O.W. varies as per H.C.C.F. No.'s 20070245178 & 20070503186), marking the most southerly corner of a called 2.482 acre tract recorded in the name of Sezka Limited Partnership, in H.C.C.F. 20130561114;

THENCE, along the line common to the north R.O.W. line of F.M. 529, the southerly line of said 2.482 acre tract, and the southerly line of a called 0.4587 acre tract recorded in the name of Sezka Limited Partnership, in H.C.C.F. No. 20150047903, North 87 degrees 18 minutes 12 seconds East, a distance of 120.16 feet to a 5/8-inch iron rod with a cap stamped “Miller Survey Group” (MSG) set at the southeast corner of said 0.4587 acre tract, said 1.00 acre tract and marking the **POINT OF BEGINNING** of the herein described tract;

THENCE, along the line common to the easterly line of said 0.4587 acre tract and the westerly line of said 1.00 acre tract, North 02 degrees 21 minutes 54 seconds West, a distance of 415.71 feet to a 3/4-inch pinched-top pipe found marking an interior corner of said 2.482 acre tract, and the northwest corner of the herein described tract;

THENCE, along the line common to the south line of said 2.482 acre tract and the north line of said 1.00 acre tract, North 87 degrees 38 minutes 06 seconds East, a distance of 100.85 feet to a 5/8-inch iron rod with a cap stamped “MSG” set at the most northerly southeast corner of said 2.482 acre tract, on the west line of a portion of Lot 51 of Fairview Gardens, a subdivision plat of record in Vol. 10, Pg. 46 of the H.C.M.R., recorded in the name of Larry W. Krueger and Sue B. Krueger, dba Saxon Company, in H.C.C.F. No. V069503, the northeast corner of said 1.00 acre tract, and the herein described tract;

THENCE, along the line common to the easterly line of said 1.00 acre tract, and the westerly line of said portion of Lot 51, South 02 degrees 21 minutes 54 seconds East, a distance of 415.13 feet to a 5/8-inch iron rod with a cap stamped “MSG” set at the southwest corner of said portion of Lot 51, the southeast corner of said 1.00 acre tract and the herein described tract;

THENCE, along the line common to the southerly line of said 1.00 acre tract, and the northerly R.O.W. line of said F.M. 529 South 87 degrees 18 minutes 12 seconds West, a distance of 100.86 feet to the **POINT OF BEGINNING** and containing 0.962 acre (41,897 square feet) of land.

This description was prepared in conjunction with and accompanies an ALTA/NSPS Land Title Survey prepared by Miller Survey Group.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 15, 2021

AGENDA ITEM: E3

AGENDA SUBJECT: Consider Ordinance No. 2021-12, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14, “Building and Development,” Article XII., “Landscaping, Bufferyard, Park and Open Space Standards,” Section 14-310, “General Standards,” at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** March 2, 2021

EXHIBITS: [Ordinance 2021-12](#)
[Exhibit A](#) - Planning and Zoning Commission’s Preliminary Report

BACKGROUND INFORMATION:

The Planning and Zoning Commission has met November 9, 2020, January 25, 2021, and March 1, 2021 to discuss a more stringent tree preservation ordinance to protect existing tree resources.

On March 1, 2021, the Planning and Zoning Commission prepared it Preliminary Report concerning recommended changes to the City’s Code of Ordinances.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

RECOMMENDED P&Z ACTION:

MOTION: To approve Ordinance No. 2021-12, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14, “Building and Development,” Article XII., “Landscaping, Bufferyard, Park and Open Space Standards,” Section 14-310, “General Standards,” at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way.

ORDINANCE NO. 2021-12

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND CHAPTER 14, "BUILDING AND DEVELOPMENT," ARTICLE XII., "LANDSCAPING, BUFFERYARD, PARK AND OPEN SPACE STANDARDS," SECTION 14-310, "GENERAL STANDARDS," AT SUBSECTION 6(E) IN ORDER TO INCREASE THE REQUIREMENTS FOR PRUNING TREES OVERHANGING INTO THE STREET OR RIGHT-OF-WAY.

WHEREAS, the Planning and Zoning Commission has met on November 9, 2020, January 25, 2021 and March 1, 2021 to discuss a more stringent tree preservation ordinance to protect existing tree resources; and

WHEREAS, as a result of their, the Planning and Zoning Commission submits its preliminarily report to City Council on March 15, 2021 and asks that it be received; and

WHEREAS, the City Council desires to call a joint public hearing with the Commission on the proposal to amend Chapter 14, "Building and Development," Article XII., "Landscaping, Bufferyard, Park and Open Space Standards," Section 14-310, "General Standards," at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

Section 2. The Planning and Zoning Commission's Preliminary Report concerning amendments to Chapter 14, "Building and Development," Article XII., "Landscaping, Bufferyard, Park and Open Space Standards," Section 14-310, "General Standards," at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way, is hereby received. The complete and correct copy of the Preliminary Report is attached hereto as "Exhibit A" and fully incorporated for all purposes.

Section 3. The City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a Joint Public Hearing at 7:00 p.m., April 19, 2021, on the proposal to amend Chapter 14, "Building and Development," Article XII., "Landscaping, Bufferyard, Park and Open Space Standards," Section 14-310, "General Standards," at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way.

Section 4. The City Secretary be, and she is hereby, directed to give notice of such public hearing as may be provided by law.

PASSED, APPROVED, AND ADOPTED this 15th day of March 2021.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary





**CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION
PRELIMINARY REPORT – TREE PRUNING**

The Planning and Zoning Commission has met on November 9, 2020 and January 25, 2021 in order to consider amendments to the City’s Tree Ordinance; and

After review and discussion, the Commissioners preliminarily propose that amendments be made to the Code of Ordinances of the City of Jersey Village, at Chapter 14, “Building and Development,” Article XII., “Landscaping, Bufferyard, Park and Open Space Standards,” Section 14-310, “General Standards,” at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way.

This preliminary change to the City’s comprehensive zoning ordinance is more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 1st day of March 2021.

s/Rick Faircloth, Chairman

ATTEST:

s/Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

EXHIBIT A
PROPOSED ORDINANCE

ORDINANCE NO. 2021-xx

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14, "BUILDING AND DEVELOPMENT," ARTICLE XII., "LANDSCAPING, BUFFERYARD, PARK AND OPEN SPACE STANDARDS," SECTION 14-310, "GENERAL STANDARDS," AT SUBSECTION 6(E) IN ORDER TO INCREASE THE REQUIREMENTS FOR PRUNING TREES OVERHANGING INTO THE STREET OR RIGHT-OF-WAY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village, Texas, determines it in the best interest of the health, safety, and welfare of the citizens of the City to amend the Zoning Ordinance; and

WHEREAS, the Planning & Zoning Commission has issued its report and has recommended amendments to Chapter 14, "Building and Development," Article XII., "Landscaping, Bufferyard, Park and Open Space Standards," Section 14-310, "General Standards," at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way; and

WHEREAS, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendments; and

WHEREAS, the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The Jersey Village Code of Ordinances at Chapter 14, "Building and Development," Article XII., "Landscaping, Bufferyard, Park and Open Space Standards," Section 14-310, "General Standards," Subsection 6(e), is hereby amended to read as follows by deleting the language shown below in struck through (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**):

"Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-310. General standards.

....

6(e) The owner of a tree overhanging a street or right-of-way within the city shall prune the branches so that the branches will not severely obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of ~~13~~ **fifteen (15)** feet above street surface ~~of [or]~~ **and eight ten (10)** feet above the sidewalk surface. The owner shall be responsible for removing all dead, diseased, or dangerous trees, or broken or decayed limbs, including tree stumps, which constitute a menace to the safety of the public. Tree pruning shall be done in accordance with accepted arboricultural standards.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. The amendment to the Code of Ordinances, City of Jersey Village, Texas provided for in this Ordinance shall be in full force and effect on January 1, 2022.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 2021.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 15, 2021

AGENDA ITEM: E4

AGENDA SUBJECT: Consider Ordinance No. 2021-13, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** February 24, 2021

EXHIBITS: [Ordinance No. 2021-13](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

BACKGROUND INFORMATION:

This ordinance extends the current declaration of local disaster, which is set to expire on March 16, 2021. The ordinance as drafted automatically expires on May18, 2021 or if the Governor cancels all related COVID-19 orders, declarations, restrictions, and regulations. The City Council is scheduled to meet on March 15 and could extend the order at that point in time.

RECOMMENDED ACTION:

To approve Ordinance No. 2021-13, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.

RECOMMENDED MOTION:

To approve Ordinance No. 2021-13, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.

ORDINANCE NO. 2021-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS CONTINUING A MAYORAL DECLARATION OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY; WAIVING CERTAIN FEES DURING THE PUBLIC HEALTH EMERGENCY; SUSPENDING THE DISCONNECTION OF WATER SERVICES DURING THE PUBLIC HEALTH EMERGENCY; PROVIDING RESTRICTIONS ON COMMUNITY GATHERINGS; ACCOUNTING FOR ANY POTENTIAL CONFLICT OF LAWS; PROVIDING FOR A FINE IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) FOR EACH OFFENSE; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, in December 2019, a novel respiratory disease named “SARS-CoV-2” that causes what is now named "coronavirus disease 2019" (“COVID-19”) was detected in Wuhan City, Hubei Province, China; and

WHEREAS, symptoms of COVID-19 include fever, cough, and shortness of breath that may result in mild to severe illness, and in some cases death; and

WHEREAS, on January 30, 2020, the World Health Organization Director General declared the outbreak of COVID-19 as a Public Health Emergency of International Concern and advised countries to prepare for the containment of COVID-19, with such containment including active surveillance, early detection, isolation management, case management, contact tracing, and prevention of onward spread of COVID-19; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19; and

WHEREAS, the identification of "community spread" cases of COVID-19 in the United States could potentially signal that transmission of COVID-19 may no longer be limited to travel to outbreak areas or contact with travelers who have visited outbreak areas; and

WHEREAS, according to the Center for Disease Control (the “CDC”), it is likely that, at some point, widespread transmission of COVID-19 in the United States will occur; and

WHEREAS, the CDC warns that widespread transmission of COVID-19 would translate into large numbers of people needing medical care at the same time; and

WHEREAS, the CDC also warns that COVID-19 could cause: schools, childcare centers, workplaces, and other places for mass gatherings to experience more absenteeism; public health and healthcare systems to become overloaded with elevated rates of hospitalizations and deaths; other critical public service infrastructure, such as law enforcement, emergency medical services, and transportation, to be affected; and, health care providers and hospitals to become overwhelmed; and

WHEREAS, given the CDC's guidance, among other things, there is an ongoing risk and likelihood of COVID-19-positive persons being identified in the City of Jersey Village; and

WHEREAS, the City of Jersey Village, local health agencies, and political subdivisions within the region have been working diligently to implement the CDC’s guidelines, but now

require additional tools and resources to protect the public health given the current state of COVID-19 and the need for a sustained response; and

WHEREAS, the CDC has determined that large events and mass gatherings can contribute to the spread of COVID-19 in the United States by travelers who attend these events and introduce COVID-19 to new communities; and

WHEREAS, the CDC, in accordance with its guidance for large events and mass gatherings, has recommended that event organizers, whether groups or individuals, cancel or postpone in-person events that consist of ten (10) people or more throughout the United States beginning March 17, 2020 and continuing through March 31, 2020; and

WHEREAS, the CDC, in accordance with its guidance for large events and mass gatherings, has recommended that event organizers, whether groups or individuals, cancel or postpone in-person events that consist of fifty (50) people or more throughout the United States beginning April 1, 2020 and continuing until such time as the CDC determines that such restrictions are not necessary; and

WHEREAS, on March 17, 2020, the Mayor of the City of Jersey Village provided a Declaration of Local Disaster Due to Public Health Emergency for the City of Jersey Village, with such declaration activating the City of Jersey Village Emergency Management Plan and authorizing: 1. the temporary or permanent acquiring, by lease, purchase, or other means, sites required for temporary housing units or emergency shelters for disaster victims; and, 2. the entering into of arrangements necessary to prepare or equip such sites for installation and use of temporary housing units or emergency shelters, including arrangements necessary for the transportation and purchase of temporary housing units or emergency shelters;

WHEREAS, the City Council of the City of Jersey Village, on March 23, 2020, extended the Mayor's Declaration of Local Disaster Due to Public Health Emergency until May 12, 2020; and

WHEREAS, the City Council of the City of Jersey Village, on May 11, 2020, extended the Mayor's Declaration of Local Disaster Due to Public Health Emergency until July 21, 2020; and

WHEREAS, the City Council of the City of Jersey Village, on July 20, 2020, extended the Mayor's Declaration of Local Disaster Due to Public Health Emergency until September 22, 2020; and

WHEREAS, the City Council of the City of Jersey Village, on September 21, 2020, extended the Mayor's Declaration of Local Disaster Due to Public Health Emergency until December 1, 2020; and

WHEREAS, the City Council of the City of Jersey Village, on November 16, 2020, extended the Mayor's Declaration of Local Disaster Due to Public Health Emergency until January 19, 2021; and

WHEREAS, the City Council of the City of Jersey Village, on January 19, 2021, extended the Mayor's Declaration of Local Disaster Due to Public Health Emergency until March 16, 2021; and

WHEREAS, the City Council of the City of Jersey Village, through this Ordinance, desires to continue the Mayor’s Declaration of Local Disaster Due to Public Health Emergency and to ensure that any of Governor Greg Abbott’s Executive Orders, laws, or other regulations that relate to the COVID-19 are not in conflict with this Ordinance; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF JERSEY VILLAGE, TEXAS:

Section 1. Pursuant to Texas Health and Safety Code 408.108(b), the City Council of the City of Jersey Village (the “Council”) hereby continues the Mayor’s Declaration of Local Disaster Due to Public Health Emergency for the City of Jersey Village (the “Mayor’s Declaration”) until the earlier of May 18, 2021, or until Governor Greg Abbott ends all relative COVID-19 Orders, Declarations, restrictions, and regulations that affect the City of Jersey Village.

Section 2. Pursuant to §122.006(1) of the Texas Health and Safety Code, the Council is authorized take any actions necessary to promote health and suppress disease, including quarantine and examination requirements of citizens and the regulating of hospitals.

Section 3. Pursuant to §122.006(2) of the Texas Health and Safety Code, the Council hereby declares that those persons under investigation, persons under management, and quarantined persons remain within the confines of their homes or in safe, secure facilities during the quarantine period following their exposure to the COVID-19.

Section 4. The Council hereby waives all processing and convenience fees for credit card payments required in Section 2-171 and Section 2-142(f)(16) of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor’s Declaration as continued by this Ordinance.

Section 5. The Council hereby waives late fees on unpaid balances of water and wastewater bills as required by Section 70-77 of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor’s Declaration as continued by this Ordinance.

Section 6. The Council hereby suspends the disconnection of water services provided in Section 70-77 of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor’s Declaration as continued by this Ordinance.

Section 7. The Council hereby waives any penalty of Chapter 14, Article X, of the City of Jersey Village Code of Ordinances that would otherwise be applied to a sign modified or erected without a permit, if such sign is necessary, in any way, to mitigate the effects of the public health emergency caused by COVID-19, or to assist the citizens of the City of Jersey Village during the public health emergency caused by COVID-19.

Section 8. The Council hereby recognizes that Governor Greg Abbott has issued, and will continue to issue, Executive Orders, as well as other laws and regulations, that relate to COVID-19 (the “Orders”). The Council hereby acknowledges that any portion of this Ordinance that conflicts with any portion of the Orders is null and void and the provisions of the Orders supersede and control. The provisions of the Orders are incorporated herein by reference. Nothing in this Ordinance is intended to affect the continuation of the Mayor’s

Declaration provided in the City of Jersey Village Ordinance No. 2020-06.

Section 9. Any person, firm, corporation, agent, or employee thereof who violates any of the provisions of this ordinance commits an offense that is considered a class C misdemeanor and each day the violation continues shall be a separate offense punishable by a fine of not more than five hundred dollars (\$500). A culpable mental state is not required for the commission of an offense under this Ordinance and need not be proved. The penalty provided for in this Ordinance is in addition to any other remedy that the City may have under any applicable law.

Section 10. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same, to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 10. This Ordinance shall take effect immediately upon its approval.

APPROVED AND ADOPTED THIS 15th DAY OF MARCH, 2021.

ANDREW MITCHAM, MAYOR

ATTEST:

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 15, 2021

AGENDA ITEM: E5

AGENDA SUBJECT: Consider Resolution No. 2021-16, suspending the May 3, 2021 date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division to implement interim GRIP rate adjustments for gas utility investment in 2020 and requiring delivery of this Resolution to the company and legal counsel.

Department/Prepared By: Lorri Coody

Date Submitted: March 8, 2021

EXHIBITS: [Resolution No. 2021-16](#)

BACKGROUND INFORMATION:

On March 4, 2021, CenterPoint Gas made Interim Rate Adjustment or “GRIP” filings with the cities in their Houston and Texas Coast divisions. For cities in the Houston Division, the Company is seeking recovery of \$153,689,801 in invested capital. This compares to \$157,664,708 last year, \$99,461,495 in 2019 and \$112,238,512 in 2018. The current filing will increase rates to residential customers by \$.99 per month. This will increase the current residential customer charge from \$17.39 to \$18.38 per month. Last year the increase was \$.89 per month. The increase is currently scheduled to go into effect on May 3.

Under the GRIP statute, cities may not challenge the Company’s request. The only action you may take is to suspend the effective date of the rate increase by 45 days.

The proposed Resolution suspends the effective date of the rate increase by 45 days.

RECOMMENDED ACTION:

MOTION: To Approve Resolution No. 2021-16, suspending the May 3, 2021 date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division to implement interim GRIP rate adjustments for gas utility investment in 2020 and requiring delivery of this Resolution to the company and legal counsel.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

RESOLUTION NO. 2021-16

A RESOLUTION BY THE CITY OF JERSEY VILLAGE, TEXAS SUSPENDING THE MAY 3, 2021 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2020 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Jersey Village, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas–Houston Division, (“CenterPoint” or “the Company”) and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) in March 2021, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective May 3, 2021; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

1. The May 3, 2021, effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.
2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall, at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002 and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Signed this 15th day of March 2021.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 15, 2021

AGENDA ITEM: E6

AGENDA SUBJECT: Consider Resolution 2021-17, authorizing the City Manager to enter into an agreement with SAFEbuilt Texas LLC to perform Community Development Services for the City.

Department/Prepared By: Harry Ward, Director of Public Works

Date Submitted: March 8, 2021

EXHIBITS: [Resolution 2021-17](#)
[Exhibit A](#) – SAFEbuilt Texas LLC Agreement

BACKGROUND INFORMATION:

With Christian Somers now gone, the City has already secured an agreement for the above services with BBG Consulting. However, they are performing about ½ of the inspections needed and Christian performed the remainder.

We explained to BBG that they were not being given an exclusive agreement. SAFEbuilt Texas, LLC allows us redundancy and additional skills and licenses. Although the fee schedule is different we shall select the best solution to the problem as we assign tasks.

As part of the budgeting process for FY21 the City eliminated the position of full time inspector and increased the amount of funds allocated to outside inspectors. This agreement, with its accompanying scope of work and fee table will provide us with flexibility in assigning tasks, redundancy if one company becomes overbooked and a better selection of skills from which to choose.

RECOMMENDED ACTION:

MOTION: To approve Resolution 2021-17, authorizing the City Manager to enter into an agreement with SAFEbuilt Texas LLC to perform Community Development Services for the City.

RESOLUTION NO. 2021-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SAFEUILT TEXAS LLC TO PERFORM COMMUNITY DEVELOPMENT SERVICES.

WHEREAS, the City’s Building Official position is currently vacant, requiring a need for additional skills and licenses to perform Community Development Services; and

WHEREAS, the City currently has a relationship with SAFEuilt Texas LLC in that they are currently performing some of the City’s Community Development Services; and

WHEREAS, increasing the scope of services provided by SAFEuilt Texas, LLC will provide the City with the flexibility needed to continue to provide Community Development Services despite the Building Official vacancy; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the City Manager is authorized to execute agreement on behalf of the City of Jersey Village with SAFEuilt Texas, LLC to perform Community Development Services in substantially the form as attached Exhibit “A.”

PASSED AND APPROVED this the **15th** day of **March 2021**.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



**PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF JERSEY VILLAGE, TEXAS
AND SAFEbuilt TEXAS, LLC**

This Professional Services Agreement (“Agreement”) is made and entered into by and between City of Jersey Village, Texas, (“Municipality”) and SAFEbuilt Texas, LLC, a wholly owned subsidiary of SAFEbuilt, LLC, (“Consultant”). Municipality and Consultant shall be jointly referred to as “Parties”.

RECITALS

WHEREAS, Municipality is seeking a consultant to perform the services listed in Exhibit A – List of Services, (“Services”); and

WHEREAS, Consultant is ready, willing, and able to perform Services.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, Municipality and Consultant agree as follows:

1. SCOPE OF SERVICES

Consultant will perform Services in accordance with codes, amendments and ordinances adopted by the elected body of Municipality. The qualified professionals employed by Consultant will maintain current certifications, certificates, licenses as required for Services that they provide to Municipality. Consultant is not obligated to perform services beyond what is contemplated by this Agreement.

Unless otherwise provided in Exhibit C, Consultant shall provide the Services using hardware and Consultant’s standard software package. In the event that Municipality requires that Consultant utilize hardware or software specified by or provided by Municipality, Municipality shall provide the information specified in Exhibit C. Consultant shall use reasonable commercial efforts to comply with the requirements of Exhibit C and Municipality, at its sole expense, shall provide such technical support, equipment or other facilities as Consultant may reasonably request to permit Consultant to comply with the requirements of Exhibit C.

2. CHANGES TO SCOPE OF SERVICES

Any changes to Services between Municipality and Consultant shall be made in writing that shall specifically designate changes in Service levels and compensation for Services. Both Parties shall determine a mutually agreed upon solution to alter services levels and a transitional timeframe that is mutually beneficial to both Parties. No changes shall be binding absent a written Agreement or Amendment executed by both Parties.

3. FEE STRUCTURE

In consideration of Consultant providing services, Municipality shall pay Consultant for Services performed in accordance with Exhibit B – Fee Schedule for Services.

4. INVOICE & PAYMENT STRUCTURE

Consultant will invoice Municipality as SAFEbuilt, LLC, on a monthly basis and provide all necessary supporting documentation. All payments are due to Consultant within 30 days of Consultant’s invoice date. Payments owed to Consultant but not made within sixty (60) days of invoice date shall bear simple interest at the rate of one and one-half percent (1.5%) per month. If payment is not received within ninety (90) days of invoice date, Services will be discontinued until all invoices and interest are paid in full. Municipality may request, and Consultant shall provide, additional information before approving the invoice. When additional information is requested Municipality will identify specific disputed item(s) and give specific reasons for any request. Undisputed portions of any invoice shall be due within 30 days of Consultants invoice date, if additional information is requested, Municipality will submit payment within thirty (30) days of resolution of the dispute.

5. TERM

This Agreement shall be effective on the latest date on which this Agreement is fully executed by both Parties. The initial term of this Agreement shall be twelve (12) months, subsequently; Agreement shall automatically renew for twelve (12) month terms, unless prior written notification is delivered to either Party no less than thirty (30) days in advance of the renewal date of this Agreement. In the absence of written documentation, this Agreement will continue in force until such time as either Party notifies the other of their desire to terminate this Agreement.

6. TERMINATION

Either Party may terminate this Agreement, or any part of this Agreement upon ninety (90) days written notice, with or without cause and with no penalty or additional cost beyond the rates stated in this Agreement. In case of such termination, Consultant shall be entitled to receive payment for work completed up to and including the date of termination within thirty (30) days of the termination.

All structures that have been permitted, a fee collected, and not yet expired at the time of termination may be completed through final inspection by Consultant if approved by Municipality. Consultant's obligation is met upon completion of final inspection or permit expiration, provided that the time period to reach such completion and finalization does not exceed ninety (90) days. Alternately, Municipality may exercise the option to negotiate a refund for permits where a fee has been collected but inspections have not been completed. The refund will be prorated according to percent of completed construction as determined by Consultant and mutually agreed upon by all Parties. No refund will be given for completed work.

7. FISCAL NON-APPROPRIATION CLAUSE

Financial obligations of Municipality payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available in accordance with the rules, regulations, and resolutions of Municipality, and other applicable law. Upon the failure to appropriate such funds, this Agreement shall be terminated.

8. MUNICIPALITY OBLIGATIONS

Municipality shall timely provide all data information, plans, specifications and other documentation reasonably required by Consultant to perform Services (Materials). Municipality has the right to grant and hereby grants Consultant a fully paid up, non-exclusive, non-transferable license to use the Materials in accordance with the terms of this Agreement.

9. PERFORMANCE STANDARDS

Consultant shall perform the Services using that degree of care, skill, and professionalism ordinarily exercised under similar circumstances by members of the same profession practicing or performing the substantially same or similar services. Consultant represents to Municipality that Consultant retains employees that possess the skills, knowledge, and abilities to competently, timely, and professionally perform Services in accordance with this Agreement.

10. INDEPENDENT CONTRACTOR

Consultant is an independent contractor, and, except as provided otherwise in this section, neither Consultant, nor any employee or agent thereof, shall be deemed for any reason to be an employee or agent of Municipality. Municipality shall have no liability or responsibility for any direct payment of any salaries, wages, payroll taxes, or any and all other forms or types of compensation or benefits to any personnel performing services for Municipality under this Agreement. Consultant shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing Services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with Consultant.

Consultant and Municipality agree that Consultant will provide similar service to other clients while under contract with Municipality and Municipality acknowledges that Consultant employees may provide similar services to multiple clients. Consultant shall at its sole discretion assign and reassign qualified employees, as determined by Consultant, to perform services for Municipality. Municipality may request that a specific employee be assigned to or reassigned from work under this Agreement and Consultant shall consider that request when determining staffing. Consultant shall determine all conditions of employment for its employees, including hours, wages, working conditions, promotion, discipline, hiring and discharge. Consultant exclusively controls the manner, means and methods by which services are provided to Municipality, including attendance at meetings, and Consultant's employees are not subject to the direction and control of Municipality. Except where required by Municipality to use Municipality information technology equipment or where requested to perform the services from office space provided by the Municipality, Consultant employees shall perform the services using Consultant information technology equipment and from such locations as Consultant shall specify. No Consultant employee shall be assigned a Municipal email address as their exclusive email address and any business cards or other IDs shall state that the person is an employee of Consultant or providing Services pursuant to a contractual agreement between Municipality and Consultant.

It is the intention of the Parties that, to the greatest extent permitted by applicable law, Consultant shall be entitled to protection under the doctrines of governmental immunity and governmental contractor immunity, including limitations of liability, to the same extent as Municipality would be in the event that the services provided by Consultant were being provided by Municipality. Nothing in this Agreement shall be deemed a waiver of such protections.

11. ASSIGNMENT

Neither party shall assign all or part of its rights, duties, obligations, responsibilities, nor benefits set forth in this Agreement to another entity without the written approval of both Parties; consent shall not be unreasonably withheld. Notwithstanding the preceding, Consultant may assign this Agreement to its parent, subsidiaries or sister companies (Affiliates) without notice to Municipality. Consultant may subcontract any or all of the services to its Affiliates without notice to Municipality. Consultant may subcontract any or all of the services to other third parties provided that Consultant gives Municipality prior written notice of the persons or entities with which Consultant has subcontracted. Consultant remains responsible for any Affiliate's or subcontractor's performance or failure to perform. Affiliates and subcontractors will be subject to the same performance criteria expected of Consultant. Performances clauses will be included in agreements with all subcontractors to assure quality levels and agreed upon schedules are met.

12. INDEMNIFICATION

To the fullest extent permitted by law, Consultant shall defend, indemnify, and hold harmless Municipality, its elected and appointed officials, employees and volunteers and others working on behalf of Municipality, from and against any and all third-party claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities ("Claims") alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that any such Claims are caused by the negligence of Consultant or any officer, employee, representative, or agent of Consultant. Consultant shall have no obligations under this Section to the extent that any Claim arises as a result of Consultants compliance with Municipal law, ordinances, rules, regulations, resolution, executive orders or other instructions received from Municipality.

To the fullest extent permitted by law and without waiver of sovereign immunity, Municipality shall defend, indemnify, and hold harmless Consultant, its officers, employees, representatives, and agents, from and against any and all Claims alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that such Claims are caused by (a) the negligence of, or material breach of any obligation under this Agreement by, Municipality or any officer, employee, representative, or agent of Municipality or (b) Consultant's compliance with Municipal law, ordinances, rules, regulations, resolutions, executive orders or other instructions received from Municipality. If either Party becomes aware of any incident likely to give

rise to a Claim under the above indemnities, it shall notify the other and both Parties shall cooperate fully in investigating the incident.

13. LIMITS OF LIABILITY

EXCEPT ONLY AS MAY BE EXPRESSLY SET FORTH HEREIN, CONSULTANT EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ERROR-FREE OPERATION, PERFORMANCE, ACCURACY, OR NON-INFRINGEMENT. IN NO EVENT SHALL CONSULTANT OR MUNICIPALITY BE LIABLE TO ONE ANOTHER FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, EXEMPLARY, OR SPECIAL DAMAGES INCLUDING WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, LOST REVENUES, LOST DATA OR OTHER INFORMATION, OR LOST BUSINESS OPPORTUNITY, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, INDEMNITY, NEGLIGENCE, WARRANTY, STRICT LIABILITY, OR TORT, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY REMEDY OTHER THAN WITH RESPECT TO PAYMENT OF OBLIGATIONS FOR SERVICES. EXCEPT WITH RESPECT TO PAYMENT OBLIGATIONS, IN NO EVENT SHALL THE LIABILITY OF MUNICIPALITY OR CONSULTANT UNDER THIS AGREEMENT FROM ANY CAUSE OF ACTION WHATSOEVER (REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER LEGAL THEORY, AND WHETHER ARISING BY NEGLIGENCE, INTENDED CONDUCT, OR OTHERWISE) EXCEED THE GREATER OF THE AMOUNT OF FEES PAID TO CONSULTANT PURSUANT TO THIS AGREEMENT OR THE AVAILABLE LIMITS OF CONSULTANTS INSURANCE (SUCH LIMITS DEFINE MUNICIPAL MAXIMUM LIABILITY TO THE SAME EXTENT AS IF MUNICIPALITY HAD BEEN OBLIGATED TO PURCHASE THE POLICIES).

14. INSURANCE

- A. Consultant shall procure and maintain and shall cause any subcontractor of Consultant to procure and maintain, the minimum insurance coverages listed below throughout the term of this Agreement. Such coverages shall be procured and maintained with forms and insurers acceptable to Municipality. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.
- B. Worker's compensation insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability insurance with minimum limits of one million dollars (\$1,000,000) bodily injury each accident, one million dollars (\$1,000,000) bodily injury by disease – policy limit, and one million dollars (\$1,000,000) bodily injury by disease – each employee.
- C. Commercial general liability insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, independent Consultant's, and products. The policy shall contain a severability of interest provision and shall be endorsed to include Municipality and Municipality's officers, employees, and consultants as additional insureds.
- D. Professional liability insurance with minimum limits of one million dollars (\$1,000,000) each claim and two million dollars (\$2,000,000) general aggregate.
- E. Automobile Liability: If performance of this Agreement requires use of motor vehicles licensed for highway use, Automobile Liability Coverage is required that shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident.
- F. Municipality shall be named as an additional insured on Consultant's insurance coverage.
- G. Prior to commencement of Services, Consultant shall submit certificates of insurance acceptable to Municipality.

15. THIRD PARTY RELIANCE

This Agreement is intended for the mutual benefit of Parties hereto and no third-party rights are intended or implied.

16. OWNERSHIP OF DOCUMENTS

Except as expressly provided in this Agreement, Municipality shall retain ownership of all Materials and of all work product and deliverables created by Consultant pursuant to this Agreement. The Materials, work product and deliverables shall be used by Consultant solely as provided in this Agreement and for no other purposes without the express prior written consent of Municipality. As between Municipality and Consultant, all work product and deliverables shall become the exclusive property of Municipality when Consultant has been compensated for the same as set forth herein, and Municipality shall thereafter retain sole and exclusive rights to receive and use such materials in such manner and for such purposes as determined by it. Notwithstanding the preceding, Consultant may use the Materials, work product, deliverables, applications, records, documents and other materials provided to perform the Services or resulting from the Services, for purposes of (i) benchmarking of Municipality's and other client's performance relative to that of other groups of customers served by Consultant; (ii) improvement, development marketing and sales of existing and future Consultant services, tools and products; (iii) monitoring Service performance and making improvements to the Services. For the avoidance of doubt, Municipality Data will be provided to third parties, other than hosting providers, development consultants and other third parties providing services for Consultant, only on an anonymized basis and only as part of a larger body of anonymized data. If this Agreement expires or is terminated for any reason, all records, documents, notes, data and other materials maintained or stored in Consultant's secure proprietary software pertaining to Municipality will be exported into a CSV file and become property of Municipality. Notwithstanding the preceding, Consultant shall own all rights and title to any Consultant provided software and any improvements or derivative works thereof.

Upon reasonable prior written notice, Municipality and its duly authorized representatives shall have access to any books, documents, papers and records of Consultant that are related to this Agreement for the purposes of audit or examination, other than Consultant's financial records, and may make excerpts and transcriptions of the same at the cost and expense of Municipality.

17. CONSULTANT ACCESS TO RECORDS

Parties acknowledge that Consultant requires access to Records in order for Consultant to perform its obligations under this Agreement. Accordingly, Municipality will either provide to Consultant on a daily basis such data from the Records as Consultant may reasonably request (in an agreed electronic format) or grant Consultant access to its Records and Record management systems so that Consultant may download such data. Data provided to or downloaded by Consultant pursuant to this Section shall be used by Consultant solely in accordance with the terms of this Agreement.

18. CONFIDENTIALITY

Consultant shall not disclose, directly or indirectly, any confidential information or trade secrets of Municipality without the prior written consent of Municipality or pursuant to a lawful court order directing such disclosure.

19. CONSULTANT PERSONNEL

Consultant shall employ a sufficient number of experienced and knowledgeable employees to perform Services in a timely, polite, courteous and prompt manner. Consultant shall determine appropriate staffing levels and shall promptly inform Municipality of any reasonably anticipated or known employment-related actions which may affect the performance of Services. Additional staffing resources shall be made available to Municipality when assigned employee(s) is unavailable.

20. DISCRIMINATION & ADA COMPLIANCE

Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability, national origin or any other category protected by applicable federal or state law. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of Equal Opportunity laws. Consultant shall comply with the appropriate provisions of the Americans with Disabilities Act (the "ADA"), as enacted and as from time to time amended, and any other applicable federal regulations. A signed certificate confirming compliance with the ADA may be requested by Municipality at any time during the term of this Agreement.

21. PROHIBITION AGAINST EMPLOYING ILLEGAL ALIENS

Consultant is registered with and is authorized to use and uses the federal work authorization program commonly known as E-Verify. Consultant shall not knowingly employ or contract with an illegal alien to perform work under this Agreement and will verify immigration status to confirm employment eligibility. Consultant shall not enter into an agreement with a subcontractor that fails to certify to Consultant that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Consultant is prohibited from using the E-Verify program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

22. SOLICITATION/HIRING OF CONSULTANT'S EMPLOYEES

During the term of this Agreement and for one year thereafter, Municipality shall not solicit, recruit or hire, or attempt to solicit, recruit or hire, any employee or former employee of Consultant who provided services to Municipality pursuant to this Agreement ("Service Providers"), or who interacted with Municipality in connection with the provision of such services (including but not limited to supervisors or managers of Service Providers, customer relations personnel, accounting personnel, and other support personnel of Consultant). Parties agree that this provision is reasonable and necessary in order to preserve and protect Consultant's trade secrets and other confidential information, its investment in the training of its employees, the stability of its workforce, and its ability to provide competitive building department programs in this market. If any provision of this section is found by a court or arbitrator to be overly broad, unreasonable in scope or otherwise unenforceable, Parties agree that such court or arbitrator shall modify such provision to the minimum extent necessary to render this section enforceable. In the event that Municipality hires any such employee during the specified period, Municipality shall pay to Consultant a placement fee equal to 25% of the employee's annual salary including bonus.

23. NOTICES

Any notice under this Agreement shall be in writing and shall be deemed sufficient when presented in person, or sent, pre-paid, first class United States Mail, or delivered by electronic mail to the following addresses:

If to Municipality:	If to Consultant:
Harry Ward, Director of Public Works City of Jersey Village 16327 Lakeview Drive Jersey Village, Texas 77040 Email: hward@jerseyvillagetx.com	Joe DeRosa, CRO SAFEbuilt, LLC 3755 Precision Drive, Suite 140 Loveland, CO 80538 Email: jderosa@safebuilt.com

24. FORCE MAJEURE

Any delay or nonperformance of any provision of this Agreement by either Party (with the exception of payment obligations) which is caused by events beyond the reasonable control of such party, shall not constitute a breach of this Agreement, and the time for performance of such provision, if any, shall be deemed to be extended for a period equal to the duration of the conditions preventing such performance.

25. DISPUTE RESOLUTION

In the event a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, Parties agree first to try in good faith to settle the dispute by mediation, before resorting to arbitration, litigation, or some other dispute resolution procedure. The cost thereof shall be borne equally by each Party.

26. ATTORNEY'S FEES

In the event of dispute resolution or litigation to enforce any of the terms herein, each Party shall pay all its own costs and attorney's fees.

27. AUTHORITY TO EXECUTE

The person or persons executing this Agreement represent and warrant that they are fully authorized to sign and so execute this Agreement and to bind their respective entities to the performance of its obligations hereunder.

28. TEXAS GOVERNMENT CODE/PROHIBITION OF BOYCOTT ISRAEL

Consultant verifies that it does not Boycott Israel and agrees that during the term of this Agreement will not Boycott Israel as that term is defined in Texas Government Code Section 808.001/2270.001, as amended.

29. GOVERNING LAW AND VENUE

The negotiation and interpretation of this Agreement shall be construed under and governed by the laws of the State of Texas, without regards to its conflict of interest provisions. Exclusive venue for any action under this Agreement, other than an action solely for equitable relief, shall be in the state and federal courts serving Municipality and each party waives any and all jurisdictional and other objections to such exclusive venue.

30. COUNTERPARTS

This Agreement and any amendments may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. For purposes of executing this Agreement, scanned signatures shall be as valid as the original.

31. ELECTRONIC REPRESENTATIONS AND RECORDS

Parties hereby agree to regard electronic representations of original signatures as legally sufficient for executing this Agreement and scanned signatures emailed by PDF or otherwise shall be as valid as the original. Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

32. WAIVER

Failure to enforce any provision of this Agreement shall not be deemed a waiver of that provision. Waiver of any right or power arising out of this Agreement shall not be deemed waiver of any other right or power.

33. ENTIRE AGREEMENT

This Agreement, along with attached exhibits, constitutes the complete, entire and final agreement of the Parties hereto with respect to the subject matter hereof, and shall supersede any and all previous communications, representations, whether oral or written, with respect to the subject matter hereof. Invalidation of any of the provisions of this Agreement or any paragraph sentence, clause, phrase, or word herein or the application thereof in any given circumstance shall not affect the validity of any other provision of this Agreement.

IN WITNESS HEREOF, the undersigned have caused this Agreement to be executed in their respective names on the dates hereinafter enumerated.

Thomas P. Wilkas, CFO
SAFEbuilt Texas, LLC

Date

Signature
City of Jersey Village, Texas

Date

Name and Title
City of Jersey Village, Texas

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EXHIBIT A – LIST OF SERVICES

1. LIST OF SERVICES

As-Requested Building Official Services

- ✓ Be a resource for Consultant team members, Municipal staff, and applicants
- ✓ Help guide citizens through the complexities of the codes in order to obtain compliance
- ✓ Monitor changes to the codes including state or local requirements and determine how they may impact projects in the area and make recommendations regarding local amendments
- ✓ Assist Municipal staff in revising and updating municipal code to comply with adopted requirements
- ✓ Provide Building Code interpretations for final approval
- ✓ Oversee our quality assurance program and will make sure that we are meeting our agreed upon performance measurements and your expectations
- ✓ Provide training for our inspectors on Municipality adopted codes and local amendments as needed
- ✓ Oversee certificate of occupancy issuance to prevent issuance without compliance of all departments
- ✓ Attend staff and council meetings as mutually agreed upon
- ✓ Responsible for reporting for Municipality – frequency and content to be mutually agreed upon
- ✓ Responsible for client and applicant satisfaction
- ✓ Work with Municipal staff to establish and/or refine building department processes
- ✓ Issue stop-work notices for non-conforming activities related to provided services – as needed

As-Requested Building, Electrical, Plumbing, and Mechanical Inspection Services

- ✓ Consultant utilizes an educational, informative approach to improve the customer's experience.
- ✓ Perform code compliant inspections to determine that construction complies with approved plans
- ✓ Meet or exceed agreed upon performance metrics regarding inspections
- ✓ Provide onsite inspection consultations to citizens and contractors while performing inspections
- ✓ Return calls and emails from permit holders in reference to code and inspection concerns
- ✓ Identify and document any areas of non-compliance
- ✓ Leave a copy of the inspection ticket and discuss inspection results with site personnel

As-Requested Plan Review Services

- ✓ Provide plan review services electronically or in the traditional paper format
- ✓ Review plans for compliance with adopted building codes, local amendments or ordinances
- ✓ Be available for pre-submittal meetings by appointment
- ✓ Coordinate plan review tracking, reporting, and interaction with applicable departments
- ✓ Provide feedback to keep plan review process on schedule
- ✓ Communicate plan review findings and recommendations in writing
- ✓ Return a set of finalized plans and all supporting documentation
- ✓ Provide review of plan revisions and remain available to applicant after the review is complete

Reporting Services

- ✓ Consultant will work with Municipality to develop a mutually agreeable reporting schedule and format

2. MUNICIPAL OBLIGATIONS

- ✓ Municipality will issue permits and collect all fees
- ✓ Municipality will provide Consultant with a list of requested inspections and supporting documents
- ✓ Municipality will intake plans and related documents for pick up by Consultant or submit electronically

3. TIME OF PERFORMANCE

- ✓ Consultant will perform Services during normal business hours excluding Municipal holidays
- ✓ Services will be performed on an as-requested basis
- ✓ Building Official will be available to Municipality by text, cell phone and email
- ✓ Inspectors will be dispatched on an as-requested basis

Deliverables			
INSPECTION SERVICES	Perform inspections received from the Municipality prior to 4:00 pm next business day		
PRE-SUBMITTAL MEETINGS	Provide pre-submittal meetings to applicants by appointment		
PLAN REVIEW TURNAROUND TIMES	Provide comments within the following timeframes: Day 1 = first full business day after receipt of plans and all supporting documents		
	<u>Project Type:</u>	<u>First Comments</u>	<u>Second Comments</u>
	✓ Single-family within	5 business days	5 business days or less
	✓ Multi-family within	10 business days	5 business days or less
	✓ Small commercial within (under \$2M in valuation)	10 business days	5 business days or less
	✓ Large commercial within	20 business days	10 business days or less

EXHIBIT B – FEE SCHEDULE FOR SERVICES

1. FEE SCHEDULE

✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

Supplemental Inspection Services Fee Schedule	
Single Family Residential Construction Inspection	\$70.00 per stop (address, building or unit)
Commercial/Multi-Family Construction Inspection	\$85.00 per stop (address, building or unit)
Above rates include inspection of all disciplines at address	

Commercial and Multi-Family Construction Plan Review	
Project Valuation	Fee
\$1.00 to \$10,000	\$40.00
\$10,001 to \$25,000	\$61.63 for the first \$10,000 plus \$4.76 for each additional \$1,000; or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$133.03 for the first \$25,000 plus \$3.43 for each additional \$1,000; or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$218.88 for the first \$50,000 plus \$2.38 for each additional \$1,000; or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$337.88 for the first \$100,000 plus \$1.90 for each additional \$1,000; or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$1,099.46 for the first \$500,000 plus \$1.62 for each additional \$1,000; or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$1,906.98 for the first \$1,000,000 plus \$1.07 for each additional \$1,000; or fraction thereof

Commercial and Multi-Family Construction Inspection	
Project Valuation	Fee
\$1.00 to \$10,000	\$70.00
\$10,001 to \$25,000	\$99.67 for the first \$10,000 plus \$7.70 for each additional \$1,000; or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$215.19 for the first \$25,000 plus \$5.56 for each additional \$1,000; or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$354.06 for the first \$50,000 plus \$3.85 for each additional \$1,000; or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$546.56 for the first \$100,000 plus \$3.03 for each additional \$1,000; or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$1,778.56 for the first \$500,000 plus \$2.61 for each additional \$1,000; or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$3,084.81 for the first \$1,000,000 plus \$1.73 for each additional \$1,000; or fraction thereof

One & Two Family Residential Construction Plan Review and Inspection	
Square Footage	Fee
0 to 1500 square feet	\$750.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

1501 to 10,000 square feet	\$750.00 for the first 1500 square feet plus \$0.33 for each additional square foot up to and including 10,000 square feet
Over 10,000 square feet	\$3,700.00 for the first 10,000 square feet plus \$0.13 for each additional square foot over 10,000 square feet
One & Two Family Residential Construction Plan Review Only	
\$400.00 per residential dwelling	

Building Official Services	
Service is included in below fees at no extra cost	

EXHIBIT C – MUNICIPAL SPECIFIED OR SAFE BUILT PROVIDED SOFTWARE

1. Consultant shall provide Services pursuant to this Agreement using hardware and Consultant's standard software package, unless otherwise provided below. Use of Consultant's software shall be subject to the applicable terms of service, privacy and other policies published by Consultant with respect to that software, as those policies may be amended from time to time. In the event that Municipality requires that Consultant utilize hardware and/or software specified by and provided by Municipality, Consultant shall use reasonable commercial efforts to comply with Municipal requirements.
2. Municipality, at its sole expense, shall provide such technical support, equipment or other facilities as Consultant may reasonably request to permit Consultant to comply with Municipal requirements. Municipality will provide the following information to Consultant.
 - ✓ Municipal technology point of contact information including name, title, email and phone number
 - ✓ List of technology services, devices and software that the Municipality will provide may include:
 - Client network access
 - Internet access
 - Proprietary or commercial software and access
 - Computer workstations/laptops
 - Mobile devices
 - Printers/printing services
 - Data access
 - List of reports and outputs

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**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 15, 2021

AGENDA ITEM: F1

AGENDA SUBJECT: Conduct a public hearing on the creation of a Tax Reinvestment Zone and its benefits to the municipality and to the property in the proposed zone.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** March 9, 2021

EXHIBITS: [Public Hearing Notice](#)
[TIRZ Preliminary Project and Finance Plan](#)
[Script](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

BACKGROUND INFORMATION:

This item is to conduct a public hearing regarding the creation of a Tax Increment Reinvestment Zone (“TIRZ”) along Jersey Drive and its benefits to the City and to property in the TIRZ, and provide a reasonable opportunity for (i) all interested persons to speak for or against the creation of the TIRZ, its boundaries or the concept of tax increment financing and (ii) owners of real property in the TIRZ to protest inclusion of their property in the TIRZ, as required by Sections 311.003(c) and (d) of the Act.

RECOMMENDED ACTION:

Conduct a public hearing on the creation of a Tax Reinvestment Zone and its benefits to the municipality and to the property in the proposed zone.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the City of Jersey Village City Council will conduct a public hearing at 7:00 p.m., Monday, March 15, 2021, via videoconferencing.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at these public hearings, but the hearings will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the public hearing via telephone, please use the following toll-free number: 346-248-7799 along with Webinar ID: 818 5320 6731.

If you do not wish to participate via telephone, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.

Any person interested in speaking during the public hearing item on the agenda must submit his/her request via email to the City Secretary at lcoody@jerseyvillagetx.com. The request must include the speaker's name, address, and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on March 15, 2021.

The purpose of the public hearing is to give all interested parties the right to appear and be heard on the creation of a Tax Increment Reinvestment Zone ("TIRZ"), as described below:

The Zone – Listing of Properties:

Address	Legal Description
15301 JERSEY DR	LT 20 BLK 26, JERSEY VILLAGE
15302 JERSEY DR	LT 15 BLK 38, JERSEY VILLAGE
15305 JERSEY DR	LT 19 & E 1/2 OF LT 18 BLK 26, JERSEY VILLAGE
15306 JERSEY DR	LT 14 BLK 38, JERSEY VILLAGE
15310 JERSEY DR	LT 13 BLK 38, JERSEY VILLAGE
15311 JERSEY DR	LT 17 & W 1/2 OF LT 18 BLK 26, JERSEY VILLAGE
15317 JERSEY DR	LT 16 BLK 26, JERSEY VILLAGE
15318 JERSEY DR	LT 12 BLK 38, JERSEY VILLAGE
15321 JERSEY DR	LT 15 & E 1/2 OF LT 14 BLK 26, JERSEY VILLAGE
15325 JERSEY DR	E 47 FT OF LT 13 & W 1/2 OF LT 14 BLK 26, JERSEY VILLAGE
15326 JERSEY DR	LT 11 BLK 38, JERSEY VILLAGE
15401 JERSEY DR	E 56 FT OF LT 12 & W 28 FT OF LT 13 BLK 26, JERSEY VILLAGE
15402 JERSEY DR	LT 10 BLK 38, JERSEY VILLAGE
15405 JERSEY DR	E 66 FT OF LT 11 & W 19 FT OF LT 12 BLK 26, JERSEY VILLAGE
15406 JERSEY DR	LT 9 BLK 38, JERSEY VILLAGE
15410 JERSEY DR	LT 8 BLK 38, JERSEY VILLAGE

15413 JERSEY DR	LT 10 & W 9 FT OF LT 11 BLK 26, JERSEY VILLAGE
15417 JERSEY DR	LT 9 BLK 26, JERSEY VILLAGE
15418 JERSEY DR	LT 7 BLK 38, JERSEY VILLAGE
15421 JERSEY DR	LT 8 & E 25 FT OF LT 7 BLK 26, JERSEY VILLAGE
15422 JERSEY DR	LT 6 BLK 38, JERSEY VILLAGE
15501 JERSEY DR	E 44 FT OF LT 6 & W 49 FT OF LT 7 BLK 26, JERSEY VILLAGE
15502 JERSEY DR	LT 5 & E 10 FT OF LT 4 BLK 38, JERSEY VILLAGE
15509 JERSEY DR	E 58 FT OF LT 5 & W 31 FT OF LT 6 BLK 26, JERSEY VILLAGE
15510 JERSEY DR	LT 4 LESS 10 FT BLK 38, JERSEY VILLAGE
15513 JERSEY DR	LT 4 & W 20 FT OF LT 5 BLK 26, JERSEY VILLAGE
15517 JERSEY DR	LT 3 BLK 26, JERSEY VILLAGE
15518 JERSEY DR	LT 3 BLK 38, JERSEY VILLAGE
15521 JERSEY DR	LT 2 BLK 26, JERSEY VILLAGE
15522 JERSEY DR	LT 2 BLK 38, JERSEY VILLAGE
15525 JERSEY DR	LT 1 BLK 26, JERSEY VILLAGE
15526 JERSEY DR	TR 1 BLK 38, JERSEY VILLAGE

A copy of the proposed Tax Increment Reinvestment Zone may be examined online at <http://www.jerseyvillagetx.com>.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village, Texas

Posted: February 24, 2021
Time: 8:00 a.m.



PRELIMINARY PROJECT
AND FINANCING PLAN
TAX INCREMENT
REINVESTMENT ZONE
NUMBER 3
CITY OF JERSEY VILLAGE

APPROVED XXXXXX, 2021
Ordinance 2021-XX

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Introduction

The City of Jersey Village (the “City”) incorporated in 1956, and is located in northwest Harris County. The current population of the city is 7,935. The City is approximately 90% built out. The City has experienced several devastating flood events since 1998. One of the areas that has experienced repetitive flood events is the area of Jersey Drive from Equador Street to Lakeview Drive.

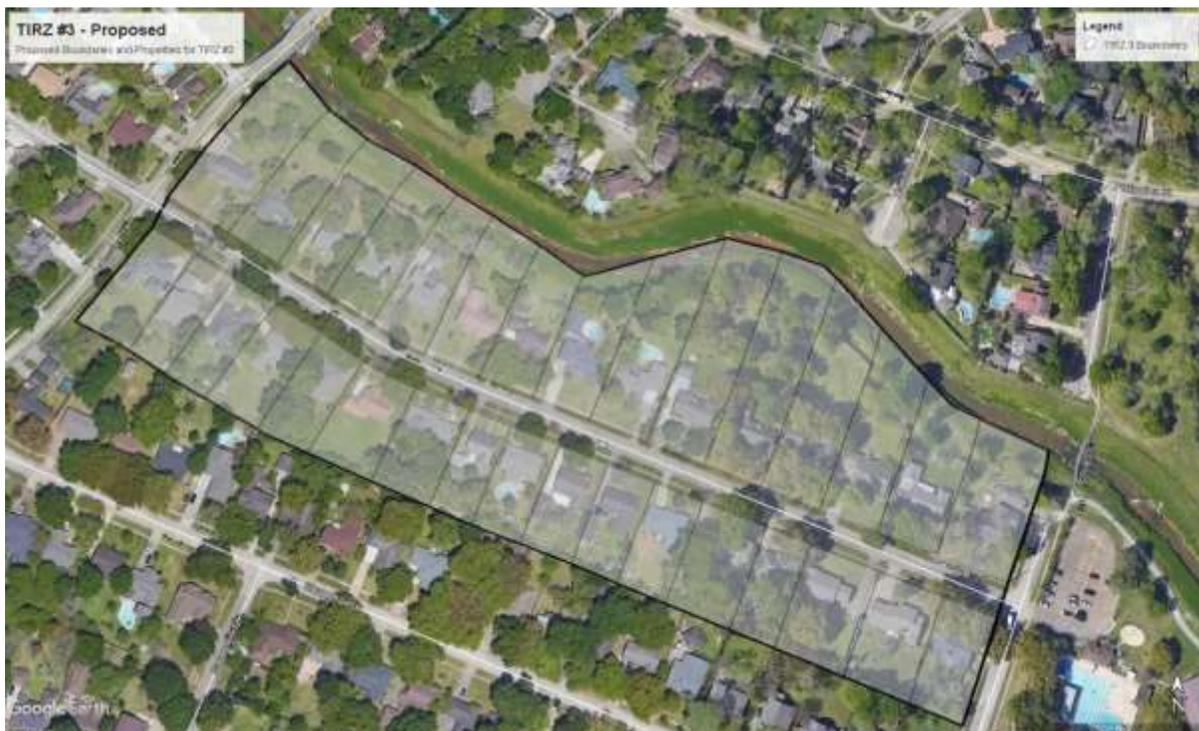
In 2017 the City adopted a Long-Term Flood Recovery Plan. This plan looked at numerous ways the City could work to reduce the damage of future flood events. The City is currently undertaking several activities to reduce future flooding, including home elevations from FEMA Funding.

FEMA grants are a very competitive grant. If the grant application is awarded it can still take a year or more for the money to arrive with the city for the work to be done. There are currently over 130 homes the City is working to remove from the flood plain. FEMA Grants for elevations are preferable to buyouts, as a buyout requires the land to be green space in perpetuity.

Given the length of time it will be for home elevation grants to reach all homes, the home owners of Jersey Drive have submitted a petition to the City requesting a TIRZ to be created to assist with flood mitigation, namely buyouts, on their street. The TIRZ would help to facilitate the sale of property from the current owners, so the homes could be demolished, and new homes could be built on the lots that would be above the flood plain. This would bring about flood mitigation for property owners more quickly than working with federal funding. It would also allow for the property to continue to provide great homes for future generations of families in Jersey Village.

Map 1: Location of Proposed Tax Increment Reinvestment Zone

The proposed boundaries of the TIRZ are depicted below.



Benefits of the District

The creation of this proposed TIRZ District allows the City of Jersey Village to benefit from homes being removed from the flood plain and new homes being constructed that are above the flood plain. In addition, this will also likely spur the redevelopment of nearby areas.

The City is proposing to capture 100% of the taxable real property incremental revenues being created within the TIRZ, during the lifetime of the District which is proposed for 20 years.

Preliminary Project Plan

This Preliminary Project Plan and Reinvestment Zone Financing Plan (“The Plan”) has been prepared in accordance with the requirements of Chapter 311.011 of the Texas Tax Code and outlines the improvements to be funded and implemented by the proposed Tax Increment Reinvestment Zone Number 3, City of Jersey Village, Texas.

There are also several benefits to the city, other local taxing jurisdictions, and tax payers in general that will be accomplished with this TIRZ. One of those benefits is achieving some of the Comprehensive Plan Goals, which include:

- Invest in infrastructure, activities, and opportunities that will revitalize the highway 290 corridor to maximize its visual appeal, sense of place, and economic value.
- Promote infill and redevelopment of vacant or underutilized parcels.
- Ensure there are provisions for meeting and satisfying the needs of resident and potential residents with a variety of single family homes.
- Continue efforts to implement the Long-Term Flood Recovery Plan and mitigate future flooding in the city.

Other benefits for the City include:

- Enhances the City’s tax base.
- Provides tool to partner with private developers to construct improvements.

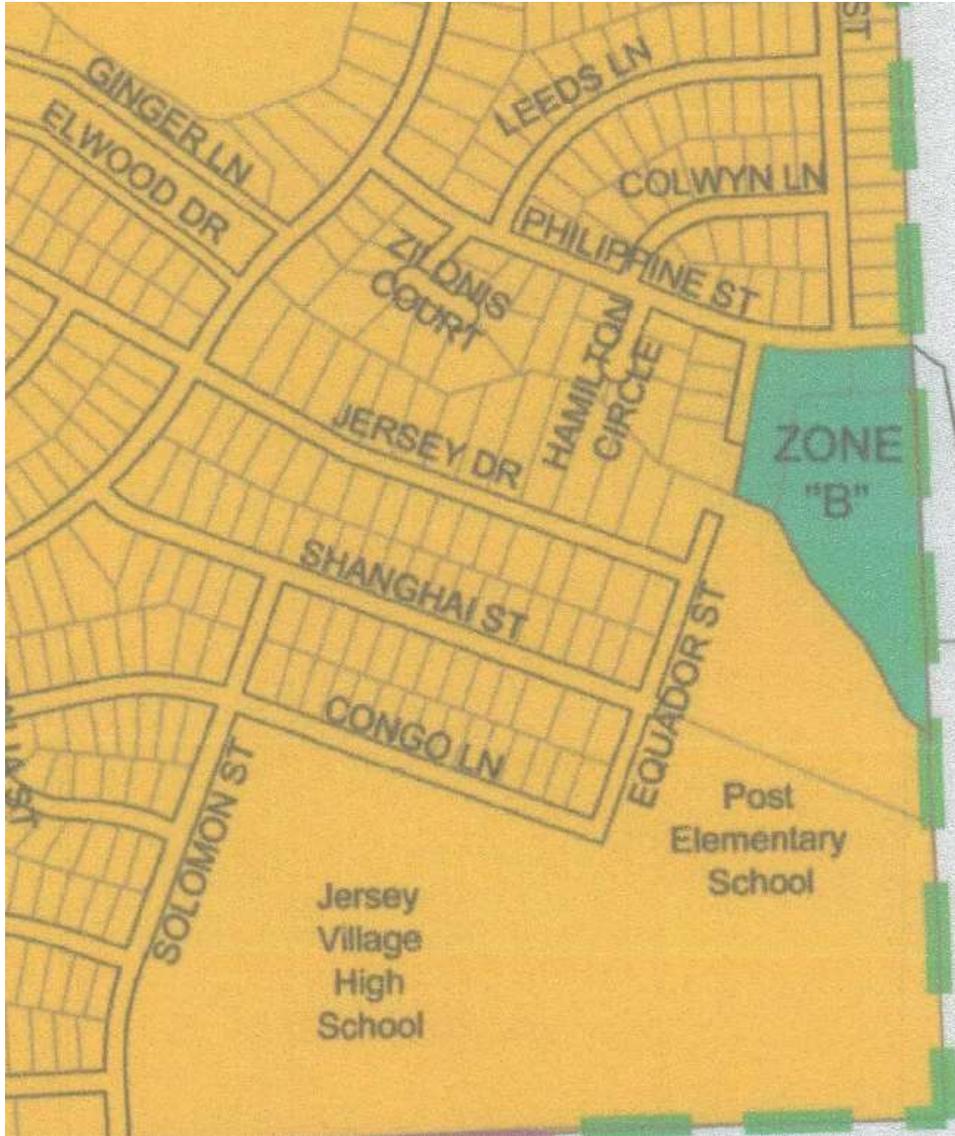
Existing Uses and Conditions

The table below, based on information from the Comp Plan, details the existing land uses and the percentages of their respective areas within the City.

Figure 1: Current Land Uses

Land Use	City Limits		ETJ	
	Acres	Percent	Acres	Percent
Single Family	683	30.2%	15	2.1%
Multi-Family	88	3.9%	0	0.0%
Townhome	21	0.9%	0	0.0%
Manufactured	-	0.0%	25	3.6%
Total Residential	792	35.0%	40	5.7%
Parks and Open Space	83	3.7%	0	0.0%
Public/Semi-Public	180	8.0%	11	1.6%
Private Recreation	134	5.9%	0	0.0%
Retail	44	1.9%	2	0.3%
Office	28	1.2%	0	0.0%
Commercial	182	8.1%	198	28.1%
Industrial	74	3.3%	302	42.9%
Detention Pond/Lake	98	4.3%	5	0.7%
Right-of-Way	446	19.8%	28	4.0%
Railroad Right-of-Way	27	1.2%	0	0.0%
Nonresidential	1,296	57.4%	546	77.6%
Vacant	170.00	7.5%	118	16.8%
Total Acres	2,258		704	

On the following pages are maps that show the existing uses and land conditions of the proposed TIRZ area, along with the current zoning of the area.



Ordinance Changes

There are no contemplated changes to the City’s Code of Ordinances or Comprehensive Plan.

Non-Project Costs

Non-Project Costs will consist of unreimbursed costs of public rights-of way, utility upgrades, and other private investment. The projects which are expected to result from the TIRZ include new home constructions in the area. The total value of such projects can reasonably be projected to total more than \$6 million at TIRZ end.

Method of Relocation

Relocation of utilities or roadways is not anticipated in this TIRZ. However, if relocation becomes necessary and in instances where appropriate, costs associated with such relocation may, on a case-by-case basis, be considered as eligible project costs, as determined by the Board of Directors of the TIRZ. In addition, the TIRZ Board and City will consider and utilize such other methods as are available, cost effective, and efficient to aid in the relocation with due weight being given to the availability of tax increments to pay related costs.

Preliminary Financing Plan

Financial Plan Narrative

The City views its participation in this TIRZ as a necessary flood mitigation effort. The cost of the redevelopment within the proposed Zone will be a public private partnership. Such partnerships have been successful for several other projects in Jersey Village and around the state. The TIRZ is intended to provide a mechanism for the purchase and sale of property and land to achieve the goal of removing homes from the flood plain and redevelopment of the property with new homes being constructed above the flood plain.

The TIRZ will likely not be self-sufficient at the onset and will require some financial contribution from the city general fund to facilitate the initial purchase and remediation of property. Any proceeds from the sale of any property would go into the TIRZ Fund.

However, it is anticipated that after some homes are redeveloped with assistance from the TIRZ, the market may prove these redevelopments to be successful without TIRZ assistance.

Estimated Project Costs

The City of Jersey Village is proposing the following preliminary Financial Plan, which is presented below. The dollar amounts are approximate estimates based upon assumptions that can be made of how many properties it is anticipated the TIRZ may purchase and resell. Purchases prices would be determined on a case by case basis with each individual property owner. At this time there is an estimated 19 properties that might be purchased.

Proposed Budget	Amount	Category	Authorized By Tax Code
Property Acquisition	\$4,560,000	Capital Costs	311.002(1)(A)
Demolition of existing buildings	\$475,000	Capital Costs	311.002(1)(A)
Administration Costs	\$15,000	Professional Services	311.002(1)(D)
Total	\$5,050,000		

Administration costs are anticipated to be costs for an outside company to handle the Increased Cost of Compliance paperwork. By using Increased Cost of Compliance funding through Flood Insurance the demolition costs associated with the properties could be covered.

The project costs should be adjusted to actual acquisition and demolition costs when the projects occur.

A potential break down by year for the project costs is as follows:

TIRZ Year	Year	Acquisition of Property	Demolition of Existing Buildings	Professional Services	Number of Properties
1	2021	\$ 960,000	\$ 100,000	\$ 3,160	4
2	2022	\$ 960,000	\$ 100,000	\$ 3,160	4
3	2023	\$ 960,000	\$ 100,000	\$ 3,160	4
4	2024	\$ 960,000	\$ 100,000	\$ 3,160	4
5	2025	\$ 720,000	\$ 75,000	\$ 2,360	3
Totals		\$ 4,560,000	\$ 475,000	\$ 15,000	19

In addition to the projects described above projects that are eligible pursuant to the Texas Tax Code shall also be considered eligible project costs. The TIRZ will fund project costs at the discretion and approval of the Board of Directors of the TIRZ.

Kind, Number and Location of Proposed Public Improvements

There are no public improvements that are anticipated at this time.

Economic Feasibility

Currently the estimated project costs for the TIRZ are \$5,050,000. The City is proposing to use 100% of the incremental increase of the Tax Rate for the entire 20 year life of the TIRZ.

As shown in the section below entitled “Methods and Sources of Financing” the revenues listed there would match the estimated project costs.

It is anticipated that after some homes are redeveloped with assistance from the TIRZ, the market may prove these redevelopments to be successful without TIRZ assistance.

Estimate of Bonded Indebtedness To Be Incurred

While it is not anticipated to be necessary, bonds, notes or other obligations may be issued to yield net proceeds sufficient to pay all or a portion of the eligible project costs and related professional fees that are currently estimated at, but are not limited to, \$5,050,000. The City, at its sole discretion, may issue

or cause to be issued bonds, notes, or other obligations secured by tax increment revenues, the proceeds of which could be used to pay for or reimburse Project Costs, including public improvements, capitalized interest, professional fees, developer interest and costs of issuance of the bonds.

Estimated Time When Monetary Obligations Are To Be Incurred

Bond issuances, if necessary, will occur at appropriate times as determined by the City and the City's Financial Advisor. Project Costs, administrative costs, and costs related to the creation and organization of the TIRZ may be paid from the issuance of bonds or directly from tax increment revenue.

Methods and Sources of Financing

One source of revenue for the TIRZ will be ad valorem property taxes generated on the annual incremental value above the base year value. The City of Jersey Village will participate at 100% of the increment for the duration of the TIRZ.

A second source of funding for the TIRZ would be from the sale of land. After property is acquired and existing homes removed the lots would be sold for development. The proceeds of these sales, estimated to be \$1,310,000, would go into the TIRZ.

A third source of funding for the TIRZ would come from utilizing the Increased Cost of Compliance funding that is available through the National Flood Insurance Program. It is estimated this would be \$475,000 and would cover the demolition costs of the district.

The other source of funding for the TIRZ would be appropriations from the General Fund. Based upon estimated costs and other revenues, the Zone would require appropriations totaling \$2,681,628. However, it is anticipated that after some homes are redeveloped with assistance from the TIRZ, the market may prove these redevelopments to be successful without TIRZ assistance. This would mean less funding is required from the General Fund.

To ensure timely construction of public improvements, both pay-as-you-go and various methods of financing may be utilized. These include:

- Tax Increment Bonds or Notes. As allowed by annual incremental increases in Zone assessed value, tax-exempt tax increment bonds or notes may be issued to fund improvements.
- Direct Reimbursements. Projects that are closely related to particular private development projects or public infrastructure programs of public agencies, municipalities, and authorities may be financed through reimbursement agreements with a developer, public agency, municipality, or authority using a direct payment annually from the TIRZ increment fund.
- Other private financing. Some projects may be financed on a short-term basis through private financial institutions.
- Grants/Other Public Funds. To the extent permitted by law, efforts will be made to leverage TIRZ funds with other public funds and economic development tools.

Duration of Zone

It is being proposed that the Zone be established for a period of 20 years. As such, the final year of tax increment revenues being captured would be in 2041. Therefore, the zone would terminate on December 31, 2041.

Current Appraised Value of Taxable Real Property

Based on the 2020 Harris County Appraisal District certified tax roll, the base year value of the proposed TIRZ will be \$7,325,124.

Estimated Captured Appraised Value By Year

The tables on the following page shows the Captured Appraised Value and the resulting revenue from the City.

To come up with these numbers it was assumed that 4 homes would be torn down each year starting in year one, with a building assessed value of \$131,000 which is the average value in the Zone. This goes for years 1-4. In year 5 it was assumed 3 homes, as this plan assumes 19 total homes being acquired.

Starting in year two we assumed 4 new homes existing at an average improvement value of \$400,000. This goes for years 2-5. In year 6 it was assumed 3 homes, as this plan assumes 19 total homes being acquired.

The Exemption rate is assumed to be 23% of the total property value. This assumes an increase of the homestead exemption rate to 20%, and also factors in 3% for the Over 65 and other exemptions that some homeowners may have. This is based upon the existing exemptions as per the 2020 Certified Values.

This plan also assumes a 1% appreciation rate each year for the properties.

As is shown the first year the Zone would not generate revenue, due to 4 homes no longer being there and new homes not yet built which means they are not yet taxable.

Jersey Village TIRZ #3				
TIRZ Base Year	Assessed Value	Taxes Collected		
2020	\$ 7,325,124	\$ 41,999		
TIRZ Year	Year	Projected Annual Assessed Value	Estimated New Value Added/(Lost)	Gross New Taxes Collected
1	2021	\$ 6,874,375	\$ (524,000)	\$ -
2	2022	\$ 8,019,119	\$ 1,076,000	\$ 2,673
3	2023	\$ 9,175,310	\$ 1,076,000	\$ 9,114
4	2024	\$ 10,343,063	\$ 1,076,000	\$ 15,619
5	2025	\$ 11,653,494	\$ 1,207,000	\$ 22,919
6	2026	\$ 12,970,029	\$ 1,200,000	\$ 30,253
7	2027	\$ 13,099,729		\$ 30,976
8	2028	\$ 13,230,726		\$ 31,705
9	2029	\$ 13,363,034		\$ 32,442
10	2030	\$ 13,496,664		\$ 33,187
11	2031	\$ 13,631,631		\$ 33,939
12	2032	\$ 13,767,947		\$ 34,698
13	2033	\$ 13,905,626		\$ 35,465
14	2034	\$ 14,044,683		\$ 36,240
15	2035	\$ 14,185,130		\$ 37,022
16	2036	\$ 14,326,981		\$ 37,812
17	2037	\$ 14,470,251		\$ 38,610
18	2038	\$ 14,614,953		\$ 39,416
19	2039	\$ 14,761,103		\$ 40,231
20	2040	\$ 14,908,714		\$ 41,053
Total Taxes Collected For TIRZ			\$	583,372
Assumptions				
Tax Rate (per hundred)				0.723466
Exemption Rate				23%
Annual Appreciation of District				1%

MAYOR OR MAYOR PRO tem

Script for TIRZ Public Hearing on March 15, 2021

Read Item on the Council Agenda (if you have not already done so) – then say:

I now call to order the public hearing giving all interested parties the right to appear and be heard on the creation of a Tax Increment Reinvestment Zone (“TIRZ”) at _____ p.m. Everyone desiring to speak should complete a public hearing comment card and present the card to the City Secretary. Each speaker will be given 5 minutes to speak for or against the creation of the zone, its boundaries, or the concept of tax increment financing.

(Call the first person signing up to speak).

(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)

There being no one (else) desiring to speak, I now close this public hearing regarding the creation of a Tax Increment Reinvestment Zone at _____ p.m.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 15, 2021

AGENDA ITEM: F2

AGENDA SUBJECT: Consider Ordinance No. 2021-14, creating the “Reinvestment Zone Number Three, City of Jersey Village” over the area generally located along Jersey Drive between Lakeview Drive and Equador Street within the City of Jersey Village, Harris County, Texas; designating the boundaries of the zone; creating a Board of Directors for the zone; establishing a Tax Increment Fund for the zone; making certain findings; repealing Ordinances inconsistent or in conflict herein; providing a severability clause; and, providing an effective date.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** March 4, 2021

EXHIBITS: [Ordinance No. 2021-14](#)

[EX A](#) - Proposed Boundaries

[EX B](#) - TIRZ3 - Tax Increment Fund

[EX C](#) - TIRZ3 Board of Directors

[EX D](#) - TIRZ3 - Prelim. Project and Finance Plan

BACKGROUND INFORMATION:

As the Council held the public hearing earlier this evening on the creation of the Tax Increment Reinvestment Zone (TIRZ) Number 3, the Council needs to vote on the ordinance to formally create the TIRZ District, create a TIRZ Board, and adopt a preliminary financial plan.

This TIRZ is being designated under Texas Tax Code Chapter 311 Section 311.005(a)(4), as the City has received, during its February 22, 2021 Council meeting, petitions from the owners of property constituting at least 50 percent of the appraised value of the property in the area according to the most recent certified appraisal roll for the county in which the area is located requesting the TIRZ to be created.

The TIRZ District encompasses the area of Jersey Drive from Lakeview Drive to Equador Street.

The TIRZ Board would have 9 members, including our State Senator and State Representative or their designees. If any other taxing entity desires to partake in the TIRZ they would be allowed to appoint a person to the board. If not, the Council would appoint the remaining 7 members who must own real property in the zone or be an employee or agent of a person that owns real property in the zone.

There are a few residents that have applied for this board already. We would look to appoint the Board as soon as practical after hearing from the other taxing units.

The TIRZ Board would be tasked with developing a final project plan and financial plan. After they finish that the plan would be submitted to the Council for approval. The preliminary plan presented here tonight would serve as a draft of the final plan, but changes can be made to it as well.

Staff recommends approval of Ordinance No. 2021-14, creating the “Reinvestment Zone Number Three, City of Jersey Village” over the area generally located along Jersey Drive between Lakeview Drive and Equador Street within the City of Jersey Village, Harris County, Texas; designating the boundaries of the zone; creating a Board of Directors for the zone; and establishing a Tax Increment Fund for the zone.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

RECOMMENDED MOTION:

To approve Ordinance No. 2021-14, creating the “Reinvestment Zone Number Three, City of Jersey Village” over the area generally located along Jersey Drive between Lakeview Drive and Equador Street within the City of Jersey Village, Harris County, Texas; designating the boundaries of the zone; creating a Board of Directors for the zone; establishing a Tax Increment Fund for the zone; making certain findings; repealing Ordinances inconsistent or in conflict herein; providing a severability clause; and, providing an effective date.

ORDINANCE NO. 2021-14

AN ORDINANCE OF THE CITY COUNCIL THE CITY OF JERSEY VILLAGE, TEXAS; CREATING THE “REINVESTMENT ZONE NUMBER THREE, CITY OF JERSEY VILLAGE” OVER THE AREA GENERALLY LOCATED ALONG JERSEY DRIVE BETWEEN LAKEVIEW DRIVE AND EQUADOR STREET WITHIN THE CITY OF JERSEY VILLAGE, HARRIS COUNTY, TEXAS; DESIGNATING THE BOUNDARIES OF THE ZONE; CREATING A BOARD OF DIRECTORS FOR THE ZONE; ESTABLISHING A TAX INCREMENT FUND FOR THE ZONE; MAKING CERTAIN FINDINGS; REPEALING ORDINANCES INCONSISTENT OR IN CONFLICT HEREIN; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, on February 22, 2021, the City Council (the “Council”) of the City of Jersey Village, Texas (the “City”), received petitions to form a tax increment reinvestment zone from the owners of property constituting at least fifty percent (50%) of the appraised value of the property in an area generally located along Jersey Drive between Lakeview Drive and Equador Street within the boundaries of the City (the “Area”); and

WHEREAS, the Council hereby determines that the creation of a tax increment reinvestment zone to be named the “Reinvestment Zone Number Three, City of Jersey Village” (the “TIRZ No. 3”) is necessary to promote the development or redevelopment of the Area, with the boundaries of TIRZ No. 3 being more particularly depicted and described in “Exhibit A” attached to and incorporated in this Ordinance for all purposes; and

WHEREAS, on March 15, 2021, after giving proper legal notice, the Council held a public hearing where all interested persons were given the opportunity to speak and present evidence for and against the creation of Reinvestment Zone No. 3; and

WHEREAS, the Council hereby determines that a tax increment fund for TIRZ No. 3 must be established as required by law (the “TIRZ Fund”), with the TIRZ Fund being more particularly described in “Exhibit B” attached to and incorporated in this Ordinance for all purposes; and

WHEREAS, the Council hereby determines that a Preliminary Reinvestment Zone Financing Plan must be prepared as required by law for TIRZ No. 3 (the “Preliminary Plans”), with the Preliminary Plans being included as “Exhibit D” attached to and incorporated in this Ordinance for all purposes; and

WHEREAS, the Council hereby determines that Area to be designated as TIRZ No. 3 meets the criteria for a tax increment reinvestment zone under Chapter 311 of the Texas Tax Code, and the Council hereby determines that proposed improvements in TIRZ No. 3 will significantly enhance the value of all taxable real property in TIRZ No. 3 and will be of general benefit to the City, and that development of the Area would not occur in the foreseeable future solely through private investment; and

WHEREAS, the Council hereby determines that a board of directors shall be created for the administration, management, and operation of TIRZ No. 3 and for the implementation of the project and financing plans of TIRZ No. 3 (the “Board”), with the Board being composed of nine (9) members appointed by the Council and in accordance with Texas Tax Code 311.009(b); and, **NOW THEREFORE**,

THE CITY COUNCIL OF JERSEY VILLAGE, TEXAS HEREBY ORDAINS:

SECTION 1. THAT the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. THAT as provided in Chapter 311 of the Texas Tax Code, the “Reinvestment Zone Number Three, City of Jersey Village” (“TIRZ No. 3”) is hereby designated and established over the area described in “Exhibit A”.

SECTION 3. THAT the purpose of TIRZ No. 3 shall be primarily for encouraging redevelopment and flood mitigation.

SECTION 4. THAT TIRZ No. 3 shall be effective for a period of twenty (20) years, commencing on the date of adoption hereof.

SECTION 5. THAT a tax increment fund is hereby established for TIRZ No. 3 as fully described in “Exhibit B”.

SECTION 6. THAT a board of directors for TIZ No. 3 is hereby created as fully described in “Exhibit C”.

SECTION 7. THAT all other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

SECTION 8. THAT in the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance, or the application of the same, to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the Council, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

SECTION 9. THAT this Ordinance shall be in full force and effect from and after its passage.

PASSED, APPROVED, AND ORDAINED this 15th day of March 2021.

ATTEST:

ANDREW MITCHAM, MAYOR



Exhibit A – TIRZ No. 3: Proposed Boundaries



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

EXHIBIT A (cont'd) – TIRZ No. 3: All Properties Included In The Zone

HCAD Account	Property Address	Legal Description
082-104-000-0020	15301 JERSEY DR	LT 20 BLK 26 JERSEY VILLAGE
082-116-000-0015	15302 JERSEY DR	LT 15 BLK 38 JERSEY VILLAGE
082-104-000-0019	15305 JERSEY DR	LT 19 & E 1/2 OF LT 18 BLK 26 JERSEY VILLAGE
082-116-000-0014	15306 JERSEY DR	LT 14 BLK 38 JERSEY VILLAGE
082-116-000-0013	15310 JERSEY DR	LT 13 BLK 38 JERSEY VILLAGE
082-104-000-0017	15311 JERSEY DR	LT 17 & W 1/2 OF LT 18 BLK 26 JERSEY VILLAGE
082-104-000-0016	15317 JERSEY DR	LT 16 BLK 26 JERSEY VILLAGE
082-116-000-0012	15318 JERSEY DR	LT 12 BLK 38 JERSEY VILLAGE
082-104-000-0015	15321 JERSEY DR	LT 15 & E 1/2 OF LT 14 BLK 26 JERSEY VILLAGE
082-104-000-0013	15325 JERSEY DR	E 47 FT OF LT 13 & W 1/2 OF LT 14 BLK 26 JERSEY VILLAGE
082-116-000-0011	15326 JERSEY DR	LT 11 BLK 38 JERSEY VILLAGE
082-104-000-0012	15401 JERSEY DR	E 56 FT OF LT 12 & W 28 FT OF LT 13 BLK 26 JERSEY VILLAGE
082-116-000-0010	15402 JERSEY DR	LT 10 BLK 38 JERSEY VILLAGE
082-104-000-0011	15405 JERSEY DR	E 66 FT OF LT 11 & W 19 FT OF LT 12 BLK 26 JERSEY VILLAGE
082-116-000-0009	15406 JERSEY DR	LT 9 BLK 38 JERSEY VILLAGE
082-116-000-0008	15410 JERSEY DR	LT 8 BLK 38 JERSEY VILLAGE
082-104-000-0010	15413 JERSEY DR	LT 10 & W 9 FT OF LT 11 BLK 26 JERSEY VILLAGE
082-104-000-0009	15417 JERSEY DR	LT 9 BLK 26 JERSEY VILLAGE
082-116-000-0007	15418 JERSEY DR	LT 7 BLK 38 JERSEY VILLAGE
082-104-000-0008	15421 JERSEY DR	LT 8 & E 25 FT OF LT 7 BLK 26 JERSEY VILLAGE
082-116-000-0006	15422 JERSEY DR	LT 6 BLK 38 JERSEY VILLAGE
082-104-000-0006	15501 JERSEY DR	E 44 FT OF LT 6 & W 49 FT OF LT 7 BLK 26 JERSEY VILLAGE
082-116-000-0005	15502 JERSEY DR	LT 5 & E 10 FT OF LT 4 BLK 38 JERSEY VILLAGE
082-104-000-0005	15509 JERSEY DR	E 58 FT OF LT 5 & W 31 FT OF LT 6 BLK 26 JERSEY VILLAGE
082-116-000-0004	15510 JERSEY DR	LT 4 LESS 10 FT BLK 38 JERSEY VILLAGE
082-104-000-0004	15513 JERSEY DR	LT 4 & W 20 FT OF LT 5 BLK 26 JERSEY VILLAGE
082-104-000-0003	15517 JERSEY DR	LT 3 BLK 26 JERSEY VILLAGE
082-116-000-0003	15518 JERSEY DR	LT 3 BLK 38 JERSEY VILLAGE
082-104-000-0002	15521 JERSEY DR	LT 2 BLK 26 JERSEY VILLAGE
082-116-000-0002	15522 JERSEY DR	LT 2 BLK 38 JERSEY VILLAGE
082-104-000-0001	15525 JERSEY DR	LT 1 BLK 26 JERSEY VILLAGE
082-116-000-0001	15526 JERSEY DR	TR 1 BLK 38 JERSEY VILLAGE

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Exhibit B – TIRZ No. 3: Tax Increment Fund

(a) A tax increment fund to be called “TIF Fund Number 3” is hereby established for TIRZ No. 3 (the “Fund”).

(b) The Fund may be divided into additional accounts and subaccounts authorized by resolution or ordinance of the City Council (the “Council”) of the City of Jersey Village (the “City”). The Fund shall consist of:

1. The percentage of the tax increment as defined by Section 311.012(A) of the Texas Tax Code (the “Code”), that each taxing unit which levies real property taxes in TIRZ No. 3, other than the City, has elected to dedicate to the Fund under an agreement with the City authorized by Section 311.013(f) of the Code; and,
2. One hundred percent (100%) of the City’s portion of the tax increment from TIRZ No. 3, as defined by Section 311.012(a) of the Code.

(c) The Fund shall be maintained in an account at the depository bank of the City and shall be secured in the manner prescribed by law for Texas cities. In addition, all revenues from the following sources shall be deposited into the Fund:

1. The sale of any obligations, if any, hereafter issued by the City and secured in whole or part from the tax increment of TIRZ No. 3;
2. The sale of any property acquired as part of a plan adopted by the Board of Directors of TIRZ No. 3 (the “Board”); and,
3. Other revenues dedicated to TIRZ No. 3.

(d) Prior to the termination of TIRZ No. 3, money shall be disbursed from the Fund only to pay project costs, as defined by the Code, for TIRZ No. 3, to satisfy the claims of holders of obligations for TIRZ No. 3, or to pay obligations incurred pursuant to agreements entered into to implement plans adopted by the Board pursuant to the Code.

EXHIBIT C – TIRZ No. 3 Board of Directors

Board of Directors

A board of directors (the “Board”) is hereby created for Reinvestment Zone Three, City of Jersey Village (“TIRZ No. 3”) as provided herein.

Organization and Procedure

The Board shall consist of nine (9) regular members who shall be nominated and appointed as follows:

1. The member of the State Senate in whose district TIRZ No. 3 is located is a member of the Board, and the member of the State House of Representatives in whose district TIRZ No. 3 is located is a member of the Board, except that either may designate another individual to serve in the member’s place at the pleasure of the member.
2. Each taxing unit that levies taxes on real property in TIRZ No. 3 may appoint one (1) member to the Board if the taxing unit has approved the payment of all or part of the tax increment produced by the taxing unit into the tax increment fund for TIRZ No. 3. If a taxing unit chooses to not participate, then the City Council (the “Council”) of the City of Jersey Village (the “City”) may appoint a number of members to the Board such that the Board comprises nine (9) members.

Qualifications

Except for the State Senator and State House Representative members, all other Board members shall be at least eighteen (18) years of age and own real property in TIRZ No. 3, or be an employee or agent of a person that owns real property in TIRZ No. 3. Any Board member who ceases to possess such qualifications shall automatically be deemed to have vacated their membership on the Board.

Terms

(a) Initial Board member appointments by the Council or a taxing unit shall be as follows:

1. No more than four (4) members shall be appointed for a term expiring December 31, 2021.
2. No more than five (5) members shall be appointed for a term expiring December 31, 2022.

(b) All appointments for Board members made after the initial appointments shall be for a term of two (2) years starting on January 1, except vacancies for unexpired terms, which shall be filled for the remainder of the unexpired term.

Duties

(a) The Board shall act as an advisory board to the Council in the operation and administration of TIRZ No. 3, with all action by the Board being subject to Council approval.

(b) The authority and responsibility of the Board expressly includes:

1. Making recommendations to the Council regarding the administration of TIRZ No. 3;

2. Making recommendations to the Council regarding agreements that are necessary or convenient to implement the TIRZ No. 3 project plan and financing plan;
3. Making recommendations to the Council regarding agreements with local governments or political subdivisions for management of TIRZ No. 3;
4. Making recommendations to the Council regarding the expenditure of funds related to development and redevelopment of land within TIRZ No. 3;
5. Acting as the lead entity in working with other City boards and commissions regarding incentives, regulations, infrastructure, and all other physical and economic development decisions related to TIRZ No. 3; and,
6. Providing an annual progress report to the Council, and as requested by the Council.

Officers

Each year, the Board shall elect one (1) of its members to serve as Chairman for a term of one (1) year that begins on January 1 of the following year. The Board may elect a Vice-Chairman to preside in the absence of the Chairman or when there is a vacancy in the office of Chairman. The Board may elect other officers as it considers appropriate.

Bylaws

The Board may write its own bylaws establishing its own rules for its regulation. Said bylaws and amendments thereto shall be filed with the City Secretary of the City.

Meetings

(a) The Board should hold at least one (1) regular meeting per quarter. These meetings shall be open to the public and at a time and place of their choosing. It may also hold such other meetings as may be necessary to accomplish the purpose of its creation. All meetings shall be public and shall conform to State law.

(b) All Board members, including the Chairperson, shall vote in matters considered by the Board.

Minutes

The Board shall keep a record of its proceedings in a permanent book, and a signed copy of the minutes shall be given to the City Secretary of the City.

EXHIBIT D – TIRZ No. 3 Preliminary Project and Financing Plan



PRELIMINARY PROJECT
AND FINANCING PLAN
TAX INCREMENT
REINVESTMENT ZONE
NUMBER 3
CITY OF JERSEY VILLAGE

APPROVED March 15, 2021
Ordinance 2021-14

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Introduction

The City of Jersey Village (the “City”) incorporated in 1956, and is located in northwest Harris County. The current population of the city is 7,935. The City is approximately 90% built out. The City has experienced several devastating flood events since 1998. One of the areas that has experienced repetitive flood events is the area of Jersey Drive from Equador Street to Lakeview Drive.

In 2017 the City adopted a Long-Term Flood Recovery Plan. This plan looked at numerous ways the City could work to reduce the damage of future flood events. The City is currently undertaking several activities to reduce future flooding, including home elevations from FEMA Funding.

FEMA grants are a very competitive grant. If the grant application is awarded it can still take a year or more for the money to arrive with the city for the work to be done. There are currently over 130 homes the City is working to remove from the flood plain. FEMA Grants for elevations are preferable to buyouts, as a buyout requires the land to be green space in perpetuity.

Given the length of time it will be for home elevation grants to reach all homes, the home owners of Jersey Drive have submitted a petition to the City requesting a TIRZ to be created to assist with flood mitigation, namely buyouts, on their street. The TIRZ would help to facilitate the sale of property from the current owners, so the homes could be demolished, and new homes could be built on the lots that would be above the flood plain. This would bring about flood mitigation for property owners more quickly than working with federal funding. It would also allow for the property to continue to provide great homes for future generations of families in Jersey Village.

Map 1: Location of Proposed Tax Increment Reinvestment Zone

The proposed boundaries of the TIRZ are depicted below.



Benefits of the District

The creation of this proposed TIRZ District allows the City of Jersey Village to benefit from homes being removed from the flood plain and new homes being constructed that are above the flood plain. In addition, this will also likely spur the redevelopment of nearby areas.

The City is proposing to capture 100% of the taxable real property incremental revenues being created within the TIRZ, during the lifetime of the District which is proposed for 20 years.

Preliminary Project Plan

This Preliminary Project Plan and Reinvestment Zone Financing Plan (“The Plan”) has been prepared in accordance with the requirements of Chapter 311.011 of the Texas Tax Code and outlines the improvements to be funded and implemented by the proposed Tax Increment Reinvestment Zone Number 3, City of Jersey Village, Texas.

There are also several benefits to the city, other local taxing jurisdictions, and tax payers in general that will be accomplished with this TIRZ. One of those benefits is achieving some of the Comprehensive Plan Goals, which include:

- Invest in infrastructure, activities, and opportunities that will revitalize the highway 290 corridor to maximize its visual appeal, sense of place, and economic value.
- Promote infill and redevelopment of vacant or underutilized parcels.
- Ensure there are provisions for meeting and satisfying the needs of resident and potential residents with a variety of single family homes.
- Continue efforts to implement the Long-Term Flood Recovery Plan and mitigate future flooding in the city.

Other benefits for the City include:

- Enhances the City’s tax base.
- Provides tool to partner with private developers to construct improvements.

Existing Uses and Conditions

The table below, based on information from the Comp Plan, details the existing land uses and the percentages of their respective areas within the City.

Figure 1: Current Land Uses

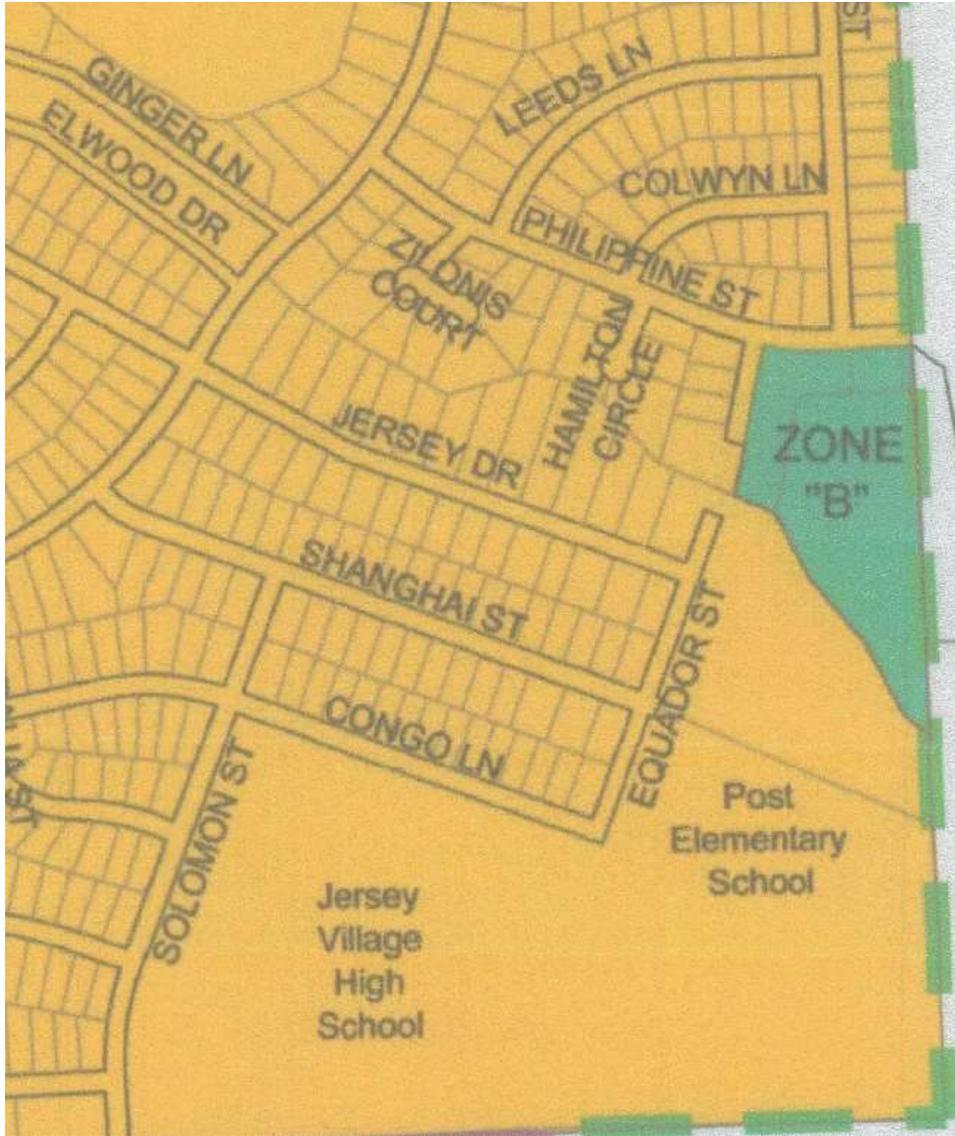
Land Use	City Limits		ETJ	
	Acres	Percent	Acres	Percent
Single Family	683	30.2%	15	2.1%
Multi-Family	88	3.9%	0	0.0%
Townhome	21	0.9%	0	0.0%
Manufactured	-	0.0%	25	3.6%
Total Residential	792	35.0%	40	5.7%
Parks and Open Space	83	3.7%	0	0.0%
Public/Semi-Public	180	8.0%	11	1.6%
Private Recreation	134	5.9%	0	0.0%
Retail	44	1.9%	2	0.3%
Office	28	1.2%	0	0.0%
Commercial	182	8.1%	198	28.1%
Industrial	74	3.3%	302	42.9%
Detention Pond/Lake	98	4.3%	5	0.7%
Right-of-Way	446	19.8%	28	4.0%
Railroad Right-of-Way	27	1.2%	0	0.0%
Nonresidential	1,296	57.4%	546	77.6%
Vacant	170.00	7.5%	118	16.8%
Total Acres	2,258		704	

On the following pages are maps that show the existing uses and land conditions of the proposed TIRZ area, along with the current zoning of the area.

Map 2: Existing Uses and conditions of land within and around the TIRZ.



Map 3: The existing land use zoning within the TIRZ.



Zone "A" - Single Family Dwelling District ■

Zone "B" - Single Family & Patto Home District ■

Ordinance Changes

There are no contemplated changes to the City’s Code of Ordinances or Comprehensive Plan.

Non-Project Costs

Non-Project Costs will consist of unreimbursed costs of public rights-of way, utility upgrades, and other private investment. The projects which are expected to result from the TIRZ include new home constructions in the area. The total value of such projects can reasonably be projected to total more than \$6 million at TIRZ end.

Method of Relocation

Relocation of utilities or roadways is not anticipated in this TIRZ. However, if relocation becomes necessary and in instances where appropriate, costs associated with such relocation may, on a case-by-case basis, be considered as eligible project costs, as determined by the Board of Directors of the TIRZ. In addition, the TIRZ Board and City will consider and utilize such other methods as are available, cost effective, and efficient to aid in the relocation with due weight being given to the availability of tax increments to pay related costs.

Preliminary Financing Plan

Financial Plan Narrative

The City views its participation in this TIRZ as a necessary flood mitigation effort. The cost of the redevelopment within the proposed Zone will be a public private partnership. Such partnerships have been successful for several other projects in Jersey Village and around the state. The TIRZ is intended to provide a mechanism for the purchase and sale of property and land to achieve the goal of removing homes from the flood plain and redevelopment of the property with new homes being constructed above the flood plain.

The TIRZ will likely not be self-sufficient at the onset and will require some financial contribution from the city general fund to facilitate the initial purchase and remediation of property. Any proceeds from the sale of any property would go into the TIRZ Fund.

However, it is anticipated that after some homes are redeveloped with assistance from the TIRZ, the market may prove these redevelopments to be successful without TIRZ assistance.

Estimated Project Costs

The City of Jersey Village is proposing the following preliminary Financial Plan, which is presented below. The dollar amounts are approximate estimates based upon assumptions that can be made of how many properties it is anticipated the TIRZ may purchase and resell. Purchases prices would be determined on a case by case basis with each individual property owner. At this time there is an estimated 19 properties that might be purchased.

Proposed Budget	Amount	Category	Authorized By Tax Code
Property Acquisition	\$4,560,000	Capital Costs	311.002(1)(A)
Demolition of existing buildings	\$475,000	Capital Costs	311.002(1)(A)
Administration Costs	\$15,000	Professional Services	311.002(1)(D)
Total	\$5,050,000		

Administration costs are anticipated to be costs for an outside company to handle the Increased Cost of Compliance paperwork. By using Increased Cost of Compliance funding through Flood Insurance the demolition costs associated with the properties could be covered.

The project costs should be adjusted to actual acquisition and demolition costs when the projects occur.

A potential break down by year for the project costs is as follows:

TIRZ Year	Year	Acquisition of Property	Demolition of Existing Buildings	Professional Services	Number of Properties
1	2021	\$ 960,000	\$ 100,000	\$ 3,160	4
2	2022	\$ 960,000	\$ 100,000	\$ 3,160	4
3	2023	\$ 960,000	\$ 100,000	\$ 3,160	4
4	2024	\$ 960,000	\$ 100,000	\$ 3,160	4
5	2025	\$ 720,000	\$ 75,000	\$ 2,360	3
Totals		\$ 4,560,000	\$ 475,000	\$ 15,000	19

In addition to the projects described above projects that are eligible pursuant to the Texas Tax Code shall also be considered eligible project costs. The TIRZ will fund project costs at the discretion and approval of the Board of Directors of the TIRZ.

Kind, Number and Location of Proposed Public Improvements

There are no public improvements that are anticipated at this time.

Economic Feasibility

Currently the estimated project costs for the TIRZ are \$5,050,000. The City is proposing to use 100% of the incremental increase of the Tax Rate for the entire 20 year life of the TIRZ.

As shown in the section below entitled “Methods and Sources of Financing” the revenues listed there would match the estimated project costs.

It is anticipated that after some homes are redeveloped with assistance from the TIRZ, the market may prove these redevelopments to be successful without TIRZ assistance.

Estimate of Bonded Indebtedness To Be Incurred

While it is not anticipated to be necessary, bonds, notes or other obligations may be issued to yield net proceeds sufficient to pay all or a portion of the eligible project costs and related professional fees that are currently estimated at, but are not limited to, \$5,050,000. The City, at its sole discretion, may issue

or cause to be issued bonds, notes, or other obligations secured by tax increment revenues, the proceeds of which could be used to pay for or reimburse Project Costs, including public improvements, capitalized interest, professional fees, developer interest and costs of issuance of the bonds.

Estimated Time When Monetary Obligations Are To Be Incurred

Bond issuances, if necessary, will occur at appropriate times as determined by the City and the City's Financial Advisor. Project Costs, administrative costs, and costs related to the creation and organization of the TIRZ may be paid from the issuance of bonds or directly from tax increment revenue.

Methods and Sources of Financing

One source of revenue for the TIRZ will be ad valorem property taxes generated on the annual incremental value above the base year value. The City of Jersey Village will participate at 100% of the increment for the duration of the TIRZ.

A second source of funding for the TIRZ would be from the sale of land. After property is acquired and existing homes removed the lots would be sold for development. The proceeds of these sales, estimated to be \$1,310,000, would go into the TIRZ.

A third source of funding for the TIRZ would come from utilizing the Increased Cost of Compliance funding that is available through the National Flood Insurance Program. It is estimated this would be \$475,000 and would cover the demolition costs of the district.

The other source of funding for the TIRZ would be appropriations from the General Fund. Based upon estimated costs and other revenues, the Zone would require appropriations totaling \$2,681,628. However, it is anticipated that after some homes are redeveloped with assistance from the TIRZ, the market may prove these redevelopments to be successful without TIRZ assistance. This would mean less funding is required from the General Fund.

To ensure timely construction of public improvements, both pay-as-you-go and various methods of financing may be utilized. These include:

- Tax Increment Bonds or Notes. As allowed by annual incremental increases in Zone assessed value, tax-exempt tax increment bonds or notes may be issued to fund improvements.
- Direct Reimbursements. Projects that are closely related to particular private development projects or public infrastructure programs of public agencies, municipalities, and authorities may be financed through reimbursement agreements with a developer, public agency, municipality, or authority using a direct payment annually from the TIRZ increment fund.
- Other private financing. Some projects may be financed on a short-term basis through private financial institutions.
- Grants/Other Public Funds. To the extent permitted by law, efforts will be made to leverage TIRZ funds with other public funds and economic development tools.

Duration of Zone

It is being proposed that the Zone be established for a period of 20 years. As such, the final year of tax increment revenues being captured would be in 2041. Therefore, the zone would terminate on December 31, 2041.

Current Appraised Value of Taxable Real Property

Based on the 2020 Harris County Appraisal District certified tax roll, the base year value of the proposed TIRZ will be \$7,325,124.

Estimated Captured Appraised Value By Year

The tables on the following page shows the Captured Appraised Value and the resulting revenue from the City.

To come up with these numbers it was assumed that 4 homes would be torn down each year starting in year one, with a building assessed value of \$131,000 which is the average value in the Zone. This goes for years 1-4. In year 5 it was assumed 3 homes, as this plan assumes 19 total homes being acquired.

Starting in year two we assumed 4 new homes existing at an average improvement value of \$400,000. This goes for years 2-5. In year 6 it was assumed 3 homes, as this plan assumes 19 total homes being acquired.

The Exemption rate is assumed to be 23% of the total property value. This assumes an increase of the homestead exemption rate to 20%, and also factors in 3% for the Over 65 and other exemptions that some homeowners may have. This is based upon the existing exemptions as per the 2020 Certified Values.

This plan also assumes a 1% appreciation rate each year for the properties.

As is shown the first year the Zone would not generate revenue, due to 4 homes no longer being there and new homes not yet built which means they are not yet taxable.

Jersey Village TIRZ #3				
TIRZ Base Year	Assessed Value	Taxes Collected		
2020	\$ 7,325,124	\$ 41,999		
TIRZ Year	Year	Projected Annual Assessed Value	Estimated New Value Added/(Lost)	Gross New Taxes Collected
1	2021	\$ 6,874,375	\$ (524,000)	\$ -
2	2022	\$ 8,019,119	\$ 1,076,000	\$ 2,673
3	2023	\$ 9,175,310	\$ 1,076,000	\$ 9,114
4	2024	\$ 10,343,063	\$ 1,076,000	\$ 15,619
5	2025	\$ 11,653,494	\$ 1,207,000	\$ 22,919
6	2026	\$ 12,970,029	\$ 1,200,000	\$ 30,253
7	2027	\$ 13,099,729		\$ 30,976
8	2028	\$ 13,230,726		\$ 31,705
9	2029	\$ 13,363,034		\$ 32,442
10	2030	\$ 13,496,664		\$ 33,187
11	2031	\$ 13,631,631		\$ 33,939
12	2032	\$ 13,767,947		\$ 34,698
13	2033	\$ 13,905,626		\$ 35,465
14	2034	\$ 14,044,683		\$ 36,240
15	2035	\$ 14,185,130		\$ 37,022
16	2036	\$ 14,326,981		\$ 37,812
17	2037	\$ 14,470,251		\$ 38,610
18	2038	\$ 14,614,953		\$ 39,416
19	2039	\$ 14,761,103		\$ 40,231
20	2040	\$ 14,908,714		\$ 41,053
Total Taxes Collected For TIRZ			\$	583,372
Assumptions				
Tax Rate (per hundred)				0.723466
Exemption Rate				23%
Annual Appreciation of District				1%

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 15, 2021

AGENDA ITEM: F3

AGENDA SUBJECT: Consider Resolution No. 2021-18, authorizing the City Manager to enter into an Interlocal Agreement with Harris County Flood Control District for Drainage Improvements along E127-00-00.

Department/Prepared By: Austin Bleess, City Manager **Date Submitted:** February 28, 2021

EXHIBITS: [Resolution No. 2021-18](#)
[EX A](#) – E127 Interlocal Agreement with HCFCD

BACKGROUND INFORMATION:

Back in 2016 and 2017 the City had a Long Term Flood Recovery Plan completed. This plan looked at ways the City could reduce the flooding potential within Jersey Village and help mitigate homes and businesses from being flooded in the future. One piece of that Plan looked at channel improvements to the E127 branch of the bayou that runs through Jersey Village starting near Jones Road (South of US290) towards Rio Grande, behind Wall Street and De Lozier Street, under Senate, and to the confluence with the E100 at the Elwood Wier.

After Hurricane Harvey, the Harris County Flood Control District (HCFCD) issued a voter-approved bond to implement flood reduction projects. The City was successful in getting improvements to the E127 included in the bond program. The Project for this is improved channel conveyance and flood damage reduction benefits with appropriate regard for community and natural values. The bond program funded the project with \$1,500,000.

The City is doing a cost share with Flood Control on this project. As the project is estimated, by Flood Control, to be \$3 million, the City's cost share is \$1,500,000. Back in 2018 the City applied for, and was awarded, a grant for \$100,000 to help cover the cost share of the City to design the project.

This interlocal agreement that is presented for Council this evening would allow for HCFCD to give the City the \$1,500,000 in funding. The City would use those funds, along with the money we have set aside, to acquire the necessary right-of-way, and to design, permit and construct the project. The City would take the lead on this project, and HCFCD would review the plans and approve them. HCFCD would also buy any right of way that is needed, with those costs coming from the \$1,500,000 they give to the City.

Tonight the Council can approve this interlocal agreement. Once it is approved by Commissioners Court the City will take the lead on the project and will go out for RFQ for engineering firms to design, determine the right-of-way, acquire the permitting necessary for this project to move to the construction phase. The design phase is estimated to take a year. The permitting phase could take longer as it would require a permit from the US Army Corps of Engineers.

A tentative timeline for this project is to issue RFQ's by early April, and bring a recommendation to Council in May for a contract with an engineering firm. The project would get kicked off in June.

Staff recommends that the City Manager be authorized to enter into an Interlocal Agreement with Harris County Flood Control District for Drainage Improvements along E127-00-00.

RECOMMENDED MOTION:

To approve Ordinance 2021-XX, authorizing the City Manager to enter into an Interlocal Agreement with Harris County Flood Control District for Drainage Improvements along E127-00-00.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

RESOLUTION NO. 2021-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY FLOOD CONTROL DISTRICT FOR DRAINAGE IMPROVEMENS ALONG CHANNEL E127-00-00.

WHEREAS, The City of Jersey Village (the “City) has completed a Long Term Flood Recovery Plan to find projects to mitigate future flooding in the City; and

WHEREAS, the City has an established need to improve HCFCD Unit E127-00-00 (“Channel”) for improved channel conveyance and flood damage reduction benefits with appropriate regard for community and natural values (“Project”); and

WHEREAS, FEMA has awarded the City of Jersey Village Flood Mitigation Assistance (FMA) funds in the amount of \$100,000 for the design work for the Project; and

WHEREAS, the District agrees to contribute \$1,500,000.00 funding set forth in the 2018 Bond Election to the City towards the effort to acquire the necessary right-of-way, and to design, permit and construct the Project; and

WHEREAS the City Council of the City of Jersey Village has already approved funds for the Project; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1: The City Manager is hereby authorized to enter into an Interlocal Agreement on behalf of the City with Harris County Flood Control District in substantially the form as provided in Exhibit A.

PASSED AND APPROVED this the 15th day of March A.D., 2021.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



Exhibit A

INTERLOCAL AGREEMENT
(Drainage Improvements along E127-00-00)
(HCFCD Unit E127-00-00, from Jones Road to the confluence of E100-00-00)

THE STATE OF TEXAS §
§
COUNTY OF HARRIS §

THIS AGREEMENT is made and entered into pursuant to the Interlocal Cooperation Act (TEX. GOV'T CODE, ch 791) by and between the **City of Jersey Village**, hereinafter referred to as "City", which is a city in Harris County, Texas, and the **Harris County Flood Control District**, a body corporate and politic under the laws of the State of Texas, hereinafter referred to as "HCFCD" or "District" or (each, a "Party", and collectively, the "Parties").

WITNESSETH

WHEREAS, the City has an established need to improve HCFCD Unit E127-00-00 ("Channel") for improved channel conveyance and flood damage reduction benefits with appropriate regard for community and natural values ("Project"); and

WHEREAS, the Project would improve efficiency of the District's nearby infrastructure and is consistent with the District's desire to support flood damage reduction efforts county-wide; and

WHEREAS, the Parties therefore desire to increase their efficiency and effectiveness by cooperating on the design and construction of the Project; and

WHEREAS, the City agrees to design, determine the right-of-way, acquire the permitting, and construct the Project; and

WHEREAS, the District agrees to contribute \$1,500,000.00 funding set forth in the 2018 Bond Election to the City towards the effort to acquire the necessary right-of-way, and to design, permit and construct the Project;

WHEREAS, the City agrees to contribute \$1,500,000.00 toward the effort to acquire the necessary right-of-way, and to design, permit, and construct the Project;

WHEREAS, the Project is a mutual benefit to the Parties and consistent with their authority and mission; and

WHEREAS, each Party will pay for the performance of these governmental functions or services from its current revenues so that the performing Party will be fairly compensated.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the Parties, the Parties agree as follows:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

I.

The City at its sole discretion may develop, design, determine the right-of-way, and acquire appropriate permits to construct the Project. The City will ensure that the District has the same rights as the City within the State and County right-of-way for all work required in this Agreement.

II.

The City shall design and construct the Project in compliance with the current District Policy, Criteria, and Procedure Manual and incorporate the City's requirements needed to provide flood reduction benefit to the surrounding area. The City shall provide engineering services and related support services necessary for the preliminary engineering report ("PER"), and preparation of the plans, specifications, and estimates for the construction of the Project ("Construction Documents"). The City shall submit the PER and the Construction Documents to the District for the District's review and comment when approximately 50% and 100% complete, and the District shall provide written comments or approval, as appropriate, to the City within 30 calendar days of the receipt of such submittal.

III.

The District, at the concurrence of both Parties, may provide additional technical or non-technical assistance in support of the Project.

IV.

The City shall determine the right-of-way required for the Project. The District shall acquire in fee simple the right-of-way needed for the Project. Title to the property will be acquired in the District's name. Once the Project is complete, the District agrees to maintain it at its cost with its own equipment and personnel. The cost to acquire the right-of-way will be applied to the District's maximum contribution of \$1,500,000.00 noted under section VI in this Agreement.

V.

Either Party may terminate this Agreement by giving ninety (90) days written notice to the other Party. In the event of termination, the City shall refund to the District any unexpended funds received pursuant to this Agreement.

VI.

The City will contribute \$1,500,000.00 of its own funding toward right-of-way acquisition and completion of this Project.

The District shall contribute up to \$1,500,000.00 from the monies set aside under the 2018 Bond ID CI-010 toward right-of-way acquisition and completion of the Project.

Notwithstanding any other provision of this Agreement, it is expressly understood and agreed that the Parties' contributions may be allocated as needed among the activities described herein as necessary to acquire right-of-way and complete the Project, but neither Party is obligated to expend more than the maximum sum of \$1,500,000.00 to satisfy its obligations under this Agreement. The

City may, but is not obligated to, encumber additional funds to complete the Project if the maximum contributions of the Parties as contemplated herein is not sufficient. The District is not obligated under any circumstances to expend more than the maximum sum of \$1,500,000.00 to satisfy its obligation under this Agreement.

VII.

If the sum paid by the District exceeds the amount necessary to acquire Project right-of-way and complete the Project, the City shall return such overage to the District within sixty (60) days of the completion of the Project.

VIII.

The District and its authorized representatives shall have the right to review and audit all books, records, vouchers and documents of whatever nature related to the City's performance under this Agreement during the period of performance of this Agreement and for three (3) years thereafter or for so long as there exists any dispute or litigation arising from this Agreement, whichever time period is longer.

IX.

All notices and communications under this Agreement shall be mailed by certified mail, return receipt requested, or delivered to the District at the following address:

Harris County Flood Control District
9900 Northwest Freeway
Houston, Texas 77092
Attn: Executive Director

All notices and communications under this Agreement shall be mailed by certified mail, return receipt requested, or delivered to the City at the following address:

City of Jersey Village
16327 Lakeview Drive
Jersey Village, Texas 77040
Attn: City Manager

X.

This Agreement is not intended to and shall not create a joint enterprise between the District and the City. It is understood and agreed that the District and the District's personnel shall not be considered employees, agents, partners, joint ventures, or servants of the City. The Parties are undertaking governmental functions or services under this Agreement and the purpose hereof is solely to further the public good, rather than any pecuniary purpose.

XI.

Neither Party hereto shall make, in whole or in part, any assignment of this Agreement or any obligation hereunder without the prior written consent of the other Party.

XII.

This instrument contains the entire Agreement between the Parties relating to the rights herein granted and the obligations herein assumed. Any modifications concerning this instrument shall be of no force or effect, excepting a subsequent modification in writing, signed by all Parties hereto.

EXECUTED on _____.

APPROVED AS TO FORM:

CHRISTIAN D. MENEFEE
CONTROL
Harris County Attorney

HARRIS COUNTY FLOOD
DISTRICT

By: _____
MITZI TURNER
Assistant County Attorney

By: _____
LINA HIDALGO
County Judge

APPROVED AS TO FORM:

CITY OF JERSEY VILLAGE

By: _____
City Attorney

By: _____
AUSTIN BLEESS
City Manager

By: _____
LORRI COODY
City Secretary

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on _____, with the following members present, to-wit:

Lina Hidalgo	County Judge
Rodney Ellis	Commissioner, Precinct No. 1
Adrian Garcia	Commissioner, Precinct No. 2
Tom S. Ramsey, P.E.	Commissioner, Precinct No. 3
R. Jack Cagle	Commissioner, Precinct No. 4

and the following members absent, to-wit: _____, constituting a quorum, when among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT
 BETWEEN
 THE HARRIS COUNTY FLOOD CONTROL DISTRICT AND
 THE CITY OF JERSEY VILLAGE**

Commissioner _____ introduced an order and made a motion that the same be adopted. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

		Yes	No	Abstain
AYES:	Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAYS:	Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTENTIONS:	Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comm. Tom S. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comm. R. Jack Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

WHEREAS, the City has an established need to improve HCFCD Unit E127-00-00 (“Channel”) for improved channel conveyance and flood damage reduction benefits with appropriate regard for community and natural values; and

WHEREAS, the District desires to support flood damage reduction efforts county-wide; and

WHEREAS, the Parties desire to improve conveyance and provide flood damage reduction

in the Channel (“Project”); and

WHEREAS, the City agrees to design, determine the right-of-way, acquire the permitting, and construct the Project; and

WHEREAS, the District agrees to contribute funding set forth in the 2018 Bond Election to the City towards the effort to determine the right-of-way, design, permit and construct the Project;

WHEREAS, the City agrees to contribute joint funding for the effort to acquire the right-of-way, design, permit, and construct the Project;

WHEREAS, The Project is a mutual benefit to the Parties and consistent with the authority and mission of the Parties.

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS THAT:

Section 1: The recitals set forth in this order are true and correct.

Section 2: County Judge Lina Hidalgo is hereby authorized to execute for and on behalf of the Harris County Flood Control District, an Agreement by and between the Harris County Flood Control District and City of Jersey Village, for a fee to be paid by the District in the amount of \$1,500,000.00, said Agreement being incorporated herein by reference for all purposes as though fully set forth verbatim herein.

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 15, 2021

AGENDA ITEM: F4

AGENDA SUBJECT: Consider Resolution No. 2021-19, approving the Parks and Recreation Master Plan as prepared by Burditt Consultants LLC.

Dept./Prepared By: Robert Basford, Parks & Recreation Director

Date Submitted: March 10, 2021

EXHIBITS: [Resolution No. 2021-19](#)
[EX A](#) - Parks and Recreation Master Plan Final Draft 03-10-21

BACKGROUND INFORMATION:

In February 2020 the City Council approved a contract with Burditt Consultants for a Parks Master plan. City staff, along with the Burditt Consultants team, met several times during the course of the study. The Parks and Recreation Advisory Committee also provided feedback and assistance throughout the project. A survey was created in March of 2021 and dispersed from the months of March-September via social media, city website, Jersey Village Star, at the farmers market and other mediums to gather input from the community regarding amenities they would like to see here in Jersey Village. We received 464 responses. An open house was held in November with potential project concepts presented and Consultant staff available to gather open ended feedback, comments and concerns.

The final draft document and presentation were presented to the Parks and Recreation Advisory Committee and then to Council in February of 2021. Council requested a further assessment regarding the financial feasibility of some projects along with additional prioritization regarding specific projects and amenities. It was a general consensus to identify projects that can be completed/considered within the 10 year plan, so the gymnasium has been removed from the document. Per request from Council, the *general obligation bond* finance portion has also been removed. Each Project included in the Parks Master Plan was broken up into smaller pieces containing each specific amenity, and ranked, by the Parks and Recreation Advisory Committee, into three tiers: High Preference, Medium Preference, and Low Preference. There were two new parks proposed which were ranked as an entire project and, because they were placed into the low category, their specific amenities weren't ranked. In addition to the Ranking, the project prioritization also includes High Preference improvements that were recommended by the Parks and Recreation Advisory Committee.

Tonight the full plan, including the project rankings is being presented to Council for deliberation, and action. This plan should not be considered the only path forward, nor the final representation of the projects but will act as a guide to assist us in planning out the next 5-10 years regarding capital improvement projects and programming for the Parks and Recreation Department. Each concept will be placed into the CIP and will be thoroughly vetted during the annual budget process and additional stakeholder input gathered before each project commences.

RECOMMENDED ACTION: To approve Resolution 2021-19, accepting the Parks and Recreation Master Plan as prepared by Burditt Consultants LLC

MOTION: To approve Resolution 2021-19, accepting the Parks and Recreation Master Plan as prepared by Burditt Consultants LLC.

RESOLUTION NO. 2021-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE PARKS AND RECREATION MASTER PLAN AS PREPARED BY BURDITT CONSULTANTS LLC.

WHEREAS, the 2016 Comprehensive Plan recommended the creation of a Parks and Recreation Master Plan; and

WHEREAS, the City contracted with Burditt Consultants LLC to develop a Master Plan to serve as a guide for the parks and recreation department regarding capital improvement projects and programming throughout the City; and

WHEREAS, the City Council has requested an additional assessment regarding the financial feasibility of some projects along with additional prioritization regarding specific projects and amenities listed within the plan; and

WHEREAS, the City Council has now been presented with the Parks and Recreation Master Plan including project/amenity prioritization prepared by staff with the assistance of the Parks and Recreation Advisory Committee; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The Parks and Recreation Master Plan as prepared by Burditt Consultants LLC. is hereby approved, and a copy of which is attached hereto as “Exhibit A” and fully incorporated herein for all purposes.

PASSED AND APPROVED this 15th day of **March**, A.D., **2021**.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



Exhibit A

City of Jersey Village

Parks Master Plan

2020 - 2030

Jersey Village

Parks Master Plan 2020-2030



CITY OF Jersey Village, TEXAS

Parks Master Plan 2020

Acknowledgements

Mayor & City Council

Andrew Mitcham, Mayor
Drew Wasson, Place 1
Greg Holden, Place 2
Bobby Warren, Place 3, Mayor Pro Tem
James Singleton, Place 4
Gary Wubbenhorst, Place 5

City Administration

Austin Bleess, City Manager

Parks and Recreation Department

Robert Basford, Parks and Recreation Director
Jason Alfaro, Former Parks and Recreation Director
Josh Rodrigue, Recreation and Events Coordinator
Dennis Taylor, Facility Maintenance Manager
Mitch Symons, Parks Supervisor
Terry Brunskill, Administrative Secretary
Maria Thorne, Administrative Secretary
Richard Flores, Golf Course Superintendent
Matt Jones, Head of Golf Operations
Jennifer Johnson, First Assistant Golf Pro

Recreation and Events Committee

Doris Michalak
Terry Brunskill
James Singleton
Josh Rodrigue
Ashley Brown
David Lock
Nora Hahn
Travis Coggin
Bridgette Kalinowsky-Martinez

Production Team

Charles Burditt, Resource Planner
Paul Howard, Planner/GIS, Project Manager
Shirley Li, Associate Planner
Claudia T Walker, PLA, LI, ASLA
Glenn Cox, ASLA
Agustin Lopez Garcia, Landscape Architecture Intern
Callie Whitbeck, Landscape Architecture Intern





CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15 2021

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021



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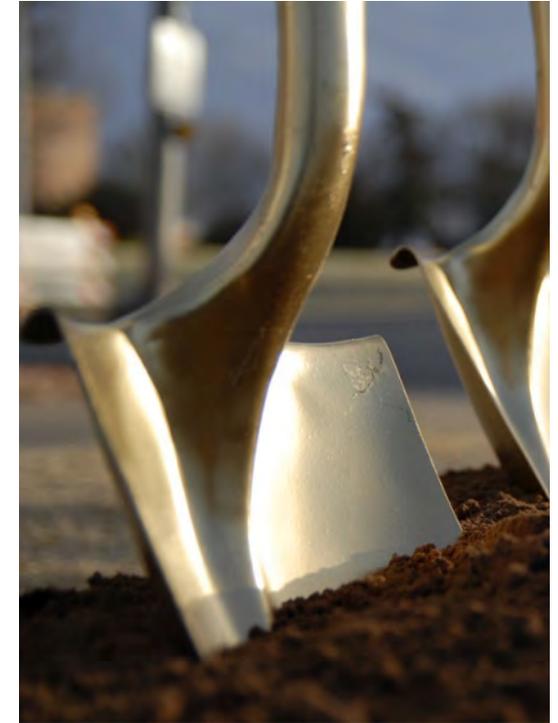
GREEN INFRASTRUCTURE

The Value of Green Space
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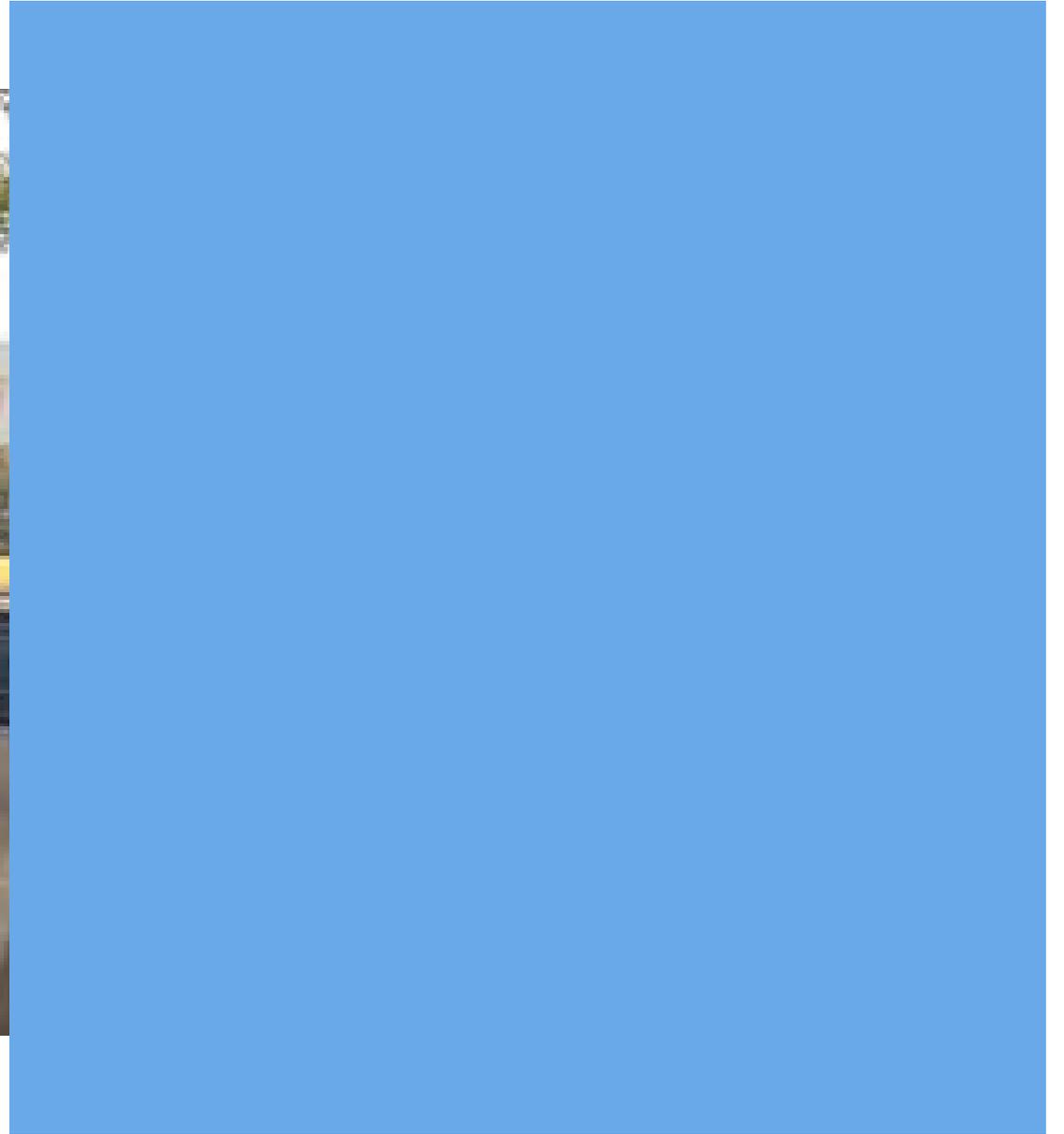


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INTRODUCTION | VISION



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Planning Process
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EXECUTIVE SUMMARY

Introduction

The City of Jersey Village's *Parks and Recreation Master Plan* is a working document that serves as a guide for improvements to the City's parks system. This plan seeks to address the need to continue to provide the parks and recreation facilities and programs that have made Jersey Village such a desirable place to live. Additionally, this plan should identify opportunities to enhance public space for events, connectivity and overall quality of life.

The Planning Process

This plan is designed as a tool to assist City Staff and Elected Officials in providing the community with the parks, facilities, and programs they want and need. This plan takes inventory of existing parks and facilities provided by the City, as well as those provided by other public entities, private organizations, and private service providers.

Upon completion of the inventory, a series of studies and outreach efforts are conducted to identify the current recreation behaviors and trends in Jersey Village, and what types of parks and facilities are desired by residents. These needs are then compiled into a list of Potential Projects for consideration.

The Potential Projects are proposed capital improvements for the community that provide recreation and public space opportunities based on priorities identified through stakeholder involvement, national and local standards and trends, and available resources such as land, funding, partnership opportunities. Each Potential Project is developed into a concept drawing that illustrates the vision for the park or facility, and is accompanied by an Opinion of Probable Cost (OPC) for design and construction.

Planning Strategies

The City of Jersey Village *Comprehensive Plan 2016* identifies parks, recreation and green space as key components to the overall livability and quality of life for residents and visitors in Jersey Village. The following park, recreation, and open space goal and strategies established in the Comprehensive Plan have been adopted for this plan document:

Goal:

Enhance and Expand Parks, Open Spaces, Trails, and Recreational Opportunities and Experiences

Strategies:

- Explore expanded recreational opportunities.
- Update existing parks and open spaces.
- Develop strategic partnerships among schools, community groups, businesses, and individuals in order to maximize resources and opportunities.
- Encourage programs and events that engage the community.
- Improve maintenance of parks and open spaces.
- Increase community connectivity.

Methodology

The Parks and Recreation Master Plan was developed using a three-fold technique that follows general methodologies accepted by TPWD for local park master plans and by the Department of the Interior for local park system Recovery Action Plans (RAP). The following approaches were implemented:

1. Standard-Based Approach – uses standards established by the City to determine the quantity of park facilities required to meet the City's needs a given population. Standards are usually expressed as the quantity of park facilities needed to adequately serve every 1,000 citizens of the City.

Standards are established to provide the level of service that the City believes is most responsive to the amount of use and interests of its citizens. This plan establishes individual standards for the City.

As national guidelines and standards are based on demographic trends rather than specific local desires, they must be fine-tuned to meet local conditions. It is important to recognize that national standards are simply guidelines or benchmarks that are intended to serve as a starting point for park planning. Each city has its own unique geographic, demographic, and socio-economic composition, and as such, plan recommendations must consider local needs and demand.

2. Demand-Based Approach – uses public meetings, participation rates, and surveys to determine how much the population uses and desires certain types of recreation facilities.

3. Resource-Based Approach – is based on the usefulness of available physical resources to provide recreation opportunities. For example, the City’s street rights-of-way, floodplains, and drainage corridors provide opportunities for trail connections.

All three methods are important in their own manner, but individually do not represent the entire picture. The assessment component of the project utilizes all three methods to determine what types of recreation facilities and park requirements are needed.

Typical assessments evaluate Level of Service (LOS). While this is important, we believe it is also critical to also understand and evaluate the Quality of Service. Quality of Service evaluation requires intense community involvement and yields critical information of how the facility or park amenity is performing according to the expectations of citizens overall. Quality of Service is most easily identified through conversation. Engaging park users is the most direct method of understanding the user experience for a given facility.

Inventory and Analysis

The inventory phase includes inspection of the City’s existing parks and recreation facilities to determine overall condition, maintenance needs, and opportunities for additions/improvements. Observations of site, equipment and facility conditions are noted.

In addition to the City’s facilities, recreational facilities provided by other entities are noted to identify service gaps, duplication of service and to gather a complete picture of recreation in Jersey Village.

Summary of Priorities

To prioritize recreation needs for the City of Jersey Village, the planning team evaluated standards and trends in the regions, stakeholder input from an online survey, staff input, elected leadership, and the Recreation and Events Committee. This information was used to identify potential projects for consideration. These potential projects include improvements to existing parks and facilities and opportunities for additions to the parks system. The following findings have supported these recommendations:

Level of Service:

- 79.1% of residents live within a 10-minute walk of a park.
- Significant service gaps in achieving the goal of having everyone live within a 10-minute walk of a park are found in the northwest portion of the City, west of Jones Road.

- Jersey Village provides 6.51 acres of park land per 1,000 residents. The National Recreation and Park Association (NRPA) recommends cities to maintain at least 6.5 to 10.5 acres per 1,000 residents, with the typical agency across the Nation offering 9.9 acres per 1,000 residents.
- The top five recreation amenities provided by other entities in and around Jersey Village include: 1. Trails, 2. Baseball/Softball Fields, 3. Soccer/Football Fields, 4. Indoor Basketball, and 5. Event Space.

Online Survey Findings:

- The online survey reveals that Facebook (46% of respondents) is the most popular way that residents hear about parks and recreation events and activities in Jersey Village.
- The survey reveals that the majority of respondents were 35 years old or more, with the following participation: 35 to 54 years (46%), 55 to 64 years (20%), and 65+ years (20%).
- The top five most desired outdoor activities are: 1. Trails, 2. Natural Areas, 3. Restrooms, 4. Shaded Seating, and 5. Event Space.
- The top five most desired indoor activities are: 1. Fitness Equipment, 2. Multi-Use Classrooms, 3. Banquet Hall, 4. Indoor Track, and 5. Indoor Basketball.

Potential Projects Identified:

- Improvements to Carol Fox Park
- Improvements to Clark Henry Park
- Improvements to Jersey Village Dog Park
- Improvements to St. John Park
- Improvements to De Lozier Park
- New Neighborhood Park on Pleasant Colony Drive
- Outdoor Classroom at Philippine Park
- New Passive Open Space Park
- Trailhead at Welwyn Park
- Trails along Bayous
- Recreation at the Civic Center



Jersey Village Today



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

City Profile
Growth Trends
Trends in Recreation

CITY PROFILE

The Jersey Village is a small community located on the northwest side of the Houston Metropolitan Area, conveniently close to important economic centers in and around Houston while preserving a small town atmosphere. The City is primarily composed of single family residential development and two commercial corridors on the south and west side of town along Jones Rd. and US 290. In March 2019, a master plan for the Village Center was adopted that envisions a new town center with mixed use commercial, residential and a new City Hall on the south side of US 290 Highway.

Jersey Village has experienced moderate population growth in last ten years with an estimated population of 8,017 in 2020. The 2016 Comprehensive Plan reports that 92% of land in Jersey Village is built out, with limited room for expansion.

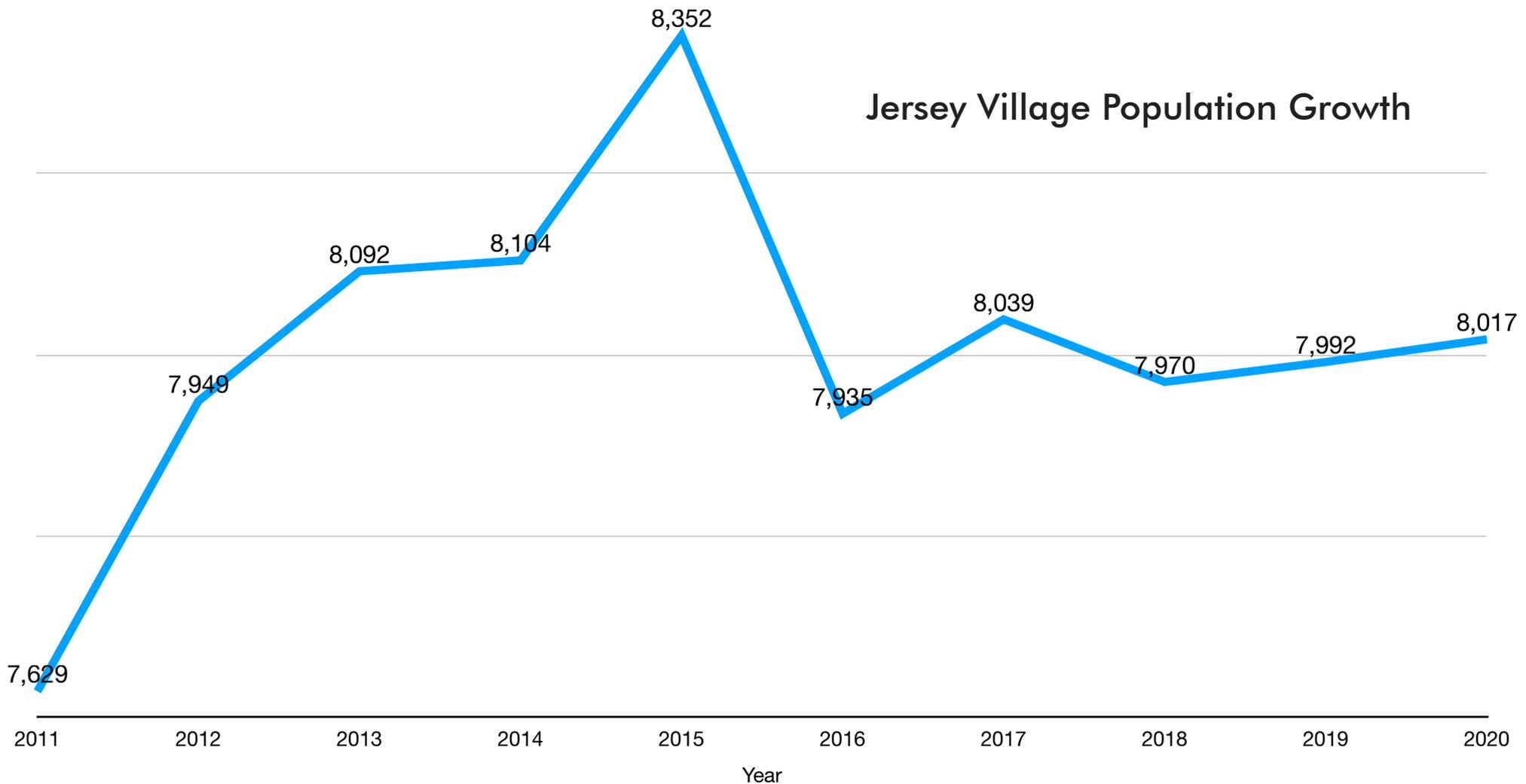
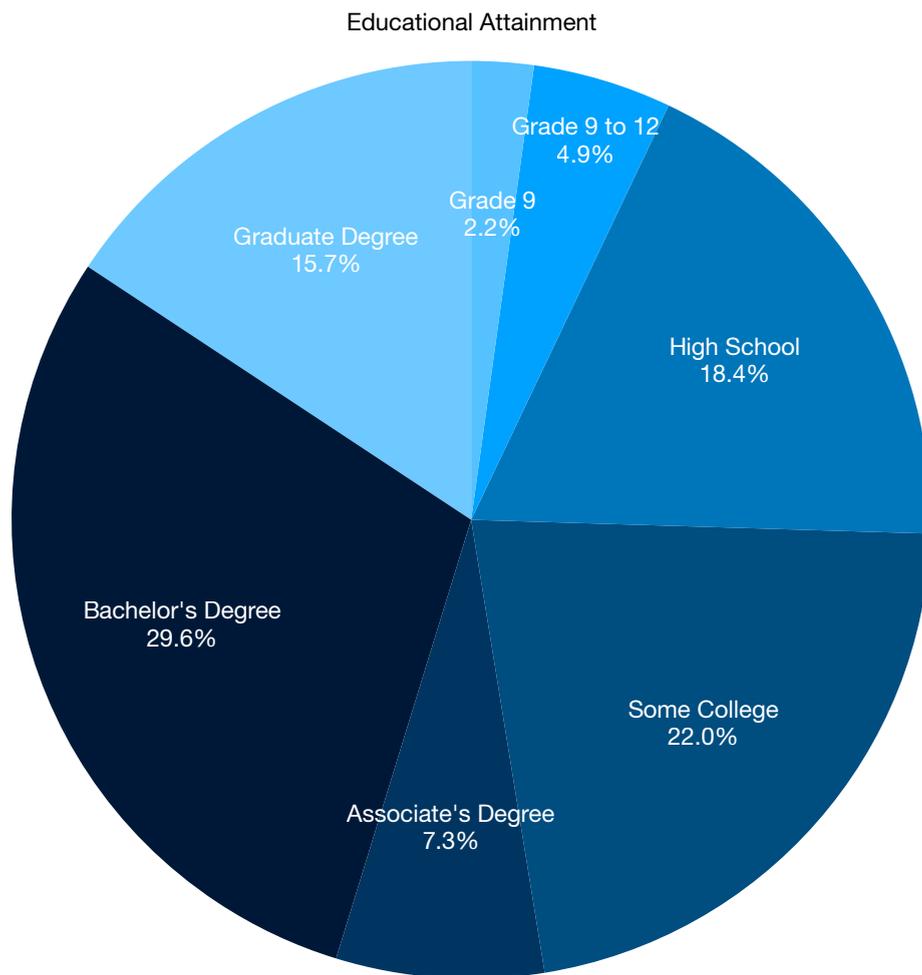


Figure 1: Population change in Jersey Village. Data Source: Applied Geographic Solutions and GIS Planning 2019.

COMMUNITY PROFILE



Educational attainment for adults in Jersey Village is remarkable with 52.56% of adults achieving an Associates Degree or higher, compared to a Statewide total of 38.3%.

The distribution of ages in Jersey Villages is fairly balanced with a slightly larger proportion of residents in the 65+ age group. With an aging population from the 'Baby Boomer' generation, it will be important to consider the recreational needs for these residents and insure they are included in programming of parks, facilities, and activities.

Figure 2. Educational attainment for adults in Jersey Village. Data Source: Applied Geographic Solutions and GIS Planning 2019, Statista.com 2020

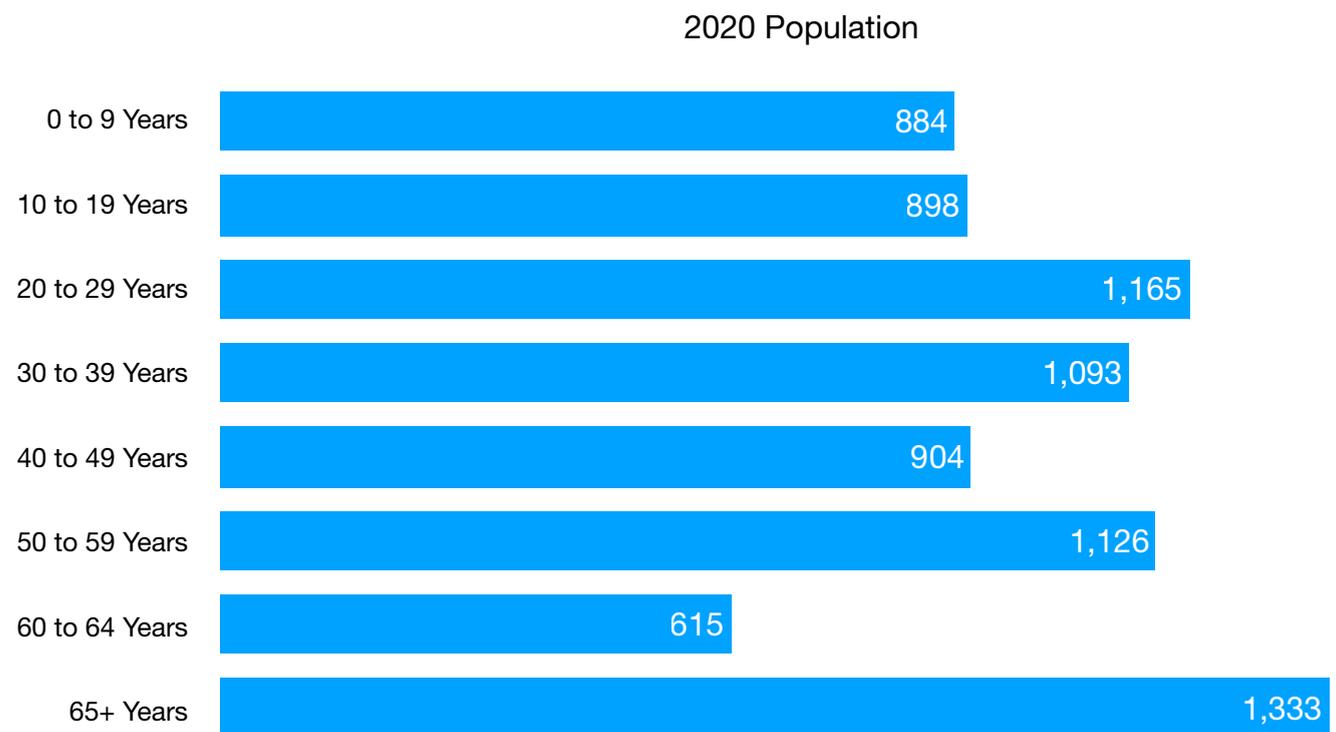


Figure 3. Age distribution in Jersey Village. Data Source: Applied Geographic Solutions and GIS Planning 2019

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City Projects

Village Center

The City has revealed a plan for the proposed Village Center, a mixed-use development including multi-family housing, retail, restaurants, a hotel and a new City Hall with open space. The project site is approximately 43 acres on the south side of the intersection of US Highway 290 and Jones Road. The project is a partnership between the City and developer Collaborate Special Projects, LLC. It is expected to become an economic engine for Jersey Village. The Village Center will provide green space, pedestrian access and anticipates a connection with a future commuter rail station. The City has created a Tax Increment Reinvestment Zone at the Village Center and its surrounding area, which will use the increased property tax in the zone to reinvest into the infrastructure and other improvements. The project is expected to be completed in three to four years and have the possibility for expansion in the future.

The new Village Center will be a gathering space for residents visitors, providing choices for entertainment and recreation as well as increasing the quality of life. .



Figure 4. Master plan illustration for the future Village Center development. Source: Collaborate Special Projects, LLC.



Figure 5. Rendered concept for open space at the Village Center development. Source: Collaborate Special Projects, LLC.



Figure 6. Rendered concept for the proposed City Hall at the Village Center development. Source: Collaborate Special Projects, LLC.

City Projects

Gateway and Wayfinding

In February 2018, the City adopted a Gateways and Wayfinding Master Plan to create a sense of place in the City. The master plan proposed major gateways, primary gateways, secondary gateways as well as design concepts for signage and wayfinding. The proposed locations include major roadway entrances to the City, and to the proposed Village Center. The City has dedicated 2 million dollars through 2019 and 2020 to construct the gateways and wayfinding signage. The integrated gateway and signage will enhance the character and identify of the City.



Figure 7. Monument concepts from the Gateways and Wayfinding Master Plan. Source: Clark Condon.



Figure 6. Wayfinding concepts from the Gateways and Wayfinding Master Plan. Source: Clark Condon.

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Parks Today



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Park Inventory
Level Of Service Analysis
10-Minute Walk Analysis
Recreation Sources in the Region
League Sports and Recreation Programs
Community Events

Park Inventory

Jersey Village currently has eight city-owned parks and open spaces with a total of 53 acres of park land. The Jersey Village Nature Preserve and Dog Park, Carol Fox Park, and Clark Henry Park are the primary parks with developed amenities that serve recreation needs for residents. The remaining parks and open space are less than one acre in size and distributed throughout the community

The Jersey Village park system has a total of 2.48 miles of trails for recreation. Sidewalks are available throughout the community as well, which provide additional recreation and connectivity, but were not counted in the total trail mileage.

Table 1. Inventory of park amenities..

Park Name	Address	Acreage	Park Classification	Trail (miles)	Drinking Fountain	Benches	Swingset	Basketball Court	Playgrounds	Picnic Areas	Gazebo / Pavilion	Sandbox	Pool	Splash Pad	Restrooms	Backstops	Soccer Practice Field	Pet Waste Stations	Trash Cans	Dog Play Structure
Jersey Meadow Nature Trail & Dog Park	Jersey Meadow Drive, Jersey Village, TX 77064	41.73	Community Park	1.13	X	X												X	X	X
Country Club Park	Country Club Ct.	0.29	Mini Park			X														
De Lozier Park	De Lozier St. & Rio Grande St.	0.49	Mini Park			X														
St John Park	St. John Ct	0.29	Mini Park			X														
Carol Fox Park	15913-15977 Jersey Dr, Jersey Village, TX 77040	1.41	Neighborhood Park	0.23		X	X		X	X	X	X								
Welwyn Drive Park	Welwyn Drive, Jersey Village, TX 77040	0.39	Mini Park			X	X			X	X									
Philippine Park	Equador St. & Philippine St.	1.68	Neighborhood Park	0.21		X					X									
Clark Henry Park	Equador St, Jersey Village, TX 77040	7.35	Neighborhood Park	0.91	X	X	X	X	X	X	X	X	X	X	X	X	X			
		53.65		2.48																

Jersey Meadow Nature Trail and Dog Park

Due to a number of flood events over the years, the Harris County Flood Control District, in partnership with Harris County Precinct 4 and the City of Jersey Village, established a stormwater detention basin in 2014 to manage stormwater flows within the watershed. While most flood control basins in Harris County do not retain water, the 42-acre facility in Jersey Village contains “a permanent wet-bottom basin with wetlands that naturally filter stormwater and provide natural habitat to wildlife”. The wetland is surrounded by a 1.1 mile perimeter recreation trail. The facility includes a small bird nesting area on an island, for migratory waterfowl. The sustainability and recreational functions of this facility earned an award from the Houston Galveston Area Council of Governments for Project of the Year. The West Houston Association awarded the facility the Sustainability Stars award in 2017. Meanwhile, the park has become one of the most popular parks in the City.

Taking advantage of an attractive landscape, the City decided to build a dog park on the high bank of the southeast corner of the property. The Jersey Village Dog Park includes separate large dog and small dog areas and was completed in 2019. This park also features a 1.1-mile perimeter trail around the pond. The wetland area is habitat for fish and wildlife such as migratory waterfowl. Most of the amenities are within the dog park and in excellent condition. Available amenities are as follows:

- Wetland
- Decomposed granite trail
- Benches
- Drinking fountain for humans and dogs
- Dog waste stations
- Agility and play structures
- Parking



Figures 10-13. Views of the detention basin and Dog Park.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Figure 14. Aerial view of the detention basin.

Clark Henry Park

Clark Henry Park is the second largest park in Jersey Village, encompassing more than 7 acres of land. The park is located at the southeast corner of Jersey Village adjacent to Post Elementary School. The park is home to the City pool and splash pad, Jersey Village Hike and Bike Trail, and a covered basketball court. The playgrounds and soccer and baseball practice fields are highly utilized by students from Post Elementary School as well as residents. This park is currently home to most of the outdoor community events in Jersey Village, taking advantage of the covered basketball court and ample open space. Available amenities are as follows:

- Splash pad
- Swimming pool
- Covered basketball court
- Restroom
- Drinking fountain
- Picnic tables
- Playgrounds
- Swingsets
- Benches
- Backstops
- Soccer practice field
- Hike and Bike Trail



Figures 15-19. Views of amenities at Clark Henry Park.





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Figure 20. Aerial view of Clark Henry Park.

Carol Fox Park

Carol Fox park is a 1.4-acre neighborhood park located in the center of the community. This park attracts children with it's unique play structures, with a variety of play structures to suit to all ages.

The park was renovated in 1992, with the help of 400 volunteers from Jersey Village. A total of 263 families contributed \$50 each and left their hand and footprints on the concrete pathways along with their best wishes and vision for the park. The design of the park amenities was inspired by input from children who were invited to illustrate their vision for the park. This park has been a great success and shows the value of community involvement. Available amenities are as follows:

- Playgrounds
- Swingset
- Sandbox
- Hill playground
- Picnic Area
- Gazebo
- Sand Volleyball Court



*Figures 21-25.
Amenities at Carol
Fox Park.*



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Figure 21. Aerial view of Carol Fox Park.

Philippine Park

Philippine Park is located north of Clark Henry Park, immediately across White Oak Bayou from the City Pool. A pedestrian bridge connects with Clark Henry Park and the Jersey Village Hike and Bike Trail. This area has many trees and serves as a passive park with amenities such as a gazebo, sidewalks, and benches. This park is next door to the Village Learning Center, a day care facility. Available amenities are as follows:

- Gazebo
- Bench
- Trail
- Birdhouse

Figures 22,23. Existing gazebo and bench at Philippine Park.



Figures 24. Passive open space and at trail at Philippine Park.



Figures 25. Open space at Philippine Park.



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Figure 26. Aerial view of Philippe Park.

Mini Parks

Country Club Park

Located at Country Club Court and Rio Grande Street, adjacent to the Jersey Meadow Golf Course, this mini-park offers a 0.29 acre shady spot to relax on an island within the cul-de-sac. Benches are provided for visitors.

De Lozier Park

This park takes advantage of a 0.49-acre island of open space at the intersection of De Lozier St. and Rio Grande St. De Lozier Park is located across street of the Champion Forest Baptist Church Park, where a variety of amenities are offered. The open space is used as a gathering spot for local residents for block parties and similar events. During the Christmas season, the space is decorated with lights and ornaments.

St. John Park

Similar to Country Club Park, St John Park consists of a small island within a cul-de-sac. This 0.29 acre open space provides shade trees and a bench for residents to enjoy.



Figure 27. Views of Country Club Park.

De Lozier Park



St John Park



Figure 28. Views of De Lozier Park.

Figure 29. Views of St. John Park.

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Level of Service Analysis

The purpose of a level of service (LOS) analysis is to determine how well the existing City of Jersey Village Parks and Recreation system is meeting the needs of City residents. According to the National Recreation and Parks Association (NRPA), the basic definition of LOS is expressed as an allocation mechanism for the delivery of park and recreation facilities throughout a community. By adopting LOS standards, a community in essence says that all residents, regardless if they pay taxes or use the parks and recreation facilities, have equal opportunity to share in the basic services in the standards.

Park Land

The City of Jersey Village has a total of approximately 53.65 acres land dedicated to parks and open space through out the city. This does not include the 108 acre City-operated Jersey Meadow Golf Course. Park land is typically measured in terms of ‘developed park land’, which generally includes all maintained parks and open space. This allows a community to compare their total park land to that of comparable communities.

Source: Acreage values sourced from municipal park master plans

	Residents per park	Park Acreage per 1,000 residents	Population	Number of parks
National Median of Jurisdictions with a Population of Less than 20,000*	1,231	11.80		
Jersey Village, TX	1,030	6.51	8,240	8
Tomball, TX	1,680	6.48	11,762	7
Seabrook, TX	681	48.14	14,291	21
Jacinto City, TX	3,542	2.23	10,625	3
Katy, TX	2,402	3.55	19,216	8
Pleasanton, TX	3,585	10.12	10,754	3
Sealy, TX	1,308	13.22	6,538	5
Bellaire, TX	1,355	2.43	18,966	14
Fulshear, TX	5,995	2.25	11,990	2
Pleasanton, TX	3,585	10.12	10,754	3
Brenham, TX	2,457	6.52	17,198	7
Boerne, TX	1,555	21.72	17,106	11

Table 2. Comparison of park level of service by acreage per 1,000 residents. Source: 2019 NRPA Agency Performance Review.

The National Recreation and Parks Association (NRPA) has conducted surveys of park agencies across the country to depict the condition of parks level of service. The survey results from NRPA measure “Residents per Park” and “Park Acreage per 1,000 residents”. The 2019 NRPA Agency Performance Review reports a national median of 11.1 acres for jurisdictions with a population of less than 20,000. To meet this standard, Jersey Village would need to acquire an additional 37.8 acres of park land.

Another popular method is to measure park land acreage as percentage of city area. The Trust for Public Land’s 2019 City Park Facts indicates that the medium to low-density cities have an average of 8.3% of a city’s total area in park land. Jersey Village’s park land is 3% of the city area. This number is in a medium range as compared with similar density cities in Texas.

Park Facilities

NRPA measures also measures the number of residents served by a population size. The table on the right compares parks and recreation facilities in Jersey Village with

Source: Acreage values sourced from municipal park master plans

	Parkland as percent of city area	Parkland Acreage	City Limits Acreage
National Median for Medium to Low-Density Cities*	8.30%		
Jersey Village, TX	3.0%	53.65	2240
Pflugerville, TX	16.2%	1171.3	7,232
Roundrock, TX	9.9%	2270	22,976
Sugar Land, TX	8.2%	2,233.9	27,405
Cedar Park, TX	6.5%	927	14,330
Missouri City, TX	5.5%	1060.6	19,450
Huntsville	4.4%	1018.88	23,232
Georgetown, TX	3.9%	1360.21	34,752
Friendswood, TX	2.7%	365	13,376
Leander, TX	2.2%	513.84	23,709
Rosenberg, TX	2.0%	469.62	23,576
Tomball, TX	1%	76.16	7,616
Texas City, TX	0.9%	1011.24	118,784
Rockwall	0.7%	997	144,464
Fulshear, TX	0.4%	28.24	7,065

Table 3. Comparison of park level of service as a percent of city area.

the national median for cities with densities between 1,500 to 2,500 residents/ Square Mile.

Some types of facilities (such as recreation centers) are often only found in larger cities, therefore the table does not imply that Jersey Village has a deficit due to a lack of a given facility.

The existing Jersey Village Civic Center is serving the community not only as the City Council Chambers, but also as a place for public and private events. The City does not have a designated event venue such as an amphitheater, instead most events area held in the covered basketball court in Clark Henry park.

The planned Village Center will include a new City Hall, as well as an amphitheater for community events. With the relocation of City Hall and Council Chambers, the existing Civic Center and surrounding could be re-purposed for recreation uses such as indoor recreation or green space.

Type of Facility	National Median number of Residents per Facilities*	Residents per Facilities in Jersey Village	Number of facilities Owned by the City
Playgrounds	3,163	1,177	7
Basketball courts	5,971	8,240	1
Tennis courts (outdoor only)	4,296		0
Diamond fields: baseball - youth	6,597	4,120	2
Diamond fields: softball fields - adult	12,527		0
Rectangular fields: multi-purpose	7,469	8,240	1
Diamond fields: softball fields – youth	11,917		0
Outdoor Dog park	47,000	8,240	1
Diamond fields: baseball - adult	20,033		0
Swimming pools (outdoor only)	34,035	8,240	1
Tot lots	14,000		
Rectangular fields: soccer field – youth	7,000	8,240	1
Community gardens	34,170		0
Rectangular fields: soccer field - adult	13,173		0
Rectangular fields: football field	25,320		0
Skate park	44,000		0
Multi-purpose synthetic field	41,938		0
Indoor Community centers	28,987	8,240	1
Recreation centers (including gyms and fitness centers)	31,539		0
Senior centers	62,053		0
Performance amphitheater	46,000		0
Nature centers	75,021		0

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Table 4. Park amenity level of service compared to national median of residents per facility. Park facility median for cities with densities between 1,500 to 2,500 residents/square mile. Source: 2019 NRP1 Agency Performance Review.

10 Minute Walk Analysis

A Park Within a 10 Minute Walk from Home

A collaborative effort between The Trust for Public Land, the Urban Land Institute, and the National Recreation and Park Association initiated a campaign called “10 minute Walk” with a goal to “ensure there’s a park within a 10 minute walk of every person, in every neighborhood, in every City across America”. The movement challenges mayors to make a commitment to achieving this goal in their communities. Cities can join the movement by signing up online at 10minutewalk.org.

To understand where Jersey Village currently measures against the “10 Minute Walk” test, an analysis was conducted using Geographic Information Systems (GIS) software to calculate the proximity of households to parks in the City, both public parks and private. Rather than using a simple circular radius, the analysis considers only the practical means of walking to the park along existing roads, which have sidewalks in most cases. This provides a more meaningful illustration of where service gaps exist in the parks system.

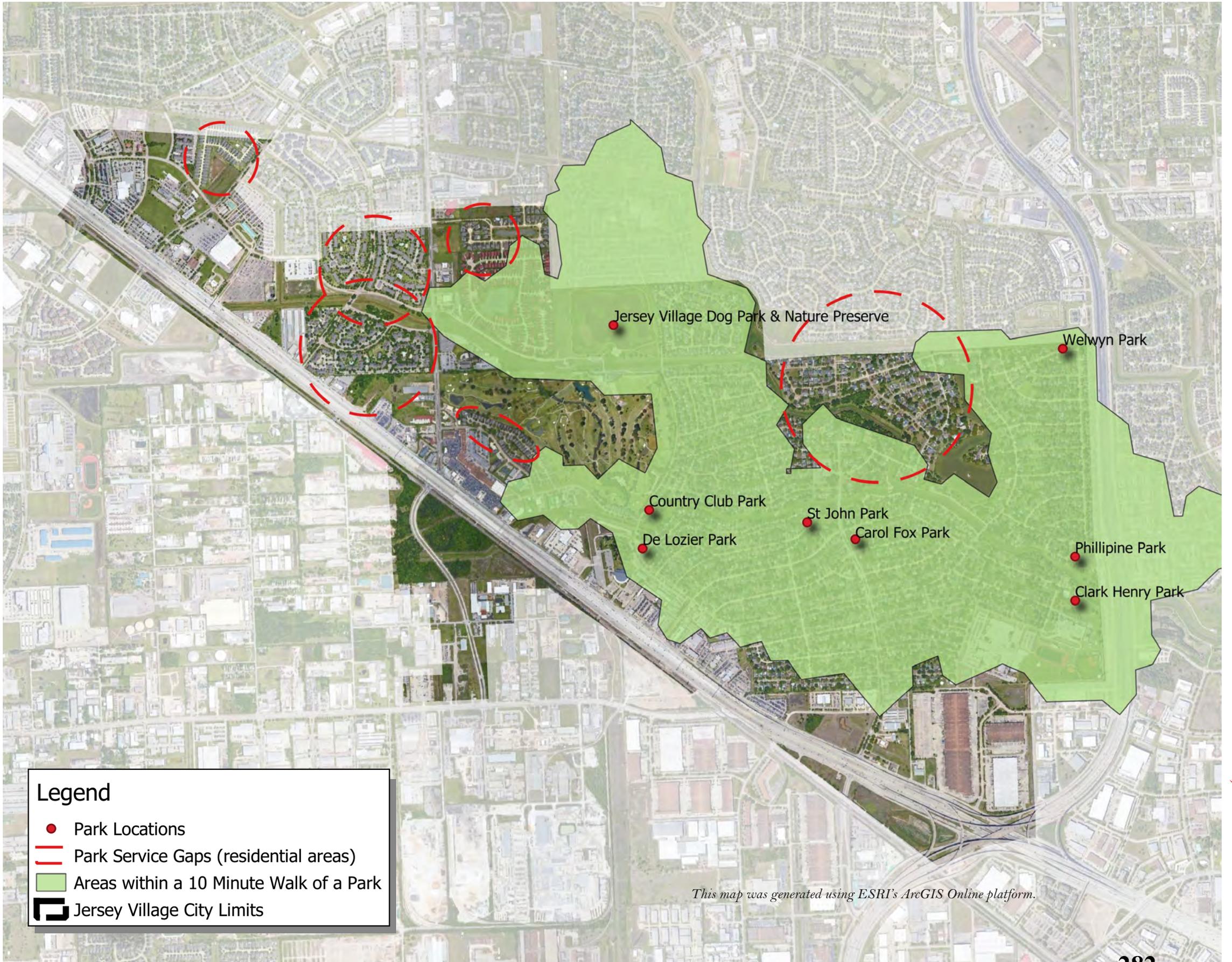
According to the most recent data from Parkserve™, the 10 Minute Walk database from the Trust for Public Land (TPL), Jersey Village has 80.2% (6,771 residents) of the population living within a 10 minute walk to a park, and 19.8% of residents living further away. Comparing with other cities in Texas, Jersey Village has significant park coverage. The TPL data is based on the ESRI Demographic Forecast Block Groups data.

The map on the following page illustrates the areas of the community within a 10 minute walk of a park in green. The red circles highlight residential areas that are not within that distance and are known as ‘service gaps’. Where opportunities are available, these are target areas to consider for development of parks if land is available. This visualization was conducted using ESRI’s ArcGIS Online platform to perform the ‘proximity analysis’. The analysis only considers public parks, and proximity is measured as a distance along streets to park access points.

City Name	Population within a 10 minute Walk to a park	Number of Residents living within a 10 minute walk to a park
Jersey Village, TX	80.2%	6,771
Bellaire, TX	79.6%	13,786
Cedar Park, TX	79.0%	52,513
Deer Park, TX	71.2%	24,929
Huntsville, TX	65.0%	27,132
Seabrook, TX	59.5%	8,475
Texas City, TX	58.8%	32,135
La Porte, TX	55.3%	19,538
Brenham, TX	48.4%	8,213
Leander, TX	53.8%	22,919
Georgetown, TX	52.7%	32,895
Jacinto City, TX	47.9%	5,261
Missouri City, TX	45.9%	38,831
Baytown, TX	45.7%	18,641
Katy, TX	39.5%	6,764
Sugar Land, TX	37.8%	34,750
New Braunfels, TX	34.3%	28,035
Alvin, TX	31.8%	8,899
Rosenberg, TX	30.5%	11,785
Pearland, TX	23.5%	28,525
Boerne, TX	61.4%	11,277

Table 5. Comparison of Texas cities’ 10 minute walk level of service. Source: Parkserve™ by the Trust for Public Land, <https://www.tpl.org/city/jersey-village-texas>

10 Minute Walk Analysis



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Figure 30. Analysis of areas in Jersey Village within a 10 minute walk of a park. Circled in red are residential areas not within a 10 minute walk of a City park.

Who lives Within a 10 Minute Walk of a Park?

The Trust for Public Land’s Parkserve™ tool utilizes available data for park inventories and the U.S. Census estimates to explore the level of service for a community’s parks system.

The graphics below indicate the percentage of residents living within a 10 minute walk of a park. The majority of residents live in close proximity to a park. Generally, all age groups were similarly distributed, with Seniors (age 65+) having a slightly higher number of residents living further than 10 minutes from a park (23%).

When evaluated from the perspective of household income, the distribution of households within a 10 minute walk of a park is almost identical to that of age groups. This is indicative of a relatively balanced distribution of income across the community. The service gaps identified in this analysis are likely the result of development patterns over time and available land for park development.

10 Minute Walk Analysis by Age

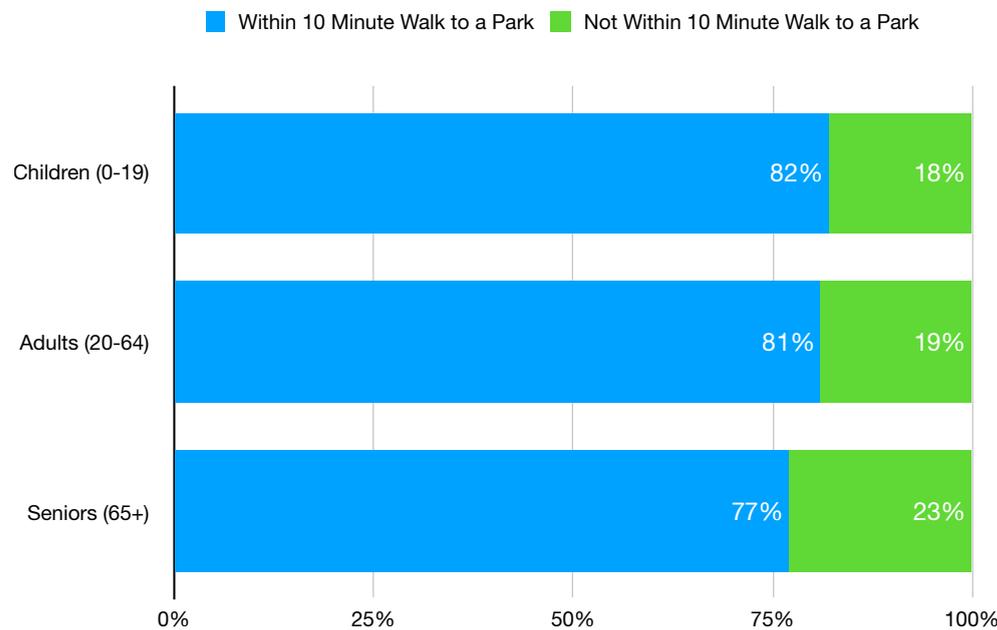


Figure 31. Distribution of Jersey Village residents by age that are within a 10 minute walk of a city park. *Source: Parkserve™ by the Trust for Public Land, <https://www.tpl.org/city/jersey-village-texas>

10 Minute Walk Analysis by Income

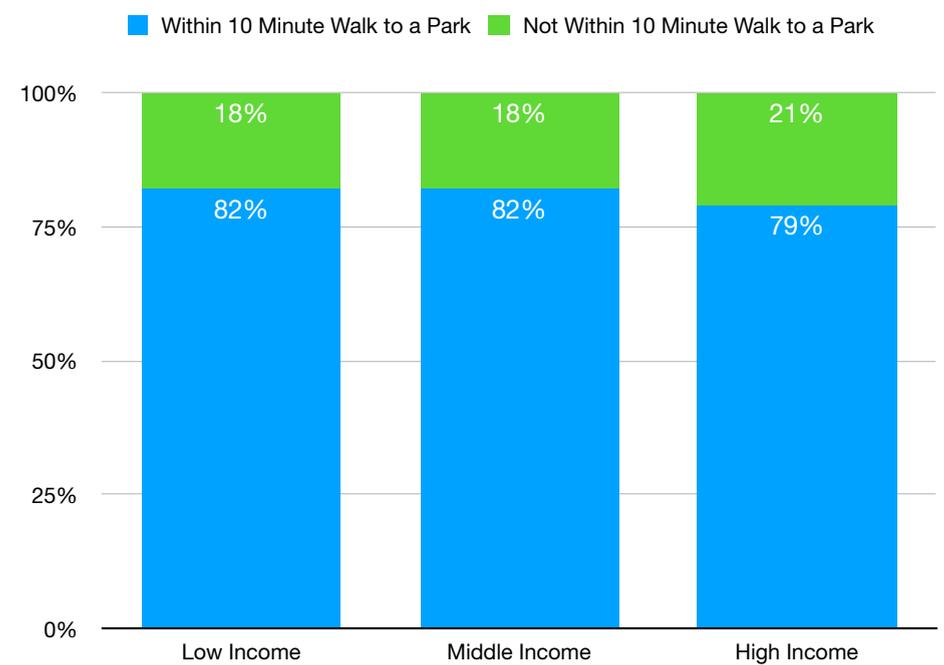


Figure 32. Distribution of Jersey Village residents by income that are within a 10 minute walk of a park. *Source: Parkserve™ by the Trust for Public Land, <https://www.tpl.org/city/jersey-village-texas>

Commit to a 10 Minute Walk Campaign

The “10 minute Walk” Campaign provides funding, marketing and technical support for cities to succeed. Comparing with the NRPA’s “10 minute walk” grantees, who committed to strive to be a 10 Minute Walk City, Jersey Village is in a competitive place (see table at right), with its current status of 79.1% population living within the 10 minute walk area. As a livable community in the Houston Metropolitan area, joining the “10 Minute Walk” Campaign could help Jersey Village to grow and improve it’s park system, and even became a example for the region.

Benefits:

- Ongoing technical assistance from NRPA, TPL, ULI, and additional national and local experts to support local planning efforts.
- Access and technical support for planning and mapping tools such as NRPA’s Park Metrics, TPL’s ParkServe® and Parkology.
- Peer-to-peer support and networking opportunities to share lessons learned and address challenges.
- National visibility through:
 - Articles in Parks and Recreation magazine, Open Space Blog, partner publications, and national press releases.
 - Opportunities to present at national conferences, including the NRPA Annual Conference.

What to do:

The cities interested in creating a commitment should:

- Select an attainable 10 Minute Walk Goal and specific action.
- Develop a measurement strategy that outlines what success looks like and how you’ll track your progress.
- Select a realistic date with-in the next 5 years for completing your commitment.

The Mayor of the City will need to sign a commitment for the campaign to reach the goal of the 10 Minute Walk.

2019 NRPA 10 Minute Walk Grantees	Population in 10 minute walk to park area	Grant Year
Denver, CO	94%	2019
Winooski, VT	82%	2019
Lynnwood, WA	76%	2019
Paterson, NJ	72%	2019
Raleigh, NC	70%	2019
Tacoma, WA	69%	2019
Los Angeles City, CA	61%	2019
Memphis, TN	45%	2019
Bennettsville, SC	28%	2019
West Athens-Westmont	26%	2019
Camden, NJ	94%	2018
New Rochelle, NY	91%	2018
Tukwila, WA	80%	2018
Rochester, NY	78%	2018
Anchorage, AK	74%	2018
Grand Rapids, MI	72%	2018
Clarkston, GA	71%	2018
Lewisville, TX	61%	2018
Orlando, FL	60%	2018
Austin, TX	54%	2018
El Cajon, CA	45%	2018
Chattanooga, TN	36%	2018

Figure 33. 2019 10 Minute Walk Challenge awardees. *Data source: National Recreation And Park Association.

Recreation by Others

An inventory was conducted of the recreation resources provided by entities other than the City of Jersey Village within 20 minute drive from City Hall. This analysis is aiming at mapping out the resources available in the region and providing a reference to identify the gaps in terms of local recreational needs. The inventory is inexhaustive accounting of available recreation resources and providers such as yoga studios, gyms, parks, and more. The analysis captured a total of 109 recreation facilities and more than 24 different types of recreation amenities.

The table at right shows the number of amenities provided by others in the study area. The top 5 amenities are:

- Trails
- Rectangular Field
- Diamond Field
- Indoor Basketball
- Water Park

24 facilities have trails available within the study area. This include all trails within public parks and designated hike and bike trails. "Rectangular fields" and "Diamond Fields" represent fields for soccer, football, lacrosse, baseball, and softball.

"Indoor Basketball" is mostly provided by schools, community centers and private gyms. "Water Parks" include splash pads, and swimming pools that have play structures.

A total of 9 facilities listed as "Others" include recreation amenities that are unique in the study area such as "Outdoor Learning Area", "Roller Skating", "Gymnasium", "Trampoline", "Dodge ball", "video arcade", "Camping ground", "Go-kart Track", "Laser tag", "Mini golf", and "Outdoor shower".

Among all 109 facilities, 73 facilities are privately owned, which also include HOA and MUD district-owned facilities. A total of 16 facilities are County-owned, 16 by school districts, and 6 facilities are owned by other municipalities. Private owned facilities are the main recreation providers in the area.

Recreation Provided By Others

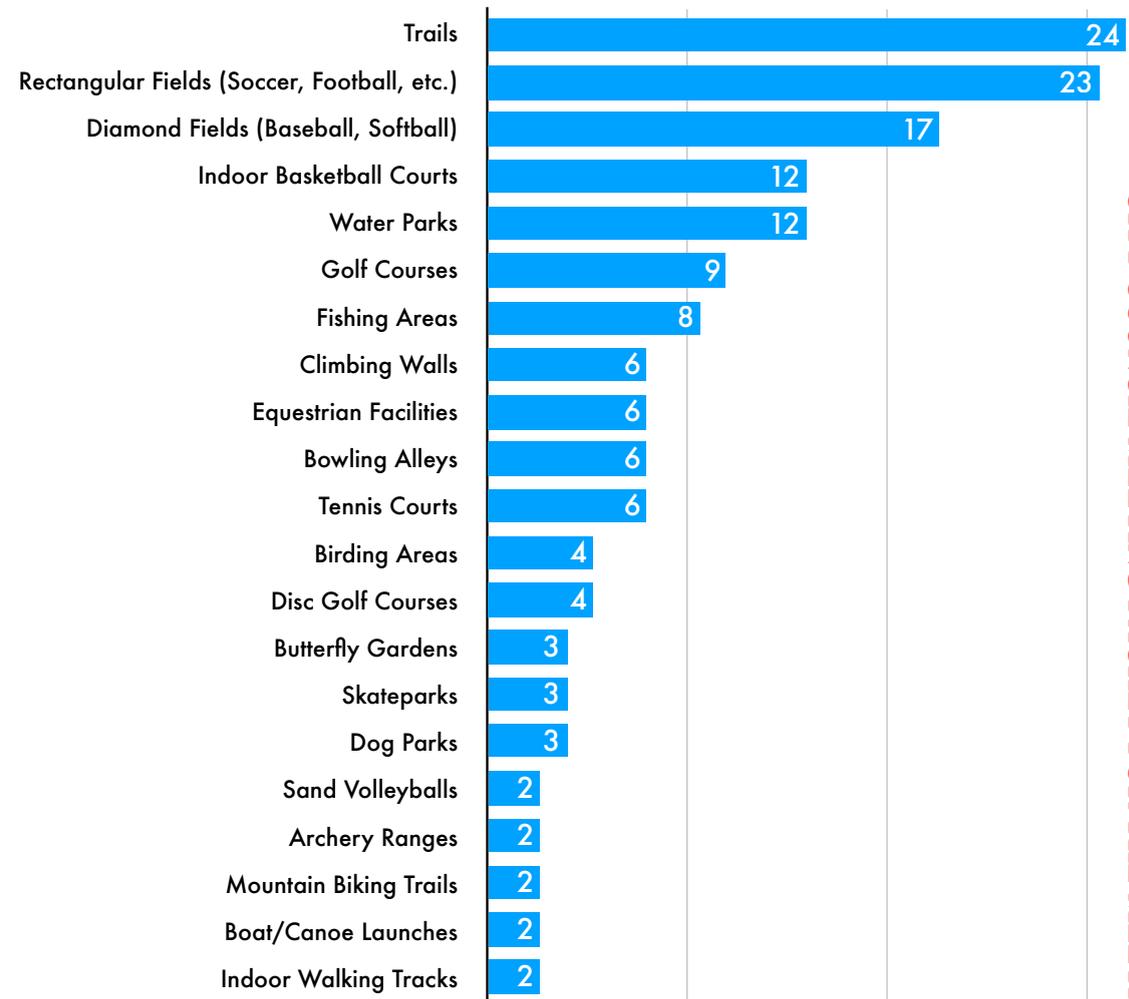


Figure 34. Summary of recreation amenities provided by other entities identified within a 20 minute drive of Jersey Village.

Recreation Resources By Ownership

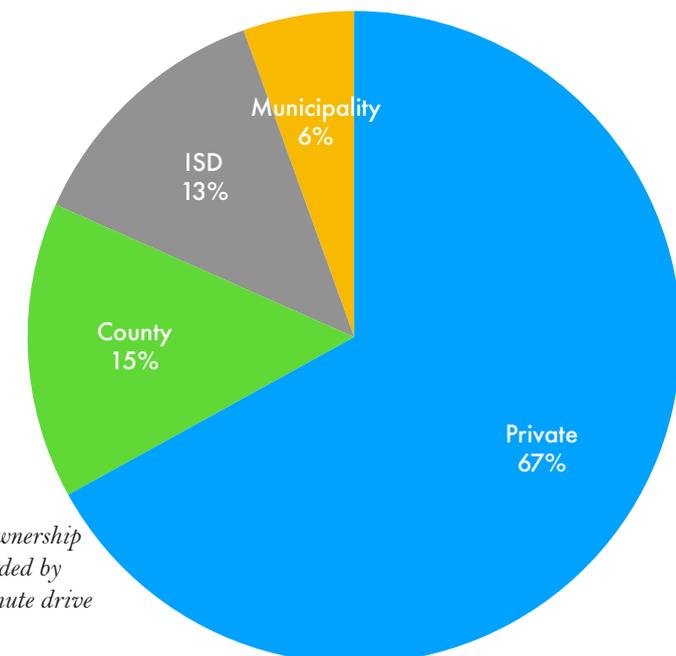
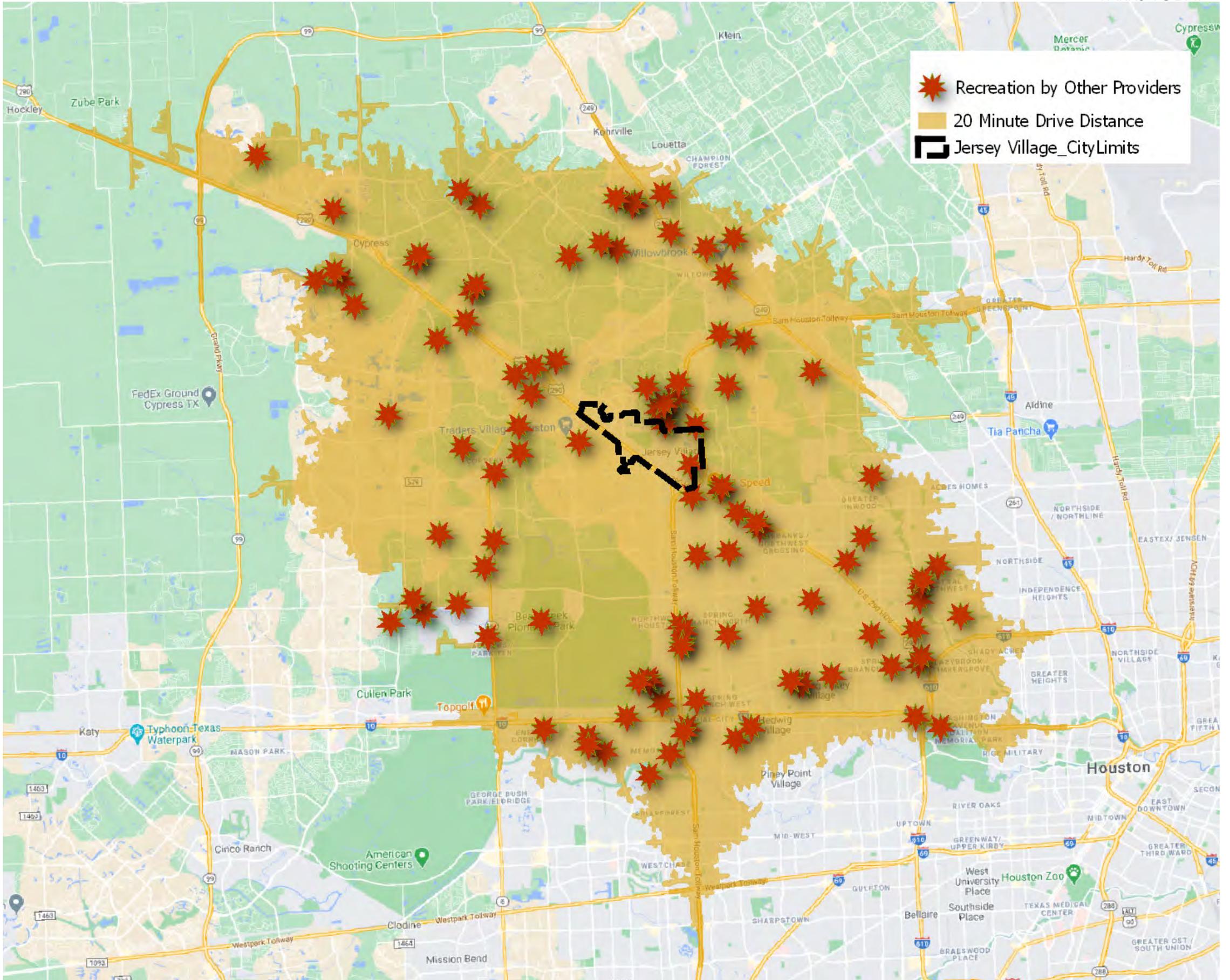


Figure 35. Distribution by ownership of recreation amenities provided by other entities within a 20 minute drive of Jersey Village.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Figure 36. Location of recreation amenities provided by other entities identified within a 20 minute drive of Jersey Village.

Sports, Programs, and Events

League Sports

Currently, The sports demand in Jersey Village is fulfilled by private organizations. I-9 Sports offers soccer league play for boys and girls at age of 3 to 5 and baseball league play for ages 3 to 6. Both leagues use fields at Clark Henry park.

Recreation Programs



Jersey Village began to offer a number of new recreational programs in 2019. These programs will included youth and adult sports, camps, art classes, fitness in the park and more.

Figure 37. Residents participated in an art class in March of 2020.



Community Events

Jersey Village has a vibrant community atmosphere, where a variety of community events bring residents together each year. Jersey Village Parks and Recreation is providing 12 annual community events based on the local interests.

The following popular events are offered:

- Bingo Nights (NEW in 2020!)
- Health Expo with Jersey Village Senior Outreach (NEW in 2020!)
- Concerts in the Park Series (NEW in 2020!)
- Spring Fling Nature Festival
- Easter Egg Hunt
- Adult Easter Egg Hunt (NEW in 2020!)
- Independence Day Parade
- Movies in the Village
- Eats in the Streets Food Truck Festival
- Fall Frolic Trunk-or-Treat
- Texas State Arbor Day
- Holiday in the Village
- Farmer’s Market

Most events are held in the open space and covered basketball court at Clark Henry Park. The events are scheduled through out the years and have a high level participation in the community.

Figure 38. Residents participating in a Bingo Night event at the Civic Center.





Figure 39. Snow was provided to add to the Christmas spirit during Holiday in the Village.



Figure 40. Children participating in the annual Easter Egg Hunt.



Figure 41. The Jersey Village Farmer's Market is a popular event held on the first Sunday of each month at the Civic Center.

Figure 42. Lights and decorations during the annual Holiday in the Village event.



Figure 43. A rich variety of offerings at the Eats in the Streets Food Truck Festival.



Figure 44. A float built by residents for the Independence Day Parade.



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Demand Assessment



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

**Online Survey
Recreation and Events Committee
Recreation Behavior**

Public Engagement Process

A key component to any master planning process is to gather input from relevant stakeholders. With parks and recreation planning, the residents are the primary users of parks, programs, and facilities. Determining the types of activities in which residents participate, those that they would like to see in the future, is the secret to a development of a plan that meets those needs.

Online Survey

One of the most effective means of reaching residents with busy lives is through the use of online engagement. To this end, the City conducted an online parks and recreation survey to find out what how residents are currently recreating.

The online survey was made available through a link on the City’s website, postings on the City’s Facebook® page, and the local Nextdoor group. The online survey was also mentioned in the Houston Chronicle newspaper.

The survey included twelve questions, which include 10 single and multiple choice questions, and two open ended questions. A total of 464 respondents responded to the survey over a three month period between March 10th and November 15th of 2020. With the Jersey Village population in 2019 (8,240), the number of responses provided a statistically significant sample with a 97.33% level of confidence with a margin of error at 4.42%.

The results of the survey are highlighted are below:

- Carol Fox Park is the most popular park in Jersey Village;
- Walking, hiking, biking and running are the most popular activities;
- Trails are the most desired outdoor recreation amenity;
- Fitness equipment are the most desired indoor amenities;
- Saturday evening is the peak time for park visits;
- “Senior” related activities are the most frequently mentioned programs and events that residents desire;

Participant Profile

To help the City better understand the recreation of all groups, the online survey also collected the basic demographic information of the participants. The following information was revealed:

- 98.7% participants are local residents of Jersey Village;
- The majority (55.8%) of participants have lived in Jersey Village more than ten years;
- 47% of survey participants were 35 to 54 years of age.
- Facebook® is the most popular source for information about Jersey Village parks and recreation.

How long have you lived in Jersey Village?

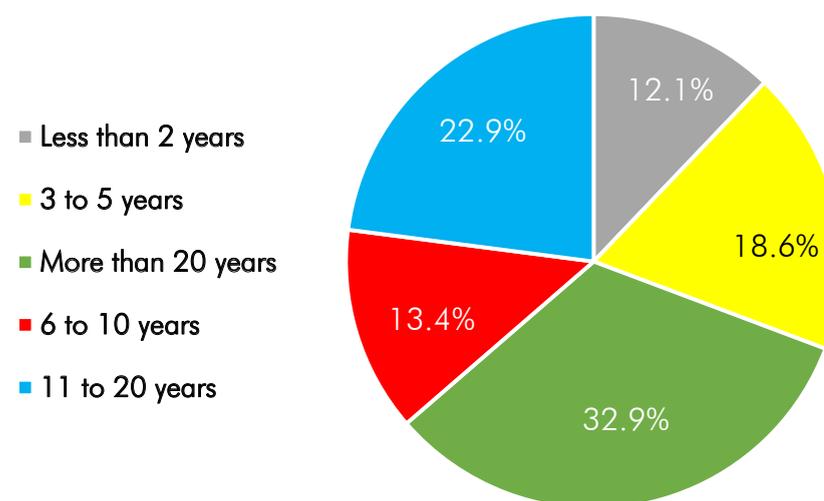


Figure 44. Age groups represented by the online survey.

Which age group are you in ?

The profile of survey participants reveals that the survey has captured residents with different lengths of residency and different age groups. Participants who have lived in Jersey Village for more than 20 years are the largest group. The most represented age group is “35 to 54 years”. Other ages groups were also well-represented with the exception of “under 18”, which are likely represented by their parents. Social media and the City website are the most commonly used sources for parks and recreation information. There were also other sources mentioned by participants that are widely used, such as the City newsletter and outdoor signs.

The profile information can not only reflect if the survey has reached all groups but also can tell a story in the reversed order. A cross tabulation analysis can show the survey responses by different profile information. For instance, the direct result shows Facebook® is the most popular information source, cross tabulation analysis shows that participants at age of 65 and older are the smallest group to choose Facebook® as their primary parks and recreation information source, instead preferring the City Website as their number one source, followed by Facebook®, friends, and family.

Parks and Recreation preference

The online survey presented three questions to better understand the recreation behavior and park visitation patterns in Jersey Village. The questions included “Which park does your family visit the most?”, “What day of the week and what time of the day do you most use the parks?”.

Weekends evenings are the most popular time for park visits, with Saturday as the peak day of the week. Evenings are high volume visitation times, while Mid-Day has the least volume activity. Such patterns of activity are as expected, however it may be worth considering enhanced lighting in the parks due to the high visitation in the evenings.

The survey also asked the participants what types of recreation activities they currently participate in. “Walking, Hiking, Running and Biking” were the most common activities, with a total participation rate of 79%.

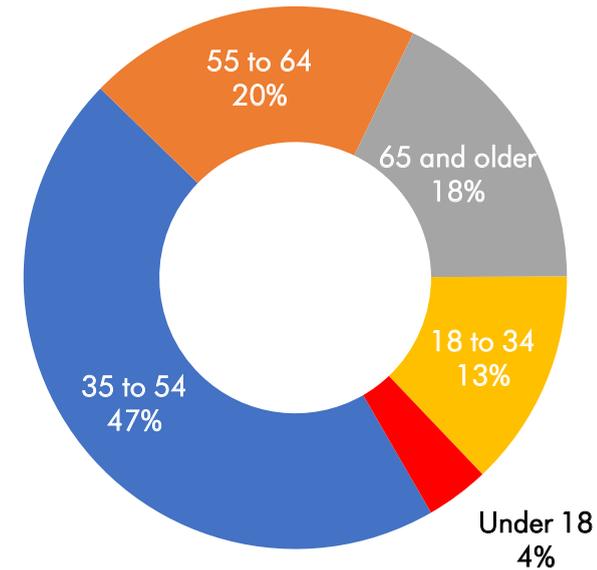


Figure 45. Age groups represented by survey participants.

Where do you get your information for parks and recreation events/programs?

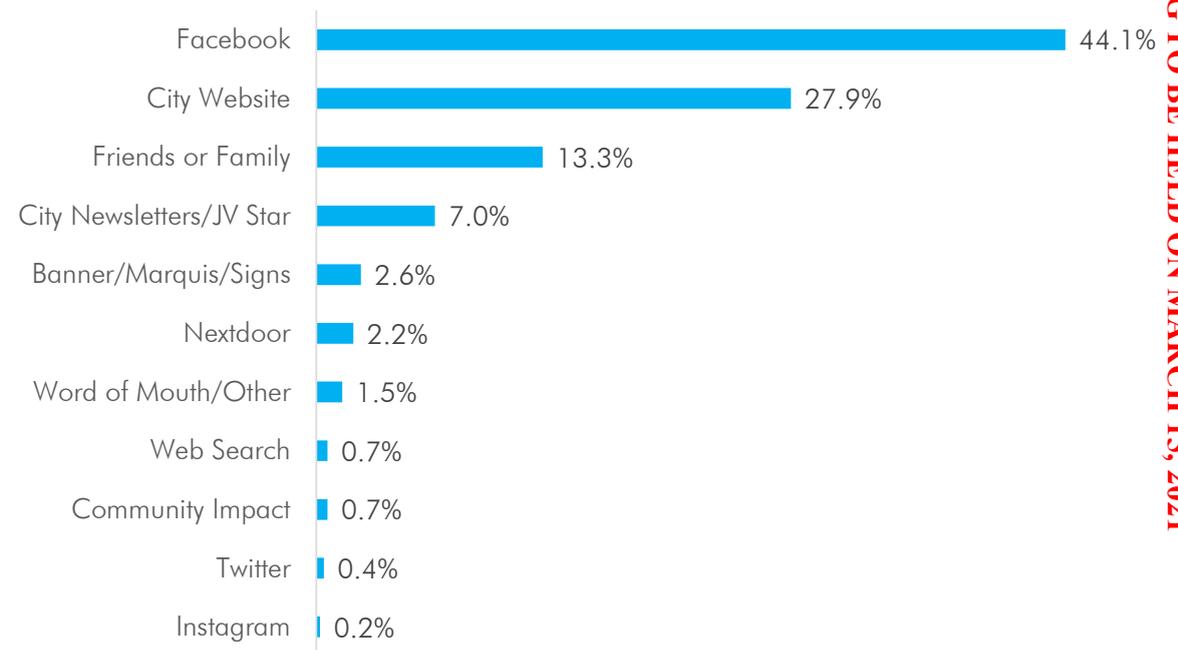


Figure 46. Preferred method of receiving information about City parks and recreation events and programs.

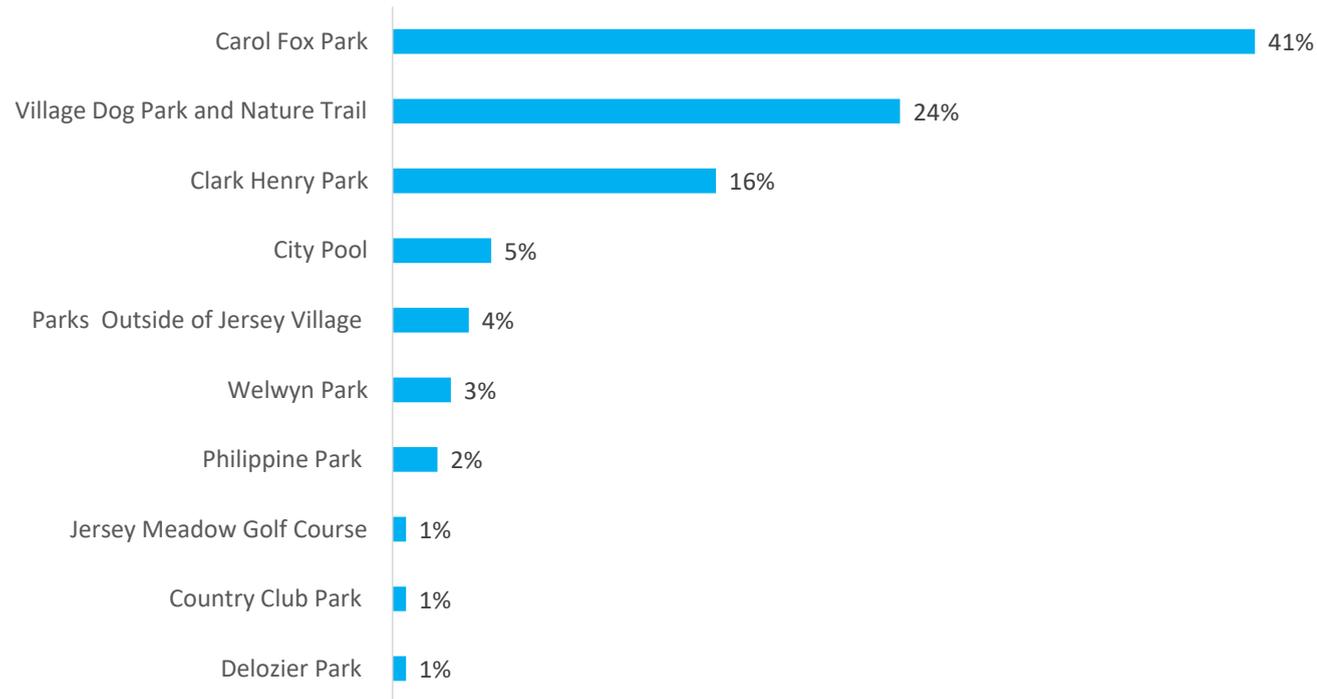


Figure 47. Most frequently visited parks by survey participants.

Which park does your family visit most often?

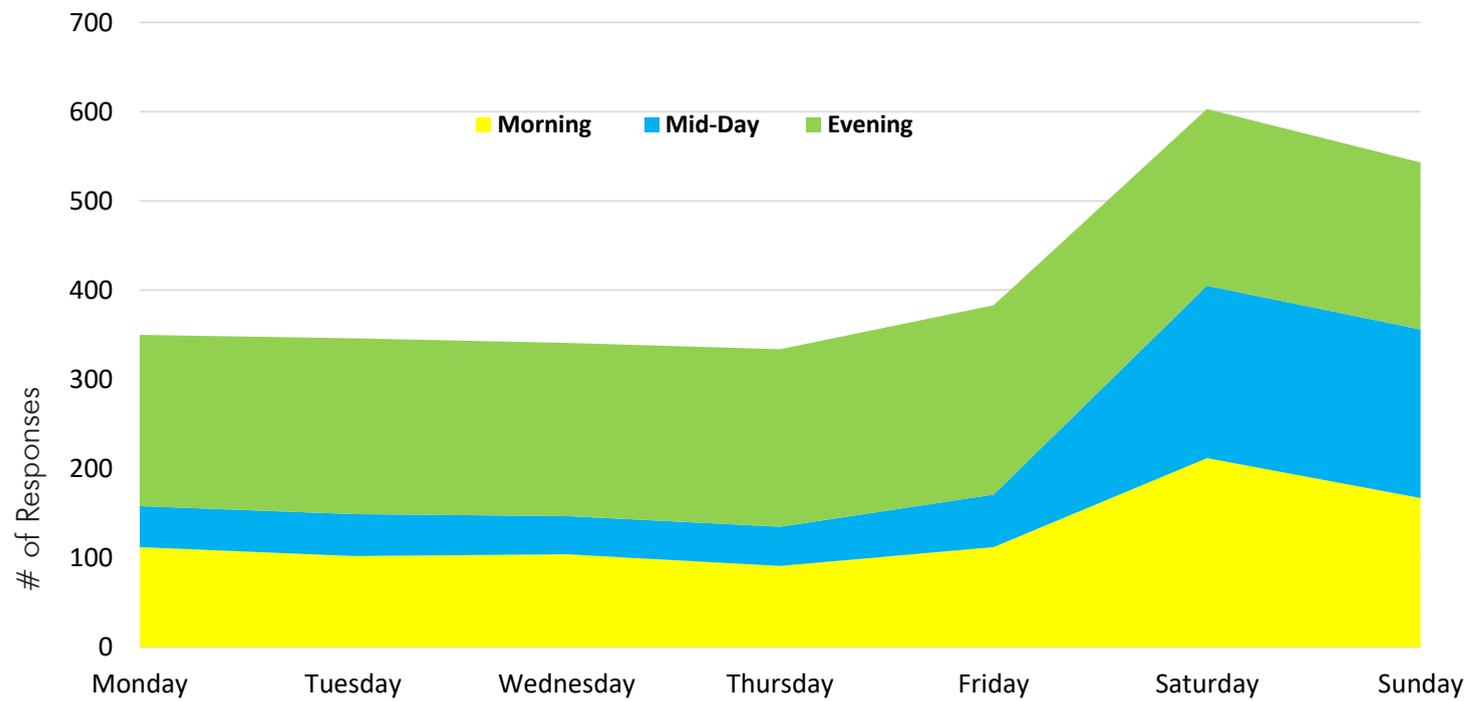


Figure 48. Park visitation by survey participants.

What day of the week and what time do you most use the parks?

What recreation activities do you CURRENTLY participate in?

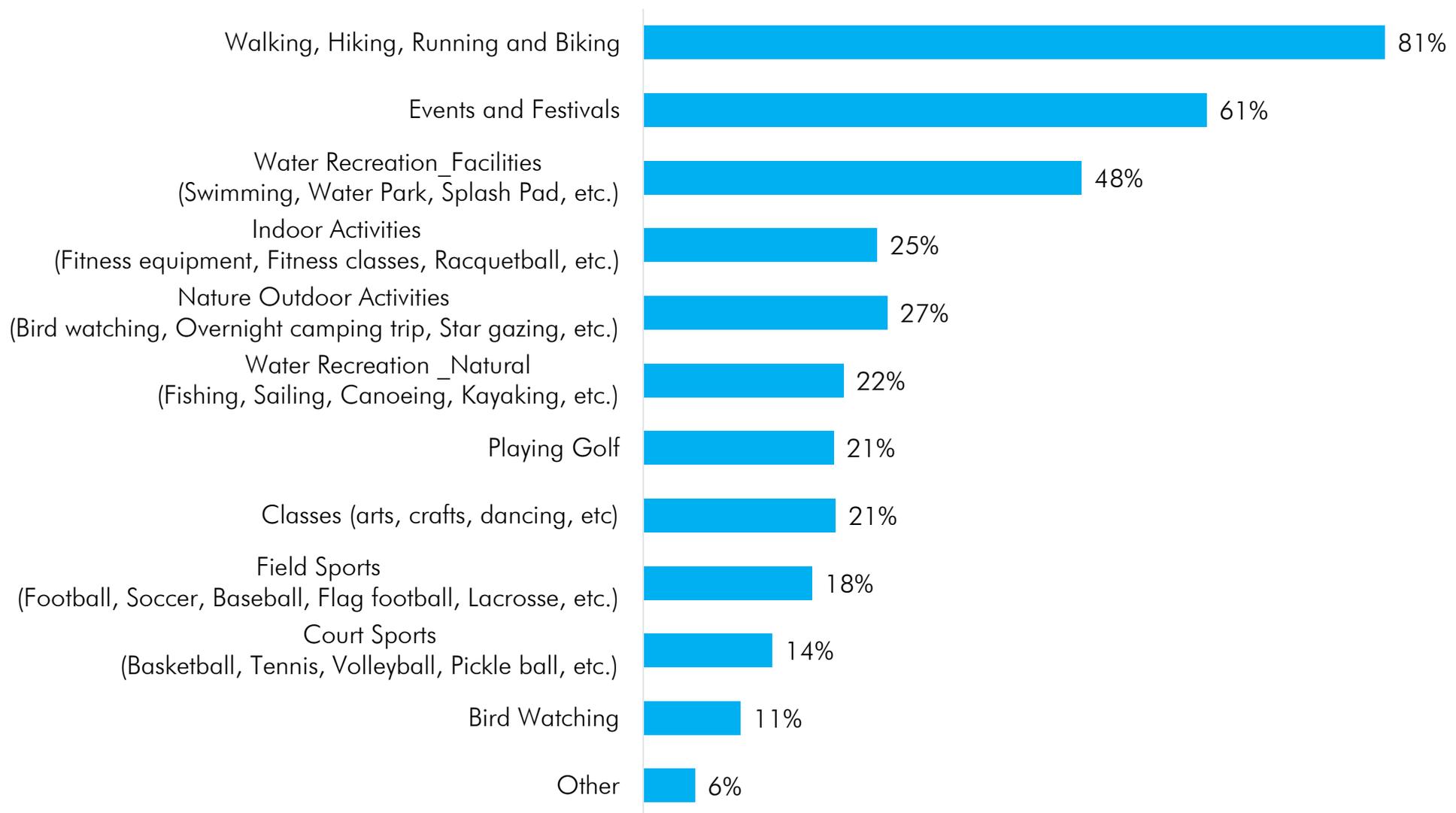


Figure 49. Current recreation activity reported by survey participants.

Future Park and Recreation Preferences

The survey also collected the information on residents’ preferences for outdoor activities, indoor activities, programs and events for future parks and recreation in Jersey Village.

The top five desired outdoor activities are as follows:

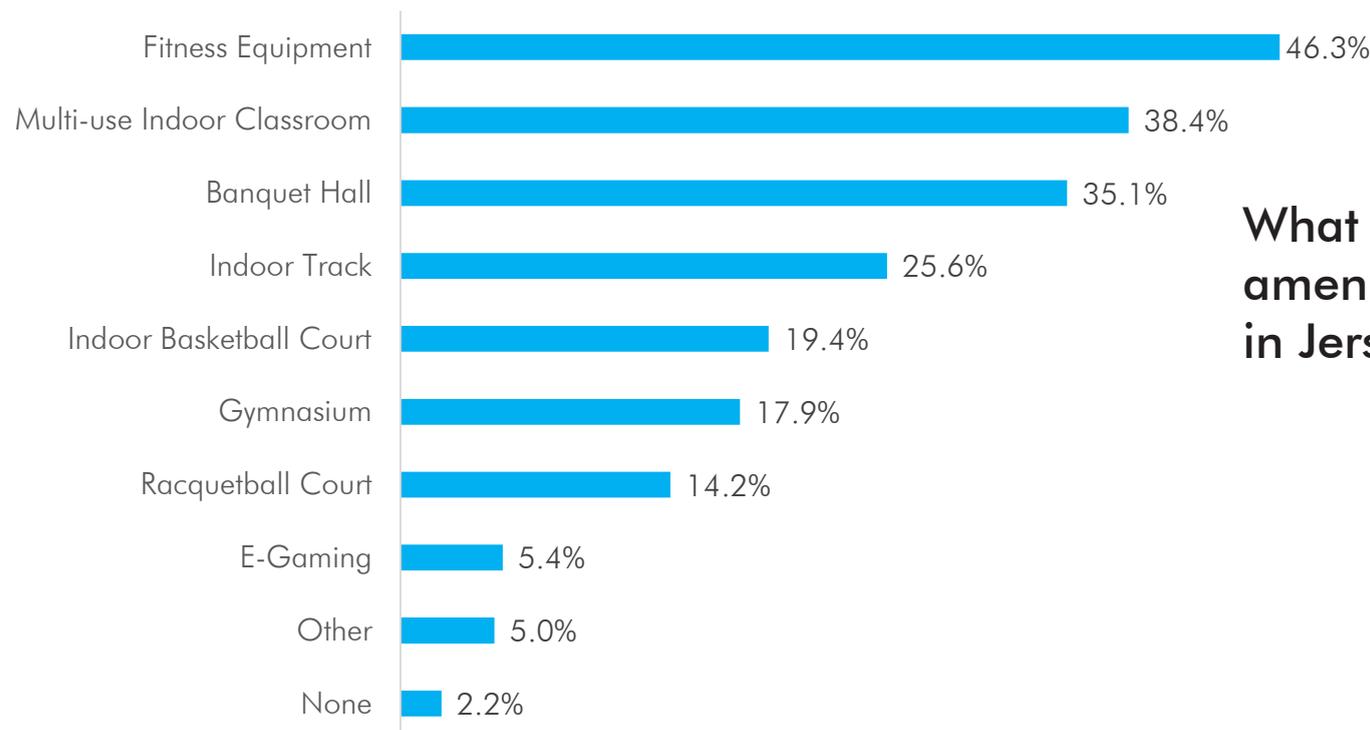
1. Trails
2. Natural Areas
3. Shaded Seating
4. Restrooms
5. Event Space

The top five desired indoor activities are:

1. Fitness Equipment
2. Multi-use Classrooms
3. Banquet Hall
4. Indoor Track
5. Indoor Basketball Court

The top key words appearing in response to the open-ended question regarding desired programs and events are:

1. Events (23)
2. Food (15)
3. Classes (14), Senior (14), Festivals (14)
4. Concerts (13), (Activities (13)



What INDOOR recreation amenities would you want to have in Jersey Village in the future?

Figure 50. Indoor recreation amenities desired by survey participants.

What OUTDOOR recreation amenities would you want to have in Jersey Village in the future?

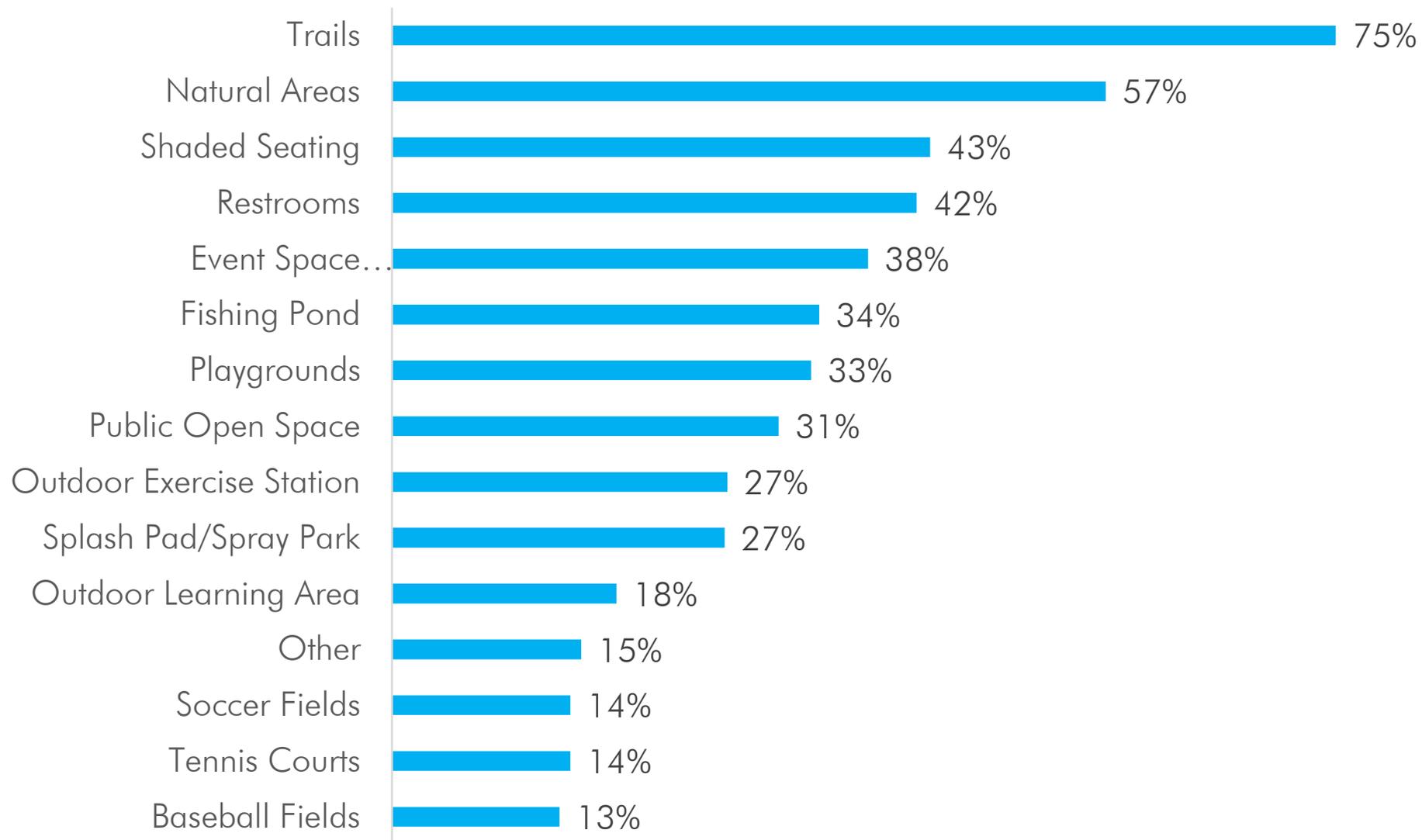


Figure 51. Outdoor recreation amenities desired by survey participants.

Lastly, the survey asked “Is the City doing enough to ensure that parks and facilities are accessible to all people regardless of ability? What do we need to improve?” A total of 210 open-ended comments received in this question. All responses were collected and coded into categories based on the content. The comments were categorized into five topics, Amenities, Accessibility, Safety, Program and Events, and Other.

Topics Covered in the Comments

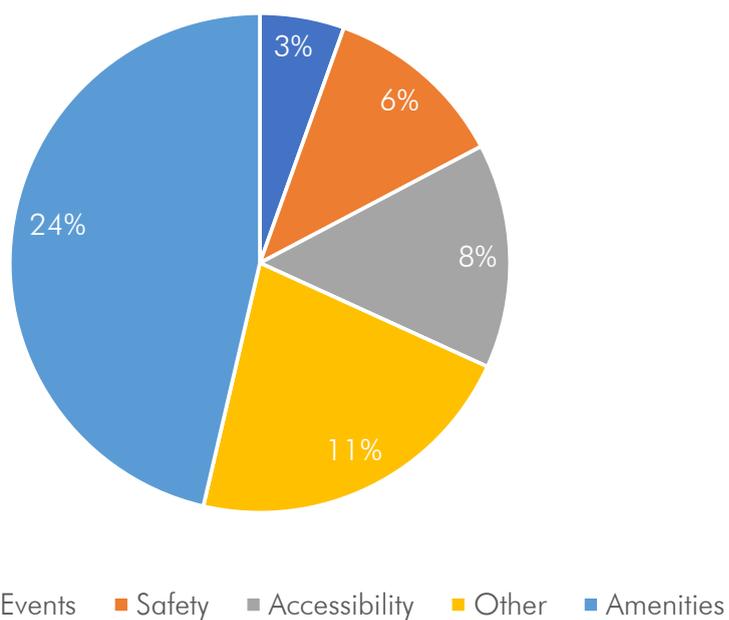


Figure 52. Comments categorized into key subject areas.

Overall, survey participants agreed that the City is doing enough to ensure that parks and facilities are accessible to all people regardless of ability, with 83% in agreement. There will always be opportunities to expand accessibility in the future, especially with the current recreation offerings from the industry, such as inclusive-play features such as play structures that offer stimulating activity for a range of disabilities including hearing, sight, mobility, learning, and other impairments.

Is the City doing enough to ensure that parks and facilities are accessible to all people regardless of ability?

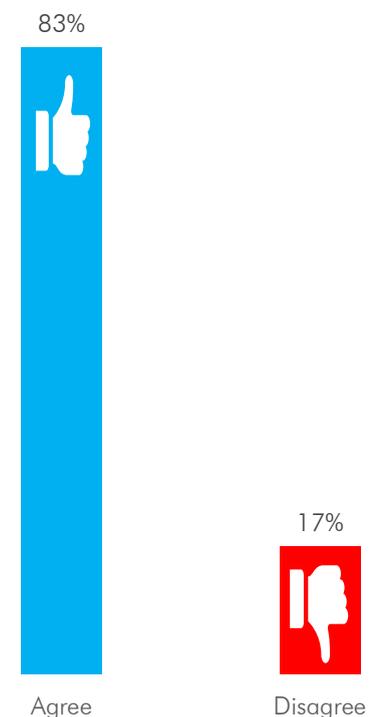


Figure 53. Survey respondents indicated high agreement with the City’s efforts to ensure accessibility.

Recreation Behavior

Another approach to identifying recreation demand is the use of “Big Data” resources available from the Environmental Systems Research Institute (ESRI), a leader in geographic information systems software and data. The nationwide data sets for recreation behavior are based on reports from the recreation industry, retail statistics, and other sources. By querying their databases, rich insight is gained about recreation preferences in Jersey Village.

Analysis of 2019 recreation behavior data reveals that Jersey Village residents participate in a wide range of activities. The chart on the following page represents the percentage of the population in Jersey Village that participated in each activity.

In 2019, the top 10 most popular recreational activities for Jersey Village residents were:

1. Barbecues
2. Walking for exercise
3. Visiting a theme park
4. Attending sports events
5. Swimming
6. Jogging and running
7. Hiking
8. Weight lifting
9. Going to the zoo
10. Road bicycling

Did You Know...?

Trails serve three of the most popular recreational activities in Texas - walking, bicycling, and running. They serve a greater number of people for less cost than just about any other recreational facility. A Texas trails study published by Texas Parks and Wildlife reported that nearly 70% of Texans walk for pleasure. This is the highest participation rate for any single recreational activity.



2019 Recreation Behavior by Jersey Village Residents ESRI Living Atlas

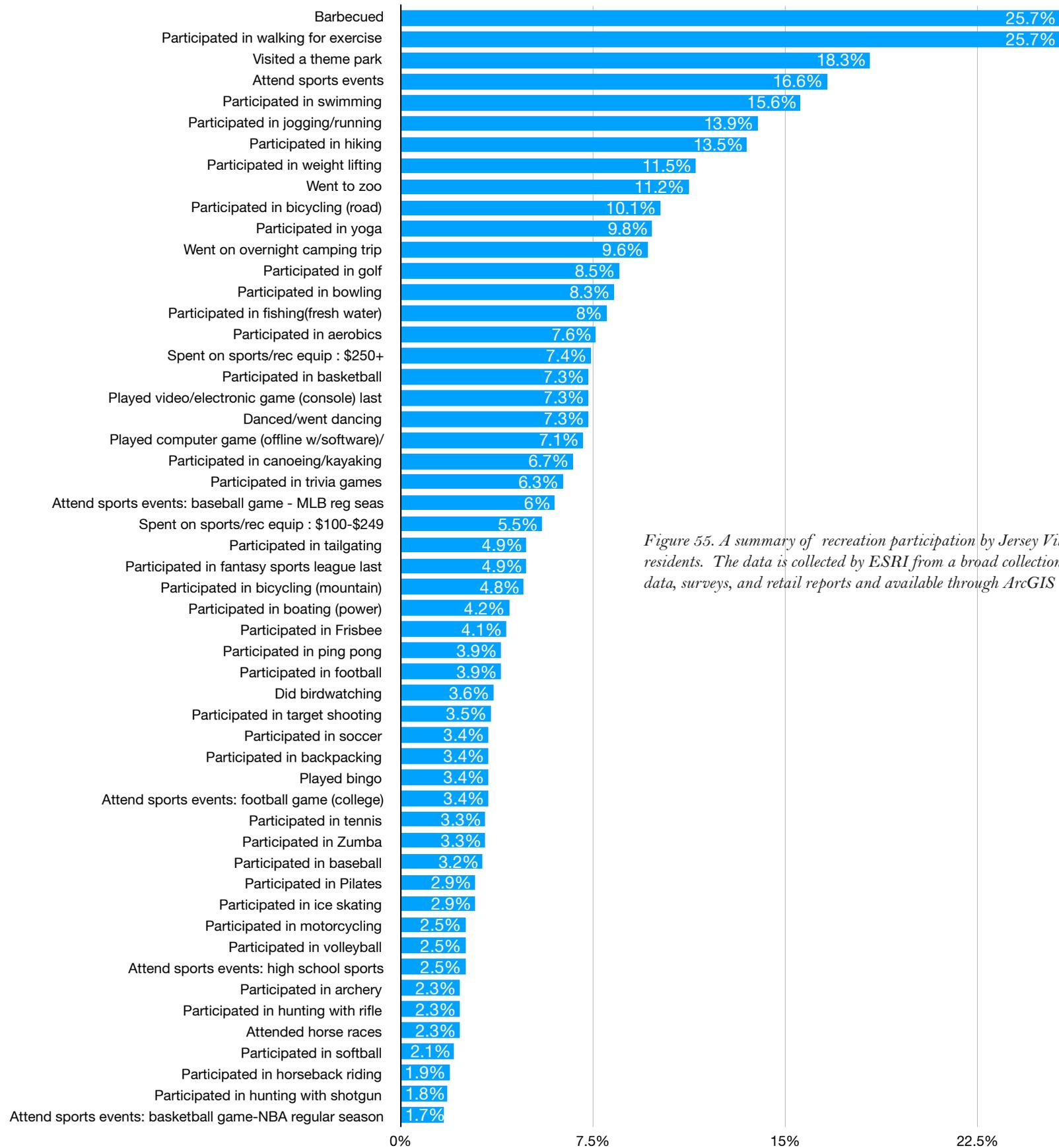


Figure 55. A summary of recreation participation by Jersey Village residents. The data is collected by ESRI from a broad collection of industry data, surveys, and retail reports and available through ArcGIS Online.

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Needs Assessment



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**Summary of Demand
Available Resources
Design Considerations**

Identifying Priorities for Parks and Facilities

In order to identify potential projects for development of new or improved parks, trails, and facilities; it's necessary to consider the demand for recreation, the available resources, and creative opportunities for implementation.

Summary of Demand

Residents have expressed a desire for a wide range of recreational activities and amenities. While the City can't be expected to provide every desired feature in a parks system, some of the most requested types of activities can be accommodated. Trails are in high demand with 75% of survey respondents requesting them. Other high-demand items include Natural Areas, Event Space, Fitness Equipment, Meeting Space, and amenities such as Restrooms, and Shade Structures. With limited space within existing park land, the City must be selective with what is added to the parks to prevent overloading the parks with too many features and amenities.

Available Resources

From a resource-based perspective, looking at the existing land and facilities available to the City is an important first step. Some undeveloped city-owned parcels and rights-of-way can be utilized as recreation space, and in some cases, may not even need to be developed to meet recreation needs. For instance, access to natural areas can be facilitated by designating a few undeveloped city-owned properties as open space, along with providing access via trails and/or parking space.

Additional opportunities for new recreation in Jersey Village include collaboration with other entities. For instance, the Harris County Flood Control District (HCFCD) maintains rights-of-way along the bayous in Jersey Village and owns several small parcels of land that could be used as parks space.

These rights-of-way offer some of the opportunity to create a trail system that cross the entire city. HCFCD has a history of working with communities to allow trails along these corridors, provided that the city takes over maintenance on the side of the channel that has trails. A few sections of White Oak Bayou are feasible for trail development, while others are unavailable, as property lines in those areas run to the centerline of the channel.

Another opportunity for new park development would take advantage of undeveloped land along White Oak Bayou and Pleasant Colony Drive. The property is listed as being under the ownership of a property owners association, and may require an agreement with that organization as well as HCFCD for development. The park would fill a service gap in an area of the community that doesn't currently live within a 10 minute walk to a park.

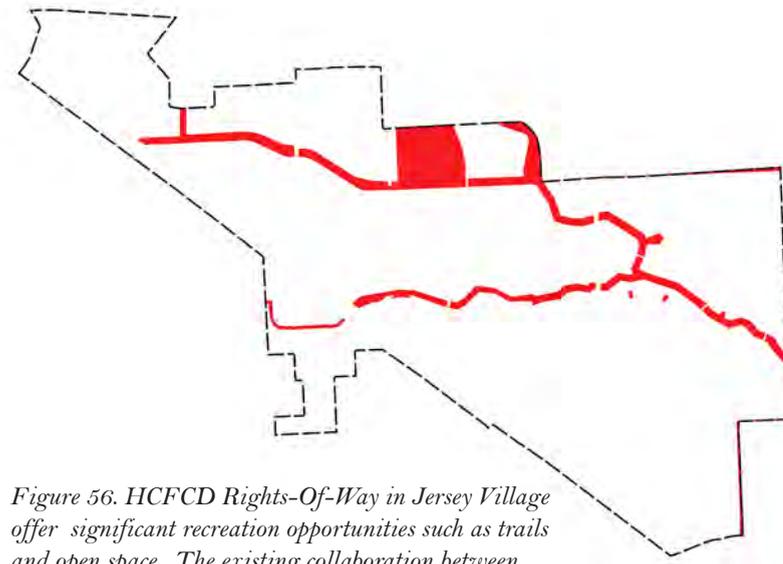


Figure 56. HCFCD Rights-Of-Way in Jersey Village offer significant recreation opportunities such as trails and open space. The existing collaboration between HCFCD and the City for the creation of trails and a dog park at the detention facility has been a great success.

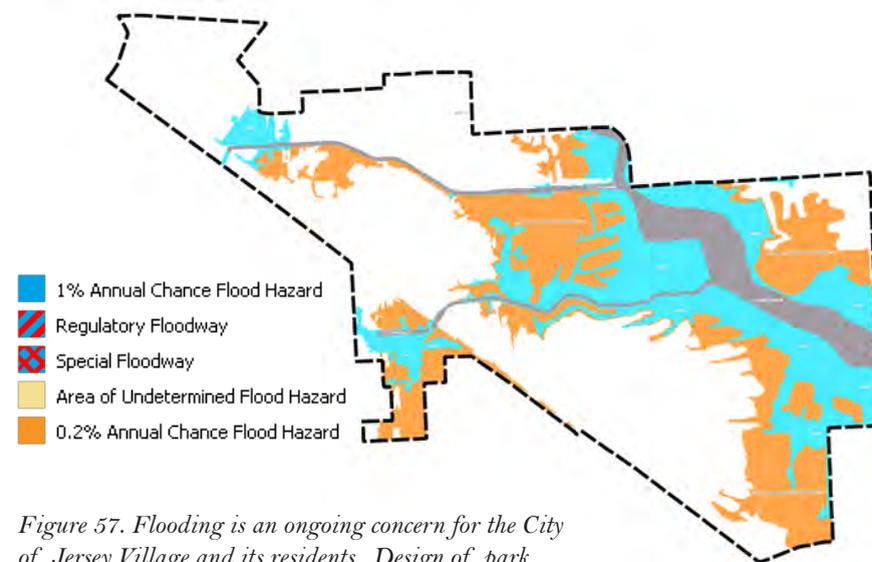
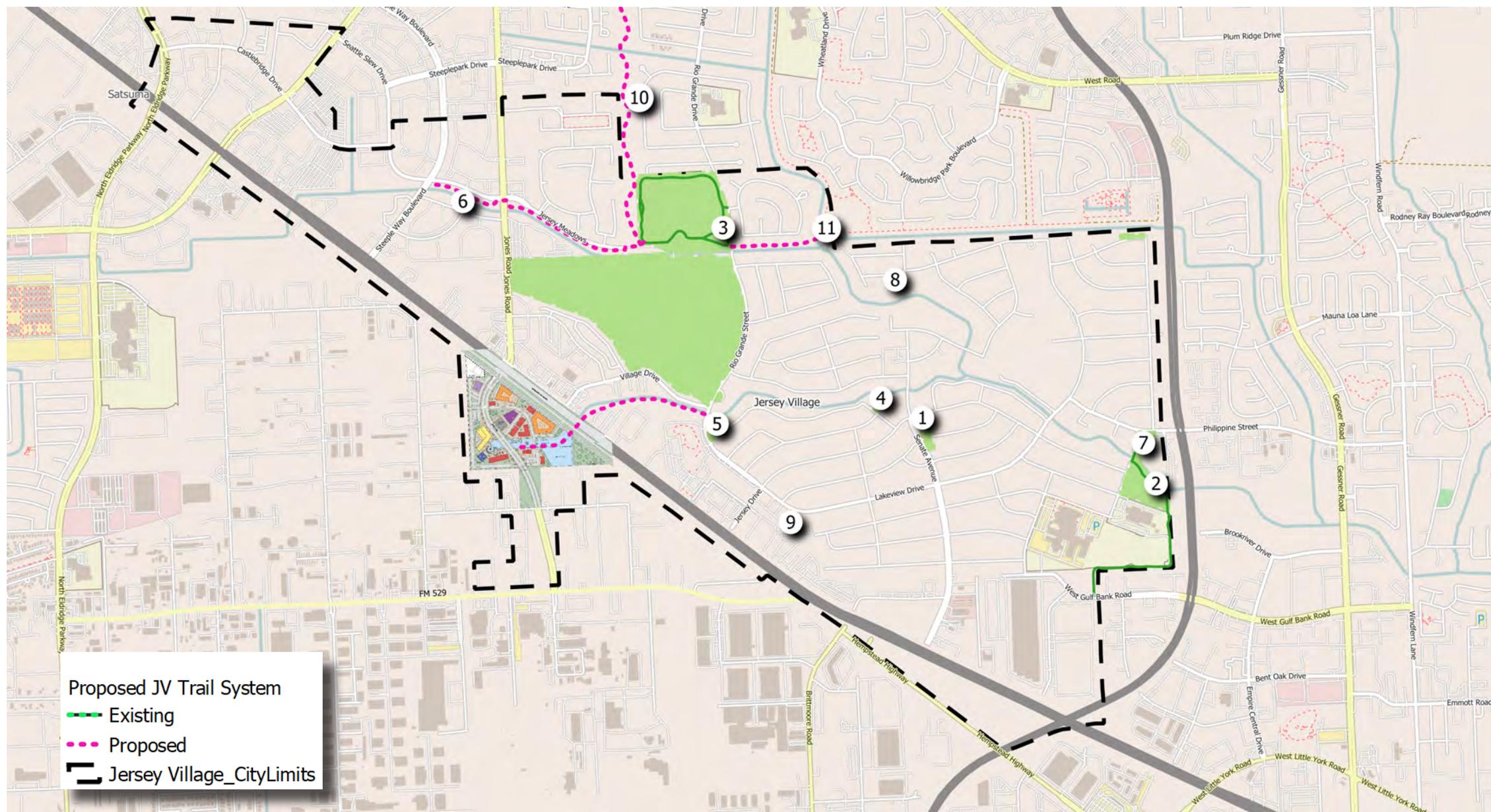


Figure 57. Flooding is an ongoing concern for the City of Jersey Village and its residents. Design of park improvements should include solutions that minimize increases to stormwater runoff.

Park and Recreation Opportunities

Figure 58. Map of proposed improvements to the parks system.



1. Improvements to Carol Fox Park
2. Improvements to Clark Henry Park
3. Improvements to Jersey Village Dog Park & Nature Trail
4. Improvements to St. John Park
5. Improvements to De Lozier Park
6. New Neighborhood Park on Pleasant Colony Drive

7. Outdoor Classroom at Philippine Park
8. New Passive Open Space Park
9. Recreation at the Civic Center
10. Trail Opportunity along Utility ROW
11. Proposed Pedestrian Bridge Across Bayou



Green Infrastructure



The Value of Green Space
Low Impact Design

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

The Value of Green Space in the Community

An often overlooked component of a City's parks and recreation system is the undeveloped green space. This green space serves a variety of important uses including nature-based recreation such as bird-watching, hiking, exploring, fishing and mountain biking.

In addition to recreation benefits, green space provides important ecosystem services such as: stormwater runoff reduction, filtration of stormwater sediments, capture and storage of greenhouse gases, wildlife habitat, and aesthetics. In park planning for the future, it is important to capture and preserve much natural space and maintained green space.

In addition to preserving natural green space, the City should consider measures for conservation of natural resources with all future design and development of park facilities. Some key benefits include:

- Water Conservation
- Energy Conservation
- Stormwater Management
- Water Quality
- Riparian Protection
- Habitat Preservation
- View Preservation

Low Impact Design (LID)

In a world of ever-decreasing natural resources and increasing development, it becomes important for the City to consider and adopt Low Impact Development (LID) techniques during design and construction of parks and facilities. Issues such as stormwater management, water quality, heat islands, and water conservation can be addressed through sound design principles.

Tools such as bio-retention of stormwater, bio-swales, use of drought-tolerant native plant materials and rainwater harvesting can effectively be implemented in park and facility designs. Use of such tools are rapidly becoming a standard practice, and in some cases is a requirement, in communities across the nation.

In addition to being a matter of good environmental stewardship, design and implementation of LID techniques in the City's projects, in particular for flood management, can also improve the City's overall rating with the Federal Emergency Management Agency's (FEMA) Community Rating System. Improving the City's score with this system can result in discounted insurance rates City-wide.

LED Lighting in City Parks

An important consideration with the replacement or installation of lighting and both parks and facilities is the use of LED lighting. LED light fixtures use remarkably less energy compared to incandescent bulbs and provide costs savings as well as promote sound environmental stewardship.

Solar Lighting in Parks

Solar technology has been advancing at a rapid pace, and the efficiency of modern photovoltaics allows for creative lighting solutions. Pavilions, parking lots, parks, and trails can all be illuminated with solar systems that reduce long-term costs and have a smaller footprint on the environment.

Detention Facilities as Parks

Storm water management structures are a part of most development these days. Often in the form of detention ponds, these facilities occupy significant land areas that could otherwise be used for park space. With consideration during the design phase of a project, such facilities could be designed to include amenities such as a pond area with a continuous water level and park amenities such as trails and picnic areas.

Rainwater Harvesting

Rainwater harvesting systems are becoming a popular tool for fulfilling two goals in City parks. These systems can reduce irrigation costs by utilizing captured rainwater from the roofs of pavilions and other structures to water the park landscape. Additionally, these systems can serve as educational components of the parks system, acting as demonstration facilities with educational signage to explain the value of the tool for the environment.

Floodplain and Riparian Corridors

Floodplain and riparian corridors offer excellent opportunities for recreation, often providing long continuous connections through the community. Jersey Village has bayous crossing through the City that should be considered a part of the parks system. Developing natural or low-impact trails with decomposed granite surfaces would provide recreational access without impacting the floodplain and sensitive environmental areas

Figure 59. LED lighting is available for replacement of existing bulbs in parks or as a complete solution when choosing light standards for new facilities. Cost savings over the long-term are significant given the low energy requirement and long lifespan of the bulbs.



Figure 60. Bio-swales, similar to drainage ditches, utilize selected vegetation to filter and slow down stormwater runoff prior to its drainage into the water shed. These bio-swales can be designed using native vegetation adapted to the area, requiring minimal maintenance.



Figure 61. Solar powered lighting can be used along pathways without the need to connect to the electrical grid.

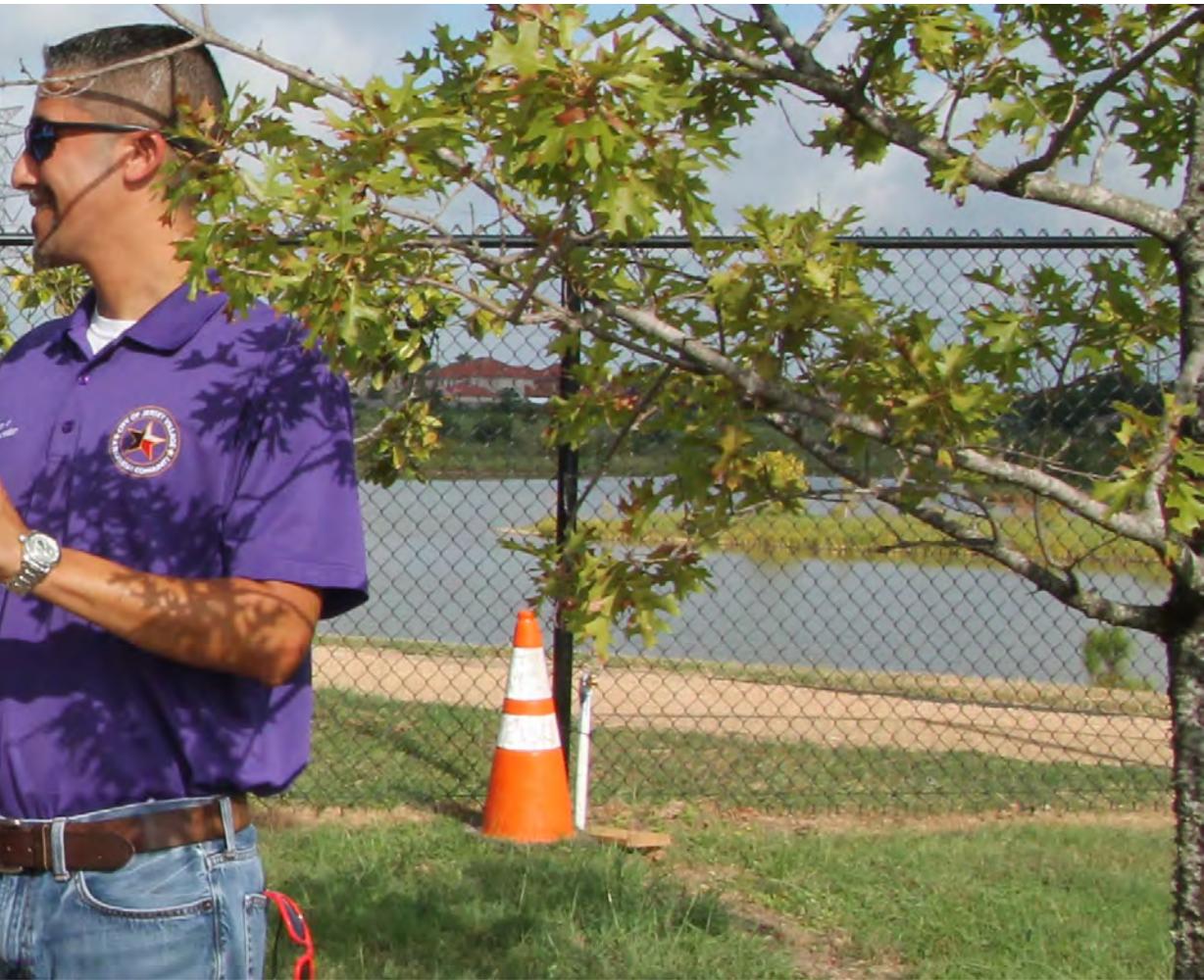
Figure 62. Rainwater harvesting should be considered during the development of future pavilions. The above example captures rainwater from a pavilion roof top and stores it in a 5,000 tank for use in irrigation of the park landscape.



Figure 63. Detention ponds are necessary part of development. Taking advantage of the open space during dry periods is an excellent way to expand recreation opportunities in the community. The facility above is utilized for soccer during dry periods.



Potential Projects



**Park Improvements
Hike and Bike Trails
Indoor Recreation**

Improvements to Carol Fox Park

Carol Fox Park is the most frequently visited park in Jersey Village and is rich with recreation features. Even though the park is loaded with amenities, residents have indicated a desire for a number of improvements to enhance the visitor experience.

The park is most frequently visited by families with young children, due to the excellent variety of play structures and centralized location of the park within the community. One priority identified in the online survey was the need for a public restroom at this park. With young children, this is an important amenity to consider providing.

The park also includes a sand volleyball court that could be enhanced with the addition of lighting to allow for extended use of the court in the evenings.

A summary of proposed improvements include the following features:

- Restrooms
- Shade sails over the play areas
- Shaded picnic areas with grills
- Walking paths

Figure 64. Recently installed shade structure over the pirate ship playground at Carol Fox Park



Figure 65. Examples of proposed picnic shelter (left) and restrooms (right) at Carol Fox Park.



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Figure 66. Concept for improvements at Carol Fox Park.



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Improvements to Clark Henry Park

Clark Henry Park is a popular recreation destination for Jersey Village residents. The park is home to many of the community events and festivals, and it's used daily for activities ranging from swimming in the summer months, to playground use, to active sports play. The local sports program, hosted by i9 Sports® facilitates youth baseball and soccer play during the Spring and Fall months. During other times of the year, the open space is utilized for local pick-up games, kite flying, and many other activities.

To elevate the sports play experience, improved grass soccer and baseball fields are proposed to accommodate the existing sports programming. The soccer field would be striped to accommodate a range of fields dimensions for varied age groups, game play can shift rapidly between sports. The baseball field is planned as a 175' diamond with backstop, suitable for Tee-Ball and early baseball age groups.

In addition to improvements to the sports fields, landscape enhancements are proposed near the playgrounds to create a gateway experience when entering the park. Seating is proposed along the hike and bike trail, and an allowance is planned in the budget for new site furnishings, landscaping, and irrigation.



Figure 67. Proposed grass soccer fields can be striped for multiple age groups or use in other sports such as football and lacrosse.



Figure 68. The proposed baseball diamond will include a grass field with backstop that provides a quality user experience without impacting floodplain issues that challenge this park.

Figure 69. Proposed concept for improvements to Clark Henry Park.



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Improvements to the Jersey Village Dog Park

The Jersey Village Dog Park is one of the more recent additions to the parks system and is a popular facility for residents. Input from the online survey reveals a need for shade structures in the park to provide a cool rest area for dogs and their owners. Also desired is an internal walking path within the fences of the park, as the existing trail is outside the fences.

Google Reviews gives this park 4.6 stars, with comments from users praising the beautiful landscape, ample space, and amenities. One comment requested a swimming area within the fenced park, and that might be a good consideration for the future.

The proposed concept for improvements to the dog park includes three shaded seating areas and a loop walking path.



Figure 70. Residents have requested a loop walking path within the dog park. Seating along the path would provide a convenient rest stop.



Figure 71. Providing shaded seating areas within the dog park can enhance the user experience on hot summer days.



Figure 72. Strategically locating an additional water fountain provides critical hydration for humans and dogs alike.

Figure 73. Proposed improvements to the Jersey Village Dog Park.



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The Jersey Meadow Nature Trail

The Jersey Village Nature Trail has been a remarkably popular facility for residents to walk or run through a natural landscape with pleasant views of the detention basin. The site was originally planned to serve stormwater management needs for Jersey Village and other communities along the watershed, while additionally providing habitat for waterfowl and recreation opportunities.

The site has an opportunity to become a recreation destination for not only residents, but people from the surrounding region with the development of trail infrastructure along the bayous. Enhancements to the detention basin and trail such as boardwalks along the banks and pedestrian bridges leading to the islands would facilitate greater opportunities to experience natural systems and wildlife at the park. Adding interpretive signs along the trail at key locations would serve to educate visitors about how the systems work to improve wildlife habitat, filter stormwater pollutants, and reduce flood damage.

The proposed concept illustrates a robust approach that includes additional trail development, seating areas, boardwalks, bridges, and wetlands and landscape enhancements. The costs estimates for development include a significant budget for additional wetland vegetation and earthworks to improve function of the facility for ecosystem services. These improvements, though costly, offer significant benefit to the watershed. The scale of improvements for wetland plantings can be adjusted according to the City's budget while still achieving the desired user experience.



Figure 80.. Example of a boardwalk across a stormwater detention basin at Keith-Wiess Park in Northeast Houston. The project was developed in partnership with Harris County Flood Control District.



Figure 81. Example of interpretive sign educating visitors about migratory waterfowl. These types of signs can add an educational and entertaining element to the nature trail experience.

Figure 82. Proposed concept for enhancements to the Nature trail and detention facility, including boardwalks, bridges, additional trails, and wetland and landscape improvements.



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Improvements to St. John Park

With limited new park land available in Jersey Village, it's important to make the most use of existing parks within the City. St. John is a passive park in Jersey Village, situated in a cul-de-sac on St. John Court. The park offers a quiet place in the neighborhood to sit in the shade and relax. With some improved amenities such as new site furnishings, pathways, and landscape elements; the park may see increased usage.

The proposed concept for improvements to St. John Park includes a plaza with crushed granite surfacing and decorative seat walls. Within the plaza there would be picnic tables for neighborhood gatherings, with benches, lighting, and a bike rack in the park as well. Proposed decomposed granite pathways would provide circulation within the park. Existing trees will be protected during development to maintain the shade and aesthetics currently available on site. The proposed light fixture would include outlets for powering seasonal Christmas decorations in keeping with Jersey Village traditions.



Figure 83. Example of picnic plaza with seatwalls and crushed granite surface.



Figure 84. A small fire pit can elevate the experience evening gatherings.



Figure 85. View of St. John Park. The park offers ample open space within the mature tree canopy.

Figure 86. Concept for improvements to St. John Park.



Improvements to De Lozier Park

De Lozier Park is an underutilized property in the parks system that offers the opportunity to provide additional amenities that make the space more inviting. As a popular spot for area residents to get together, providing a large pavilion as a gathering space can elevate the user experience. A proposed playground would provide something for children as well. The park sits across the street from a large park owned by Champion Forest Baptist Church, and the proposed amenities are seen as complementary to the Church's offerings.

Additional amenities proposed include the following:

- Benches
- Bike Racks
- Lighting
- Crushed Granite Plaza
- Seat walls
- Picnic Shelter
- Pathways
- Landscaping



Figure 87. Example of play structures proposed at De Lozier Park.



Figure 88. Example of typical amenities for a small neighborhood park.

Figure 89. Concept for improvements to De Lozier Park.



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Proposed Neighborhood Park on Pleasant Colony Drive

Along Pleasant Colony Drive and Seattle Slew Drive west of Jones Road, there is property along both sides of White Oak Bayou that could offer approximately 6.5 acres of new park land to the City. The property currently is shown on the tax rolls to be owned by the Steeplechase Park Owner’s Association, and therefore would require either acquisition of the land or execution of an interlocal agreement for development.

This area of Jersey Village is under-served with regards to recreation and is one of the most significant service gaps in the parks system. With multifamily residential development along Pleasant Colony Drive, providing a neighborhood park is a priority for the area.

The proposed concept offers a rich selection of features and amenities including the following:

- Pavilions
- Playground
- Multi-use Field
- Workout Stations
- Basketball Court
- Tennis Court
- Restroom
- Trails
- Parking
- Lighting
- Landscaping



Figure 90. Example of proposed basketball courts.



Figure 91. Example of proposed alley of shade trees with decomposed granite pathway.

Figure 92. Concept for park on Pleasant Colony Drive.



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Improvements to Philippine Park

Philippine Park is a quiet, passive park with ample shade and a minimum of amenities. The park offers plenty of open space for recreation such as taking a walk, reading a book, or other passive activities. The majority of the park resides within the Regulatory Floodway, thereby limiting most types of development such as structures. There is, however an opportunity to add features such as walking paths and a nature-themed playground. Other proposed amenities include site furnishings such as picnic tables, a bike rack, and benches.

The park is located within walking distance of E.S. Post Elementary and is adjacent to a day care facility. With education in mind, the proposed concept includes an outdoor learning center that would be comprised of a pavilion structure with seating and an open 'outdoor learning ring' that provides an environment outside the classroom for teaching under the shade of trees.

Figure 94. Example of typical seating along the proposed pathways in Philippine Park.



Figure 93. Example of natural play elements.

Figure 95. Example of outdoor classroom.



Figure 96. Concept for improvements to Philippine Park.



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Recreation at the Civic Center

The existing Civic Center is a building that has changed use over time. Once a Church for many years, the City took ownership and converted it into a multi-purpose facility that serves as City Council chambers, offices for the Parks and Recreation Department, and is home to various events and activities throughout the year. The outside area is home to the monthly Farmer’s Market, a popular event in the community.

As the City looks forward to development of a new City Hall in the future Village Center development, the property is primed for re-use once again. The City plans to dedicate the property to the Parks and Recreation Department, and the question then becomes: “how do we best utilize the site and facilities?”. The site offers an opportunity to formalize some space for outdoor events. As alternative to a proposed amphitheater at Clark Henry Park, one could be developed at the Civic Center for a wide variety of community events.

The Civic Center facility itself is a sound structure that has the chance to be re-purposed for recreation. While not capable of hosting all types of indoor activities such as swimming, running, or basketball, the building has ample room to create indoor recreation opportunities. Some activities that are ideally suited for a building like this include fitness equipment, weight rooms, studios for yoga and similar activities, and multi-purpose rooms that are flexible for programmed activities and rental.

Conversion of the Civic Center to a recreation facility requires a intensive evaluation of the structure and programming of amenities that goes beyond the scope of a master plan. It is recommended that a separate feasibility study be conducted to delve into the architectural opportunities and constraints, identify a suitable program for improvements, and establish opinions of probable cost.



Figure 97. Low-cost elements such as bouldering walls can create new and interesting recreation activities for residents.



Figure 98. Non-traditional use of buildings for recreation is more common than one may think. One example is the City of Boerne, TX, where for many years they partnered with the YMCA to operate a recreation center within a local retail strip center. Such an example illustrates that re-use of existing buildings can be a feasible and cost-conscious means of accomplishing community goals.

Figure 98. Concept for proposed recreation center and landscape improvements at the Civic Center.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Proposed Passive Open Space Park

An existing City-owned property and adjacent right-of-way along White Oak Bayou near the intersection of Kube Court and Senate Avenue offers an opportunity to add an approximate 2.0 acres of new park land. The parcel is partially forested and resides behind a row of houses, lending it to use as a passive open space rather than a highly-developed park.

The proposed amenities include a small parking lot, interior pathways, decorative foot bridges, landscaping, and interpretive signage describing natural features in the area. Benches and picnic tables would be located at scenic points within the park. The park would provide a quiet place for relaxation and enjoying views of nature.



Figure 99. This park is envisioned as a relaxing location to get away for a few hours in the quiet shade along White Oak Bayou.



Figure 100. Interpretive signs are proposed to educate park visitors about local flora, fauna, and natural systems.

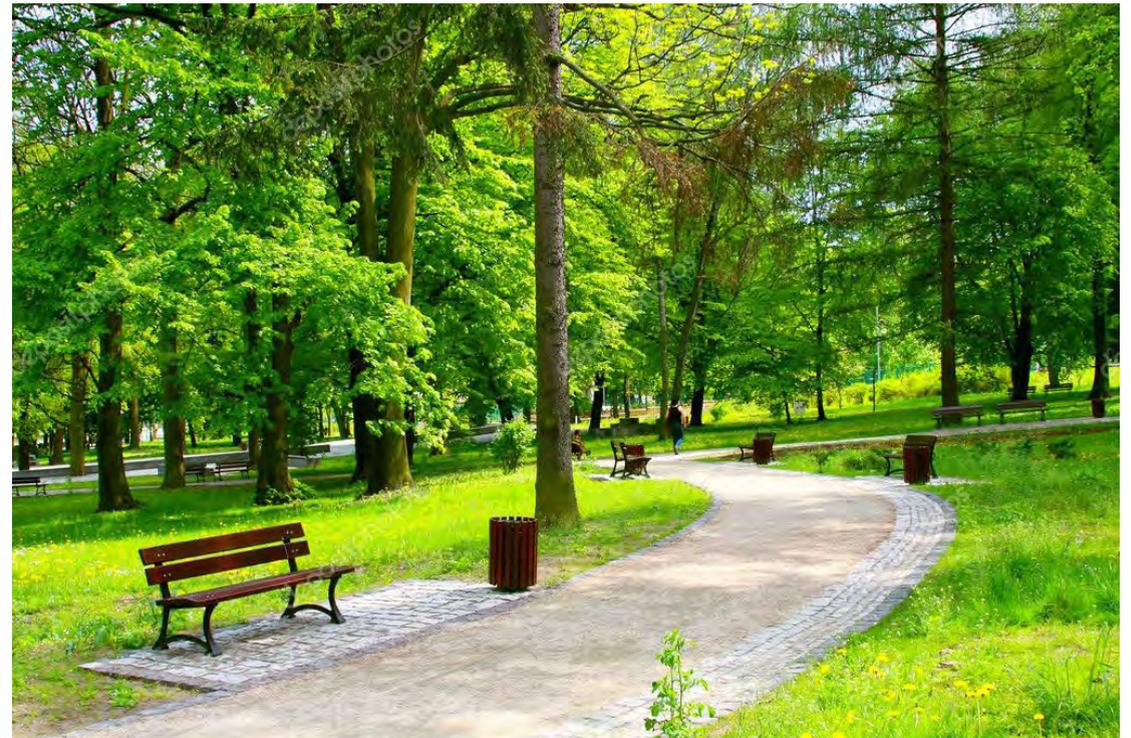


Figure 101. Proposed pathways within the park with seating nodes.

Figure 102. Concept for a new passive open space park in the north park of Jersey Village.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Proposed Trails along White Oak Bayou

Jersey Village has a complete network of sidewalks throughout the City, however only has one trail dedicated to recreation. The bayous that transect the City present the opportunity to provide pedestrian and bicycle connections across town, linking parks, neighborhoods, and public spaces.

The rights-of-way along the bayous in Jersey Village are owned and maintained by the Harris County Flood Control District (HCFCD). Should the City develop these trails along the bayous, the design and construction must meet the standards established by HCFCD, and the City will be required to maintain the right-of-way from then on. It will be important to consider the added maintenance costs when moving forward with this project, however the benefits of this addition to the park system may outweigh this cost. A total of 2.7 miles of trails are proposed.

The proposed trail along the southern tributary of White Oak Bayou is planned to connect to the future Village Center along SH 290. The planned route works well with the proposed design of the Village Center, however crossing SH 290 would require routing the trail under the highway bridge with a culvert/tunnel. If this is not feasible due to cost, the route can be realigned to cross at the intersection of Jones Road and SH 290.



Figure 103. Trailhead opportunity at Welwyn Park. The existing gate could be modified to allow access to a proposed trail along the bayou.



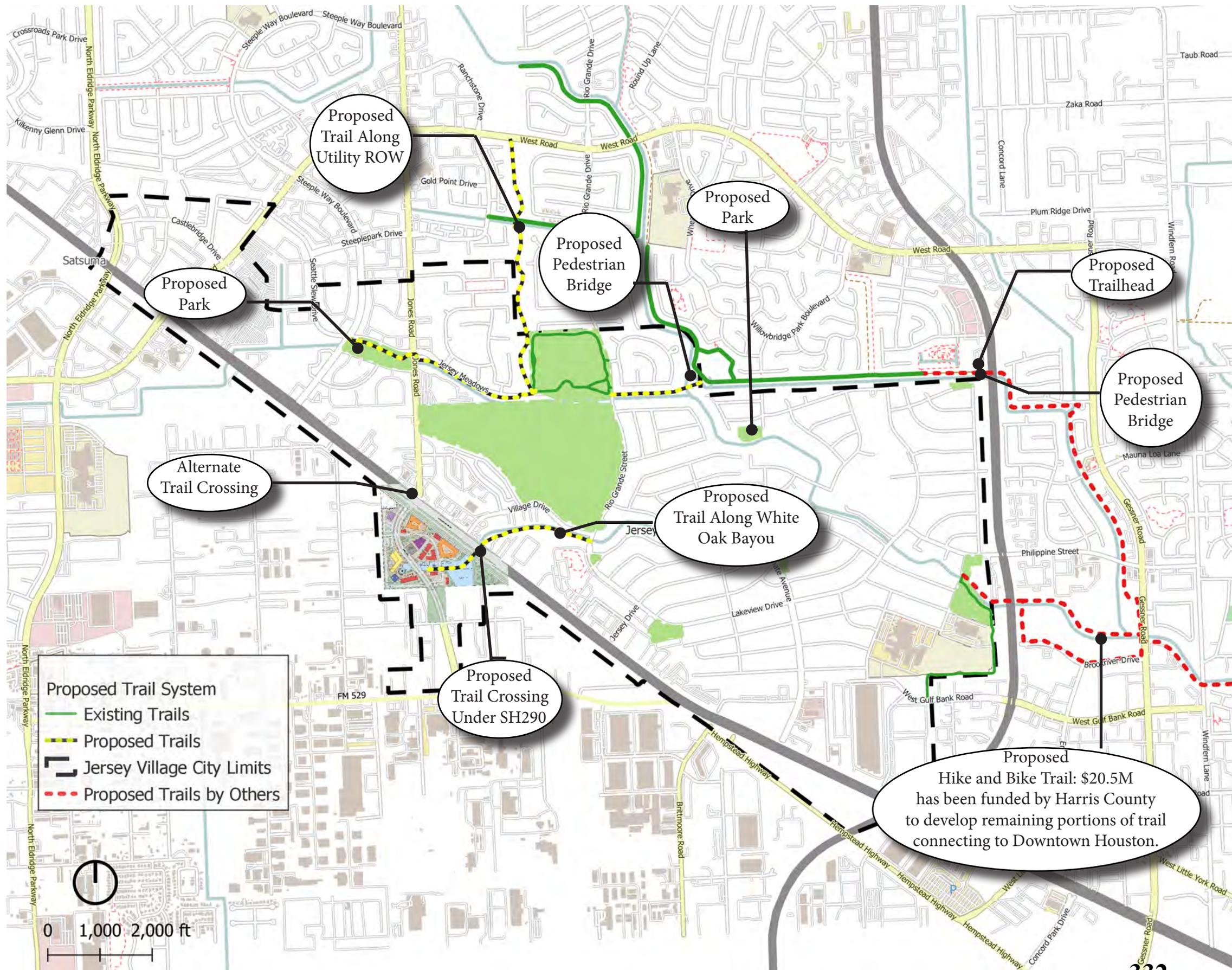
Figure 104. Example of a pedestrian bridge crossing along Brays Bayou in Houston, TX.



Figure 105. Existing hike and bike trail along White Oak Bayou in Jersey Village.

Proposed Jersey Village Trail System

Figure 106. Proposed city-wide trail alignments.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Parks Master Plan Open House

A public ‘open house’ event was hosted on November 10th, 2020 at the Civic Center to update residents on the progress of the master plan development and to share preliminary concepts for improvements to the Jersey Village parks system.

A summary of public input to date was available along with displays detailing proposed park improvements, new parks, proposed trails, and facilities. Residents were asked to identify their favorite concepts and leave comments at each of several stations. The consulting team was available to discuss concepts and answer questions with residents throughout the event.

Total participation is estimated a between 50 and 60 residents for the Open House. A total of 46 participants signed in, though more signed as families. All participants, consultants, and City staff practiced the use of masks and hand sanitizers to limit potential spread of Covid 19.



Figure 107. Residents discussing proposed concepts during the Parks Master Plan Open House.



Figure 108. Residents discussing proposed concepts during the Parks Master Plan Open House.

Proposed Concepts	Sticker Votes
Delozier Park Improvements	
Playgrounds	6
Seating Area	3
Pavilion	7
JV Dog Park Improvements	
Pavilions	8
Pathways	2
Drinking Fountain	4
JV Nature Trail Improvements	
Bridges and Boardwalks	34
Interpretive Signs	3
St. John Park Improvements	
Picnic Area and Swinging Benches	2
Fire Pit	3
Plaza	3
Philippine Park Improvements	
Outdoor Classroom	2
Decorative Landscaping	1
Pathways with Benches	2
Clark Henry Park Improvements	
New Playground Structures	2
Multi-use Sports Field	11
Tee-Ball Field	6
Benches along Trail	8
Overall Concept	1
Carol Fox Park Improvements	
Restrooms	27
Seating along Pathways	1
Pavilion	14
Shade Sails over Playgrounds	9
Overall Concept	1

New Passive Open Space Park	
Picnic Area, Seating Nodes, and Swinging Benches	5
Decorative Wooden Foot Bridges	2
Pathways with Benches	1
New Pleasant Colony Park	
Athletic Practice Field with Bleachers	2
Tennis Courts	3
Basketball Courts	5
Overall Concept	2
Trail System	
Pedestrian Bridge near Ballinger Park	19
Trail Crossing under SH 290 to Village Center	18
Pedestrian Bridge near Welwyn Park	9
White Oak Bayou Trail	1
Overall Concept	3

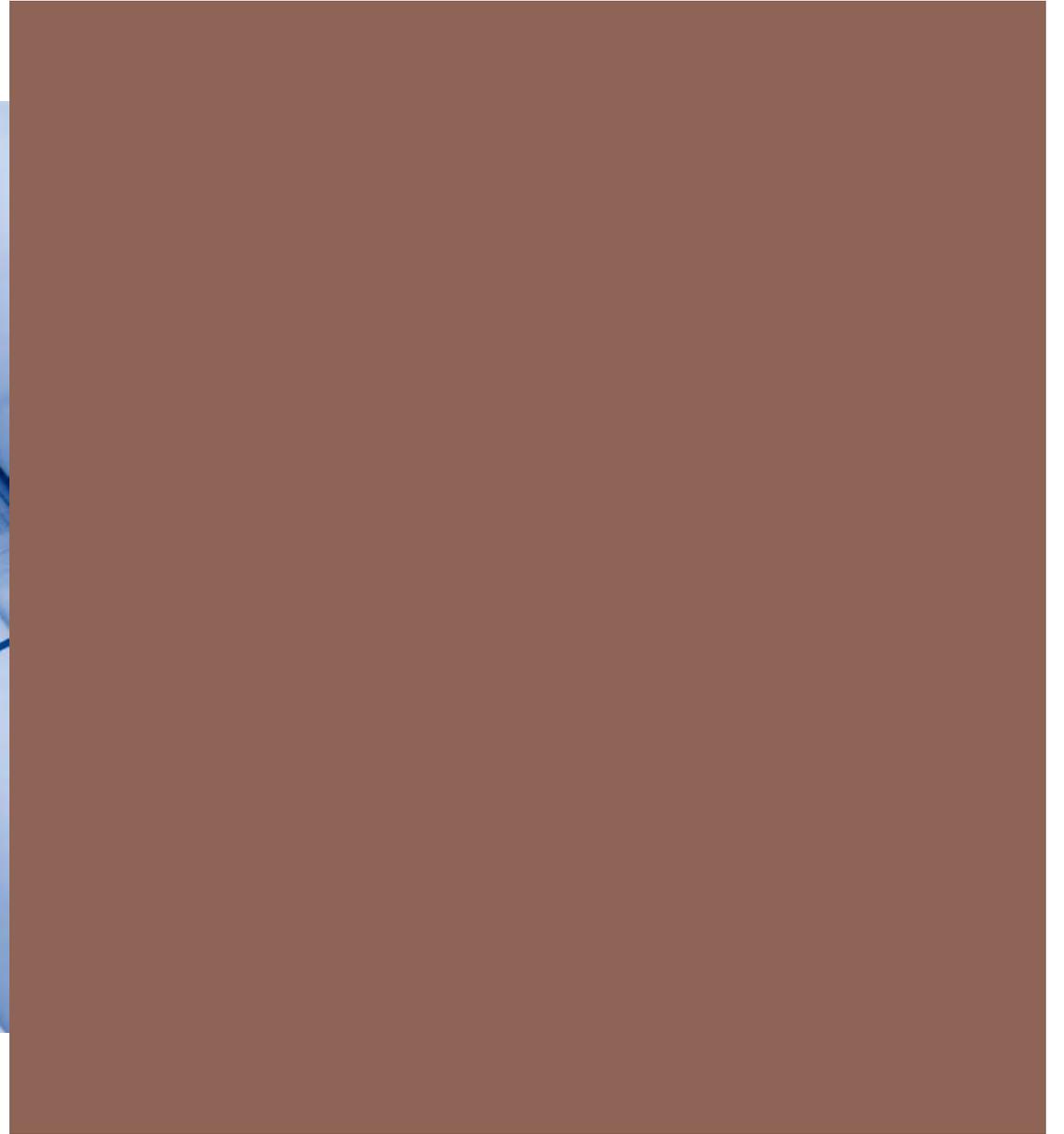
Table 6. Tabulation of 'Sticker Votes' cast by Open House participants to identify their favorite concepts for improvements to the parks system. Votes are used to gauge overall interest in each proposed feature.



Figure 109. Residents discussing proposed concepts during the Parks Master Plan Open House.



IMPLEMENTATION PLAN



**Project Prioritization
Potential Projects
Project Design and Construction
Funding Opportunities**

Project Implementation

The *Parks Master Plan* identifies the potential projects for parks and recreation, and justification through stakeholder input. However, the timing of project implementation is largely a function of funding availability and the City's will to move forward on a given project.

Potential Projects

The following Potential Projects have been identified for consideration in this plan:

- Improvements to Carol Fox Park
- Improvements to Clark Henry Park
- Improvements to Jersey Village Dog Park
- Improvements to St. John Park
- Improvements to De Lozier Park
- New Neighborhood Park on Pleasant Colony Drive
- Outdoor Classroom at Philippine Park
- New Passive Open Space Park
- Trailhead at Welwyn Park
- Trails along Bayous
- Recreation at the Civic Center
- Enhancements to Jersey Meadow Nature Trail

City Council may elect to implement all or none of the projects identified in this master plan. These projects should be viewed as opportunities, however this plan does not commit the City to any given project for implementation.

Project Design and Construction

When it comes to parks and recreation planning, identifying the needs of residents and developing a vision for the future parks system are important first steps. Once a project has been identified and approved for further study, the process of funding, design and construction can begin.

The proposed parks projects would likely be funded through a municipal bond, while also exploring other funding mechanisms. Following a decision to move forward on a potential project, the City will need to engage a qualified design team to further program the details of the project.

The Design Development phase of this process will allow the City to further refine the important details that bring the park and recreation project to life. This process will include several iterations of projected costs, revisions and refinements that ultimately will be turned into construction documents. It is important during to continue to gather input from stakeholders during this process to ensure that key details are not left out.

Construction documentation, bidding and construction of the project is the phase where it will be important to have the right team for the job. Quality construction documents followed by strict adherence to the drawings during construction administration will ultimately determine the quality of the end result. All too often great projects are turned over to a general contractor to be completed with insufficient supervision, resulting in poor performance, change orders and added costs. The City will need the designer to act as an advocate for the City throughout the construction process to ensure success.

As the City continues with improvements and additions to the parks system, funding is often the key player in the decision making process. On the following pages are a variety of State and Federal grant programs available to aid cities in the enhancement of parks and recreation facilities and other public space projects.

Funding Opportunities

As the City continues with improvements and additions to the parks system, funding is often the key player in the decision making process. The following are the primary funding mechanisms for the Parks and Recreation Department. Additionally, there are a variety of State and Federal grant programs available to aid cities in the enhancement of parks and recreation facilities and programs.

Special Revenue Funds - Hotel/ Motel Occupancy Tax Fund

This fund is used to account for proceeds from hotel occupancy taxes received during the year. Expenditures from this fund are restricted to tourism activities. An appropriations style budget is adopted for this fund on an annual basis. Examples of activities that may qualify for use of this fund are multi-day festivals, tournaments, and similar events that can attract visitors to stay overnight in the community. Expenditures must fit into one of the categories authorized by statute. According to the Comptroller's Data Analysis & Transparency Division, these categories include:

- The construction, maintenance and operation of a convention or visitor center;
- Facilities and personnel for the registration of convention delegates;
- Advertising and promotional programs to attract tourists;
- Encouragement and promotion of the arts;
- Historical restoration and preservation projects;
- Advertising to encourage tourists to visit historic sites and museums;
- Signage directing the public to sights and attractions frequently visited by tourists;
- Certain transportation systems serving tourists and hotel guests; and, for certain cities, Sporting events for which the majority of participants come from out of town;
- Qualifying sports facilities that routinely host regional or national tournaments; and
- Coliseums or multi-use facilities.

Community Development Block Grants

The Department of Housing and Urban Development (HUD) provides assistance to communities across the nation for a wide range of activities through the Community Development Block Grants Program. These funds are often distributed to individual communities by the state as match-grants to fund projects supporting economic development and improved quality of life. Texas Parks and Wildlife Department awards grants from this program annually to develop and enhance parks and open space.

Certificates of Obligation

A certificate of obligation (CO) is a debt instrument that can be issued by a city, county, or health/hospital district to: (1) pay for the construction of a public work; (2) purchase materials, supplies, equipment, machinery, buildings, land, and right-of-way for authorized needs and purposes; and (3) pay contractual obligations for professional services. COs function similarly to bonds, but with fewer procedural requirements. COs are issued for terms of up to 40 years and usually are supported by property taxes or other local revenues.

TRPA Grants Program (match grants)

Local Parks Non-Urban Outdoor - potential funding: \$750,000

Small Community - potential funding: \$150,000

Recreation Trails - potential funding: \$200,000

The Texas Recreation and Parks Account (TRPA) is funded by a portion of Texas sales tax received on selected sporting goods. These grants are awarded to applicants annually at varied levels depending on project type and available resources for the funding cycle. These funds are administered by the Texas Parks and Wildlife Department's Recreation Grants Branch for five programs including 1) Outdoor Recreation 2) Indoor Recreation 3) Small Community 4) Regional 5) Community Outdoor Outreach Program. All grant assisted sites must be dedicated as parkland in perpetuity, properly maintained and open to the public.

Transportation Equity Act (SAFETEA-LU) - Recreation Trails Program

The Transportation Safety Act, also known as the Safe, Accountable, Flexible, Efficient Transportation Act: A Legacy for Users (SAFETEA-LU), provides for the distribution of funds from the Federal Highway Administration (FHWA). The Federal Highway Administration is the largest source of funding for shared use paths, trails and related projects. The Recreational Trails Program, an assistance program to FHWA, distributes funds for a range of activities including:

- Maintenance and restoration of existing trails.
- Development and rehabilitation of trailside and trailhead facilities and

trail linkages.

- Purchase and lease of trail construction and maintenance equipment.
- Construction of new trails (with restrictions for new trails on Federal lands).
- Acquisition of easements or property for trails.
- Assessment of trail conditions for accessibility and maintenance.
- Development and dissemination of publications and operation of educational programs to promote safety and environmental protection related to trails (including supporting non-law enforcement trail safety and trail use monitoring patrol programs, and providing trail-related training) (limited to 5 percent of a State's funds).
- State administrative costs related to this program (limited to 7 percent of a State's funds).

National Recreational Trails Fund

TPWD administers the National Recreational Trails Fund (NRTF) in Texas under the approval of the Federal Highway Administration (FHWA). The National Recreational Trails Fund supports recreational trail construction, renovation and acquisition. The grants are funded from a portion of the federal gas tax generated by gasoline purchases for off-road motorcycles and four-wheelers. Thirty percent of the total NRTF grants must be earmarked for motorized recreational trails, while another 30 percent must be spent on non-motorized trail projects. The remaining 40 percent is discretionary. The reimbursable grants can be up to 80% of project cost with a maximum of \$200,000 for non-motorized trail grants and a maximum award of \$400,000 for motorized (off-highway vehicle) trail grants.

In May 2019, the Texas Parks and Wildlife Commission approved \$3.81 million dollars in grants to fund 22 motorized and non-motorized recreational trail-related projects across the state.

APPENDIX

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021



Opinions of Probable Cost for Proposed Projects Maintenance Costs Project Prioritization

Table 8. Opinion of Probable Costs (OPC) DRAFT

	Item / Description	Qty	Unit	Rate	Cost
1	Site				\$78,811
1.1	General Requirements/Mobilization	1	5%	\$0.05	\$21,892
1.2	Sitework	1	7%	\$0.07	\$30,649
1.3	Demolition/Clearing & Grubbing	1	3%	\$0.03	\$13,135
1.4	Utilities	1	3%	\$0.03	\$13,135
2	Parking				\$-
3	Structures				\$-
4	Hardscapes				\$62,340
4.1	Concrete Sidewalks	980	lf	\$33	\$32,340
4.2	Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$30,000	\$30,000
5	Play Amenities				\$270,000
5.2	120' baseball field	1	ea	\$120,000	\$120,000
5.5	Open Fields (multi-use)	1	ea	\$150,000	\$150,000
6	Landscape				\$105,500
6.1	Landscape Beds & Mulch	5000	sf	\$16.50	\$82,500
6.2	Irrigation - Planting Beds	5000	sf	\$2.10	\$10,500
6.3	Tree Preservation	1000	lf	\$12.50	\$12,500
	Subtotal				\$516,651
	Contractor's OH/Markup				\$129,163
	Contingency				\$32,291
	Total				\$678,105
	Professional Services Allowance		15%	\$0.15	\$101,716
	Total Project Cost Range				\$779,820

Improvements to Clark Henry Park

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Burditt Consultants has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions. Burditt Consultants cannot and does not guarantee that proposals, bids or actual construction will not vary from opinion of probable costs.

Table 9. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Cost
1 Site				\$62,177
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$17,271
1.2 Sitework	1	7%	\$0.07	\$24,180
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$10,363
1.4 Utilities	1	3%	\$0.03	\$10,363
2 Parking				\$-
3 Structures				\$206,000
3.1 Restroom (family)	1	ea	\$100,000	\$100,000
3.2 Shade Sails	2	ea	\$45,000	\$90,000
3.3 Picnic Shelter	1	ea	\$16,000	\$16,000
4 Hardscapes				\$48,425
4.1 Concrete Sidewalks	225	lf	\$33	\$7,425
4.2 Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$25,000	\$25,000
4.5 Exterior Lighting (Pedestrian-Pole)	6	ea	\$1,500	\$9,000
4.8 Water Fountains	1	ea	\$7,000	\$7,000
5 Play Amenities				\$91,000
5.1 Poured in place surface	6,500	sf	\$14	\$91,000
6 Landscape				\$-
Subtotal				\$407,602
Contractor's OH/Markup				\$101,900
Contingency				\$25,475
Total Construction Costs				\$534,977
Professional Services Allowance		15%	\$0.15	\$80,247
Total Project Costs				\$615,224

Improvements to Carol Fox Park

Burditt Consultants has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions. Burditt Consultants cannot and does not guarantee that proposals, bids or actual construction will not vary from opinion of probable costs.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Table 10. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Cost
1 Site				\$57,238
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$15,899
1.2 Sitework	1	7%	\$0.07	\$22,259
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$9,540
1.4 Utilities	1	3%	\$0.03	\$9,540
2 Parking				\$-
3 Structures				\$25,000
3.4 Outdoor Learning	1	ea	\$25,000	\$25,000
4 Hardscapes				\$39,189
4.1 Concrete Sidewalks	733	lf	\$33	\$24,189
4.2 Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$15,000	\$15,000
4.3 Outdoor learning ring	1	allow	\$12,000	\$12,000
5 Play Amenities				\$80,000
5.2 Nature Playgrounds - 2-5/5-12	1	ea	\$80,000	\$80,000
6 Landscape				\$173,800
6.1 Landscape Beds & Mulch	8000	sf	\$16.50	\$132,000
6.2 Irrigation - Planting Beds	8000	sf	\$2.10	\$16,800
6.3 Tree Preservation	2000	lf	\$12.50	\$25,000
Subtotal				\$375,227
Contractor's OH/Markup				\$93,807
Contingency				\$23,452
Total				\$492,485
Professional Services Allowance		15%	\$0.15	\$73,873
Total Project Cost Range				\$566,358

Improvements to Philippine Park

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

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Table 11. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Cost
1 Site				\$47,322
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$13,145
1.2 Sitework	1	7%	\$0.07	\$18,403
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$7,887
1.4 Utilities	1	3%	\$0.03	\$7,887
2 Parking				\$-
3 Structures				\$-
4 Hardscapes				\$38,150
4.1 Concrete Sidewalks	550	lf	\$33	\$18,150
4.2 Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$20,000	\$20,000
5 Play Amenities				\$15,000
51 Bouldering Wall (wood construction)	1	allow	\$15,000	\$15,000
6 Landscape				\$209,750
6.1 Landscape Beds & Mulch	10000	sf	\$16.50	\$165,000
6.2 Irrigation - Planting Beds	10000	sf	\$2.10	\$21,000
6.3 Trees (45 gal)	15	ea	\$500	\$7,500
6.4 Irrigation Drip - Trees	15	ea	\$250	\$3,750
6.5 Tree Preservation	1000	lf	\$12.50	\$12,500
Subtotal				\$310,222
Contractor's OH/Markup				\$77,556
Contingency				\$19,389
Total				\$407,166
Professional Services Allowance		15%	\$0.15	\$61,075
Total Project Cost				\$468,241

Recreation at the Civic Center

Burditt Consultants has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions. Burditt Consultants cannot and does not guarantee that proposals, bids or actual construction will not vary from opinion of probable costs.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Table 12. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Costs
1 Site				\$58,308
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$16,197
1.2 Sitework	1	7%	\$0.07	\$22,675
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$9,718
1.4 Utilities	1	3%	\$0.03	\$9,718
2 Parking				\$-
3 Structures				\$85,000
3.1 Pavilion (Large 30x30)	1	ea	\$85,000	\$85,000
4 Hardscapes				\$55,435
4.1 6' Concrete Sidewalks	320	lf	\$33	\$10,560
4.2 Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$30,000	\$30,000
4.5 Exterior Lighting (Pedestrian-Pole)	2	ea	\$1,500	\$3,000
4.6 Decomposed Granite Plaza	890	sf	\$5	\$4,450
4.7 Seat Walls	165	lf	\$45	\$7,425
5 Play Amenities				\$120,000
5.1 Pre-fabricated Playground - 2-5/5-12	1	ea	\$120,000	\$120,000
6 Landscape				\$63,500
6.1 Trees (45 gal)	6	ea	\$500	\$3,000
6.2 Landscape Beds	2500	sf	\$16.50	\$41,250
6.3 Irrigation - Planting Beds	2500	sf	\$2.10	\$5,250
6.4 Irrigation Drip - Trees	6	ea	\$250	\$1,500
6.5 Tree Preservation	1000	lf	\$12.50	\$12,500
Subtotal				\$382,243
Contractor's OH/Markup				\$95,561
Contingency				\$23,890
Total Construction Costs				\$501,694
Professional Services Allowance		15%	\$0.15	\$75,254
Total Project Costs				\$576,948

Improvements to De Lozier Park

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Burditt Consultants has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions. Burditt Consultants cannot and does not guarantee that proposals, bids or actual construction will not vary from opinion of probable costs.

Table 13. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Cost
1 Site				\$607,240
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$178,600
1.2 Sitework	1	6%	\$0.06	\$214,320
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$107,160
1.4 Utilities	1	3%	\$0.03	\$107,160
2 Parking				\$-
3 Structures				\$-
4 Hardscapes				\$1,760,000
4.1 Concrete Sidewalks	18500	lf	\$27	\$499,500
4.2 Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$80,000	\$80,000
4.3 Exterior Lighting (Pedestrian-Pole)	50	ea	\$1,500	\$75,000
4.4 Water Fountains	4	ea	\$7,000	\$28,000
4.5 Boardwalks	14000	sf	\$60	\$840,000
4.6 Pedestrian Bridges (3 total)	350	lf	\$250	\$87,500
4.7 Signage and Wayfinding	1	allow	\$150,000	\$150,000
5 Play Amenities				\$80,000
5.1 Nature Playgrounds	1	allow	\$80,000	\$80,000
6 Landscape				\$1,732,000
6.1 Landscape Beds & Mulch	20000	sf	\$16.50	\$330,000
6.2 Irrigation - Planting Beds	20000	sf	\$2.10	\$42,000
6.3 Trees (30 gal)	100	ea	\$350	\$35,000
6.4 Irrigation Drip - Trees	100	ea	\$250	\$25,000
6.5 Created Wetlands	130000	sf	\$10	\$1,300,000
Subtotal				\$4,179,240
Contractor's OH/Markup				\$1,044,810
Contingency				\$261,203
Total Construction Costs				\$5,485,253
Professional Services Allowance		15%	\$0.15	\$822,788
Total Project Costs				\$6,308,040

Improvements to Jersey Meadow Nature Trail

Burditt Consultants has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions. Burditt Consultants cannot and does not guarantee that proposals, bids or actual construction will not vary from opinion of probable costs.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Table 14. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Cost
1 Site				\$23,013
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$6,393
1.2 Sitework	1	7%	\$0.07	\$8,950
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$3,836
1.4 Utilities	1	3%	\$0.03	\$3,836
2 Parking				\$-
3 Structures				\$58,000
3.1 Pavilion (Medium 10x20)	1	ea	\$26,000	\$26,000
3.2 Picnic Shelter (10x10)	2	ea	\$16,000	\$32,000
4 Hardscapes				\$53,850
4.1 Concrete Sidewalks	50	lf	\$33	\$1,650
4.2 Site Furnishings (litter, benches, waste station, picnic, bike rack)	1	allow	\$20,000	\$20,000
4.3 Exterior Lighting (Pedestrian-Pole)	4	ea	\$1,500	\$6,000
4.4 6' Decomposed Granite loop trails	640	lf	\$30	\$19,200
4.5 Water Fountains	1	ea	\$7,000	\$7,000
5 Play Amenities				\$10,000
5.1 Pre-fabricated Obstacle Course	1	ea	\$10,000	\$10,000
6 Landscape				\$6,000
6.1 Trees (45 gal)	8	ea	\$500	\$4,000
6.2 Irrigation Drip - Trees	8	ea	\$250	\$2,000
Subtotal				\$150,863
Contractor's OH/Markup				\$37,716
Contingency				\$9,429
Total				\$198,008
Professional Services Allowance		15%	\$0.15	\$29,701
Total Project Cost Range				\$227,709

Improvements to the Jersey Village Dog Park

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

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Table 15. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Costs
1 Site				\$7,336
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$2,038
1.2 Sitework	1	7%	\$0.07	\$2,853
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$1,223
1.4 Utilities	1	3%	\$0.03	\$1,223
2 Parking				\$-
3 Structures				\$-
4 Hardscapes				\$28,255
4.1 Concrete Sidewalks	235	lf	\$33	\$7,755
4.2 Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$15,000	\$15,000
4.5 Exterior Lighting (Pedestrian-Pole)	1	ea	\$1,500	\$1,500
4.6 Decomposed Granite Plaza	350	sf	\$5	\$1,750
4.7 Seat Walls	50	lf	\$45	\$2,250
5 Play Amenities				\$-
6 Landscape				\$12,500
6.1 Tree Preservation	1000	lf	\$12.50	\$12,500
Subtotal				\$48,091
Contractor's OH/Markup				\$12,023
Contingency				\$3,006
Total Construction Costs				\$63,119
Professional Services Allowance		15%	\$0.15	\$9,468
Total Project Costs				\$72,587

Improvements to St. John Park

Burditt Consultants has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions. Burditt Consultants cannot and does not guarantee that proposals, bids or actual construction will not vary from opinion of probable costs.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Table 16. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Costs
1 Site				\$245,689
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$68,247
1.2 Sitework	1	7%	\$0.07	\$95,546
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$40,948
1.4 Utilities	1	3%	\$0.03	\$40,948
2 Parking				\$95,500
2.1 Pavement - Concrete (24 spaces)	7,400	sf	\$7.50	\$55,500
2.3 Crosswalk & ADA Ramps	8	ea	\$1,500	\$12,000
2.4 Striping & Signage	1	allow	\$12,000	\$12,000
2.5 Parking Lot Lighting	4	ea	\$4,000	\$16,000
3 Structures				\$217,000
3.1 Restroom (family)	1	ea	\$100,000	\$100,000
3.3 Pavilion (Large 30x30)	1	ea	\$85,000	\$85,000
3.4 Pavilion (Medium 20x20)	1	ea	\$32,000	\$32,000
4 Hardscapes				\$410,240
4.2 Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$35,000	\$35,000
4.5 Exterior Lighting (Pedestrian-Pole)	6	ea	\$1,500	\$9,000
4.6 Decomposed Granite Plaza	1600	sf	\$5	\$8,000
4.7 Concrete Trails (1 mile)	5280	lf	\$33	\$174,240
4.8 Water Fountains	2	ea	\$7,000	\$14,000
4.10 Wayfinding/Signage	1	allow	\$20,000	\$20,000
4.11 Pedestrian Bridge	1	allow	\$150,000	\$150,000
5 Play Amenities				\$508,000
5.1 Pre-fabricated Playground - 2-5/5-12	1	allow	\$250,000	\$250,000
5.5 Open Fields (multi-use)	1	ea	\$10,000	\$10,000
5.8 Workout Stations	5	ea	\$10,000	\$50,000
5.9 Tennis Court	1	ea	\$78,000	\$78,000
5.1 Basketball Court	2	ea	\$60,000	\$120,000
6 Landscape				\$134,200

Proposed Pleasant Colony Park

6.1	Trees (45 gal)	36	ea	\$500	\$18,000
6.2	Landscape Beds & Mulch	2500	sf	\$16.50	\$41,250
6.3	Grass - Sodded	15000	sf	\$0.32	\$4,800
6.4	Grass - Fine Grading, Seeded	2.00	ac	\$3,200	\$6,400
6.5	Irrigation - Grass	15000	sf	\$0.80	\$12,000
6.6	Irrigation - Planting Beds	2500	sf	\$2.10	\$5,250
6.7	Irrigation Drip - Trees	36	ea	\$250	\$9,000
6.8	Tree Preservation	3000	lf	\$12.50	\$37,500
Subtotal					\$1,610,629
Contractor's OH/Markup					\$402,657
Contingency					\$100,664
Total					\$2,113,951
Professional Services Allowance			15%	\$0.15	\$317,093
Total Project Cost Range					\$2,431,043

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Table 17. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Costs
1 Site				\$63,720
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$17,700
1.2 Sitework	1	7%	\$0.07	\$24,780
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$10,620
1.4 Utilities	1	3%	\$0.03	\$10,620
2 Parking				\$24,000
2.1 Pavement - Concrete (8 spaces)	2,200	sf	\$7.50	\$16,500
2.3 Crosswalk & ADA Ramps	1	ea	\$1,500	\$1,500
2.4 Striping & Signage	1	allow	\$2,000	\$2,000
2.5 Parking Lot Lighting	1	ea	\$4,000	\$4,000
3 Structures				
4 Hardscapes				\$274,000
4.1 Concrete Sidewalks	7000	lf	\$33	\$231,000
4.2 Site Furnishings (litter, benches, bike racks, picnic)	1	allow	\$20,000	\$20,000
4.3 Exterior Lighting (Pedestrian-Pole)	4	ea	\$1,500	\$6,000
4.4 Water Fountains	1	ea	\$7,000	\$7,000
4.5 Decorative Wooden Bridges	2			
4.6 Wayfinding/Signage	1	allow	\$10,000	\$10,000
5 Play Amenities				\$-
6 Landscape				\$56,000
6.1 Trees (45 gal)	20	ea	\$500	\$10,000
6.2 Grass - Fine Grading, Seeded	5.00	ac	\$3,200	\$16,000
6.3 Irrigation Drip - Trees	20	ea	\$250	\$5,000
6.4 Tree Preservation	2000	lf	\$12.50	\$25,000
Subtotal				\$417,720
Contractor's OH/Markup				\$104,430
Contingency				\$26,108
Total				\$548,258
Professional Services Allowance		15%	\$0.15	\$82,239
Total Project Cost Range				\$630,496

Proposed Passive Open Space Park

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

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Figure 18. Opinion of Probable Costs (OPC) DRAFT

Item / Description	Qty	Unit	Rate	Costs
1 Site				\$175,579
1.1 General Requirements/Mobilization	1	5%	\$0.05	\$48,772
1.2 Sitework	1	7%	\$0.07	\$68,281
1.3 Demolition/Clearing & Grubbing	1	3%	\$0.03	\$29,263
1.4 Utilities	1	3%	\$0.03	\$29,263
2 Parking				\$-
3 Structures				\$-
4 Hardscapes				\$975,440
4.1 Dog Park to Bayou (10' wide, asphalt) (0.328 miles)	1734	lf	\$46	\$79,764
4.2 Pleasant Colony Park to Nature Trail (10 wide, asphalt) (0.75 miles)	3985	lf	\$46	\$183,310
4.5 Rio Grande to Village Center (10' wide, asphalt) (0.64 miles)	3403	lf	\$46	\$156,538
4.6 Utility Easement from Nature Trail to West Road (10' wide, asphalt) (0.97 miles)	5124	lf	\$47	\$240,828
4.7 Pedestrian Bridge across Bayou, Steel Framed, Trex Decking (8' wide, 175'Long)*	1400	sf	\$225	\$315,000
5 Play Amenities				\$-
6 Landscape				\$-
Subtotal				\$1,151,019
Contractor's OH/Markup				\$287,755
Contingency				\$71,939
Total				\$1,510,713
Professional Services Allowance		15%	\$0.15	\$226,607
Total Project Cost Range				\$1,737,320

Proposed Hike and Bike Trail System

Burditt Consultants has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions. Burditt Consultants cannot and does not guarantee that proposals, bids or actual construction will not vary from opinion of probable costs.

Operation and Maintenance

City staff are well-versed in the operation and maintenance of Jersey Village parks and recreation facilities. Each additional park and facility will incur additional labor and material costs for the daily upkeep. For each potential project identified that adds new park land to the system that isn't currently being maintained, the costs and time for mowing, trash pickup, repairs, and general upkeep have been estimated. The resulting values for each facility are reported in total hours, approximate labor costs based on average salaries, and full time equivalents (FTE's).

Figure 19. Trail Rights-of-Way

Maintenance Task	Area	SF/Hour	Rate	Total Labor (hours per visit)	Total Cost (Visit)	# of Visits	Annual Cost
Common Area Mowing	303,177	114,000	\$20.00	3	\$60.00	26	\$1,560
Trash Pickup			\$15.00	4	\$60.00	26	\$1,560
Expendables							
96" Commercial Mower Amortization (\$42,000, 5-year life)	N/A	N/A	N/A	N/A	N/A	N/A	\$8,400
Fuel		Per Visit	\$30.00	0.5	\$15.00	26	\$390
General Maintenance		Per Visit	\$30.00	1	\$30.00	26	\$780
Total Annual Labor				182		Total	\$12,690
Total FTE's				0.091			

*Note: Maintenance costs are for new park land only and do not include costs for repair or replacement of equipment or amenities.

Table 20. Proposed Pleasant Colony Park

Maintenance Task	Area	SF/Hour	Rate	Total Labor (hours per visit)	Total Cost (Visit)	# of Visits	Annual Hours	Annual Cost	Total FTE
Common Area Mowing	283,391	71,280	\$20.00	4.0	\$80.00	26	104.0	\$2,080	0.052
Restrooms & Trash Pickup			\$15.00	2.0	\$30.00	26	52.0	\$780	0.026
Landscape & Irrigation			\$15.00	2.0	\$30.00	52	104.0	\$1,560	0.05
Expendables									
Fuel		Per Visit	\$30.00	0.5	\$15.00	26		\$390	
General Maintenance		Per Visit	\$30.00	1.0	\$30.00	26		\$780	
						Total	260.0	\$5,590	0.13

Table 21. Proposed Passive Open Space Park

Maintenance Task	Area	SF/Hour	Rate	Total Labor (hours per visit)	Total Cost (Visit)	# of Visits	Annual Hours	Annual Cost	Total FTE
Common Area Mowing	95,440	71,280	\$20.00	1.0	\$20.00	26	26.0	\$520	0.013
Restrooms & Trash Pickup			\$15.00	1.0	\$15.00	26	26.0	\$390	0.013
Landscape & Irrigation			\$15.00	1.0	\$15.00	52	52.0	\$780	0.03
Expendables									
Fuel		Per Visit	\$30.00	0.5	\$15.00	26		\$390	
General Maintenance		Per Visit	\$30.00	1.0	\$30.00	26		\$780	
						Total	104.0	\$2,860	0.052

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 15, 2021

Project Prioritization

Project Rankings

Overview

Each Project included in the Parks Master Plan has been broken up into smaller pieces containing each specific amenity. The goal was to consider the park and amenity as the Parks and Recreation Advisory Committee placed it into its ranking. The idea was to group the park/amenities into 3 tiers: High Preference, Medium Preference, and Low Preference. It was a general consensus to identify projects that can be completed/considered within the 10 year plan so the gymnasium has been removed from the PMP document. Per request from Council, the general obligation bond finance portion has also been removed. There were new parks proposed, those were ranked as an entire project and, if ranked in the High or Medium Preference, their specific amenities were considered and ranked. Some deliberation notes were also included. In addition to the Ranking, the Parks and Recreation Advisory Committee listed desired High Preference improvements that were not considered in the Plan. It is important to note that each amenity's financial estimation is included, but, site work, contractor markup and contingencies were not included or dispersed across amenities. This addendum is intended to be presented and considered with the Parks and Recreation Master Plan.

Ranking Highlights

High Preference

The High Preference Category is comprised of 10 projects/amenity's totaling \$595,000. There has been heavy interest in restrooms at Carol Fox Park and Exterior lighting at all Parks. The ball fields at the park were ranked high but these amenities did not include lighting which would add to the total estimation of the High Preference Category If Considered.

Project	Amenity	Projected Cost	Tier	Notes
Carol Fox Park Improvements	Restroom (Family)	\$ 100,000.00	High	
Carol Fox Park Improvements	exterior lighting	\$ 9,000.00	High	
Clark Henry Park Improvements	120' baseball field	\$ 120,000.00	High	Complete set up requested
Clark Henry Park Improvements	open fields	\$ 150,000.00	High	
Jersey Meadow Nature Trail	Site Furnishings (litter, benches, bike racks, picnic)	\$ 80,000.00	High	
Jersey Meadow Nature Trail	exterior lighting	\$ 75,000.00	High	
Jersey Meadow Nature Trail	water fountains	\$ 28,000.00	High	
Dog Park Improvements	Site Furnishings (litter, benches, bike racks, picnic)	\$ 20,000.00	High	
Dog Park Improvements	exterior lighting	\$ 6,000.00	High	
Dog Park Improvements	water fountains	\$ 7,000.00	High	

Additional Projects Recommended by PARAC Committee

The PARAC Committee has established a list of projects that they would like to be considered with the master plan, listed below.

Project	Amenity	Projected Cost	Tier	Notes
Carol Fox JMNT, Clark Henry	Bike Repair Station		High	
Clark Henry	Water Fountains (2-3)		High	
Clark Henry	Concession enhancement		High	to be considered with fields
Clark Henry	Exterior Lighting		High	
Civic Center	Civic Center remodel for fitness		High	
Civic Center	Lighting		High	
Civic Center	Food Truck Electric Supply		High	
TBD	Skate Park		High	Location? Closer to Jones Rd., TC Jester Blvd. as inspiration
Clark Henry	Retractable Basketball Hoops with timers		High	
Civic Center	Remodel Bathroom		Medium	
JMNT	Restroom		Medium	

Medium Preference

The Medium Preference Category is comprised of 8 projects/amenity’s totaling \$361,265. The picnic shelter, water fountain and concrete amenities at Carol Fox were combined and ranked as a package. It was recommended that shade be included in both the large dog area of the dog park and the small dog area and if that was installed then a picnic area would not be needed.

Project	Amenity	Projected Cost	Tier	Notes
Philippine Park Improvements	Nature Play Structure(s)	\$ 80,000.00	Medium	Bouldering walls, ropes course,
Recreation at the Civic Center	Site Furnishings (litter, benches, bike racks, picnic)	\$ 20,000.00	Medium	bike rack
Dog Park Improvements	Pavilion (10x20)	\$ 26,000.00	Medium	Shade on both sides of dog park but we don’t need both amenities (referencing picnic shelter)

Carol Fox Park Improvements	Picnic Shelter Combined with Concrete & water fountain on Volleyball Side	\$ 30,425.00	Medium	Package deal
Clark Henry Park Improvements	Concrete Sidewalks	\$ 32,340.00	Medium	Straight line from post parking to pool
Clark Henry Park Improvements	Site Furnishings (litter, benches, bike racks, picnic) Must be financially feasible	\$ 30,000.00	Medium	
Clark Henry Park Improvements	Landscape (much, Irrigation, Planting beds, Tree)	\$ 105,500.00	Medium	Half budget
Philippine Park Improvements	Outdoor Classroom	\$ 37,000.00	Medium/ Low	Would need further community input

Low Preference

The Low Preference Category is comprised of 42 projects/amenity’s totaling \$8,520,608. There was deliberation on a few projects that certainly had some high preference merit if funded alternatively. The Pleasant Colony Park and Passive Open Space Park were ranked as a whole in the low category and their specific components were not discussed. De Lozier Park amenities were considered and further community input was deemed necessary. It was mentioned this Park was inspired by Carol Fox and designed to become another park similar for residents that reside closer to the Golf Course and that residents may be impartial on the idea.

Project	Amenity	Projected Cost	Tier	Notes
Carol Fox Park Improvements	Shade Sails (2)	\$ 90,000.00	Low	
Philippine Park Improvements	Concrete Sidewalks	\$ 24,189.00	Low	Rain/flooding is a huge consideration
Philippine Park Improvements	Landscape (much, Irrigation, Planting beds, Tree)	\$ 173,800.00	Low	
Recreation at the Civic Center	Concrete Sidewalks	\$ 18,150.00	Low	

DE Lozier Park Improvements	Pavilion (30x30)	\$ 85,000.00	Low	Further Consideration and Stakeholder input regarding this project as a whole
DE Lozier Park Improvements	Concrete Sidewalks	\$ 10,560.00	Low	
DE Lozier Park Improvements	Site Furnishings (litter, benches bike racks picnic	\$ 30,000.00	Low	
DE Lozier Park Improvements	exterior lighting	\$ 3,000.00	Low	
DE Lozier Park Improvements	Decomposed granite plaza	\$ 4,450.00	Low	
DE Lozier Park Improvements	Seat Walls	\$ 7,425.00	Low	
DE Lozier Park Improvements	pre-fabricated Play Structure	\$ 120,000.00	Low	
DE Lozier Park Improvements	Landscape (much, Irrigation, Planting beds, Tree)	\$ 63,500.00	Low	
Jersey Meadow Nature Trail	Signage and Wayfinding	\$ 150,000.00	Low	Lower budget
Jersey Meadow Nature Trail	Landscape (much, Irrigation, Planting beds, Tree)	\$ 432,000.00	Low	Medium if alternatively Funded Completely
Dog Park Improvements	Picnic Shelter (10x10)	\$ 32,000.00	Low	
Dog Park Improvements	6' decomposed Granite loop trails	\$ 19,200.00	Low	
Dog Park Improvements	Landscape (much, Irrigation, Planting beds, Tree)	\$ 6,000.00	Low	
St John Park Improvements	Concrete Sidewalks	\$ 7,755.00	Low	
St John Park Improvements	Site Furnishings (litter, benches bike racks picnic	\$ 15,000.00	Low	
St John Park Improvements	exterior lighting	\$ 1,500.00	Low	
St John Park Improvements	Decomposed granite plaza	\$ 1,750.00	Low	
St John Park Improvements	Seat Walls	\$ 2,250.00	Low	
St John Park Improvements	Landscape (much, Irrigation, Planting beds, Tree)	\$ 12,500.00	Low	

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Proposed Pleasant Colony Park	This Project being a new park can be ranked as a whole with specifics listed included. If Ranked in the upper tier we can begin to dissect its components specifically	\$ 2,431,043.00	Low	
Proposed Passive Open Space Park	This Project being a new park can be ranked as a whole with specifics listed included. If Ranked in the upper tier we can begin to dissect its components specifically	\$ 630,496.00	Low	
Proposed Hike and Bike Trail	Pleasant Colony Park To JM Nature Trail	\$ 183,310.00	Low	
Carol Fox Park Improvements	Poured In Place Flooring	\$ 91,000.00	Low	
Carol Fox Park Improvements	Site Furnishings (litter, benches bike racks picnic)	\$ 25,000.00	Low	
Philippine Park Improvements	Site Furnishings (litter, benches bike racks picnic) Must be financially feasible	\$ 15,000.00	Low	
Recreation at the Civic Center	Bouldering Wall	\$ 15,000.00	low	
Recreation at the Civic Center	Landscape (much, Irrigation, Planting beds, Tree)	\$ 209,750.00	Low	Lower budget
Jersey Meadow Nature Trail	Concrete Sidewalks	\$ 499,500.00	low	
Jersey Meadow Nature Trail	Boardwalks	\$ 840,000.00	Low	
Jersey Meadow Nature Trail	Pedestrian Bridges	\$ 87,500.00	Low	
Jersey Meadow Nature Trail	Nature Play Structure(s)	\$ 80,000.00	Low	
Jersey Meadow Nature Trail	Created Wetlands	\$ 1,300,000.00	Low	Medium if alternatively Funded Completely
Dog Park Improvements	Concrete Sidewalks	\$ 1,650.00	Low	
Dog Park Improvements	pre-fabricated obstacle course	\$ 10,000.00	Low	

Proposed Hike and Bike Trail	Dog Park to Bayou	\$ 79,764.00	Low	delete if bridge is built
Proposed Hike and Bike Trail	Rio Grande To Village Center	\$ 156,538.00	Low	
Proposed Hike and Bike Trail	Utility Easement from Nature Trail to West Rd.	\$ 240,028.00	Low	
Proposed Hike and Bike Trail	Pedestrian Bridge Across Bayou	\$ 315,000.00	low	move bridge to Welwyn Park

Amenities that were not ranked

The specific amenities that encompassed the Pleasant Colony Park and the Passive Open Space Park near senate on the north side of the bayou were not ranked and are listed below. The estimated value of the amenities totals \$1,628,740.

Project	Amenity	Projected Cost	Tier	Notes
Proposed Pleasant Colony Park	Parking	\$ 95,500.00		
Proposed Pleasant Colony Park	restroom	\$ 10,000.00		
Proposed Pleasant Colony Park	Pavilion (30x30)	\$ 85,000.00		
Proposed Pleasant Colony Park	Pavilion (20x20)	\$ 32,000.00		
Proposed Pleasant Colony Park	Site Furnishings (litter, benches bike racks picnic	\$ 35,000.00		
Proposed Pleasant Colony Park	exterior lighting	\$ 9,000.00		
Proposed Pleasant Colony Park	Decomposed granite plaza	\$ 8,000.00		
Proposed Pleasant Colony Park	concrete trails	\$ 174,240.00		
Proposed Pleasant Colony Park	water fountains	\$ 14,000.00		
Proposed Pleasant Colony Park	Wayfinding & Signage	\$ 20,000.00		
Proposed Pleasant Colony Park	Pedestrian bridge	\$ 150,000.00		
Proposed Pleasant Colony Park	Pre-Fabricated Playground	\$ 250,000.00		
Proposed Pleasant Colony Park	open fields	\$ 10,000.00		
Proposed Pleasant Colony Park	workout stations	\$ 50,000.00		
Proposed Pleasant Colony Park	tennis/pickleball court	\$ 78,000.00		
Proposed Pleasant Colony Park	basketball court	\$ 120,000.00		
Proposed Pleasant Colony Park	Landscaping	\$ 134,000.00		
Proposed Passive Open Space Park	Parking	\$ 24,000.00		

Proposed Passive Open Space Park	Concrete Sidewalks	\$ 231,000.00		
Proposed Passive Open Space Park	Site Furnishings (litter, benches, bike racks, picnic)	\$ 20,000.00		
Proposed Passive Open Space Park	exterior lighting	\$ 6,000.00		
Proposed Passive Open Space Park	water fountains	\$ 7,000.00		
Proposed Passive Open Space Park	decorative wooden bridges			
Proposed Passive Open Space Park	Wayfinding & Signage	\$ 10,000.00		
Proposed Passive Open Space Park	Landscaping	\$ 56,000.00		



G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.